



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday,
September 14, 2011
07:00 P.M.

- 1) Call to Order by the Mayor
- 2) 11-215. General Business and Appearances
- 2) 11-215. General Business and Appearances
- 3) 11-216. Consideration of the Consent Agenda:
 - a) Consideration of Minutes from the August 24, 2011 City Council Meeting.
 - b) Consideration of becoming the Liquor Control Commission for the purpose of acting on the following: None as of "press time".
 - c) Payroll and Bills
- 4) 11-217. Consideration of appointments to the Design Review Committee.
 - a) There are three terms that expire this month ? those of Stephan Everett, Kate Coffey and Eric Gilbertson; all are 3-year terms.
 - b) Staff advertised and all three presently serving would like to be reappointed; no other applications were received.
 - c) Recommendation: Re-appointment of all three to another 3-year term.

- 4) 11-217. Consideration of appointments to the Design Review Committee.
- 5) 11-218. Appointments to Montpelier's Historic Preservation Commission.
 - a) Anthony Otis's 3-year term expired on September 10th. Staff in the City Manager's Office placed the ad for this vacancy and since then, has learned from Planning Department staff that there is another vacancy. Emily Donaldson moved out of town and has had to step down.
 - b) In response to the ad, the following have sent letters of interest and/or resumes: Anthony Otis who would like to be reappointed; and Helen Husher, 35 Loomis Street, who is interested in serving on this board as well.
 - c) Recommendation: Opportunity to meet Ms. Husher; re-appointment of Anthony Otis to another 3-year term; and appointment of Ms. Husher to fill the unexpired 3-year term until September, 2013.
- 5) 11-218. Appointments to Montpelier's Historic Preservation Commission.
- 6) 11-219. Taser Committee Update
 - a) This committee has met every Tuesday since it was appointed in May; on Thursday, September 8th, they held their first public hearing in the City Council Chambers.
 - b) Recommendation: Receive update from the Taser Committee.
- 7) 11-220. First Public Hearing to consider an Application for Tax Stabilization from Connor Brothers Stonecutters, LLC, for their property at 575 Stone Cutters Way.
 - a) They are requesting that the City Council enter into a Tax Stabilization Contract with them to discount the subject property's value on the Montpelier Grand List by one-half (1/2) for a term of ten (10) years.
 - b) This application is being made after the issuance of their Zoning Permit (and associated permits) from the Development Review Board, and prior to the issuance of their Building Permit.

- c) The applicants understand that the City Council must make specific findings of fact that the subject project meets the required eligibility criteria of the Tax Stabilization Policy; their findings are outlined in the attached letter.
 - d) Recommendation: Conduct the first Public Hearing to consider the Tax Stabilization Application from Connor Brothers Stonecutters, LLC; set the date of September 28th for the Second Public Hearing.
- 8) 11-221. Report and recommendations from the Debt and Fund Balance Committee.
- a) The Council committee on debt and fund balance met over the summer.
 - b) The committee has prepared draft policies for debt load and fund balance use.
 - c) Recommendation: Adopt policies as proposed by the committee.
- 9) 11-222. Continued review of MATRIX recommendations.
- a) As a result of the Final "Management Assessment" Report from the MATRIX Consulting Group, various departments began implementing, or at least working on, the recommendations outlined in this report.
 - b) The City Council began receiving reports/updates from department heads at their August 10th meeting.
 - c) To date, Council has heard from the Fire Chief, Police Chief, Assessor, Assistant City Manager/Tax Collector, Finance Director and City Manager.
 - d) This evening, they will hear from the Planning Director, the Clerk-Treasurer, and the Cemetery Superintendent.
 - e) Recommendation: Receive reports; discussion.

- 9) 11-222. Continued review of MATRIX recommendations.
- 10) 11-223. Discussion of Tax Increment Financing (TIF) Districts:
 - a) Mayor Hooper requested that this item be placed on the agenda.
 - b) The Council has previously considered, but not acted upon, grant applications for TIF creation.
 - c) Recommendation: Discussion; direction to staff about whether to pursue future TIF opportunities.
- 11) 11-224. Reports by City Council
- 12) 11-225. Mayor's Report
- 12) 11-225. Mayor's Report
- 13) 11-226. Report by the City Clerk-Treasurer
- 13) 11-226. Report by the City Clerk-Treasurer
- 14) 11-227. Status Reports by the City Manager
- 14) 11-227. Status Reports by the City Manager
- 15) 11-228. Agenda Reports by the City Manager

Adjournment