



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday,
September 23, 2015
06:30 P.M.

- 1) 5:30 P.M. Mowatt Property Site Visit - 12 Main Street
 - a) The parties and Council have agreed to postpone the site visit to the October 28th meeting.
- 2) 6:30 P.M. Televised Portion of Meeting Begins
- 3) Call to Order by the Mayor
- 4) 15-240. Review and Approve Agenda
- 5) 15-241. General Business and Appearances
- 6) 15-242. Consideration of the Consent Agenda:
 - a) Consideration of the Minutes from the September 9, 2015 City Council Meeting.
 - b) Adoption of Resolution authorizing the Planning Director and Planning Commission Chair to apply for a Municipal Planning Grant to revise the City Comprehensive Plan. It is estimated this project will cost \$20,000, of which this grant will pay \$14,000. The City's required match is \$6,000 which will be added to the FY17 Budget request. The money will be available in January 2016, and the project must be completed by May 2017.

- c) Detailed Budget Summary Reports for the General Fund, Water Fund, Sewer Fund, Cemetery Fund, Parks Fund, Parking Fund, Senior Center Fund and District Heat Fund for the period ending August 31, 2015.
 - d) Payroll and Bills
- 7) 15-243. Mowatt Hearing
 - a) The parties and Council have agreed to postpone the hearing on necessity until the October 28th meeting.
- 8) 15-244. Second Master Plan Public Hearing.
 - a) This will be the second of two required public hearings to readopt the Montpelier Master Plan. This plan is being readopted with only minor amendments which are necessary to meet recent changes to state law.
 - b) Recommendation: Conduct the second Public Hearing; readopt the City's Master Plan.
- 9) 15-245. Discussion with members of the Community Fund Board regarding their timelines, methods and criteria used to invite and evaluate grant requests.
 - a) This will also be an opportunity for Council to review their expectations and how they would like to see the board function in terms of policies, procedures, and philosophy.
 - c) Recommendation: Discussion; possible direction to the board/staff.
- 10) 15-246. Update on the local opiate situation.
 - a) Chief Facos and Corporal Wade Cochran will be presenting to Council.
 - b) Recommendation: Receive update; opportunity for discussion.
- 15) 15-251. Appointment of a Montpelier High School student to the City's Conservation Commission

- a) On December 3, 2008, Council adopted an Amendment Resolution which created seats on the Commission for two (2) ex-officio youth (age 15-18) members with renewable one-year terms.
- b) Staff was notified in January of this year that Isaac Mears had been participating and continues to do so. Asa Richardson-Skinder has recently indicated that he would also like to serve on the Commission.
- c) Recommendation: Opportunity to meet Asa; appoint him to a 1-year term as an ex-officio youth member to the Conservation Commission.

11) 15-247. Appointments to the City's Design Review Committee

- a) Staff advertised for two vacancies: a 3-year regular term which will expire in October 2018; and a one-year Alternate term which will expire in September, 2016.
- b) The only responses received came from Theodore Blair Fetter who is seeking reappointment to the 3-year term; Liz Pritchett who is seeking reappointment to the 1-year Alternate term; and Warren Vail, III who is willing to serve on either the Design Review Committee or the Historic Preservation Commission.
- c) Recommendation: Opportunity to speak with the applicants; since no one applied for the Historic Preservation Commission, Council might consider reappointing both current members to their respective terms on the DRC and consider Mr. Vail for the vacancy on the Historic Preservation Commission.

12) 15-248. Appointment to Montpelier's Historic Preservation Commission.

- a) Helen Husher, whose 3-year term doesn't expire until September, 2016, has decided to resign.
- b) Staff advertised but did not receive any letters of interest, other than Mr. Vail's e-mail indicating that he'd be willing to serve on the DRC or the Historic Preservation Commission.
- c) Recommendation: City Council Members may choose to enter into

Executive Session in accordance with Title I, §313, Executive Sessions, (3) The appointment or employment or evaluation of a public officer or employee, to discuss this appointment; either way, announce the appointment or possible direction to staff.

13) 15-249. Appointments to the City's Planning Commission.

- a) Staff advertised for the two vacancies: both are 2-year terms which will expire in September, 2017.
- b) The two responses received were submitted by the current members, Tina Ruth and Jon Anderson, both seeking reappointment.
- c) Recommendation: Opportunity to speak with the applicants; reappointments.

14) 15-250. Appointment to the Montpelier Housing Authority Board.

- a) Each year, one board member's term expires in October; this year, it is John McCullough's.
- b) Staff advertised and received a request for reappointment from Mr. McCullough.
- c) Recommendation: Reappoint John J. McCullough, III for another 5-year term.

16) 15-252. Council Reports

17) 15-253. Mayor's Report

18) 15-254. City Clerk's Report

19) 15-255. City Manager's Report

- a) Discussion of November 11th Regular City Council Meeting

b) Update on Status of City Council Goals

20) Adjournment