



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for Special
City Council
Meeting

Wednesday, January
14, 2015
06:30 P.M.

- 1) Call to Order by the Mayor
- 2) 15-011. Review and Approve Agenda
- 3) 15-012. General Business and Appearances
- 4) 15-013. Consideration of the Consent Agenda:
 - a) Approve Minutes from the January 7th, 2015 Special City Council Meeting.
 - b) Approve Amendment #1 of a "Finance & Maintenance Agreement" with the Vermont Agency of Transportation (VTrans) for the Granite Street Bridge painting project (now complete) entitled "MONTPELIER BF BPNT(007)", Contract No. FM0106.
 - i. The purpose of this amendment is to permit VTrans to correct an error in their expenditure account because the project number should have been BF BPNT(017) not BF BPNT(007). All other terms of the original Finance & Maintenance Agreement approved by the City Council and signed by the City Manager in September, 2013 are unchanged and remain in effect.
 - ii. The Public Works staff has reviewed the amendment and discussed the reason for the amendment with the VTrans Special Agreements Administrator.

- iii. Recommendation: Approval for the City Manager to act as the duly authorized agent to execute the amendment.
- c) Authorize City Manager to execute and deliver a mortgage discharge for 1990 Community Development Loan for 39, 40 Barre Street.
 - i. These funds were only to be repaid if the property did not stay affordable. Since these properties have a covenant from VHCB which maintains perpetual affordability, the intent of the 1990 mortgage maintaining affordability is satisfied by VHCB covenant. The formal discharge will help CVCLT refinance their project. The City intent was never to have the loan repaid.
- d) Approval of Payroll and Bills

5) 15-014. Appointments to the City's Conservation Commission

- a) Staff advertised for the following expired terms/vacancies:
 - i. Chris Hilke 2-year term Expires 1/15/15
 - ii. Ben Eastwood 3-year term Expires 1/15/15
 - iii. Vacant Seat 2-year term Expires 2/05/15
 - iv. Alternate Seats (2) 1-year terms
- b) Chris and Ben have both indicated they would like to be reappointed; Jeff Schumann, James Brady, John Jose, Emily Byrne and Charlie Hohn would like to be considered for one of the five vacancies. Whoever is appointed to the unexpired 2-year term, staff is recommending that the expiration date be pushed back to June of 2015 as there is another seat that expires at that time. This would help get the staggered terms back in sync. See attached list.
- c) Recommendation: Following an opportunity to meet the candidates, it is anticipated that Council Members will enter Executive Session in accordance with Title I, §313, Executive Sessions, (3) The appointment or

employment or evaluation of a public officer or employee. Upon returning to public session, announce their decision to fill these vacancies.

6) 15-015. Presentation from Montpelier's Community Fund Board.

- a) On December 15, 2014, Board Members met; their agenda was to review all grants submitted to the MCFB and prepare a recommendation to City Council.
- b) Recommendation: Receive presentation; opportunity for discussion; possible direction to the Board and/or Staff.

7) 15-016. Conduct First Public Hearing on Proposed FY '16 Municipal Budget.

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- a) The City Manager presented a recommended budget on December 17, 2014.
- b) The Council conducted "budget workshops" as part of their meetings held on December 17th, 2014, and January 7th, 2015. The City Council preliminarily adopted their budget on January 7th.
- c) The Council's proposed budget restores \$30,800 in funding to support FY '16 Montpelier Alive activities and requires a 2.15 cent (2.2%) increase in the municipal tax rate (two cents for Capital Projects and Equipment Purchases).
- d) Recommendation: Present budget to public; conduct public hearing; provide direction to staff as necessary.

8) 15-017. Conduct First Public Hearing on Warning for March 3, 2015 Annual City Meeting.

- a) A draft warning of ballot items for the Annual City Meeting has been prepared and is attached.
- b) Recommendation: Conduct Public Hearing; provide direction to staff as necessary.

- 9) 15-018. Set date, time and location for Annual City Meeting.
 - a) Recommendation: Set date for the Annual City Meeting on Tuesday, March 3rd, from 7:00 A.M. to 7:00 P.M. in the City Hall Auditorium.
- 10) 15-019. Discussion of the process and time of the City Manager's Review
 - a) The Council will conduct the City Manager's annual review before the end of February.
 - b) Recommendation: Discuss and decide on a process and set the time for the review.
- 11) 15-020. Council Reports
- 12) 15-021. Mayor's Report
- 13) 15-022. Report by the City Clerk
- 14) 15-023. Report by the City Manager
- 15) Adjournment