



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, January
9, 2013
06:30 P.M.

- 1) 13-009. Call to Order by the Mayor
- 2) 13-010. General Business and Appearances
- 3) 13-011. Consideration of the Consent Agenda:
 - a) Approve minutes from the City Council's December 18, 2012, and January 2, 2013 Meetings.
 - b) Approve the purchase of a new survey grade GPS and authorize the City Manager to execute the purchase order in the amount of \$13,950 from Maine Technical Source on behalf of the City.
 - 1) The Department of Public Works has a need to replace the six year old GPS unit to facilitate work on infrastructure and sidewalk mapping to establish maintenance tracking for the City of Montpelier.
 - 2) The proposed funding for the GPS will consist of \$3,000 from the ADA Fund (to be voted on by the ADA Committee on January 8th), with the remaining amount of \$10,950 budgeted from the Equipment Fund, for a total of \$13,950. The proposed GPS system is a demo product and would cost \$24,000 new. Competitive quotes were received for various GPS systems and the proposal from Maine Technical Source was found to be the most appropriate at the lowest price.

- c) Approve updates to The City of Montpelier Title VI and Disadvantage Business Enterprise (DBE) plan and policy.

- 1) The City of Montpelier Title VI and DBE plan and policy were adopted by City Council on April 13, 2005, as a requirement of FTA funds earmarked for the Carr Lot Project, specifically Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1978.
- 2) The City of Montpelier is required to periodically update its policies to reflect changes in federal legislation. The current policy update includes planning and provisions and strategies of inclusive public participation of minority, low income, and Limited English Proficiency (LEP) populations. Compliance is required in order to limit possible drawdown restrictions on FTA funds.
- 3) This item was placed on the November 14th, 2012 agenda but questions were raised at that time; those questions have been answered.

- d) Payroll and Bills

- 4) 13-012. Consideration of appointments to Montpelier's Business Loan Fund Committee.

- a) Two, 2-year terms expire this month: Claude Stone's and Beth Boutin's.
- b) Staff advertised; the only responses received were from Claude and Beth, both seeking reappointment.
- c) Recommendation: Reappoint Claude Stone and Beth Boutin to another 2-year term on Montpelier's Business Loan Fund Committee; said terms will expire in January, 2015.

- 5) 13-013. Receive FY 2012 Audit Report

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- 6) 13-014. Conduct First Public Hearing on Proposed FY14 Municipal Budget

- a) The City Manager presented a recommended budget on December 12th, 2012.
 - b) The Council conducted "budget workshops" as part of their meetings held on December 18th, 2012, and January 2nd, 2013.
 - c) The proposed budget requires a two cent increase in the municipal tax rate (two cents for Capital Projects and Equipment Purchases).
 - d) Recommendation: Present budget to public; conduct public hearing; provide direction to staff as necessary.
- 7) 13-015. Consideration of a Necessity Resolution for the financing of sidewalks, retaining walls and storm drains and culverts in an amount not to exceed \$710,000.
- 8) 13-016. Consideration of a Necessity Resolution for the financing of sewer line improvements in and around River Street in an amount not to exceed \$670,000.
- 11) 13-019. Receive the final presentation for the Downtown Improvement District that the Montpelier Alive Board of Directors has formulated.
- a) Board Members are currently out in the community talking with business owners and property owners about the proposal, a copy of which is attached.
 - b) The goal of this presentation is to ask the Council to put this proposal on the ballot for Town Meeting Day.
 - c) Recommendation: Receive presentation; opportunity for discussion; direction to staff.
- 7) 13-015. Consideration of a Necessity Resolution for the financing of sidewalks, retaining walls and storm drains and culverts in an amount not to exceed \$710,000.
- 9) 13-017. Conduct First Public Hearing on Warning for March 5, 2013 Annual City Meeting.

- a) A draft warning of ballot items for the Annual City Meeting is being prepared and will be available in advance of the meeting.
- b) Recommendation: Conduct Public Hearing; provide direction to staff as necessary.

10) 13-018. Set date, time and location for Annual City Meeting

- a) Recommendation: Set date for the Annual City Meeting on Tuesday, March 5th, 2013, from 7:00 A.M. to 7:00 P.M. in the City Hall Auditorium.

12) 13-020. Consideration of a VTrans Transportation Alternatives Grant.

- a) The Planning Department would like to apply to VTrans for a Transportation Alternatives Grant to further the City Council's goal of becoming a nationally recognized bicycle and pedestrian friendly city.
- b) A concept paper for the grant application is attached. The match requirement is 20%.
- c) Action requested: Approve grant application.

13) 13-021. Consideration of a National Endowment for the Arts Our Town Grant.

- a) The Planning Department has been working with Vermont College of Fine Arts (VCFA) and the arts community to develop a proposal for the Our Town Grant made available by the National Endowment for the Arts to further the Council's goal of creating an environment where businesses thrive throughout Montpelier.
- b) A concept paper for the grant application is attached. The match requirement is 50%, and will be provided by VCFA.
- c) Action requested: Approve grant application.

14) 13-022. Reports by City Council

15) 13-023. Mayor's Report

16) 13-024. Report by the City Clerk

17) 13-025. Status Reports by the City Manager

18) 13-026. Agenda Reports by the City Manager

Adjournment