



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, June 24,
2015
06:30 P.M.

- 1) Call to Order by the Mayor
- 2) 15-164. Review and Approve Agenda
- 3) 15-165. General Business and Appearances
- 4) 15-166. Consideration of the Consent Agenda:
 - a) Consideration of the Minutes from the June 10, 2015 City Council Meeting.
 - b) Accept the low bid submitted by Lloyd Franks, Plainfield, Vermont, for Maintenance of the Public Works Buildings at 783 Dog River Road and 949 Dog River Road, in the amount of \$12,940 per annum, with a staff directive to reduce the contract amount to \$11,690, and to authorize the City Manager to sign all contracts and other documents.
 - c) Approve and accept the low bid submitted by Tenco Industries for the purchase of a new Snow Blower in the amount of \$77,250 (includes trade-in of the old blower). The FY16 budgeted amount for this purchase is \$110,000.
 - d) Approve and accept the low bid submitted by Cody Chevrolet for the purchase of a new Pickup Truck in the amount of \$25,201. This will leave a balance of \$10,175.55 in the Reserve Fund. (See attached memorandum from Public Works Director Tom McArdle for a more detailed breakdown of the funding for this purchase.)

e) Award Contract for Bituminous Concrete Paving - FY 2016

- 1) The Public Works Department solicited bids through the local newspaper and on the Vermont Bid System for the scheduled summer paving work. Bids were opened on Tuesday, June 12th, at 2:00 P.M. A total of five contractors requested the contract bid documents, and three submitted a sealed competitive unit price bid which was received and publicly opened (Bid Tabulation attached). In addition to asphalt paving of streets, the contract bid items include pavement reclamation, cold-plane/milling, excavation, pavement markings, curbing, and other incidental items.
- 2) Award the construction contract for Bituminous Concrete Paving FY 2016, as recommended by Public Works staff, to F.W. Whitcomb Construction Corporation in the amount of \$433,114.05 as the base-bid amount; designate the City Manager or Assistant City Manager as the duly authorized agent(s) to execute the contract documents and any contract change orders, if applicable.

f) Accept the Community Bank's bid for a Tax Anticipation Note for \$1,500,000 for FY16 (July 1, 2015 to June 30, 2016) to cover the expenses for the General Fund, School Department and Recreation Department; approve the Tax Anticipation Note Resolution and execute the loan documents.

- 1) Bids on loan and investment interest rates were received on Wednesday, June 17, 2015. A tabulation sheet listing the results is attached.
- 2) After considering the City's cash flow needs throughout the fiscal year, the Finance Director and the City Treasurer recommend the acceptance of Community Bank's bid for tax anticipation borrowing at the rate of 2.80%. This bid combines a loan/deposit borrowing and includes an investment account with a 3.55% interest rate.

g) Approve request from Jesse Jacobs and Steve Hintgen for permission to close the Jacobs Lot on Saturday, August 8th, from 8:00 A.M. to 6:00 P.M. for a Vintage Trailer Event.

h) Approve Resolution in support of the City's and Redstone's joint

application to the Vermont Agency of Commerce & Community Development's Sales Tax Reallocation Program.

i) Approve Montpelier Parks Commission's request that the summer music series in Hubbard Park becomes an event sponsored by the City of Montpelier.

- 1) The summer music series in Hubbard Park will be a community event featuring local musical acts and food vendors. Bands that are tentatively scheduled to perform include: Green Mountain Swing (big band swing), Big Bang Bhangra Brass Band (bhangra, blues, funk), Green Mountain Playboys (cajun, blues, zydeco), and Montpelier Chamber Orchestra (classical).
- 2) The event will be free and will be held at the "Old Shelter" in Hubbard Park from 5:00 - 7:00 P.M. on four Sunday evenings, tentatively July 26th, August 16th, August 23rd and September 13th.
- 3) Attendance is expected to be 100-300 people. The event has been approved, and is being organized by the Montpelier Parks Commission with the help of Alec Ellsworth, an employee of the Parks Department.
- 4) The City is being asked to sponsor the event to take advantage of liability insurance, food vending permits, publicity, and coordination with other City events happening throughout the summer.
- 5) Parking Considerations: All publicity will mention that walking or biking to the event is strongly encouraged as there will be limited parking available in Hubbard Park. There will be volunteers on hand to assist with parking inside the park for those who do drive.

j) Ratify Fire Union Contract for 2015-18

k) Payroll and Bills

10) 15-172. Discussion with Stephen Norten and Elizabeth Grant regarding the assessment of properties in Montpelier

a) Through City Councilor Tom Golonka, Mr. Norten asked for time on

this evening's agenda to speak to the Council about some concerns he has for this process.

- b) Recommendation: Receive Mr. Norton's concerns; discussion.

11) 15-173. Other Business

5) 15-167. Appointment to the City's Conservation Commission

- a) Shawn White's 3-year term expires this month; Shawn has chosen not to seek reappointment.
- b) Charles Hohn, who was appointed an Alternate in January, 2015, would like to be considered for the vacant seat. A former applicant, John Jose, who has been attending Conservation Commission Meetings but was not selected to serve in January, 2015, would like to fill Charlie's seat as an Alternate.
- c) Recommendation: Appoint Charles Hohn to fill the vacant 3-year term; appoint John Jose to fill the unexpired 1-year Alternate seat until June, 2016.

6) 15-168. Greening America's Capitals

- a) Carolyn Radisch of Greenman-Pedersen Inc. (formerly ORW Landscape Architects and Planners) will present the final draft of Greening America's Capitals Report.
- b) The goal of the project is to offer innovative design solutions to address bicycle, pedestrian, and stormwater challenges in our downtown core.
- c) A copy of the Greening America's Capitals Final Report is attached.
- d) Recommendation: Receive presentation of final draft; discussion; possible direction to staff.

7) 15-169. Second Public Hearing/Reading of a proposed amendment to Chapter 11 of the City's Code of Ordinances.

- a) At their May 13th meeting, Councilor Guerlain moved that the City take steps necessary to designate parks as smoke-free zones as was recommended; the motion was seconded and carried.
 - b) City Attorney Paul Giuliani drafted the following wording:
 CHAPTER 11 POLICE REGULATIONS AND OFFENSES
 ARTICLE XI. SMOKING WITHIN CITY
 PARKS Sec. 11-1100. SMOKING PROHIBITED. No person shall hold or possess any lighted cigar, cigarette, pipe or device containing tobacco or a tobacco product or any other substance capable of being inhaled within or upon any park, field or recreational area owned by the City which is conspicuously posted with signage prohibiting smoking. Sec. 11-1101. DESIGNATION.
 - c) Council conducted the First Public Hearing at their June 10th meeting.
 - d) Recommendation: Conduct the Second Public Hearing/Reading; approve proposed amendment, with or without further changes.
- 8) 15-170. Adopt the revised Water and Sewer Rate Resolution as recommended by the Water and Sewer Rate Committee. The annual Fixed Charge for water users will increase to \$170 (a \$12 increase). The annual Fixed Charge for sewer users will increase to \$170 (a \$6 increase). Sewer usage rates will increase to \$8.89 per 1000 gallons (a \$0.17 per gallon increase).
- 9) 15-171. Award a contract for creating the City's Stormwater Master Plan
- a) One of the City Council's Goals for 2015-16 is to "Address long-term utility and environmental infrastructure needs."
 - b) One of the projects, or steps, is to "Develop a Stormwater Management Plan to meet minimum requirements for the MS4."
 - c) In response to the City of Montpelier's Stormwater Master Plan RFP, three (3) submittals were received from: Horizons Engineering, Stone Environmental, and Watershed Consulting Associates, LLC - all Vermont-based companies. They were reviewed and ranked by a City of Montpelier Selection Committee, consisting of three staff and a member of the Conservation Commission.

- d) Stone Environmental has been identified as the preferred vendor, their proposal having been deemed the most complete and responsive of the three submittals received. This is a \$40,000 contract; no local grant match; and the project will be completed by October, 2016.
- e) Recommendation: Acceptance of this proposal is felt to be in the best interest of the City. Staff is requesting that the City Council authorize the City Manager to sign a contract with Stone Environmental to create a Stormwater Master Plan for Montpelier. A date to kick off the project will be decided upon, cooperatively, with the chosen vendor once the contract is awarded.

Discussion of pesticide spraying along the railroad (Councilor Watson's request).

12) 15-174. Council Reports

13) 15-175. Mayor's Report

14) 15-176. City Clerk's Report

15) 15-177. City Manager's Report

a) Mowatt Real Estate Update

- 1) It is anticipated that the entire substance of this update/discussion will be conducted in Executive Session in accordance with Title I, V.S.A., §313, Executive Sessions, (a) (2) "The negotiating or securing of real estate purchase options."

b) Update on Hallsmith Case

- 1) It is anticipated that the entire substance of this update/discussion will be conducted in Executive Session in accordance with Title I, V.S.A., §313, Executive Sessions, (a) (1) "Contracts, labor relations agreements with employees, arbitration, mediation, grievances, civil actions, or prosecutions by the state, where premature general public knowledge would clearly place the state, municipality or other public body, or person involved at a substantial disadvantage."

16) Adjournment

