



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday,
September 22, 2010
07:00 P.M.

- 1) 10-229 Call to Order by the Mayor
- 2) 10-230 General Business and Appearances
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- 3) 10-231 Consideration of the Consent Agenda:
 - a) Due to staffing levels, September 8th City Council meeting minutes will be presented at the October 13th meeting.
 - b) Consideration of approval of payroll and bills.
 - c) Consideration of the following permits with the City Council acting as the Liquor Control Commission.
 1. Ratification of a Request to Cater Malt and Vinous Beverages & Spirituous Liquors by Vermont Hospitality Management d/b/a NECI for a reception and dinner at the Hopkins House at National Life on Sunday, September 19, 2010, from 3:30 P.M. to 9:00 P.M. City staff polled Council via e-mail and received the requisite four affirmative votes.
 2. Ratification of a Request to Cater Malt and Vinous Beverages & Spirituous Liquors by Vermont Hospitality Management d/b/a NECI for a reception and dinner at the Hopkins House at National Life on Wednesday, September 22, 2010 from 3:30 P.M. to 9:00

P.M. City staff polled Council via e-mail and received the requisite four affirmative votes.

3. Consideration of a Request for Special Event Permit by Vermont Spirits Distilling Company d/b/a Vermont Spirits to sell Malt and Vinous Beverages & Spirituous Liquors on December 11, 2010 in the Montpelier City Hall Auditorium and the Touch of Vermont Holiday Gift Market.
 4. Consideration of a Request for approval for Montpelier Civic Center on Gallison Hill Road to have a Montpelier Palooza Metal Fest on Saturday, September 25, 2010 from 5:00 P.M. to 12:00 A.M.; including a noise variance. Council was presented with a letter at their September 8, 2010 meeting outlining the event. Council has been provided with copy of letter notifying adjacent property owners within the 200 feet required boundary.
 5. Consideration of a request from McGillicuddy's Irish Pub catering services to Cater Malt and Vinous Beverages & Spirituous Liquors on Saturday, September 25, 2010 from 5:00 P.M. to 12:00 A.M. at the Montpelier Palooza Metal Fest (see above item).
- d) Consideration of approving the purchase of a new 19,000lb. GVW Cab & Chassis for replacement of Truck #3 for the Public Works Department. On September 15, 2010, DPW staff opened and reviewed the single bid received. It is recommended that this low bid submitted by Gateway Motors be accepted, in the amount of \$28,966, and that the Base Care 72 months/72,000 mile extended warranty be purchased, in the amount of \$2,565. \$47,000 is budgeted in FY2011 for this replacement truck, to include the dump body which is being bid separately.

Recommendation: To accept the low bid of \$31,531 submitted by Gateway Motors of White River Junction, VT for the replacement of the 19,000 FGW cab and Chassis for the Public Works Department, and authorize the City Manager to make this purchase.

- e) Consideration of the recommendation to the City Council by the Housing Trust Fund Advisory Committee on awarding a deferred loan to Capital City Housing (a subsidiary of Montpelier Housing Authority) for the housing project at 58 Barre St. in the amount of \$105,000.

Recommendation: Discussion and authorization of the use of Housing

Trust Fund monies for use on the 58 Barre St. project.

3) 10-231 Consideration of the Consent Agenda:

4) 10-232 APPOINTMENTS

- a) MONTPELIER HISTORIC PRESERVATION COMMISSION Staff Advertised for 3 Vacancies. The following applications were received. * Tim Senter * Emily Donaldson * Eric Gilbertson * James Duggan

Recommendation: Opportunity to meet the applicants, discuss appointment, possible appointment of applicants.

- b) DESIGN REVIEW COMMITTEE Staff advertised the alternate position vacancy created by the resignation of Steven Burkholder. No applications were received. Staff will continue the advertisement on the web site and run another newspaper advertisement.

- c) MONTPELIER LOAN FUND COMMITTEE Staff advertised the one vacancy to replace Jeremy Hoff who moved out of town. The following application was received. * Jo Ann Corskie Gibbons

Recommendation: Opportunity to meet the applicant, discuss appointment, possible appointment of applicant.

- 5) 10-233 Green Mountain Transit Authority (GMTA) and its local board have been working to develop a Montpelier Circulator route. VTRANS has indicated to GMTA that approximately \$51,000 previously used on the Capital Shuttle could be used on a Montpelier Circulator. This creates a shortfall of the estimated funding needed of \$40,900. City Council is being asked to commit \$20,000 (prorated amount) for the last half of fiscal year 2010-2011 for service beginning January 2, 2011. Delay in commitment would probably result in the implementation being pushed back further into Spring/Summer 2011. Staff from GMTA will be present.

Recommendation: Discussion with GMTA. Recommendation to Staff.

- 5) 10-233 Green Mountain Transit Authority (GMTA) and its local board have been working to develop a Montpelier Circulator route. VTRANS has indicated to GMTA that approximately \$51,000 previously used on the Capital Shuttle could be used on a Montpelier Circulator. This creates a shortfall of

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Recommendation: Discussion with GMTA. Recommendation to Staff.

- 6) 10-234 PUBLIC HEARING ON CHARTER CHANGES Conduct First Public Hearing on proposed charter changes; * On September 8th, the City Council filed proposed charter changes with the City Clerk at least 10 days prior to the first public hearing as required by statute. * By Statute, the first public hearing must be held at least 30 days prior to the date when the charter changes will be voted upon. In this case, the municipal election has been set for November 2, 2010 - 40 days after the public hearing. * Charter amendments have been proposed for Titles III, V, XI, XII and XIII of the City Charter. Specific language is on file and is attached to the council agenda.

- 7) 10-235 SET WARNING FOR SPECIAL CITY MEETING TO BE HELD ON NOVEMBER 2, 2010 * Council has filed proposed charter changes and conducted the required first public hearing. * Council needs to adopt final wording for proposed charter changes. * Council needs to approve the official warning for the election. * A draft warning has been provided.

Recommendation: Adopt final charter language as proposed, approve draft warning. Set second hearing on charter changes for October 27, 2010

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Recommendation: Adopt final charter language as proposed, approve draft warning. Set second hearing on charter changes for October 27, 2010

- 14) 10-242 Agenda Reports by the City Manager

- 8) 10-236 DISCUSSION REGARDING PREPARATION FOR THE UPCOMING FY2012 BUDGET * Review Draft of Budget Schedule * Review Draft of Council Funding Policy for Outside Service Agencies.

Recommendation: Review Budget Schedule and Outside Agencies Policy.
Discuss budget process. Recommendations to Staff.

- 9) 10-237 DISTRICT HEAT UPDATE Receive update from Staff.

Recommendation: Discussion and direction to Staff.

- 10) 10-238 Council Reports

- 11) 10-239 Mayor's Reports

- 12) 10-240 Report by the City Clerk-Treasurer

- 13) 10-241 Status Reports by the City Manager

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