



**CITY OF  
MONTPELIER  
MONTPELIER,  
VERMONT**

Agenda for City  
Council Meeting  
Wednesday,  
October 13, 2010  
07:00 P.M.

- 1) 10-244. Call to Order by the Mayor
- 2) 10-245. General Business and Appearances
- 3) 10-246. Consideration of the Consent Agenda:
  - a) Consideration of the minutes from the City Council's September 8th and September 22nd Regular Meetings.
  - b) Ratification of the Police Union Contract for July 1, 2010 to June 30, 2011.
  - c) Council was polled for the following request, although staff realized after that this would not affect meter revenue as it is scheduled to take place on a Saturday. As an FYI, Council can now ratify the vote granting permission for Hunger Mountain Co-op to have one parking space reserved in front of City Hall on November 6th, from 10:00 A.M. to 4:00 P.M., in order for the folks at Flat Bread to park, and sell food from, their van to coincide with the Food and Wellness Expo which will be taking place in the City Hall Auditorium that day.
  - d) Consideration of a request from Andrew Brewer for permission to close Langdon Street on Sunday, October 31st, from 9:00 to 11:00 A.M. for a 5K Halloween Running Race. The start/finish line will be in front of Onion River Sports, and their parking lot will be used for registration and awards. (Mr. Brewer has been working with the Police Chief on this event.)

- e) Consideration of adopting and signing "A Proclamation of Recommitment to Full Implementation of the ADA".
- f) Consideration of accepting the low bid of \$25,600 submitted by Lucky's Trailer Sales, South Royalton, VT, for the dump body, plow and spreader for replacement Truck #3 for the Public Works Department, and authorize the City Manager to make this purchase.
- g) Consideration of authorizing the City Manager to sign the proposal from Bore Tech of St. Johnsbury, Vermont, to supply and install 50' of 16" HDPE sleeve for the replacement of a culvert on Berlin Street for \$12,540. The cost for this project will use the Capital Improvements Program funds for the Granite Street culvert replacement. The culvert in this area has failed and is in dire need of replacement this fall prior to the onset of winter. Staff solicited bids from the two known contractors capable of performing this type of trenchless technology construction.
- h) Acting as the Liquor Control Commission, City Council Members may now ratify the issuance of the following permits:
  - 1) Catering Permits to Vermont Hospitality Management, d/b/a New England Culinary Institute, for a Wedding on September 27th, from 5:00 to 9:00 P.M. at the Wood Art Gallery; a Poetry Reading Reception on October 2nd, from 5:45 to 10:00 P.M. at the VCFA Chapel; a Reception on October 2nd, from 4:45 P.M. to 6:00 P.M. at the Wood Art Gallery; a Dinner on October 2nd, from 5:45 to 8:00 P.M. at the Wood Art Gallery; a Reception and Dinner on October 3rd, from 5:00 to 9:00 P.M. at National Life's Hopkins House; a Dinner on October 5th, from 5:00 to 9:00 P.M. at National Life's Hopkins House; a Wedding/Dinner on October 9th, from 5:45 P.M. to 12:00 A.M. at the VCFA Chapel; and for a Wedding Reception on October 9th, from 4:45 to 6:00 P.M. at the Wood Art Gallery.
  - 2) Application for a Catering Permit from Langdon Street Pub Company, d/b/a McGillicuddy's Irish Pub, for a Political Fundraiser on Tuesday, October 19th, from 4:00 to 8:30 P.M. at the AGC Training Building, 3 Miles Bridge Road.
  - 3) Application for a Catering Permit from Langdon Street Pub Company, c/b/a McGillicuddy's Irish Pub, for a "Contractor Night" on Thursday, November 4th, from 5:00 to 10:00 P.M. at Cody Chevrolet on River Street.

i) Approval of Payroll and Bills

3) 10-246. Consideration of the Consent Agenda:

a) The Public Works Department conducted a city-wide road condition survey rating ? rating roads on a scale of 0-100 with 100 being a road in excellent condition. Mill Road has a condition index rating of "13".

6) 10-249. Consideration of a proposal by the Public Works Department to perform road rehabilitation work on Mill Road that will result in a gravel surface as the finished project.

b) It is an unfortunate fiscal reality that Montpelier, not unlike many towns, faces road construction and other infrastructure maintenance demands far exceeding available funding. Considering the rural nature of the road with very low traffic volume, the road has not been given priority for funding.

c) Public Works proposes an alternative to provide some relief to residents and to achieve a more predictable routine maintenance effort in the future. The proposal consists of surface rehabilitation involving the pulverization of the asphalt surface into a gravel consistency. This process is also known as reclaiming and is a common method used to prepare a road for a new asphalt surface. In this case, the proposal will leave a gravel surface while deferring approximately \$110,000 for the application of bituminous concrete pavement.

d) A layer of recycled asphalt pavement (RAP) will be spread over the reclaimed road to provide support and to achieve a serviceable riding surface. The RAP material will be relatively erosion resistant and calcium chloride will be added as a compaction aid and for dust control.

e) The DPW operating budget will be used for the project(s) and the work will be undertaken by DPW personnel. Two bids were received for the reclaiming machinery, rental equipment and chloride: All States Asphalt @ \$8,015.43 & Gorman Brothers @ \$8,244.80.

f) A letter was mailed on October 6th to the Mill & Corey Road residents to provide notification that the City Council will be considering the Public Works proposal. A copy of the letter will be provided to the Council

members.

Recommendation: Discussion with staff and allow an opportunity for residents and property owners to express any concerns they may have. Approval of the reclaiming proposal to revert to a gravel road surface and deferral of the application of the bituminous concrete pavement. Authorization for the City Manager to approve a contract with All States Asphalt for reclaiming services in the amount of their low bid.

5) 10-248. Consideration of the due date for the first installment of taxes.

- a) Council is aware that the due date for the first quarterly payment of taxes was set for October 1, 2010.
- b) Administration weighed the pros and cons of when to set the first due date since the bills were not able to be sent out until the third week in August. September 15th was out as it didn't allow for adequate billing notice.
- c) Three years ago, we had the first and second payment both due on November 15th. To do that again, would mean requiring more monies to be borrowed in anticipation of taxes than would be required if we set the first installment at an earlier time; October 1st was the earliest we could require based on when the tax bills were being mailed. That date would also give taxpayers more time between the first and second payment than if we had used the October 15th date.
- d) However, using the 1st rather than the 15th has resulted in confusion for some taxpayers. The City Treasurer and Tax Collector indicate that more than usual have missed the first installment. There are some very strong feelings by those presently late taxpayers about the 1st being used rather than the 15th.
- e) Council is being asked whether they want to extend the "official" due date of the first installment to October 15th which would negate late fees being imposed between the 1st and the 15th.

Recommendation: Discussion; direction to staff.

5) 10-248. Consideration of the due date for the first installment of taxes.

4) 10-247. Consideration of appointing a City representative to the Green Mountain Transit Agency.

- a) Harold Garabedian has been serving as the City's Alternate to this board; it has been suggested that Mr. Garabedian be appointed to fill the regular seat vacated by Nancy Wasserman.
- b) Staff would also like direction from Council as to whether they wish to advertise to fill the Alternate position that would then be vacated by Mr. Garabedian.

Recommendation: Possible appointment and direction to staff.

7) 10-250. First Public Hearing to consider amendments to the Water/Sewer Ordinances and Resolution to increase the ON/OFF fee for after hours; to add a hydrant use fee; to clarify the customer's responsibility for a sprinkler service; and to remove the language regarding the City performing service connections.

- a) Public Works staff is recommending ordinance and resolution changes, as part of the rate adjustments, for review and comments; their objective is to obtain concurrence to a list of recommendations outlined in a memo from Public Works Director Todd Law, dated June 9th, 2010.

Recommendation: Discuss the proposed amendments; if Council wishes to move forward, with or without further changes, set the date of the Second Public Hearing for October 27, 2010.

8) 10-251. Status Report on City Council Goals.

- a) After holding a workshop session in early April, the City Council formally adopted a Statement of Goals and Priorities on July 14th, 2010.
- b) At the time of adoption, City Council requested regular updates on the status of these goals and priorities.
- c) The City Manager has provided a document with comments on each item.

Recommendation: Review the Manager's Status Report, followed by a brief discussion.

- 9) 10-252. Reports by City Council
- 10) 10-253. Mayor's Report
- 11) 10-254. Report by the City Clerk-Treasurer
- 11) 10-254. Report by the City Clerk-Treasurer
- 12) 10-255. Status Reports by the City Manager
- 13) 10-256. Agenda Reports by the City Manager
- 12) 10-255. Status Reports by the City Manager

Adjournment