



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, April
13, 2011
07:00 P.M.

- 1) Call to Order by the Mayor
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- 2) 11-094. General Business and Appearances
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- 3) 11-095. Consent Agenda:
 - a) Consideration of the Minutes from the March 9th and March 23rd Regular City Council Meetings and the April 4th, 2011 Special City Council Meeting.
 - b) Summary Budget Report by Department for General Fund and Detailed Budget Status Reports for General Fund, Water Fund, Sewer Fund, Cemetery Fund, Parks Fund, Parking Fund and Senior Center Fund for the eight-month period beginning July 1, 2010 and ending February 28, 2011.
 - c) Authorization for the City Manager to sign an Agreement for Services with Time Banks USA (TBUSA) for the Community Innovations for Aging in Place (CIAIP) REACH Project. TBUSA agrees to provide training, evaluation, computer support services, and replication as set forth in the City's CIAIP Grant Application.
 - d) Authorization for City Manager to sign a contract in the amount of

\$9,641 with Lamoreux and Dickinson for surveying services related to the Transit Center project.

- e) Adoption of Revised Road & Bridge Standards for projects within Montpelier City Limits. Current road and bridge standards were adopted by the City Council during their regular meeting February 14, 2007. New storm water requirements were adopted through Act 110 of the 2010 Legislative session which now necessitates revisions of the current Montpelier standard. VTrans worked with the VLCT and regional planning commissions to enhance the minimum road maintenance standards and guidelines with the inclusion of storm water Best Management Practices (BMP) for flood hazard avoidance and water quality purposes. The standards apply to projects involving new or reconstructed municipal roads beginning in 2011 and, by extension of the zoning & subdivision regulations, will also apply to private development roads. Municipalities are encouraged to revise their existing standards to include the BMP provisions in order to be eligible for the maximum available town highway grant funds. FEMA also requires adoption of the minimum standards as a pre-requisite to full disaster relief funding participation. The new standards contain a minimum training component which is a new addition to the standards.

Recommendation: Approval of the standards. Execution of the standards through the signatures of a majority of the Council

- f) Consideration of authorizing and approving a grant agreement between the State of Vermont Division for Historic Preservation and the City of Montpelier (a Certified Local Government) and to authorize the City Manager to execute the grant agreement on behalf of the governing body. In conjunction with this grant, to authorize DPW to purchase a wide format scanner for the amount of \$9,865.10 from Reprographics of New England located in Winooski, Vermont.
- g) Consideration of accepting the proposal from Right-Trak Design, in the amount of \$35,270.00, to perform the Building Capital Needs Assessment and associated energy audit and ADA compliance review work. Proposals and specs were sent out in March; copies of those submitted can be viewed in the City Manager's Office. The proposed funding sources for the \$35,270 are as follows: ADA Capital Funds (in budget) \$ 7,500 Project Management Capital Funds (in budget) 10,000 Wastewater Fund (in budget for Chief Operator) 6,000 General Fund Balance 11,770

h) Acting as the Liquor Control Commission, City Council Members may now consider the following permits:

1. Annual renewal of Liquor Licenses (City Clerk will distribute list of applications at the meeting.)
2. Annual renewal of Tobacco Licenses (City Clerk will distribute list of applications at the meeting.)

i) Payroll and Bills

3) 11-095. Consent Agenda:

b) Summary Budget Report by Department for General Fund and Detailed Budget Status Reports for General Fund, Water Fund, Sewer Fund, Cemetery Fund, Parks Fund, Parking Fund and Senior Center Fund for the eight-month period beginning July 1, 2010 and ending February 28, 2011.

d) Authorization for City Manager to sign a contract in the amount of \$9,641 with Lamoreux and Dickinson for surveying services related to the Transit Center project.

4) 11-096. Town Service Officer Appointment

a) The City has been notified by the Vermont Department of Children and Families that the term of the City's present Town Service Officer, Rick DeAngelis, expires on April 14th.

b) Staff notified Mr. DeAngelis, and he is willing to continue serving.

Recommendation: Appoint Rick DeAngelis as the Town Service Officer for another 1-year term.

2) 11-094. General Business and Appearances

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4) 11-096. Town Service Officer Appointment

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5) 11-097. Planning Commission Appointment

- a) John Bloch's term expired the end of March; staff advertised and as of the deadline (Thursday, April 7th), John's e-mail requesting reappointment is the only response received.

Recommendation: Reappoint John Bloch for another 2-year term.

5) 11-097. Planning Commission Appointment

6) 11-098. District Energy Project Update

- a) The City Manager, Planning Director and Project Manager will update the Council on progress to date.

Recommendation: Receive report, make decision whether to include this item with the petitioned special election.

6) 11-098. District Energy Project Update

7) 11-099. Setting the date, time and place for a Special Election and approving the Warning.

- a) On Monday, March 28th, the City Clerk's Office was presented with a petition to reconsider the issue of the tax exemption of the Civic Center. On Tuesday, the Clerk's Office verified that there were sufficient (5%) signatures of registered Montpelier voters to require a special election and the petition was filed properly within 30 days of the Town Meeting election. According to Vermont Statute Title 17, §2661, a "special town meeting" or election must be called within 60 days of the receipt of the petition. This means that the election must be held on or before Friday, May 27th. The City is required to warn the meeting with a 30-day notice. Assuming that the official warning is approved this evening and the Council chooses to hold the election on a Tuesday as is traditional, the election could be held on either May 17th or May 24th.

- b) The Council held a Special Meeting on Monday, April 4th; to discuss

whether the Council would prefer having one special election with multiple items including a possible District Energy Project bond vote. Council chose to continue that discussion until the April 13th .

Recommendation: Set the date, time and location for the Special Election and approve the Warning for May 17, 2011 if only including the civic center tax exemption. If also including a district heat bond vote, set election for May 24, 2011.

8) 11-100. Consideration of a charge for a committee to review possible Taser use by the Montpelier Police Department.

- a) The City Council deliberated Taser use during the annual budget approval process in January.
- b) Council delayed a decision on Tasers and indicated that a committee would be formed to review the issue.
- c) The City Manager has prepared a draft charge for such a committee for the Council's consideration.

Recommendation: Review draft, make changes as desired, approve a charge and provide direction to staff with regard to committee appointments.

8) 11-100. Consideration of a charge for a committee to review possible Taser use by the Montpelier Police Department.

9) 11-101. Consideration of Council Committee Assignments

- a) At their first regular meeting following Town Meeting, Council chose to postpone making any committee assignments until after they'd held their Goal-setting Workshop.

Recommendation: Discussion; assign Council reps to the various committees.

10) 11-103. Council Reports

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11) 11-104. Mayor's Report

12) 11-105. Report by the City Clerk-Treasurer

13) 11-106. Status Reports by the City Manager

14) 11-107. Agenda Reports by the City Manager

Adjournment