



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting

Wednesday,
October 9, 2013
5:00 P.M.

- 1) Call to Order by the Mayor
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- 3) 13-241. Consideration of the Consent Agenda:
 - a) Approve Minutes from the City Council's September 18th Meeting.
 - b) Ratify poll vote taken of Council Members on September 19th to approve the following items: 1) Purchase of a Dump Body and Hydraulics; 2) Purchase of a Street Sweeper; and 3) Award of Contract for Marvin Street Slope Stabilization Project. Public Works staff was prepared to have these items ready for the Council's regularly scheduled meeting on September 25th, but because the meeting date got changed to September 18th and staff needed approval as soon as possible, a poll vote was conducted.
 - c) Accept the bid proposal for a 2013 MT6 Sidewalk Plow, submitted by H.P. Fairfield, LLC of Morrisville, Vermont, in the amount of \$120,350 and authorize the City Manager to execute all documents. The machine is to be delivered in no more than 45 days after receiving the Purchase Order. The amount included in the FY 2014 Budget for this purchase is \$125,000.
 - d) Accept the bid proposal for a new Half-Ton Pickup Truck, submitted by Cody Chevrolet, Montpelier, Vermont, in the amount of \$14,700.00, plus the extended warranty in the amount of \$1,210.00, for a total price of \$15,910.00; authorize the City Manager to execute all documents. The

amount included in the FY '14 Budget for this purchase is \$23,000.00.

- e) Accept the bid proposal for a new One-Ton Cargo Van, submitted by Cody Chevrolet, Montpelier, Vermont, in the amount of \$16,347.00, plus the extended warranty in the amount of \$1,210.00, for a total price of \$17,557.00; authorize the City Manager to execute all documents. The amount included in the FY '14 Budget for this purchase is \$28,000.00.
- f) Formal authorization and confirmation of the City Manager's action taken to finalize the Purchase and Sale Agreement with TKS Properties (the parking lot next to Montpelier Beverages).
- g) Approve an "Application for Permit for Anchor & Pole Location" submitted by Green Mountain Power Corporation (GMP) to obtain a license to install three utility poles with ground anchors within the property limits of the municipally-owned public highway known as City Dump Road. GMP has requested permission from the municipal authority to occupy the public highway right-of-way to install utility poles to support power and other utility services as may be needed for the adjacent property owner(s). The Public Works Department has reviewed the petition and approves the installations as presented. DPW staff will enforce any applicable construction conditions for road and utility activities. A majority of the City Council will need to sign the petition in the space provided, and the City Clerk will record the document in the land records. (Public Works staff needs to "tweak" the petition and plan so this document will be attached prior to the Council meeting.)
- h) Approve an "Application for Permit for Anchor & Pole Location" submitted by Sovernet Fiber Corp. to obtain a license to construct a buried conduit within a municipal highway right-of-way known as the "Winooski West Bike Path" near Dog River Road and the Interstate 89 bridge. Sovernet has requested permission from the municipal authority to occupy the public right-of-way to install a buried conduit for fiber optic cables. The subject conduit will be a buried parallel conduit with lateral crossing of the bike path which is to be directionally bored (trenchless) from the existing aerial systems. Sovernet will also seek the necessary permits for work within the State of Vermont's property including the rail corridor. The Public Works Department has reviewed the petition and found no adverse impact to the bike path facility or the buried municipal water and waste water systems. DPW staff will enforce any applicable construction conditions for road and utility activities. Staff recommends approval of the petition; a majority of the City Council will need to sign the petition in the space provided, and the City Clerk will

record the document in the land records.

i) Acting as the Liquor Control Commission, approve the following:

- 1) Approve the Three Penny Taproom's (Hyzer Industries) "Oktoberfest" event - a beer festival/tasting in the Onion River Sports parking lot from 2:00 to 9:00 P.M. on Saturday, October 26th (for up to 150 people on site).
- 2) Approve a planned change of address for license-holder Village Pizza from City Center (89 Main Street) to 54 Main Street; target date for the move is November 6th.

j) Approval of Payroll and Bills

4) NOTE: Because Council would like to accomplish as much as possible during their Budget Roundtable (Item #13-245), they may choose to go into Executive Session and make the following appointments (Items #13-242, 13-243 and 13-244) after the Budget Roundtable, or possibly even wait until after the "Public Spaces" Forum which is scheduled to end at approximately 9:00 P.M.

2) 13-240. General Business and Appearances

3) 13-241. Consideration of the Consent Agenda:

5) 13-242. Appointment to the Montpelier Housing Authority Board.

- a) Each year, one board member's term expires in October; this year, it is Steve Coble's.
- b) Staff advertised and received a request for reappointment from Steve and a request for appointment from Mary Alice Bisbee.
- c) Portions of the discussion related to this appointment may be eligible for Executive Session under 1 V.S.A., §313, (a)(3), "The appointment or employment or evaluation of a public officer or employee?"
- d) Recommendation: Possible Executive Session; appointment to fill the

5-year term.

6) 13-243. Appointments to Montpelier's Conservation Commission.

- a) Staff advertised to fill an unexpired 4-year term (until June, 2016) vacated by Alex Hoffmeier; since that time, it was brought to staff's attention that Jeanie Williams has also stepped down (her unexpired term is a 3-year term set to expire in February, 2014) and Mahima Poreddy had replaced Meghan Wingate as the Ex-officio Youth Member.
- b) There are still two vacant Alternate seats as well; staff continues to periodically advertise.
- c) As of the deadline, one letter of interest was received from John Fox who resides on Barre Street.
- d) Recommendation: Appoint Mr. Fox to either the 3- or the 4-year term; officially appoint Mahima Poreddy as the Ex-officio Youth Member for a 1-year term; and direction to staff regarding the remaining vacancies.

7) 13-244. Appointments to Montpelier Planning Commission.

- a) Staff advertised to fill two expiring terms on the Planning Commission: Jon Anderson's 2-year term and Tina Ruth's 2-year term. The Ex-officio Youth Member's term is also expiring; this seat is currently being held by Thomas Nowlan.
- b) Staff advertised and received letters/e-mails of interest from: Tina Ruth and Jon Anderson who would like to be reappointed; and the following are seeking appointment for the first time: Daniel Dickerson, Berlin Street; Ron Wild, St. Paul Street; Leslie Welts, Main Street; and Jed Guertin, North Street. Thomas Nowlan would also like to be reappointed as the Ex-officio Youth Member.
- c) Portions of the discussion related to these appointments may be eligible for Executive Session under 1 V.S.A., §313, (a)(3), "The appointment or employment or evaluation of a public officer or employee?"
- d) Recommendation: Opportunity to meet applicants and possibly enter into Executive Session; make appointments to fill the two, 2-year terms

and reappoint Thomas Nowlan as the Youth Member to the Commission.

- 5) 13-242. Appointment to the Montpelier Housing Authority Board.
- 8) 13-245. Budget Roundtable
- 3) 13-241. Consideration of the Consent Agenda:
- 9) 13-246. Council Reports
- 10) 13-247. Mayor's Report
- 11) 13-248. Report by the City Clerk
- 12) 13-249. Status Reports by the City Manager
- 13) 13-250. Agenda Reports by the City Manager

Adjournment

- 14) 7:00 P.M. City Councilors will proceed to the Capitol Plaza for a "Public Spaces Forum"