



Community Advisory Board Agenda

Tuesday 10 May 2022, 5:00-6:30PM

Via Zoom:

<https://us02web.zoom.us/j/89193084369?pwd=bVIPbXBCTzd4M25aeGRZMkVSWUttZ09>

Meeting Facilitator: Claire

Note taker: Carol

In attendance: Dona Bate, Lexus Jarvis, Andrew Hathaway, Ellen Cooke, Kia Woods, Carol Plante, Martina Anderson, Carolyn Ridpath, Claire Wheeler

Circle: Kia, Andrew, Lexus, Martina, Carol, Ellen, Dona, Carolyn, Claire

ITEM	ACTION
<u>5:00</u> Welcome & Introductions	Prompt: What inspired you today?
<u>5:10</u> Administrative Business	Review agenda for changes or additions: Review/Questions about March notes: No objections by unanimous consent. Programs Coordinator Search: We hired Kia Woods!
<u>5:20</u>	MCJC Staff: Kia, Pat, Alfred and Carol with 5 minute updates Kia introduced herself. Pat will be leaving her position at the end of June. We'll advertise the position soon. Carol gave an update on the Reentry Program and on her work, specifically with regard to the grants (not arrived yet).
<u>5:35</u> CAB Membership	Roles & responsibilities of CAB members (see below) Strategic plan objectives were also covered.
<u>5:45</u> Diversity, Equity & Inclusion and Restorative Approaches	Little Book of Race & RJ, Chapter 5 debrief Martina: Well written and still hard to see that we are still operating in harmful systems. Can be overwhelming at times. Good to see that some are working to do things in a different way. Claire talked about the history—racial capitalism and we had discussion about this and more. So much left out of “white” education. System still not interested in change. “While programs seeking to end youth incarceration are of inestimable value, true systems change also requires a parallel

	organizing strategy to institutionalize restorative justice and other non-carceral community-based healing approaches within justice systems.” Invite Commissioner Deml to CAB- Carol Judges and lawyers need more info and be willing to use restorative options.
<u>6:15</u> Community Forums /Educational Events	Rep Panel Discussion – DATE CHANGE: Shifting from Fear to Calm Connection with Gillian Boudreau, 5/9 or 5/25, 6:00-8:00PM Volunteer Conference:
<u>6:20</u> Other/New Business	Request to ask CJC to create a CAB folder in google drive
<u>6:25</u> Next steps	Future meeting days/times: We discussed using a new method to try to find the best day and time to meet. Facilitator= Note taker = Read Chapter 6 of The Little Book of Race and Restorative Justice.
<u>6:30</u> Adjourn	6:27PM

Next meeting: Second Tuesdays of each Month from 5:00-6:30PM

C. Purpose of the MCJC Community Advisory Board (CAB)

1. The CAB, through its own efforts, and by delegation to the Director of the MCJC, will work to create and promote opportunities for learning about, developing skills in, and participating in restorative justice programs. It will also look at creating opportunities and other problem solving processes for the people served by the MCJC. The CAB's mandate will include the following:

a. Hold the authority for governing the MCJC in collaboration with the Agency of Human Services (Department of Corrections) and the City of Montpelier in accordance with the Memorandum of Understanding that describes that relationship and the MCJC;

b. Establish, adopt, and actively promote the MCJC's mission, principles, and goals;

c. Advise the City of Montpelier in hiring, evaluating, and terminating the Director, who will be responsible for the day-to-day operation of the MCJC; provide support to the Director; and give advice to the Director, as requested;

d. Delegate authority to the Director to carry out the work of the MCJC that accomplishes the stated mission and goals within the boundaries of expressed operating and ethical principles;

e. Collaborate with the City of Montpelier and other groups, individuals, and organizations to develop objectives for MCJC related programs and services and provide assistance toward implementation, as necessary and appropriate;

f. Oversee evaluation of services, programs, and projects as necessary;

g. Advise on financial reports, grant applications and the annual budget as requested by the CJC Director; and

h. Self-govern and maintain the existence of the CAB.

i. The MCJC will be operated and governed in a manner that reflects the main beliefs, values, and philosophical perspectives associated with the practice of restorative justice.

j. In their deliberations, decision-making, and setting of policy and direction for the MCJC, members of the CAB will strive to foster for themselves a community of justice in collaboration with the people served by the MCJC.

Summary of MCJC Objectives for CAB

Full Spectrum of Restorative Justice Programs:

- Maintain relationships with referral sources and build new relationships where there are opportunities to support establishing RJ practices (schools, other organizations)
- Tell the stories of engagement in our programs.

Community Involvement in Restorative Practices:

- Connect with other organizations to assess needs and desires for community engagement and outreach to develop community forums and educational opportunities.
- Encourage the City to include a restorative response to policy and other rule violations. Build conflict management skills to address behaviors before they rise to the level of requiring a disciplinary process.

Expand the Range of the Outreach to Affected Parties Program:

- Provide opportunities for people affected by crime and other incidents to engage in the way that will be most meaningful for them and that will not cause more harm.
- Connect with local legislators to share priorities and needs for program expansion.

CJC Equity and Inclusion Internal Review:

- Include this topic at staff and CAB meetings to keep it in mind in decision making.
- Provide an annual equity and inclusion training opportunity for volunteers.

Ensure Sustainability of the Montpelier CJC:

- Build support for maintaining the CJC with the community, partners and legislators to ensure that we continue to serve the community at full capacity (direct referrals, conflict assistance, responsiveness to unique needs, etc.).