



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, May 23,
2012
6:00 P.M.

- 1) Call to Order by the Mayor
- 2) 12-127. Berlin Pond Briefing: City Manager and Attorney will update the Council on the Supreme Court's ruling and discuss options.
- 3) 12-128. General Business and Appearances
- 4) 12-129. Consideration of the Consent Agenda:
 - a) Consideration of the Minutes from the May 9th, 2012 City Council Meeting.
 - b) Approve request from organizers of the "State Street Slam" to close State Street (from Main to Elm) on Saturday, August 25th, from 6:00 A.M. to 8:00 P.M. for a basketball tournament; this will allow two hours for set-up and breakdown time.
 - c) Approve a request from David Nelson, owner of McGillicuddy's, for the closure of Langdon Street from 3:00 P.M. on Tuesday, July 3rd, until shortly after 1:00 A.M. on the 4th, as part of Montpelier's Independence Day Celebration. They plan to serve food and beverages within a fenced-off area in the street adjacent to the pub.
 - d) Approve a request from David Nelson for a waiver of the City's Noise Ordinance to accommodate live music until 12:30 A.M. on July 4th for McGillicuddy's Annual Street Dance, again as part of the City's Independence Day Celebration. With the music stopping at 12:30 A.M.

and the outside service ending at 1:00 A.M. (as mentioned above), this will allow people to disperse slowly and safely as opposed to overcrowding the Pub.

- e) Approve request for street closures and parking restrictions from the committee organizing the City's Annual Independence Day parade and festivities:
 - 1) State Street: Street closed between Governor Davis and Bailey Avenue from 2:00 P.M. - 10:30 P.M. for vendors and parade. Parking along this stretch closed from 11:00 A.M. - 10:30 P.M. Parking along State Street from Main Street to Governor Davis Avenue closed from 5:00 P.M. - end of the parade to accommodate parade viewing.
 - 2) Main Street: From 6:00 P.M. until approximately 7:45 P.M. for the Montpelier Mile Road Race followed by the parade. Parking closed from 5:00 P.M. - end of parade.
 - 3) Streets in the Meadow area will be used as staging areas for the parade from 4:30 to 6:00 P.M., with parking restrictions starting in the morning.
 - 4) School Street from Main to St. Paul Street: All three streets/areas will be closed during the parade.
 - 5) 60 State Street Parking Lot: From 2:00 P.M. to 1:00 A.M. for street dance (including set-up and take-down time).
- f) Approve a request for a waiver of the City's Noise Ordinance to accommodate the Independence Day Celebration events until midnight on Sunday, July 3rd.
- g) Approve the City's application for the Village Green grant application of \$200,000 for assistance with customer hookups for the district energy system.
- h) Approve the resolution adopting program guidelines and the contract with Vermont Energy Investment Corporation (VEIC) to administer the PACE program in Montpelier.

- i) Award a contract for the reconstruction of concrete sidewalks in designated locations on State and East State Streets and construction of accessible parking spaces on Main Street at the corner of School Street.
 - 1) The Public Works Department identified several sidewalk locations on State Street between Main Street and the Pavilion Office Building, as well as a section on East State, which are in very poor condition and require replacement. Additionally, accessible on-street parking spaces for the disabled were designed by Public Works staff near the Kellogg Hubbard library.
 - 2) This work was combined in a single construction contract which was advertised for competitive unit price bids. The bids were received and opened on Wednesday, May 16th, with the lowest bid received in the amount of \$68,476.00. A tabulation of the four bids received and the award recommendation from the Public Works Department is available for City Council review.
 - 3) Funding for this project is provided by various sources consisting of the Public Works operating budget (concrete sidewalk reconstruction) and the FY12 and FY13 Capital Improvement Program, as well as the ADA line item in the amount of \$15,000 for the accessible parking component of the contract.
 - 4) Recommendation: Award of the construction contract to Don Weston Excavating, Inc. who was determined to be a qualified contractor, submitting the lowest unit price bid as recommended by the Director of Public Works; designate the City Manager as the duly authorized agent to execute the contract documents and change orders, if applicable.
- j) Consideration of adopting and executing the 2012 Series 1 and 2 Vermont Municipal Bond Bank Sale documents for a \$1,670,000, 20 Year Bond: Montpelier voters authorized borrowing \$800,000 for the Carr Lot project on March 5, 2002. They also authorized borrowing \$870,000 for street improvements, a fire truck purchase and facility repairs on March 6, 2012. J. Paul Giuliani, our local bond counsel, has instructed the City Council to consider, adopt and execute these documents for the \$1,670,000 loan prior to June 22, 2012.
- k) Accept the low bid of \$23,959 (base bid \$24,959 less \$1,000 trade

allowance) submitted by Gateway Motors of White River Junction, Vermont, for the replacement of Truck #44 for the Public Works Department, and authorize the City Manager to make this purchase.

l) Accept the low bid of \$23,959 (base bid \$24,959 less \$1,000 trade allowance) submitted by Gateway Motors of White River Jct., Vermont, for the replacement of the Fire Chief's vehicle, and authorize the City Manager to make this purchase.

m) Summary Budget Report by Department for General Fund and Detailed Budget Status Reports for General Fund, Water Fund, Sewer Fund, Cemetery Fund, Parks Fund, Parking Fund and Senior Center Fund for a ten-month period beginning July 1, 2011 and ending April 30, 2012.

n) Consideration of the becoming the Liquor Control Commission for the purpose of acting on the following:

1. Application for an Outside Consumption Permit from Langdon Street Pub Company, d/b/a McGillicuddy's Irish Pub, in order to serve alcoholic beverages within a fenced area on Langdon Street from 3:00 P.M. on Tuesday, July 3rd, to 1:00 A.M. on Wednesday, July 4th.

o) Payroll and Bills

5) 12-130. Further discussion regarding the Montpelier Senior Activity Center's proposed dues and fee increases for FY 2013.

a) These rate increases were recently approved by the MSAC's Advisory Board.

b) Staff included this item on the Council's May 9th agenda under the Consent Agenda; Council pulled it off for further discussion at this meeting.

c) MSAC staff has provided updated material for Council review and will be in attendance to discuss their proposal with them.

d) Recommendation: Review and discussion; approve, with or without further amendments.

6) 12-131. Update from the Street Lighting Committee: Status, Process, Goals and Recommendation.

- a) A presentation will be made about replacing leased mercury vapor municipal street lights with new LED (Light Emitting Diode) street lights. This matter was last presented to the City Council during their regular meeting in July, 2011.
- b) The City Council authorized the City Manager to execute a memorandum of agreement with Efficiency Vermont (E-VT) and to form a street light committee to guide a comprehensive review process and prepare a recommendation. As per the agreement, the committee followed the steps described in the E- VT publication "Guide to Improving Efficiency in Municipal Street and Public Space Lighting" which outlines the process for developing a LED upgrade project to replace inefficient street lamps.
- c) Committee representatives will describe their progress thus far, what the process has entailed, and the next steps to be accomplished to complete the project. The outline of the steps is as follows:
 - 1) Form a team
 - 2) Conduct a lighting needs assessment
 - 3) Prepare a street light inventory
 - 4) Develop a process for determining street light removal or retention and prepare a list of unnecessary lighting fixtures to be recommended for removal
 - 5) Consider options for either municipal ownership of light fixtures or a continuation of the lease arrangement with GMP
 - 6) Prepare final project scope and budget (including financing options for city purchase of light fixtures and installation costs)
- d) The presentation documents including the committee report, cost analysis, and the street light map indicating light levels and lights to be eliminated can be found on the City's website: Boards and

Commissions/Street Light Committee.

- e) Recommendation: Receive presentation, review and consider proposed LED street light assessment, elimination of unnecessary lights, and the LED street light replacement process. Review the "Streetlight Financial Analysis" and consider acceptance of the committee recommendation to continue with the GMP lease arrangement vs. municipal light ownership. Endorse the process; provide recommendations or suggestions and direction to the committee.

7) 12-132. City Hall Sign

- a) Paul Carnahan, Chair of Montpelier Alive's Design Committee, requested that this item be included on tonight's agenda.
- b) The Committee is requesting that metal letters be affixed to the facade of City Hall to more clearly indentify the building (picture attached). This project was included in the FY12 Capital Improvement Plan Budget - Downtown Improvements.
- c) Paul will be in attendance to discuss this proposed project with the Council.
- d) Recommendation: Discussion; approve.

6) 12-131. Update from the Street Lighting Committee: Status, Process, Goals and Recommendation.

8) 12-133. City Council Goals (follow-up)

- a) At their May 9th meeting, City Councilors reviewed and discussed a list of goals; each Council Member had submitted their own lists to staff which were compiled into one document.
- b) Recommendation: Further review and discussion; approve if ready.

9) 12-134. Reports by City Council

- 10) 12-135. Mayor's Report
- 11) 12-136. Report by the City Clerk-Treasurer
- 12) 12-137. Status Reports by the City Manager
- 13) 12-138. Agenda Reports by the City Manager
 - a) None as of "press time".

Adjournment