



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, June 23,
2010
07:00 P.M.

- 1) 10-151. Call to Order by the Mayor
- 2) 10-152. General Business and Appearances
- 3) 10-153. Consideration of the Consent Agenda:
 - A) Consideration of the Minutes from the May 26th, 2010 Regular Meeting.
 - B) Consideration of becoming the Liquor Control Commission for the purpose of acting on the following:
 1. Request to Cater Malt and Vinous Beverages & Spirituous Liquors. Ratification of a catering permit issued to Vermont Hospitality Management dba New England Culinary Institute to cater a reception and dinner at Hopkins House at National Life on Wednesday, June 16, 2010 from 4:00 p.m. to 9:00 p.m. for sixteen people.
 - C) Consideration of awarding the bid for a Tax Anticipation Line of Credit, for \$4,000,000, for FY'11 (July 1, 2010 to June 30, 2011), to cover the expenses for the City's General Fund, School Department and Recreation Department. Bids on the interest rate were received on Thursday, June 17, 2010. A tabulation sheet listing the results has been provided to the Council. Staff recommends that we accept the bid for a Tax Anticipation Line of Credit from Merchants Bank at the rate of 1.84% and authorize the Mayor, City Council and Treasurer to sign the necessary documents.

D) Consideration of awarding of Bid for Trash & Recycling Barrels Maintenance. Bid documents were sent to three vendors. One bid was received from the current vendor, Lloyd Franks of Plainfield, with whom the department has had an excellent working relationship since 1993. Staff recommends awarding the trash and recycling barrels maintenance contract award to Lloyd Franks for \$10,813.40 with the condition that all material collected be disposed of at the Public Works Garage, and to authorize the City Manager to sign all contracts and other documents.

E) Consideration of awarding of bid for Maintenance of the Public Works Building. Four bids were received; council has been provided with tabulation sheet. Low bid was submitted by A+ Touch Custodial, our current vendor. Staff recommends awarding the bid to A+ Touch Custodial of Northfield Falls, Vermont, for maintenance of the Public Works Building at 783 Dog river Road, in the amount of \$5,700 and to authorize the City Manager to sign all contracts and other documents.

F) Awarding of Bid for Police Cruiser to Cody Chevrolet for \$20,753. This amount is less than proposed in the 2011 Fiscal Year Budget.

Recommendation: Authorize City Manager to sign necessary documents.

G) Approval of contract for Services with Time Banks USA (TBUSA) for the Community Innovations for Aging in Place (CIAIP) REACH Project.

Recommendation: Authorize City Manager to sign necessary documents.

H) Approval of contract for Services with Kathleen A. Maloy, JD, PhD, Principal Strategic Consulting for Equity in Health for the Community Innovations for Aging in Place (CIAIP) REACH.

Recommendation: Authorize City Manager to sign necessary documents.

2) 10-152. General Business and Appearances

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4) 10-154. Second Reading of Proposed Ordinances Concerning Berlin Pond. City Attorney Paul Giuliani has recommended two ordinance amendments relating to use of Berlin Pond. The amendments were discussed at the June 9, 2010 meeting. The City council voted unanimously to proceed with the second

public hearing process for adoption. Staff has provided Council with a revised draft by Attorney Paul Guiliani, dated 06-10-10. Staff has also provided Council with a copy of Mayor Hooper's email, dated 06-18-10, with her recommendation for a revision.

Recommendation: conduct second meeting, approve ordinance with suggested amendments.

- 4) 10-154. Second Reading of Proposed Ordinances Concerning Berlin Pond. City Attorney Paul Giuliani has recommended two ordinance amendments relating to use of Berlin Pond. The amendments were discussed at the June 9, 2010 meeting. The City council voted unanimously to proceed with the second public hearing process for adoption. Staff has provided Council with a revised draft by Attorney Paul Guiliani, dated 06-10-10. Staff has also provided Council with a copy of Mayor Hooper's email, dated 06-18-10, with her recommendation for a revision.

Recommendation: conduct second meeting, approve ordinance with suggested amendments.

- 5) 10-155. City Council requested that time be allotted for a general discussion of our policies regarding penalties and interest for late payment of taxes, water and sewer. Staff has provided council with a copy of the ordinance, Chapter 16, Article I.General Taxation, Sec. 16-1 through 16-8. Staff has also provided a memo summarizing practices of other communities as well as the revenue implications of various alternatives.

Recommendation: Discussion, direction to staff.

- 6) 10-156. Update on Transit Center and District Energy The City is waiting for a floodway determination from FEMA with regard to the Carr Lot property which is the planned location of the Transit Center. As a possible alternative (depending o the floodway decision), the City has explored co-locating the transit center with the District Energy Plant. The Department of Energy (DOE) and Federal Transit Agency (FTA) have agreed upon a joint Environmental Assessment (EA) process. DOE has scheduled a public hearing on the proposed project for July 27th in Montpelier.
- 7) 10-157. Senior Center - Consideration of request for a 501(c) (3) Friends of MSAC designation for Seniors to conduct a Capital Campaign to raise funds for the Center renovation project. Staff has provided copies of correspondence with Attorney Robert Gensburg regarding the 501(c)(3) designation.

Recommendation: Discussion. Approve request.

- 7) 10-157. Senior Center - Consideration of request for a 501(c) (3) Friends of MSAC designation for Seniors to conduct a Capital Campaign to raise funds for the Center renovation project. Staff has provided copies of correspondence with Attorney Robert Gensburg regarding the 501(c)(3) designation.

Recommendation: Discussion. Approve request.

- 8) 10-158. Senior Services draft. Councilor, Sarah Jarvis is preparing a draft for consideration by the involved parties and City Council regarding delivery of expanded services to the senior population of Montpelier.

Recommendation: Review of draft. Direction to Staff.

- 9) 10-159. Council Reports
- 10) 10-160. Mayor's Report
- 11) 10-161. Report by the City Clerk-Treasurer
- 12) 10-162. Status Reports by the City Manager
- 13) 10-163. Agenda Reports by the City Manager

Adjournment

- 12) 10-162. Status Reports by the City Manager