CITY OF MONTPELIER MONTPELIER, VERMONT

Agenda for City Council Meeting
Wednesday, August 22, 2012
06:30 P.M.

1) Call to Order by the Mayor

2) 12-204. General Business and Appearances

6) 12-208. Appointment to the Kellogg-Hubbard Library Board of Trustees.

   a) Suzanne Eikenberry notified staff that she would be stepping down from this board; she is in the middle of her second, 3-year term.

   b) Staff advertised and received letters of interest from Rachel Donaldson Muse, College Street; and John Bloch, Winter Street.

   c) Portions of the discussion related to this appointment may be eligible for Executive Session under 1 V.S.A., §313, (a)(3).

   d) Recommendation: Appointment to the Kellogg-Hubbard Library Board of Trustees to finish the remainder of this 3-year term; said term will expire in March, 2014.

4) 12-206. Appointment to the District 2 Council seat to be vacated by Council Member Sarah Jarvis upon adjournment of this meeting..

   a) In a letter dated July 11th, City Councilor Sarah Jarvis notified fellow City Council Members and City staff that she would be stepping down from her position on the City Council at the conclusion of the August 22nd meeting. She'd recently signed a contract to purchase a home outside of her district.

b) Staff was instructed to advertise; as of the deadline for filing applications, the City Clerk received letters of interest (and petitions with 25 signatures from District 2 residents) from the following: Anne Watson, Barre Street; and Jake Brown, College Street.

c) Portions of the discussion related to this appointment may be eligible for Executive Session under 1 V.S.A., §313, (a)(3).

d) Recommendation: Meet the candidates; make appointment to fill this District 2 seat from the close of the meeting until March 5, 2013.

5) 12-207. Appointments to Planning Commission.

a) Four terms expire this month. Staff advertised and received letters or e-mails of interest from: Eileen Simpson, Kimberly Cheney, Alan Goldman and Jesse Moorman ? all are seeking reappointment for another 2-year term.

b) Recommendation: Reappointments; all four terms will expire in August, 2014.

7) <u>12-209. Appointments to a newly-formed "Montpelier Community Fund" Board of Directors.</u>

a) At their July 18th meeting, Council directed staff to advertise, "seeking Montpelier residents interested in serving on this board who will make recommendations to the City Council for approval of grant funding to community agencies."

b) Staff received letters of interest from Warren V. Vail, III, Msgr. Crosby Avenue; Eliza Dodd, Park Avenue; Bernard Lambek, Marvin Street; and Beth Boutin, East State Street.

c) Portions of the discussion related to these appointments may be eligible for Executive Session under 1 V.S.A., §313, (a)(3).

d) Recommendation: Appointments as advertised ? "two members will be appointed to 3-year terms; two members for 2-year terms; and one for a 1-year term."

8) 12-210. Consideration of approval to proceed with the District Heat Project.

a) On April 18, 2012, the City Council approved a plan for moving forward with the District Heat Project.

b) Due to considerations for ordering boilers for the State Heating Plant, the City Council agreed to make a decision on the project before August 31, 2012.

c) The City received detailed engineering cost estimates from Hallam- ICS on August 17, 2012. Estimates indicate a total project cost of $4.116 Million which falls within the $4.315 Million in available funding.

d) The City Manager has prepared a detailed analysis, recommendation and plan for the City Council.

e) Recommendation: Approve the project; direct the City Manager to proceed according to the proposed plan.

9) 12-211. First public hearing to consider AN ORDINANCE ESTABLISHING THE VOTING DISTRICTS.

a) As a result of the Reapportionment Committee's findings and their proposal, the following was the recommended action for City Council at their May 9th, 2012 meeting: Review and approve the report. Direct staff to prepare an ordinance to reflect the revised boundaries as per Title 2 of the City Charter. Schedule a special town meeting vote on these boundaries to be held on November 6, 2012 in conjunction with the general election. If approved, new boundaries will be in effect for the March 2013 Annual City Meeting election.

b) Because the City's Charter, Title II, CITY VOTING DISTRICTS, references that "such districts shall be described by ordinance", the City Attorney and City staff have drafted the attached addition to the City's Code of Ordinances under Chapter 1, GENERAL PROVISIONS.

c) Recommendation: Conduct the first public hearing; direct staff with any revisions; and set the date of September 12th for the second public hearing.

3) 12-205. Consideration of the Consent Agenda:

a) Consideration of Minutes from the August 8th, 2012 City Council Meeting.

b) Ratification of the Fire Union Contract vote for their new Contract dated July 1, 2012 through June 30, 2016.

c) Approve and execute two Municipality Certificates as to Municipal Bonds for Series 2012-3 Refunding Bonds for the purpose of providing debt service reductions for the City's and the Montpelier Fire District's Series 2004-1 Bonds. There are four 2004 City of Montpelier loans that are part of the $5,705,000 refunding bond: City Hall Improvements $535,000; Water System Improvement $3,060,000; Water Connector-Westside $1,030,000; and Sewer Ultraviolet Disinfection System $1,080,000. By refunding these bonds at a lower interest rate, there will be a $411,564 savings in interest payments over the next 10 years. The City's 2004 Fire District bond has a principal balance of $585,000. By refunding this bond at a lower interest rate, there will be a $42,202 savings in interest payments over 10 years. The Council must approve and sign the two Municipality Certificate as to Municipal Bond documents to refinance these loans and take advantage of $473,766 in debt service savings.

d) <u>Approve an "Application for Permit for Pole Anchor Location" submitted by Green Mountain Power Corporation (GMP) to obtain a license to install a utility pole ground anchor within the municipally leased property known as the North Branch Parking Lot. GMP has requested permission from the municipal authority to occupy the public parking area to install an anchor for an existing utility pole. The anchor is needed to support a new 3 phase power service to serve a tenant planning to occupy a building owned by Jeff Jacobs known as #26 State Street. The City enjoys a long-term surface lease of the parking lot and, according to the city attorney, controls licensing authority for utility installations provided the title owner of the property also approves. Jesse Jacobs, acting on behalf of the property owner, has granted written permission and is also the requesting party for the new service. The Public Works Department has reviewed the petition and approves the installation as presented. DPW staff will enforce any applicable construction conditions for road and utility activities. Recommendation: Approval of the petition. A majority of the City Council will need to sign the petition in the space provided, and the City Clerk will record the document in the land records.</u>

e) Payroll and Bills

10) <u>12-212. Reports by City Council</u>

11) 12-213. Mayor's Report

12) 12-214. Report by the City Clerk

13) 12-215. Status Reports by the City Manager

14) 12-216. Agenda Reports by the City Manager

Adjournment