



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, August
11, 2010
07:00 P.M.

- 1) 10-190 Call to Order by the Mayor
- 2) 10-191 General Business and Appearances
- 3) 10-192 Consideration of the Consent Agenda:
 - a) Consideration of the Minutes from the July 28th Regular Meeting.
 - b) Consideration of approval of payroll and bills.
 - c) Consideration of the following permits with the City Council acting as the Liquor Control Commission.
 1. Consideration of a request by Langdon Street Café' to hold a Fools Fest Street Party on Sept. 17 & 18th. The event would involve the closure of Langdon Street for the day of Sept. 18th and noise variances until 11:30 p.m. on both the 17th and 18th. There will be amplified music until then on both days. There will be beer garden in the Sheriff's parking lot on both days beginning 5 p.m. until midnight. Amplified music ends at 11:30 p.m. both evenings. Council has been provided with copy of notification to adjacent neighbor.
 2. Request for approval from Ed Dufresne to hold the 2nd Annual Montpelier Downtown Music Festival on Saturday, Sept. 11, 2010 from 2:00 p.m. to 1:00 a.m. in the Farmer's Market Parking Lot on the corner of State and Elm. Requesting a variance to the Noise

Ordinance until Midnight. Three Penny Taproom will be providing the alcohol and food vending and will get their outside consumption permit in order. A letter will also go out to the residents that could be affected by the event.

3. Request for a catering permit for a wedding reception on the College Green by Langdon Street Pub Co. d/b/a McGillicuddy's Irish Pub on Saturday, August 21, 2010 from 3:30p.m. to 11:45p.m.
 4. Ratification of the request for a catering permit for a reception and dinner located at the Hopkins House at National Life by Vermont Hospitality Management, Inc. d/b/a NECI on Tuesday, August 3, 2010 beginning at 5:30 p.m. to 10:00 p.m.
 5. Ratification of the request for a catering permit for a reception located at T.W. Wood Art Gallery at Vermont College of Fine Arts by Vermont Hospitality Management, Inc. d/b/a NECI on Tuesday, August 3, 2010 beginning at 8:00 p.m. to 11:30 p.m.
 6. Ratification of the request for a catering permit for a reception and dinner located at Hopkins House at National Life by Vermont Hospitality Management, Inc. d/b/a NECI on Friday, August 6, 2010 beginning at 5:30 p.m. to 9:30 p.m.
 7. Ratification of the request for a catering permit for a reception located at Alumni Hall at Vermont College of Fine Arts by Vermont Hospitality Management, Inc. d/b/a NECI on Friday, August 6, 2010 beginning at 8:30 p.m. to 2:00 a.m.
 8. Ratification of the request for a catering permit for a reception located at T.W. Wood Art Gallery at Vermont College of Fine Arts by Vermont Hospitality Management, Inc. d/b/a NECI on Saturday, August 7, 2010 beginning at 6:30 p.m. to 10:30 p.m.
Council was polled and the four (4) necessary votes were received.
- d) Consideration of 2011 transportation enhancement Grant - Discussion and Authorization of letter of endorsement. This Grant Program is for sidewalk extensions on Elm Street from Vine Street to Pearl Street, Northfield Street from Independence Green to Freedom Drive and Towne Hill Road from Grandview Terrace to Greenock Drive. The Grant application requires a public meeting be held to discuss the

proposed grant. A letter from the City Council would be appropriate to signify the City's support for these projects. The application is due on August 20, 2010 and we have reallocated \$50,000 as local to match for these projects.

- e) Consideration of approving a proposal for the installation of vault shelving storage units. Three quotes were received: East Coast Storage Solutions, Inc. - \$18,850.00; Dupont Systems Information Management & Storage Solutions - \$14,475.00; and Northstar Systems - \$16,725.00.

Recommendation: Accept the low quote of DuPont Systems in the amount of \$14,725. Funding for this project will come from the Records Restoration Reserve Fund which presently has a balance of \$55,260.

2. Request for approval from Ed Dufresne to hold the 2nd Annual Montpelier Downtown Music Festival on Saturday, Sept. 11, 2010 from 2:00 p.m. to 1:00 a.m. in the Farmer's Market Parking Lot on the corner of State and Elm. Requesting a variance to the Noise Ordinance until Midnight. Three Penny Taproom will be providing the alcohol and food vending and will get their outside consumption permit in order. A letter will also go out to the residents that could be affected by the event.
- 4) 10-193 Consideration of awarding a contract for the FY2011 Bituminous Concrete Paving of Municipal Streets: A request for quotes / bids was solicited by the Public Works Department from several area contractors. Bids were opened on August 5, 2010. Three bids were received for a total of 905 tons of bituminous concrete paving complete and in-place together with other incidental items;

A.C. Paving Corp.	=	\$ 92,895.00	Pike Industries, Inc.	=	\$
118,252.50 S.T. Paving		=	\$ 119,287.50		

Based on our past work experience with these contractors, we would be pleased to recommend that a contract could be offered to any of the three bidding contractors. Therefore, the award may be considered solely on the basis of the lowest bid as received from A.C. Paving Corporation which is recommended by the Director of Public Works. Funding for this contract is available from the Capital Improvement Plan and operating budgets as follows: CIP Budget = \$87,000 (includes recent transfer of operating budget savings) DPW Operating budget for asphalt = \$20,000 (to include contingency) The streets to be paved at the total bid price noted above are Pleasant Street, Cherry Ave, a 200' section of Ridge Street where sidewalk and sewer system work was recently completed and all of Isabel Circle.

Given the favorable bid price received, a small amount of other paving work may also be performed on an as yet to be determined street.

Recommendation: Award of the contract for FY2011 Street Paving to A.C. Paving Corporation in the amount of \$92,895.00 and designation of the city manager as the duly authorized agent to execute the contract documents and change orders if applicable.

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- 5) 10-194 Municipal Property Tax Rate Update: It is expected that the City's new Grand List will be finalized and submitted to the State on Wednesday or Thursday. If it is finalized by Wednesday, August 11, 2010, Council will be provided with the numbers from the Finance Director as soon possible prior to the council meeting. Once available, the numbers will also be posted on the website.

Recommendation: Receive updated Grand List totals and discuss setting the FY11 municipal tax rate. If the necessary information is complete and available, set the municipal property tax rate.

- 7) 10-196 City and School Cash Flow Report
 - a) At the June 23rd Council Meeting, the Council authorized a \$4 Million Dollar Line of Credit and requested further information on the City's need to borrow funds for City and School operations.

- b) The Finance Director and City Treasurer have provided a report on the City's cash flow throughout the fiscal year and have recommendations for FY11 to minimize the City's need to draw on the \$4 Million Line of Credit.

Recommendation: Discussion and accept report

7) 10-196 City and School Cash Flow Report

6) 10-195 Taxi Rates

- a) Council last updated taxi rates in 1996. There is interest in starting a new cab company in Montpelier, but the 1996 pricing is out of date and council is being requested to increase the allowed rates as follows for the first two passengers:

1. Zone 1: up to \$4.50
2. Zone 2: up to \$5.50
3. Zone 3: up to \$6.00
4. Plus \$2.00 per mile. Additional passengers would add \$2.00 per passenger ages 12 and up and \$1.00 per passenger, ages 3-11.
5. Flat Rate Charge between Montpelier and Berlin/Barre each way - \$10.00
6. Waiting charge - \$7.00 per hour and shall start after the first 5 minutes.
7. Luggage: No charge for the first two (2) pieces.. \$1.00 per piece thereafter.
8. Groceries: No charge for the first five (5) bags - more than 5 would be a flat rate of \$2.00.
9. Additional requested stops along the route by the passenger - \$1.00

per stop.

- b) Council has been provided with a map and the 1996 pricing.
Discussion. Possible Voting Action

- 8) 10-197 VLCT Voting Delegate VLCT Annual Business Meeting will be held Thursday, October 7th, 2010 at 2:15p.m to 4:30p.m. at the Robert E. Miller Expo Center, Champlain Valley Fairgrounds, Expo North room A. Council needs to elect a notary delegate and alternate. Discussion: Vote
- 9) 10-198 Economic Development - Consider economic development and roles the City can play in guiding or supporting development. General discussion and direction to staff.
- 10) 10-199 Council Reports
- 11) 10-200 Mayor's Reports
- 12) 10-201 Report by the City Clerk-Treasurer
- 13) 10-202 Status Reports by the City Manager
- 14) 10-203 Agenda Reports by the City Manager