



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, April
10, 2013
06:30 P.M.

- 1) Call to Order by the Mayor
- 1) Call to Order by the Mayor
- 2) 13-099. General Business and Appearances
- 4) 13-101. Appointment to Montpelier Planning Commission
 - a) This item was tabled from the Council's March 27th meeting due to an oversight on staff's part when preparing the agenda for that meeting. (See attached e-mail dated March 27th from the City Manager.)
 - b) John Bloch is seeking reappointment and Ariane Kissam, 5 Sunset Avenue, is interested in serving on the commission.
 - c) Also attached is a copy of an e-mail message from Ms. Kissam to City Councilor Watson explaining that she's not able to attend this meeting.
 - d) Recommendation: Discussion; appointment to fill the 2-year term.
- 5) 13-102. Appointments to a newly-formed "Pedestrian Committee"
 - a) As the advertisement read: "The Montpelier City Council will establish a standing Pedestrian Committee of up to seven people to advise the Council on all matters relating to pedestrian access and safety ? The Committee will meet on a schedule established by the members but so

that decisions on key issues can be made in a timely manner. All recommendations of the Committee will be advisory and will be provided to City Council for final action."

- b) In response to the ad, staff received e-mails/letters of interest from: John Snell, 17 First Avenue; Michael Philbrick, Montpelier Police Officer; Anne Ferguson, 27 North Franklin Street; James McQueston, 27 Loomis Street; Harris Webster, 330 Cityside Drive; Christian Andresen, 4 Greenfield Terrace; and Eve Jacobs-Carnahan, 14 Sabin Street.
- c) Recommendation: Opportunity to meet applicants; Council may choose to enter into Executive Session in accordance with Title I, §313, Executive Sessions, (3) The appointment or employment or evaluation of a public officer or employee; make appointments; and direct staff as to whether or not they'd like to set staggered terms for this committee.

6) 13-103. Appointments to a newly-formed "Parking Committee"

- a) This ad read: "The Montpelier City Council will establish a standing Parking Committee of seven people to advise the Council on all matters of parking policy. It's the intent to have the membership of this committee be comprised of a rep from the Montpelier Business Association, the Vermont Department of Buildings and General Services, the Vermont State Employees Association, the Montpelier School Department and the Montpelier City Council. The citizens will be appointed by the City Council as "at large" representatives."
- b) In response to the ad, staff received e-mails/letters of interest from: Brian Cain, business rep (Capitol Plaza); Warren Vail, citizen at large, 192 Main Street; Richard Sheir, citizen at large, 39 Loomis Street; Thom Wood, Facilities Director for Montpelier Public Schools; Nolan Langweil, citizen at large, 14 Hubbard Park Drive; Jim Stiles, citizen at large, 38 State Street; Diane Decoteau, Montpelier resident and VSEA rep; Michael Clasen, Deputy Secretary of the Vermont State Agency of Administration; and Andrew Brewer, Montpelier Business Association rep (Onion River Sports).
- c) As an FYI, staff also received an e-mail from Tawnya Kristen, Community Relations Manager for Green Mountain Transit Agency, who extended an offer of GMTA staff being available as a resource for this committee.

- d) Recommendation: Opportunity to meet applicants; Council may choose to enter into Executive Session in accordance with Title I, §313, Executive Sessions, (3) The appointment or employment or evaluation of a public officer or employee; make appointments; and direct staff as to whether or not they'd like to set staggered terms for this committee.

7) 13-104. Appointment(s) to Montpelier's Tree Board

- a) The terms of John Snell and Carole Naquin expire this month. Staff advertised and received a letter from John seeking reappointment; Carole has chosen to step down.
- b) Recommendation: Appoint John Snell to another 3-year term; direction to staff on filling the other vacancy.

8) 13-105. Second Public Hearing for a proposed amendment to the City's Code of Ordinances, Chapter 10, Motor Vehicles and Traffic, Article VII. Parking and Parking Meter Zones, Sec. 10-716. PARKING PROHIBITED

- a) The following is an excerpt from a memo from Montpelier's Traffic Committee: "Beginning in the fall of 2012 and continuing into the winter months, motorists have been parking along the west side of Hubbard Street on the one-way section southerly of East State Street. Parking too close to the intersection on this narrow section of street is deemed to be unsafe due to the limited sight distance (restricted visibility) caused in part by the steep grade. Furthermore, a vehicle parked on the side of the street near the intersection results in a physically challenging maneuver for a motorist attempting to enter the street with a left or right turn and to negotiate between the parked vehicle on one side of the street and a guardrail on the opposite side. The situation worsened in the early winter months due to inclement weather and accumulation of snow banks further restricting the usable travel lane."
- b) Based on this information, the following amendment is proposed for Council consideration:
- c) (o) Hubbard Street. Parking is hereby prohibited on the east side of Hubbard Street from East State Street to Marvin Street, and on the west side of Hubbard Street from the Park Avenue curb line southerly for a distance of 50 feet; and also on the westerly side for a distance of one hundred seventy-eight (178) feet northerly from the curb line intersection

with East State Street, said point being sixty-six (66) feet northerly of the driveway to number 58 East State Street. Parking is also prohibited on the easterly side of Hubbard Street from its curb line intersection with Barre Street northerly for a distance of fifty (50) feet; and beginning at a point located two hundred twenty (220) feet from the curb line intersection of Barre Street and extending in a northeasterly direction for a distance of two hundred eighty (280) feet; and parking is prohibited on the westerly side of Hubbard Street from its curb line intersection with Barre Street northerly for a distance of ninety (90) feet; and on the westerly side from the curb line intersection of East State Street southerly for a distance of thirty-three feet (33').

d) Council conducted the first public hearing at their March 27th meeting.

e) Recommendation: Conduct the Second Public Hearing; approve the ordinance amendment, with or without further changes.

9) 13-106. Second Public Hearing for a proposed amendment to the City's Code of Ordinances, Chapter 4, Building Regulations, Article 11, Codes - §201-4. AMENDMENTS

a) A recent review of this section of the Building Regulations has brought to question some concerns with residential additions, and renovations. Additionally, problems with water supply in some areas have made sprinkler installations difficult and costly. Based on this recent review, the Fire Chief would like to propose the following amendments:

1. Exception No. 4: Residential additions which do not exceed 50% of the square footage of the previously existing building or, in any case, 1,000 square feet. Residential additions which do exceed 50%, or 1,000 square feet, may however file an alternate Fire Safety Compliance Plan approved by the Fire Chief.

2. Add: Exception No. 7: In areas where insufficient water supply would cause an undue hardship, an alternate Fire Safety Compliance Plan can be submitted to the Fire Chief for approval.

b) Council conducted the first public hearing at their March 27th meeting.

c) Recommendation: Conduct the Second Public Hearing; approve the ordinance amendment, with or without further changes.

10) 13-107. Economic Development Discussion

11) 13-108. Continue updating Council's Goals/Priorities for 2013-14.

- a) A list of the 2012-13 Goals is attached for review and status update.
- b) Recommendation: Discussion.

3) 13-100. Consent Agenda:

- a) Approve the Minutes from the March 27th City Council Meeting.
- b) Approve Summary Budget Report by Department for General Fund and Detailed Budget Status Reports for General Fund, Water Fund, Sewer Fund, Cemetery Fund, Parks Fund, Parking Fund and Senior Center Fund for an Eight-month Period Beginning July 1, 2012 and Ending February 28, 2013.
- c) Approve, and authorize the City Manager to sign, a Memorandum of Understanding ("MOU") between the City of Montpelier and the Vermont Economic Development Authority ("VEDA"). As stated in the first paragraph, "This MOU relates to the financing of public and private elements of certain heating district improvements authorized by the City at the June 14, 2011 special meeting thereof." The City and VEDA agree that the loan program to assist private property owners desiring to connect to the subject heating system and to effect necessary hearing system conversions ("connecting and converting") shall be implemented in accordance with principles listed in the MOU.
- d) Ratification of the approval given by the City Manager, on April 4th, for low bidder Kingsbury Construction to move ahead immediately on the River Street sewer emergency repair work.
- e) Approve a request from Montpelier Alive for the closure of State Street (from Main to Elm) on Sunday, August 4, 2013, from 6:00 A.M. to 6:00 P.M. for the Second Annual State Street Slam event; rain date would be Sunday, August 11th.
- f) Acting as the Liquor Control Commission, City Council Members may

now consider the following:

- 1) Application for an Outside Consumption Permit from Three Penny Taproom for their annual outdoor event in the back parking lot on Saturday, May 4th, from 1:00 P.M. to 11:00 P.M. (This is the same event they've done in the past.)
- 2) Application for an "ongoing" Outside Consumption Permit from The Skinny Pancake. They've been issued this permit before in order to serve customers in the small area on the City Center landing, but the hours they want permission to run extend from 8:00 A.M. to midnight, Monday's through Thursdays, and 8:00 A.M. to 1:00 A.M. on Friday's and Saturday's.
- 3) Annual renewal of Liquor Licenses (City Clerk will distribute list of applications at the meeting.)
- 4) Annual renewal of Tobacco Licenses (City Clerk will distribute list of applications at the meeting.)

g) Payroll and Bills

- 12) 13-109. Council Reports
- 13) 13-110. Mayor's Report
- 14) 13-111. Report by the City Clerk
- 15) 13-112. Status Reports by the City Manager
- 16) 13-113. Agenda Reports by the City Manager
- 17) Adjournment