



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, April 8,
2015
06:30 P.M.

- 1) Call to Order by the Mayor
- 2) 15-096. Review and Approve Agenda
- 3) 15-097. General Business and Appearances
- 4) 15-098. Consideration of the Consent Agenda:
 - a) Consideration of the Minutes from the March 25th City Council Meeting.
 - b) Certification of Compliance for Town Road and Bridge Standards and Network Inventory.
 - 1) DPW will apply for the FY 2016 Town Highway Grant Program. In order to receive an additional 10% of State funding for projects, Montpelier needs to:
 - i) Certify that the City has adopted the 2013 template of the VT Town Road and Bridge Codes and Standards (done February 12, 2014), and
 - ii) Have an up-to-date highway network inventory which identifies location, size, deficiencies/condition of roads, bridges, causeways, culverts, and highway-related retaining walls on Class 1, 2 and 3 Town Highways and estimated cost of repair. (Which staff will finalize prior to the April 15th submittal deadline for this grant.)

- c) Endorse and authorize a Public Works Department request for funding assistance through the Central VT Regional Transportation Commission's (CVRPC), Community Transportation Studies Fund. The funding being requested is to retain the services of a professional traffic engineering consultant to conduct a study of the Barre Street and Main Street intersection as described in a memorandum from the Director of Public Works to the CVRPC Senior Transportation Planner. The intended study will provide a comprehensive review of the intersection and development of recommendations and alternatives to accommodate all road users passing through the intersection for today and in the future.
 - i) The estimated cost of the study will be in the \$25,000 range.
 - ii) Although still uncertain, CVRPC expects to have approximately \$35,000 available in their next FY budget (begins October 1st) for new transportation-related planning studies to be distributed amongst applicants and for their own needs. If approved, the amount available for this grant award is estimated to be \$10,000 - \$15,000. The source of the local match requirement will be determined at a later date with at least partial funding from the City's CIP, Project Management Account.
 - iii) The CVRPC's Transportation Advisory Committee (TAC) will consider the request at their meeting on April 28th.
 - iv) Recommendation: Review the DPW memorandum, consider supporting the traffic engineering study and authorize submittal to the CVRPC. Delegate the City Manager to enter into a grant agreement with the CVRPC as the City's duly authorized agent.
- d) Approval of DID marketing funds for in-state promotion. (See attached breakdown.)
- e) Consideration of becoming the Liquor Control Commission for the purpose of acting on the following:
 - 1) Annual renewal of Liquor Licenses (City Clerk will distribute list of applications at the meeting.)
- f) Payroll and Bills

5) 15-099. Appointment to the City's Design Review Committee

- a) The 3-year term that expires this month is Jay White's.
- b) Staff advertised and received responses from: Jay White who would like to be reappointed (see his e-mail) and Hannah Smith.
- c) Following an opportunity to hear from the applicants, it is anticipated that the Council will conduct this discussion in Executive Session in accordance with Title I, §313, Executive Sessions, (3) The appointment or employment or evaluation of a public officer or employee.
- d) Recommendation: Return from Executive Session; announce appointment.

6) 15-100. Appointment to the City's Development Review Board

- a) Staff recently received a letter of resignation from Joshua O'Hara; he is moving to Portland, Maine.
- b) Staff advertised and received responses from Michael Sherman, who is currently serving as an Alternate, and William Schebaum.
- c) Following an opportunity to hear from the applicants, it is anticipated that the Council will conduct this discussion in Executive Session in accordance with Title I, §313, Executive Sessions, (3) The appointment or employment or evaluation of a public officer or employee.
- d) Recommendation: Return from Executive Session; announce appointment to fill Joshua O'Hara's 3-year term which will expire in July, 2016.

7) 15-101. Appointment to Montpelier's Tree Board

- a) It is current member Abby Colihan's 3-year term that expires this month.
- b) Staff advertised and has received responses from Abby, who would like to

be considered for reappointment, and Lynn Wild.

c) Following an opportunity to hear from the applicants, it is anticipated that the Council will conduct this discussion in Executive Session in accordance with Title I, §313, Executive Sessions, (3) The appointment or employment or evaluation of a public officer or employee.

d) Recommendation: Return from Executive; announce appointment.

8) 15-102. Adopt City Council Goals for 2015-16

a) At their March 25th meeting, Council held a lengthy discussion regarding their goals for the upcoming fiscal year; at the conclusion, staff was asked to draft a list of the ideas that were discussed and with the assistance of the department heads, include the steps needed to accomplish each.

b) Recommendation: Discussion; adopt the 2015-16 Goals, with or without further amendments.

7) 15-101. Appointment to Montpelier's Tree Board

8) 15-102. Adopt City Council Goals for 2015-16

9) 15-103. Other Business

10) 15-104. Council Reports

11) 15-105. Mayor's Report

12) 15-106. City Clerk's Report

13) 15-107. City Manager's Report

14) Adjournment