



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, June 27,
2012
06:30 P.M.

- 1) Call to Order by the Mayor
- 3) 12-159. Consideration of the Consent Agenda:
 - a) Approval of minutes from the City Council's June 13th, 2012 Meeting.
 - b) Accept Community National Bank's bid for a Tax Anticipation Note for \$2,500,000 for FY13 (July 1, 2012 to June 30, 2013) to cover the expenses for the General Fund, School Department and Recreation Department; approve the Tax Anticipation Note Resolution and execute the loan documents.
 - 1) Bids on loan and investment interest rates were received on Wednesday, June 13, 2012. A tabulation sheet listing the results is attached.
 - 2) After considering the City's cash flow needs throughout the fiscal year, the Finance Director and the City Treasurer recommend the acceptance of Community National Bank's bid for tax anticipation borrowing at the rate of 2.22%. This bid combines a loan/deposit borrowing and includes a money market account with a 2.85% interest rate. See attached Resolution, Tax Anticipation Note, Non-Arbitrage and Use of Proceeds Certificate and Tax Anticipation Note Bid Results.
 - c) Approve a request from Page Guertin for the closure of a portion of Cross Street (between North Franklin Street and North Street) on Saturday, July 21st, from approximately 5:00 to 7:00 P.M. for a

neighborhood event.

- d) Approve the City's application for the 2012 Bicycle Parking Grant Program to the Vermont Agency of Transportation for the placement of an additional 46-U racks throughout the city of Montpelier; no matching funds required.
- e) Approve the bagging of nine meters in front of the State House on Saturday, June 30th, from 1:00 to 3:00 P.M. for a Citywide Ice Cream Social.
 - 1) This Ice Cream Social is the result of the City's Energy Committee winning a contest called Vermontivate.
 - 2) Ben & Jerry's will be parking their ice cream truck next to the State House lawn, where there will be a band playing, prizes, and announcements. Everyone is invited!
 - 3) Reservation of nine parking spaces would allow for the Ben & Jerry's truck and the CVCAC Energy Van to be parked on State Street adjacent to the State House lawn.
- f) Accept the low bid submitted by Lloyd Franks of Plainfield, Vermont, for Maintenance of Trash & Recycling Barrels for the Public Works Department, in the estimated annual amount of \$13,174.70, with the condition that all material collected be disposed of at the Public Works Garage, and to authorize the City Manager to execute the contract documents.
- g) Award a contract for Bituminous Concrete Paving - FY 2013: The Public Works Department mailed Invitations for Bids to area contractors and also advertised in the local newspaper and on the Vermont Bid System for the scheduled summer paving work. Bids will be opened on Wednesday, June 27th, at 10:00 A.M.. Assuming the bids received are within the available budget and there are no irregularities or problems with the bids received, a recommendation to accept low bid and to award the contract will be provided by the Public Works Director in time for consideration at this City Council meeting.
 - 1) The streets proposed to be paved through this contract and the corresponding treatment processes are:

- 2) Dover & Philips Roads: Rehabilitation
- 3) Hubbard Park Drive: Rehabilitation
- 4) Liberty Street (Heaton - College): Combination rehab & resurface
- 5) Ridge Street (200'): Reconstruction as part of separate slope project
- 6) Woodrow Avenue (College - Emmons): Resurface
- 7) Gallison Hill Road (US Rte. 2 - 550' northerly): Resurface
- 8) Main Street (Towne Hill Road - Murray Hill Drive): Resurface
- 9) Towne Hill Road (Westwood - Murray): Resurface
- 10) Winooski West Bike Path: Resurface (paving through FEMA flood mitigation project)
- 11) Funding for this contract is available from the Capital Improvement Plan as follows:
 - i. CIP Paving & Rehab Budget \$413,558
 - ii. CIP (Ridge Street - approx.) 11,000
 - iii. FEMA (Bike Path - approx.) 30,000
 - iv. TOTAL FUNDS AVAILABLE \$454,558
- 12) Recommendation: Award of the contract for FY 2013 Street Paving to the qualified bidder submitting the lowest and responsive bid as recommended by the Director of Public Works and designation of the City Manager as the duly authorized agent to execute the contract documents and change orders if applicable.

h) Approve the SMARTGov Contract for city permitting software that will help us coordinate data between the zoning, building, assessors, and public works offices.

i) Payroll and Bills

4) 12-160. Appointment of Alternate to the EC Fiber Board.

a) On March 28th, 2012, Dan Jones was appointed as the City's Alternate to the EC Fiber Board.

b) Staff has received an e-mail from Mr. Jones stating, "My problem is that the Fiber meeting is on the 2nd Tuesday which is also the Montpelier Energy Committee." Since Dan is the Chair of the Energy Committee, the decision was made for him to step down from the EC Fiber seat.

c) In the meantime, staff received an e-mail from Rob Chapman, Executive Director of ORCA, indicating that he would be interested in filling this position.

d) Recommendation: Appoint Rob Chapman as Alternate to the EC Fiber Board.

5) 12-161. Update from the Central Vermont Core Communities Regional Public Services Committee.

a) City reps to this committee, City Councilors Tom Golonka and Alan Weiss, requested this agenda item.

b) Recommendation: Receive update from Councilors Golonka and Weiss.

6) 12-162. Discussion of City Council Goals and Priorities.

a) The Council has been working on goals since March and held a workshop on June 6th.

b) The City Manager has prepared a draft of the goals based on the workshop discussion.

- c) During the workshop, the Council decided to review the full draft and identify the highest priorities from the list.
- d) This item was tabled from the Council's June 13th meeting.
 - d) Recommendation: Review draft goals, identify key items, make changes as desired. Approve goals.
- 7) 12-163. Review and discuss a "Permit for Outdoor Seating within the Public Right-of-Way" drafted by the City Clerk.
 - a) Staff continues to receive requests from downtown businesses (restaurants, coffee shops, deli's, etc. to place tables and chairs on the sidewalk area outside of their businesses.
 - b) Because each area is unique, staff decided to draft a permit that will be fair and equitable to all involved, i.e. as it relates to sidewalk vendors, etc. A copy of the City Clerk's proposed document is attached.
 - c) Recommendation: Discuss; direction to staff; or approve, with or without any further amendments.
- 2) 12-158. General Business and Appearances
- 8) 12-164. Council Reports
- 9) 12-165. Mayor's Report
- 10) 12-166. Report by the City Clerk
- 11) 12-167. Status Reports by the City Manager
- 12) 12-168. Agenda Reports by the City Manager

Adjournment