



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, March
28, 2012
7:00 P.M.

- 1) Call to Order by the Mayor
- 2) 12-083. General Business and Appearances
- 3) 12-084. Consideration of the Consent Agenda:
 - a) Approve the Minutes from the March 14th, 2012 Meeting.
 - b) Authorize the Mayor to sign the "Notice of Tentative Redetermination of Equalized Education Property Value and Coefficient of Dispersion" received from William E. Johnson, Director of the Vermont Department of Property Valuation and Review. As a result of the City's request for redetermination, a rep from Mr. Johnson's Department discussed the study results with City Assessor Steve Twombly. The recommendations were reviewed, and the revisions are outlined in the attached stipulation agreement. If the City accepts the State's revised results, both copies need to be signed by the Chair of the City's legislative body and one copy returned to the State within 10 days of the date the City received the letter (March 21st).
 - c) Approve the Annual Highway Mileage Certificate for the State Fiscal Year 2013. The certificate is required annually by the Vermont Agency of Transportation (VTrans) - Division of Planning, Outreach & Community Affairs (formerly Policy & Planning Division). The certificate provides a formal documentation of the length in miles of public highways owned and maintained by the City of Montpelier for each of the four highway classifications. The certificate is the basis for determining the amount of state aid participation a town receives for highway maintenance. There is no change this year. The certificate will need to be signed by a majority

of City Council, in the space provided, and returned to VTrans; the City Clerk will record the document upon return receipt of the approved certificate from the Agency.

- d) Summary Budget Report by Department for General Fund and Detailed Budget Status Reports for General Fund, Water Fund, Sewer Fund, Cemetery Fund, Parks Fund, Parking Fund and Senior Center Fund for an eight-month period beginning July 1, 2011 and ending February 29, 2012.
- e) Approve request from the Fire and Ambulance Department for \$17,000.01 for the purchase of two (2) AutoPulse Systems from Zoll Medical Corporation. AutoPulse Systems provide mechanized, automatic chest compressions during the administration of Cardio-Pulmonary Resuscitation (CPR), which allows EMT's to focus on performing other interventions and treatments. Zoll AutoPulse Systems have become the standard for effective delivery of chest compressions for a patient in cardiac arrest, and the purchase of two of these units (one for each ambulance) will be instrumental in the Department's ability to offer first rate care. The Department had budgeted \$15,000.00 for the 2013 fiscal year and another \$15,000.00 for the 2014 fiscal year so as to purchase these units. Fortunately, there is a limited-time opportunity to purchase two (2) units for only \$17,000.01 total; this will not only save the City money, but the Department will be able to incorporate the devices into service immediately.
- f) Consideration of becoming the Liquor Control Commission for the purpose of acting on the following:
 - 1. Ratification of the issuance of a Catering Permit to Vermont Hospitality Management, d/b/a New England Culinary Institute, for a "Welcome Reception/Dinner" scheduled to be held on Wednesday, March 21st, from 6:00 to 8:00 P.M. at the National Life Guest House.
 - 2. Catering Permit Application from Yebba, Inc., d/b/a The Abbey Pub & Restaurant, for a "Wine Reception" scheduled to be held on Wednesday, April 4th, from 3:00 to 7:00 P.M. at the State House.
 - 3. Catering Permit Application from The Skinny Pancake for a "Green Drinks" event (beer and wine) scheduled to be held on Tuesday, April 10th, from 6:00 to 8:00 P.M. in the City Center Lobby, 89

Main Street.

4. Catering Permit Application from Yebba, Inc., d/b/a The Abbey Pub & Restaurant, for a "Cocktail Reception" scheduled to be held on Tuesday, April 10th, from 3:00 to 7:00 P.M. at the State House.
5. Educational Sampling Event Permit Application from Dwayne Kratt/Diageo N.A. of Norwalk, Connecticut, for a "Diagro/DISCUS Legislative Tasting" scheduled to be held on Thursday, April 12th, from 5:30 to 7:30 P.M. at the Capitol Plaza.
6. Annual renewal of Liquor Licenses (City Clerk will distribute list of applications at the meeting.)
7. Annual renewal of Tobacco Licenses (City Clerk will distribute the list of applications at the meeting.)

g) Payroll and Bills

4) 12-085. Appointment of an Alternate to the EC Fiber Governing Board.

- a) Peter Timpone recently resigned as the City's rep to this board. John Bloch had been serving as the Alternate and expressed interest in stepping into the rep's seat vacated by Mr. Timpone; Council made this appointment on February 12th, 2012.
- b) As a result, the Alternate's position became vacant; staff advertised and has received responses, via e-mail, from Jeremy Hansen, 186 Main Street; and Dan Jones, 116 Northfield Street.
- c) Recommendation: Opportunity to meet the applicants. Council may choose to enter into Executive Session in accordance with Title I, §313, Executive Sessions, (3) The appointment or employment or evaluation of a public officer or employee. Appointment to fill the Alternate seat to the EC Fiber Governing Board.

5) 12-086. Discussion of City Council Goals and Priorities for 2012-13.

- a) This item was discussed by Council at their March 14th meeting; it was

suggested that this year's process incorporate both public participation and Council deliberation.

b) Council would like to receive ideas and suggestions from the public at this evening's meeting.

c) Recommendation: Receive public comment; Council discussion and deliberation.

6) 12-087. Consideration of a draft final report entitled "US Route 2/Gallison Hill Road Intersection Study" prepared by Lamoureux & Dickinson Consulting Engineers, Inc. for the City of Montpelier & the Central Vermont Regional Planning Commission (CVRPC).

a) In April, 2010, Public Works staff requested funding assistance for transportation-related planning from CVRPC and was awarded \$10,000 by the CVRPC Transportation Advisory Committee (TAC) which became available in September, 2010. The City was responsible for a maximum \$2,000 match if the study cost exceeded the grant funds.

b) The Public Works Department & CVRPC prepared and issued a Request for Proposals (RFP) to engage the services of a transportation and traffic engineering consulting firm to conduct the study. A contract was awarded by CVRPC in January, 2011, to Lamoureux & Dickinson Consulting Engineers.

c) An invitation to participate in a study committee was mailed to all businesses and land owners located in the vicinity of the intersection, as well as to nearby U-32 school officials, the school bus company operating in the area, and to the administrative offices of the Town of Berlin. A "Local Concerns" meeting was convened in July, 2011, followed by an "Alternatives Review" meeting on October 5th, and then a presentation was made to the CVRPC TAC later that month.

d) The study concluded that no significant changes to the intersection (signalization or geometric) are needed at this time, but minor safety and traffic convenience improvements are recommended. To finalize the study and complete the contractual obligations of the consultant, a presentation to the City Council is required.

e) Recommendation: Receive draft final report and presentation; provide

opportunity for discussion and public comment; consider recommendations and give direction to staff.

- 5) 12-086. Discussion of City Council Goals and Priorities for 2012-13.
- 6) 12-087. Consideration of a draft final report entitled "US Route 2/Gallison Hill Road Intersection Study" prepared by Lamoureux & Dickinson Consulting Engineers, Inc. for the City of Montpelier & the Central Vermont Regional Planning Commission (CVRPC).
- 7) 12-088. Conduct the first of a two-part public hearing process, required by the City's Charter, to consider six amendments to the City's Code of Ordinances, Chapter 10, Article VII, "PARKING AND PARKING METER ZONES", Section 10-716, "PARKING PROHIBITED".
 - a) The areas affected by these proposed amendments are 1) Bailey and Clarendon Avenues; 2) Barre Street/Nelson Street Intersection; 3) Liberty Street (Loomis Street - Hubbard Street); 4) State Street; 5) Towne Hill Road; and 6) College Street/Arsenal Drive Intersection.
 - b) The residents and property owners located within, or adjoining, the areas of the proposed parking ordinances will have been provided a copy of a memo from Todd Law, Director of Public Works and Traffic Committee Chairman, together with the ordinance proposal for the respective location, by the time City Council first considers the recommendations.
 - c) At least one of the Traffic Committee members will be in attendance to present the ordinance recommendations and answer questions.
 - d) Recommendation: Conduct the first public hearing, incorporating any further amendments; set the date of April 11th, 2012, to conduct the second part of the public hearing.
- 8) 12-089. Council Reports
- 9) 12-090. Mayor's Report
- 10) 12-091. Report by the City Clerk-Treasurer

11) 12-092. Status Reports by the City Manager

12) 12-093. Agenda Reports by the City Manager

- a) Decide on date for the Council's second meeting in April.
- b) Council may wish to go into Executive Session in accordance with Title I, VSA §313, Executive Sessions, (a) (1) "Contracts, labor relations agreements with employees, arbitration, mediation, grievances, civil actions, or prosecutions by the state, where premature general public knowledge would clearly place the state, municipality or other public body, or person involved at a substantial disadvantage"; the purpose being to discuss Fire Union negotiations.

13) Adjournment