Agenda

for the Meeting of the

Development Review Board

City Council Chambers, City Hall
Tuesday, January 21, 2020 at 7:00 PM

Members: Daniel Richardson (Chair), Kate McCarthy (Vice Chair), Kevin O'Connell, Ryan Kane, Robert Goodwin, Michael Lazorchak, and Clare Rock (alternate).

Please note: Changes in the agenda may occur

1) Call to Order by the Chair
2) Approval of the Agenda
3) Comments from the Chair
4) Review and Approve meeting minutes of 11/4/19
5) Status update on Proposed Revisions to Design Review Regulations and Overlay District Boundary.
6) Discuss upcoming board member changes.
7) Next scheduled meeting date is 2/18/2020 (no applications for 2/3)
8) Adjournment

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Montpelier Development Review Board Meeting
November 4, 2018

Subject to review and approval

This public meeting was recorded, and the video will be available for viewing at this link:
https://www.montpelier-vt.org/1094/CivicClerk

Present: Daniel Richardson, Kevin O'Connell, Kate McCarthy, Robert Goodwin, Clare Rock (alternate), Meredith Crandall – staff.

Absent: Michael Lazorchak, Ryan Kane.

Call to order: The meeting was called to order by the Chair, Dan Richardson.

Approval of the agenda: Kevin made a motion to approve the agenda as printed, Clare seconded. The motion passed on a 5-0 vote, with no abstentions.

Comments from the Chair: There were no comments from the Chair.

Approval of minutes from October 21, 2019: Rob made a motion to approve the minutes, Kate seconded. The motion passed on a 4-0 vote, with Clare not voting. Kevin, Kate, Rob, Michael, and Dan were eligible to vote.

81 North Street
Owner/Applicant: Eyrich Stauffer
Final plan review of a two lot subdivision.

The owner/applicant was present and sworn in. Shared access with a single curb cut was in the application. Applicant presented additional materials to address concerns from the Department of Public Works; specifically agreeing to narrow the existing curb cut on the Lot 1 side.

Members discussed the need for some level of privacy landscaping and/or fencing between Lots 1 and 2, but agreed that specifics of what to plant could be decided at the next stage of development permitting for Lot 2. Members noted that the proposed final plat was missing a bearing and distance, and that one of the setbacks on the final plat was incorrect.

Utilities, character of the neighborhood, and density were also discussed.

Kate made a motion to approve the application subject to the final conditions of approval:

Any zoning application further for lot 2 shall include a landscaping and screening proposal, meeting the requirements of section 3506.F and the standard requirement for the final survey plat in the land records office. A friendly amendment by Meredith was approved by Kate that the adjustment to the plat as discussed, which includes the adjustment of turning the rear setback of lot one into a rear setback and labelling the length of the boundary line between lot one and lot two that are created by this subdivision. Kevin seconded the motion. Dan mentioned that the utilities may be run overhead or underground, as discussed during the meeting. The motion passed on 6-0 vote, with no abstentions.

Other Business: The November 18 meeting is cancelled, so the next regular meeting will be December 2, 2019.

Adjournment: Rob made a motion to adjourn, Kevin seconded.

Respectfully submitted,
Tami Furry

Recording Secretary