

**Montpelier Design Review Committee Meeting
January 6, 2020**

Approved 1/21/2020

This public meeting was recorded, and the video will be available for viewing at this link:
<https://www.montpelier-vt.org/1094/CivicClerk>

Present: Steve Everett, Hannah Smith, Seth Mitchell, Martha Smyrski, Ben Cheney (alternate), Meredith Crandall - staff.

Absent: Eric Gilbertson, Liz Pritchett (alternate).

Call to order: The meeting was called to order by the Chair, Steve Everett.

Approval of the agenda: Martha made a motion to approve the agenda, Ben seconded. The motion passed on a 5-0 vote with no abstentions.

Comments from the Chair: There were no comments from the Chair.

66 Main Street

Owner/Applicant: Overlake Park, LLC

Design review of new parking lot and associated signage and fencing.

Jesse Jacobs was present.

The application is to create 7 parking spaces and was previously approved 6 or 7 years ago. There would be fencing (3.5 feet high) with flower planters (shorter than 12" with plantings) separating the parking lot from the sidewalk. The parking will be by permit only and will be for both day and night. There would be 3 parking spaces for people in Jesse's office, 2 spaces for Charlie O's employees, and 2 for a long-term tenant or a retail tenant.

The parking lot would be paved with lined spaces, with signs designating the parking.

DPW is requiring 5 parking spaces instead of 7 for throat clearance requirements, and doesn't want the fencing solid for line of sight issues – so cars can see pedestrians and pedestrians can see cars.

The committee asked the applicant to come back with something more creative than a fence and planters.

Richard Shier spoke about the aesthetics of the downtown and how this project might fit into the vision if revised.

Ben made a motion to table the application to February 3, 2020, for revised screening options and parking spaces, Martha seconded. The motion passed on a 5-0 vote.

89 Main Street

**Owner: Doug Nedde Applicant: The Skinny Pancake
Review installation of a hood vent system.**

There was no one present to represent the application.

The application is to install a hood vent system. The duct work would be visible on Main Street, but painted to blend in with the other building. Per the applicant, this was the only viable alternative available.

The committee requested that a redesign be done, perhaps camouflaging the duct work with public art, and that applicant's representative present that at a future meeting.

Review minutes from December 2, 2019: Martha recommended some grammatical changes to the minutes. Hannah made a motion to approve the minutes, Martha seconded. The motion passed on a 5-0 vote.

Other business: The next meeting will be Tuesday, January 21, 2020. Meredith sent an email out about a public notice for the planning commission meeting January 27th to review the revised design review regulations and amended overlay district boundaries.

Adjournment: Ben made a motion to adjourn, Martha seconded. The motion passed on a 5-0 vote.

Respectfully submitted,

Tami Furry
Recording Secretary

The applicable criteria were reviewed and determined to be acceptable.