

# **Montpelier Public Art Commission – Meeting Minutes**

Date: Wednesday May 17, 2023 5:00 – 6:30 pm

Meeting to be remote – Zoom link below

**Link:**

**Meeting ID:**

**Passcode:**

**One tap mobile:**

## **Opening Process:**

1. Call to order: Present: Rob, Jody, Bob, Abena, Ward
2. Review and approve this meeting's Agenda - Amended to elect a Secretary
3. Approve minutes 4/19/23 - Approved Unanimously.
4. Postponed till next meeting: 4/27/23 Special Mtg. Minutes
5. Opportunity for "**Community Comment**" - None.

## **Progress on Existing Works:**

1. **Transit Center Installation:** Abena and Bob + Lucy
  - We need to approve project budget \$7,000
  - Abena will present at next meeting, after we've reviewed.  
Grant status? Submitted, waiting till end of August from Grant Group.  
Can we start earlier? Abena wants to tape it off. Need to move the vending machine. Bob will coordinate with director of GMT. Date: Mid-October
2. **Building Owners Matching Grant:**
  - RFP was approved at last meeting
  - Lead on project: Bob Hannum and Jesse
  - Work to be done: Bob will send RFP to Mary to put on the city website. He will also send to Montpelier downtown business association. Council approval for installations/spending money.
3. **Gateway Park Murals:** Ward
  - RFP was approved. The RFP went out to city website, 7 Days and Vt Arts Council. We will still need State Approval, Cemetery Board engagement, city council approval.
4. **Clothes Pins Sculpture:** Jesse w/ Josh's help  
New location suggested: the welcome shack is being removed on State Street.
  - Unresolved issues: Flood Plain elevation, DRB on plowing, City Council if funded by City & permission to use land, moving of bushes or trees by Tree Board (John Snell), Zoning permit, Contract approved by Bill F., pay artists a deposit, arrange for site prep./anchoring req. per flood plain, Installation coordination

5. **Vine Lights Maintenance:** Lights just arrived, Bob and Rob will do it this weekend. Coordinate with Katy of M.A.
6. **Shaws Mural:** Graffiti proofing? Yes, we need to do it. Bob will price it out by next meeting. **Voted to allocate up to \$2,000 for anti-graffiti materials. Ward made motion, Abena seconded. unanimously Approved**
7. **Counter Rotation:** Bob: "Thank You" signage has been submitted to Sign Design. We will see design at next meeting. A second sign will be installed that explains the device will be permanent. Both for \$1,000.
8. **Arcana Panels:**
  - Update by Rob: Flanny says 8 of 10 are completed. We should graffiti coat them after installing them.
9. **Langdon Street Bridge Decommissioning:** Ward to do it, Rob might help.
10. **Signage of existing works:** Jody and Jesse, "Perseverance" coming.
  - Abena provided text for Gateway Murals. We need to determine if there's a smaller size, Jody will present at next.
11. **Lighting the Bridges:** Bob is staying engaged w/ M.A.? Goal is to make the lightings cultural events, another meeting next month
12. **Micro Grants:** **on hold**
13. **Permanent Frames for Art on Buildings:**
  - Rob: On hold for now
14. **Projector RFP:**
  - On hold for now
- 15.

#### **Commission Business:**

1. **Elect a Secretary.** Ebena elected!: Rob made motion, Jody seconded, unanimously elected
2. **Grant Writing:** another Arts Council Grant by May for Transit Center, by Bob
3. **Presentation to City Council:** Ward waiting to be scheduled to meet. Next year do it in the fall.
4. **Budget Update,** Jody: we currently have \$26,700 but with approved expenses we could get as low as have approx. \$8,000 by end of year
5. **Commission Leadership:** Ward to step down from Chair soon
6. **Montpelier Community Fund:** Director Sarah Jarvis invited Bob to attend
7. **Country Club Development by City:** Participate at next design phase

#### **Subcommittees:**

8. **Artist Contracts:** need to be formalized: payment at onset, maintenance, right to remove, liability for installations by others

#### **Commission Internal Projects:**

9. **Fund Raising Plan:** to organize ourselves for city budget request by late fall.

- **Formalize subcommittees:**
- **New projects:** Paused
- **Website:** how to get items on the City's page
- **City-wide art map:** Bob sent info to Josh
- **Maintenance plan:** Ongoing

**Closing Process:**

10. Next Meeting time: **June 14, 5:00 p.m.**

11. Adjourn