

# **Social & Economic Justice Advisory Committee Meeting Agenda**

**Wednesday, February 5<sup>th</sup> 2020, 8:30 AM – 10:00 AM**

**City Manager's Conference Room, City Hall, Montpelier**

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To dial in, make advance arrangement with Cameron (cniedermayer@montpelier-vt.org/802-262-6250)

| ITEM                     | ACTION                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Introductions & Agenda   | <ol style="list-style-type: none"><li>1. Introductions</li><li>2. Review and Approve Agenda</li></ol>                                                                                                                                                                                                                                                                         |
| Public Comment           | <ol style="list-style-type: none"><li>3. Public invited to comment on any items not on the Agenda</li></ol>                                                                                                                                                                                                                                                                   |
| Minutes                  | <ol style="list-style-type: none"><li>4. Review and Approve Minutes from Prior Meeting(s)</li></ol>                                                                                                                                                                                                                                                                           |
| Ongoing Issues & Updates | <ol style="list-style-type: none"><li>5. Check In / Updates</li><li>6. Update on the RFP Process</li><li>7. Roll-Over of Funds Updates</li><li>8. Recruitment Process Updates</li><li>9. Press Release Finalization<ol style="list-style-type: none"><li>a. Costs for press release publishing</li><li>b. Determine what publishing opportunities to take</li></ol></li></ol> |
| Next steps               | <ol style="list-style-type: none"><li>10. Prepare for Vendor questions call on February 19<sup>th</sup></li><li>11. Create Action Items for Press Release Publishing<ol style="list-style-type: none"><li>a. Who will send out the release to who?</li></ol></li><li>12. Set Agenda for Next Meeting</li></ol>                                                                |
| Other Business           | <ol style="list-style-type: none"><li>13. Other Business</li></ol>                                                                                                                                                                                                                                                                                                            |
| Adjourn                  | <ol style="list-style-type: none"><li>14. Review action items – who, what, by when?</li></ol>                                                                                                                                                                                                                                                                                 |