

Historic Preservation Commission Meeting Minutes

Subject to review and approval

Tuesday, December 10, 2019, at 6:30 PM
Manager's Conference Room-City Hall, 39 Main Street, Montpelier, VT 05602

Commission Members Present: Eric Gilbertson (Chair), Jamie Duggan (Vice Chair), and Joe Strain (arriving at 7pm)

Commission Members Absent: Bob McCullough and Sally Smith

Others Present: Meredith Crandall (staff)

Call to Order

Chair Gilbertson called the meeting to order at 7 pm (late start awaiting quorum)

No public comments.

Approval of the Agenda: Joe moved to approve the agenda, Jamie seconded. The agenda was adopted as written on a 3-0 vote.

Comments from the Chair: Eric expressed a desire to get additional members, if possible, and asked members to consider who might make good candidates.

Review and Approval of Minutes

- Jamie moved the 8/13/19 minutes for approval, Joe seconded, and the minutes were approved as written on a 3-0 vote.
- Approval of 10/15/19 minutes moved to next meeting, as no quorum from the meeting date present.

AGENDA ITEMS

1. Staff Update and Continued Work Session: HPC Montpelier Master Plan Chapter

- A. Staff summarized most recent Planning Commission and Planning Director comments on the draft Chapter, including that the Planning Commission would like HPC to prioritize the listed strategies, and add cost and staffing notes.
- B. Members agreed that identifying and surveying districts and properties are the priority for the Commission, and that the Meadow and College Street districts should be the #1 district priorities.
- C. Members also discussed and clarified what was meant by historically significant areas, and the need to incorporate such into state and national register listings, as well as local planning.
- D. Staff will revise the Chapter and circulate for review prior to the next meeting.

2. Barre Street Recreation Center Renovations

- a. Eric and Jamie questioned:
 - i. Whether the Rec Center plans had considered engineering/preservation issues with settling to the rear of the building?
 - ii. Why the interior fireplace was being removed given its historic nature?
 - iii. Whether the basement, and especially gun range, paint had been tested for PCBs and lead?
 - iv. Whether there were plans to document the range for historic records?
- b. After further discussion, decision was made for Staff to arrange meeting between Chair Ericson, Vice Chair Duggan, and the City personnel and architect involved with the project.

Other Business

- A. Members discussed possible attendance at the December 12th meeting on the Streetscape Master Plan.
- B. Members agreed to refrain from applying for a CLG grant this month, and to focus on planning. However, Staff was directed to be prepared to file an application for surveying the Meadow Neighborhood should a second grant application round be announced.
- C. Staff to confer with Member McCullough to confirm whether the regular meeting times will conflict with the 2020 class schedule.

Next Regular Meeting Date – 1/14/2020.

Meeting Adjourned at 8:15 pm (motion by Jamie, second by Joe)