



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, August
14, 2013
06:30 P.M.

- 1) Call to Order by the Mayor
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- 2) 13-192. General Business and Appearances
- 3) 13-193. Consideration of the Consent Agenda:
 - a) Approve Minutes from the July 10, 2013 City Council Meeting.
 - b) Ratification of a poll vote taken of Council Members on July 17th, approving the award of contract to Kingsubry Companies for Sidewalk Projects (Liberty Street and Hubbard Street) in the amount of \$258,030. The City Manager was also designated as the duly authorized agent to execute the contract documents on behalf of the City of Montpelier.
 - c) Ratification of a poll vote taken of Council Members on August 5th, approving the award of contract to Courtland Construction Corporation for the State Street Storm Drain Installation Project in the amount of \$96,990. The contractor has assured staff that the project can be completed in a satisfactory and timely manner. The City Manager was also designated as the duly authorized agent to execute the contract documents on behalf of the City of Montpelier.
 - d) Consideration of accepting Southgate Steeplejacks proposal of \$16,450 for necessary repairs and maintenance of the City Hall Belfry (Tower).

- 1) This is a top-priority capital needs project to provide safe access, clean up the tower, replace deteriorated woodwork and prevent future bird access. The scope of work includes repairs to the tower's stairway and replacement of the ladder; removal of accumulated bird guano; repair, replace and paint woodwork; and install wire screening. In addition, all roof drains on City Hall will be cleaned of debris to prevent roof leaks.
 - 2) Southgate Steeplejacks is the only contractor/vendor skilled in and insured to do this tower work.
 - 3) Funds for this project are available from the 2012 Bond - Capital Needs Assessment (CNA) funds.
 - 4) Recommendation: Accept Southgate Steeplejacks' proposal in the amount of \$16,450 for repairs to the City Hall Tower and maintenance of the roof drains as recommended by staff.
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- e) Award \$4,619.90 to Montpelier Alive as reimbursement for funds spent in 2013 for plantings in downtown Montpelier. This request was approved by a vote of 6-1 by the Downtown Improvement District (D.I.D.) Committee at their August 6, 2013 meeting.
 - f) Award \$18,000 to the Holiday Decorating Committee to pay for the installation of Fresh Holiday Garland, LED Lights for the Holiday Tree at Jacobs Lot, LED Lights for Holiday Tree at City Center, and to repair the Peace Dove at the intersection of State and Main. The request, as amended to \$18,000, was approved by the Downtown Improvement District (D.I.D.) Committee, 6-1, at their August 6, 2013 meeting.
 - g) Approve and sign Grant Agreement Resolution Form PM-1 which will award the City of Montpelier \$15,000 on behalf of CALM (Community Arts Learning Music) for Planning-related activities at 46 Barre Street. This grant Application was approved and awarded in the fall of 2012. The Grant Agreement was received from the State of Vermont on July 15, 2013.
 - h) Approve a request from Sandy Vitzthum for permission to close Loomis Street (from Park Avenue to Liberty Street) from 4:00 to 8:00 P.M. on Saturday, August 24th, for their 10th Annual Neighborhood Block Party. In her letter, which is attached, she also requests a waiver of the City's

Noise Ordinance, but the event will end at 8:00 P.M. so a waiver is not required.

- i) Signing of a Proclamation acknowledging the month of October, 2013, as: "Cyber Security Awareness Month"
- j) Signing of a Proclamation acknowledging August 27, 2013 as "Keeping America's Veterans & Families Strong" Day
- k) Approve Amendment #7 to the Cooperative Agreement for the Montpelier-Berlin STP Bike(33)S - Contract No. CA0005; this amendment removes Berlin from the project and updates the budget to reflect current design costs.
- l) Payroll and Bills

4) 13-194. Appointment to Montpelier's Community Fund Board.

- a) When the board was appointed by Council on August 22, 2012, the terms were staggered (1, 2 and 3 years) with the understanding that when the terms expire, they would all become 3-year terms. Beth Boutin had the 1-year term which expires this month.
- b) Staff advertised and only received an e-mail from Beth who would like to be reappointed.
- c) Recommendation: Reappoint Beth Boutin to a 3-year term.

5) 13-195. Consideration of increasing Ambulance Rates

- a) Fire Chief Bob Gowans is requesting that the City's Ambulance Rates be increased to reflect increases in the City's costs; the new proposed rates would be in line with the current Medicaid/Medicare trend, and be comparable to other services in Vermont as well.
- b) Proposed changes:
 - i. ALS (Advanced Life Support) \$ 500 to \$ 550

- ii. BLS (Basic Life Support) 350 to 400
 - iii. IV, Cardiac Monitor, Oxygen 30 to 40
 - c) Additionally, the Fire Chief is recommending that the \$ 50 "no transport fee" be eliminated. This charge has consistently been problematic, and the new billing specialist recommends that it be discontinued.
 - d) Recommendation: Opportunity to ask questions of the Chief; approve the above proposed Ambulance Rate increases.
- 6) 13-196. Consideration of the fee schedule for City Licenses.
- a) City Clerk John Odum was asked to provide the current rates and what amendments he would propose for these fees.
 - b) Recommendation: Review and discuss the proposed fees; possible direction to staff.
- 7) 13-197. Report from the Charter Revision Committee
- a) This committee was appointed by Council in September and October, 2012, with a charge "to analyze the contents of the City's Charter regarding anachronisms and items to be deleted, amended or added." Members represent the three voting districts, and Council expected to receive a report of this committee's findings in August, 2013.
 - b) Because of the volume and complexity of this document, Council Members received draft documents to review prior to this evening's meeting.
 - c) Recommendation: Review and discuss revisions with members of the committee; decide how Council wishes to continue reviewing; possible direction to committee members and/or staff.
- 8) 13-198. Update on City Council's Goal: "Balance and control municipal budgeting, taxes and services relative to current population and grand list tax base."

- a) Recommendation: Receive any further information from City Manager Bill Fraser or Finance Director Sandy Gallup; discussion; possible direction to staff.
- 3) 13-193. Consideration of the Consent Agenda:
- 8) 13-198. Update on City Council's Goal: "Balance and control municipal budgeting, taxes and services relative to current population and grand list tax base."
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- 9) 13-199. Update on City Council's Goals: "Create a hospitable environment for residential growth" and "Maintain an environment that is hospitable for businesses to thrive throughout Montpelier".
 - a) Recommendation: Receive any further information from City Manager Bill Fraser, Assistant City Manager Jessie Baker, Community Development Specialist Kevin Casey and/or Finance Director Sandy Gallup; discussion; possible direction to staff.
- 10) 13-200. Reports by City Council
- 11) 13-201. Mayor's Report
- 12) 13-202. Report by City Clerk
- 13) 13-203. Status Reports by the City Manager
- 14) 13-204. Agenda Reports by the City Manager

Adjournment