

Americans with Disabilities Act Committee
Meeting Minutes: September 6, 2022

ADA Members Absent	ADA Members Present
Margaret (Maggie) Ferron	Priscilla Fox
Fire Chief Bob Gowans	Deanna (Dee) Jones
Councilmember Jennifer Morton	Martha (Marty) Robert, CHAIR
	Arne McMullen (city Recreation Department Director
Tina Hagen	
Diane Richardson	

Staff Present: Cameron Niedermayer

Meeting Held via Zoom

1. Introductions and Welcome
 - a. Discussion about membership and who is on the ADA Committee. As it stands, the Committee has two vacancies for public members, as Tina Hagen and Diane Richardson have resigned from this committee.
2. Approve agenda
 - a. Approved 10:09am
3. Approve Minutes from last meeting
 - a. June 7th 2022
 - i. Arne motioned to approve the minutes 10:10am/ Dee Seconded 10:11am- passed unanimously at 10:11am
4. Public Comment
 - a. No members of the public present
5. ADA Transition Plan – Priority Review
 - a. [Transition Plan Available At this Link](#)
 - b. [All of the Transition Plan information can be found at this link](#)
 - c. Talked about priorities for each building:
 - i. City Hall- the elevator repairs, note to make sure we have ongoing costs and priority repairs. Also, the Hardware changes are the other priority.
 1. Marty- what about the ones that have safety and access recommendations
 2. Noted that the biggest issue is funding
 - ii. DPW Offices/Garage- Prioritizing the single-user restroom repairs
 - iii. Discussion about prioritizing the old Recreation Center- as the Elk's Club property purchase pushes the City into the possibility of building a whole new recreation center

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6. FY24 Budget Planning
 - a. Marty wants very much to write a letter to City Council with the ADA Committee's priorities (of the priorities identified in the Transition Plan) for funding
 - i. Marty wants to also present during the budget cycle (around November) to advocate for ADA Transition Plans
 - b. Marty asked all present to review the plan, get more context about the prioritizations and then come up with their recommendations for priorities
 - c. Staff suggested that a letter would be helpful- understanding that Council has had emergency funding priorities since 2020, and getting more context and 'air time' for the ADA transition plan
7. Updates from Committee members
 - a. Universally Accessible Trail Work Update
 - i. Cameron let the Committee know that this work got approved though Act 250 and work has started in Hubbard Park to build the trail. The ADA committee might want to invite Alec to a future meeting to talk about this project.
8. ADA Coordinator Updates
 - a. Cameron mentioned that the ADA Coordinator role will need to transition to a new staff member after she leaves, and new staff will be present on October 11th
9. Confirm next meeting date
 - a. Marty is requesting a mid-late October meeting, to prepare for a budget presentation – [using the full report](#) for context
 - b. **October 11th at 10am is the agreed on date/time, in person, at City Hall.**
10. Other Business
 - a. Marty asked about the Barre/Main street project. Current update from the City's Department of Public Works:
 - i. Main and Barre Street Intersection: In March 2022, Montpelier residents approved the funds for the Main and Barre Street intersection project in which the planning phase is underway. DPW is continuing through the design process as if this were a standalone project with the goal of being constructed in 2023. Ideally, this project, the Barre Street path extension, and the Main Street Railroad crossing project would be constructed together. Due to incompatible project schedules, the merging of the projects is not feasible. The railroad project is a State project and has been scheduled for construction in 2024. The bike path project is being delayed due to additional federal and state permitting, funding and review processes and the estimated construction schedule is not known at this time. The City will need to coordinate with the State on the required rail improvements prior to advancing the traffic signal project.
11. Adjourn- Priscilla moved to adjourn **11:02am**