



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday,
October 23, 2013
06:30 P.M.

- 1) Call to Order by the Mayor
- 2) 13-251. General Business and Appearances
- 3) 13-252. Consideration of the Consent Agenda:
 - a) Approve Minutes from the City Council's September 18th and October 9th, 2013 Meetings.
 - b) Accept the bid proposal for a new Flatbed Trailer, submitted by E.W. Sleeper Company, Inc. in the amount of \$6,795.00; authorize the City Manager to execute all documents. The amount included in the FY 2014 budget for this purchase is \$10,000.
 - c) Accept the bid proposal for a new 12" Diesel Wood Chipper submitted by Essex Equipment & Rentals, Essex Junction, Vermont, in the amount of \$28,800; authorize the City Manager to execute all documents. The machine is to be delivered within 60 days after receiving the Purchase Order. The amount included in the FY 2014 budget for this purchase is \$30,000.
 - d) Award the contract for installation of a sprinkler system at the DPW Garage/Office Building to Mountain Valley Sprinkler Systems in the amount of \$28,400.
 - i. This is a top-priority capital needs project to bring this building into safety code compliance and protect this asset.

- ii. A budget amount of \$39,000 was established with estimates from vendors. The project was designed and then put out to bid. Six bids were received and opened on Tuesday, October 15th, and are as follows:

1.	Firetech Sprinkler Corp. Colchester, Vermont	\$49,600	
2.	Chevalier Fire Protection, LLC Albans, Vermont	\$46,650	St.
3.	Tri-State Sprinkler Albans, Vermont	\$46,550	St.
4.	Sawyer Sprinkler Services Milton, Vermont	\$30,260	
5.	Green Mountain Sprinkler Milton, Vermont	\$28,875	
6.	Mountain Valley Sprinkler Systems Williston, Vermont	\$28,400	

- iii. Funds for this project are available from the 2012 Bond - Capital Needs Assessment (CNA) Funds.

- iv. Recommendation: Award of the contract for the sprinkler system at the DPW Garage/Office Building, as recommended by staff, to Mountain Valley Sprinkler Systems in the amount of \$28,400 and designate the City Manager as the duly authorized agent to execute the contract documents.

e) Payroll and Bills

4) 13-253. Meet with Planning Commission Members

- a) This agenda item will provide an opportunity for the Planning Commission to update the City Council on the re-zoning process, as well

as any other topics of interest.

- b) Recommendation: Receive update from Planning Commission reps; opportunity for discussion; possible direction to staff.

5) 13-254. Presentation from Tree Board Members John Akielaszek and John Snell regarding the Board's efforts to plan for the arrival of the Emerald Ash Borer (EAB)

- a) In advance of this meeting, Council Members have received a packet of information relative to community planning for EAB.

- b) Recommendation: Receive presentation; opportunity for discussion.

6) 13-255. Presentation of a proposal from the Dog Waste Working Group

- a) Specifically, the working group is asking the City Council for the following:

- i. Dog Waste Stations: The working group is currently fundraising for the initial costs for between 7 and 11 dog waste stations in Montpelier. They are asking the City Council to approve having the yearly costs of bags and waste pick-up under the respective city department budget. The working group will continue to raise funds to help offset these yearly costs, but is requesting that the City take ultimate responsibility for the annual costs so the clean-up can be guaranteed funding each year (the budget is included in the proposal).

- ii. As shown in the proposal, the Dog Waste Working Group is recommending 5 dog waste stations in Hubbard Park, 1 at the Rec Field/North Branch Park, and 1 at the Dog River Fields. These locations have been approved by the Parks Department and the Recreation Department. The Working Group is also recommending that 2 stations be placed at the bike path and 2 on Stone Cutters Way if the City Council approves these locations.

- iii. This group is seeking a change in the City Ordinance (Chapter 8, Article II, Sec. 8-210) stating that residents should clean up after their dogs regardless of location. "This would bring the ordinance

in line with the desired behavior for people to pick up after their dogs in the parks.

- b) Parks Commissioner, and Representative to the Dog Waste Working Group, Lyn Munno will be one of the members in attendance to make the presentation.
- c) Recommendation: Receive presentation; opportunity for discussion; possible direction to Working Group and/or staff.

7) 13-256. Consideration of Parking Fee Changes

- a) See attached memo from Police Chief Anthony Facos. As stated in the first paragraph, "Per the recommendation of the Montpelier Parking Committee and the Parking Division of the Montpelier Police Department, it is requested that the following rate changes be adopted by the Montpelier City Council."
- b) Recommendation: Receive opening remarks from Chief Facos; opportunity for discussion; direction to staff.

8) 13-257. Receipt of the Recreation Feasibility Study as previously requested by the City Council.

- a) Recommendation: Discussion and possible direction to staff

Discuss the creation of a Carr Lot Design Committee

Proposed method for the disposition of the Fire Department pull boxes

9) 13-258. Council Reports

10) 13-259. Mayor's Report

11) 13-260. Report by the City Clerk

12) 13-261. Report by the City Manager

13) Adjournment

Vote to enter executive session