



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for Special
City Council
Meeting

Thursday, January
21, 2016
06:30 P.M.

- 1) Call to Order by the Mayor
- 2) 16-029. Review and Approve Agenda
- 3) 16-030. General Business and Appearances
- 4) 16-031. Consideration of the Consent Agenda:
 - a) Approve Minutes from the January 13, 2016 Regular City Council Meeting
 - b) Approve the Memorandum of Understanding (MOU) between the City of Montpelier and the Community Justice Center (CJC) Citizen Advisory Board (CAB). This MOU outlines the relationship between the City, the CJC, and the CAB that has been in place for the last decade. The Community Justice Center is preparing for state accreditation, and the codification of this agreement is necessary to be accredited.
 - c) Title: Authorization to Relocate the Car Share Parking Space
 - 1) Department(s): DPW and MPD
 - 2) Description:
 - A) In the spring of 2015, the City Council approved Sec. 10-718A

"DESIGNATED CAR SHARE PARKING SPACES" of the Montpelier Code of Ordinances. Two spaces were developed and one of which is located on the southerly side of City Hall.

- B) At the time the parking space at City Hall was developed for Car Share of Vermont, the burden of the overnight winter parking ban on alternating days was not fully understood.
- C) Staff has considered the Car Share Operations Manager's suggestion to relocate the space to the back of City Hall immediately adjacent to the electric vehicle charging station and supports the relocation. These parking spaces are not subject to the alternating overnight parking prohibition and require relocation for winter maintenance as needed.
- D) According to the ordinance part (a), "the City Council may, at its discretion, establish certain selected parking spaces in the city of Montpelier for the exclusive use by a car share organization."
- E) Recommendation and Action Requested: Consider a motion, duly made and seconded, to grant authorization for the relocation of the parking space as described.
- F) Consequences of Non-approval: Car Share space will remain as is and their staff will continue relocating the car as required by the applicable ordinance regardless of whether winter maintenance is necessary.

d) Payroll and Bills

5) 16-032. Appointments to Montpelier's Pedestrian Advisory Committee

- a) Two members have recently stepped down; there are no set terms for this committee.
- b) Staff advertised and received one response from Guy Tapper, North Street.
- c) Recommendation: Opportunity to meet Mr. Tapper; appointment;

direction to staff as necessary.

- 6) 16-033. Conduct Second Public Hearing on Proposed FY17 Municipal Budget.
 - a) The City Manager presented a recommended budget on December 16, 2015.
 - b) Council conducted Budget Workshops on January 6th and 13th; First Public Hearing was held on January 13, 2016 as well.
 - c) Recommendation: Conduct the Second Public Hearing; adopt Proposed FY17 Budget.
- 7) 16-034. Receive FY15 Audit Report
 - a) Teresa Kajenski of Fothergill Segal & Valley, CPAs will present the Audit Report to the City Council. She will be available to answer questions about the City's financial statements and their Auditor's Report.
- 8) 16-035. Receive, review and approve any Petitions filed for inclusion on the March 1, 2016 Annual City Meeting Warning
- 9) 16-036. Bond Public Hearing
 - a) The Warning Article would read:
 - 1) Shall the voters authorize the City Council to borrow a sum of money not to exceed \$180,000 for design and development costs for pollution control improvements to the Water Resource Recovery Facility (Wastewater Treatment Plant)? If approved, bonds for these capital items would be issued for a term of 20 years. With a 20 year bond, approximately \$3,728 would be required for the first year interest payment and approximately \$13,629 for the second year principal and interest payment and future payments declining each year as the principal is repaid. (Requested by the City Council)
 - b) Recommendation: Conduct the Public Hearing.

- 10) 16-037. Conduct the Second Public Hearing on the Warning for March 1, 2016 Annual City Meeting
 - a) Council conducted the First Public Hearing on January 13, 2016. Staff will have an updated version closer to the deadline.
 - b) Recommendation: Conduct the Second Public Hearing; approve final Warning.
- 11) 16-038. Council Reports
- 12) 16-039. Mayor's Report
- 13) 16-040. City Clerk's Report
- 14) 16-041. City Manager's Report
- 15) 16-042. Continuation of discussion regarding City Manager's Contract. It is anticipated that this entire discussion will be held in Executive Session pursuant to Title 1 V.S.A., Section 313(a)(3).
- 16) Adjournment