



Restoring Relations

Community Advisory Board (CAB), City Hall, Montpelier

Minutes of October 1, 2019 meeting – by Yvonne Byrd from notes by Judy Gibson

CAB Members Present: Tony Facos, Nora Dillon, Townes DeGroot, Connie Weems, Ryan Stevenson, Cindy Senning, Steve Reynes, Melanie Smit, Sarika Tandon, Jody Emerson

CAB Members Absent: June Bascom, Stephanie Jean, Jamie Carroll, Mattie Dube, Conor Casey

Staff Present: Yvonne Byrd, Judy Gibson, Pat Hoffman

ITEM	ACTION
Welcome & Introductions	• Sarika and Nora, the newest CAB members, were introduced.
Administration	• Agenda was reviewed. • June minutes were approved. • Ryan announced that he is resigning from the CAB after this meeting as he is moving out of the MCJC service area. Thanks to Ryan for his time and service.
Succession planning & MCJC Director job description	• Aware that Nora is a senior, we need to be thinking of succession of the youth CAB members • Yvonne's job description: Need to add something about being a practitioner (mediating, training, facilitating); liaison between police departments and CJC; delete "professional in demeanor and appearance" but add adaptable to unique situations; add performance measures? Examples of who to be able to get along with: DOC, schools, law enforcement. Townes wondering about "bachelor's degree" as a requirement. What does "or equivalent" mean? Add 5 to 10 years of relevant experience? Helpful for Yvonne to prioritize what is most important? • Discussion – desired characteristics for MCJC Director

	• Practitioner skills • Knowledge of legislature? • Understanding of the potential funding challenges • Understand the difference between diversion and restorative justice (victim centered, not community based sentencing) • Data analysis for influencing funding and direction of the programs • Valuing youth involvement • Community experience • Identification of other issues/concerns re changes in leadership & other staff: Judy will be leaving in early March, there is a chance that Alfred may be interested in applying for Director job.
Meeting in Washington West area to talk about RJ needs and services	• Date for this meeting is Thursday, November 14 at (tentative) Harwood Union School. Judy will follow up with VSP troopers to confirm availability. • Meeting plan: Provide a place to show connection between CJC, police, schools, community. Not as a CAB meeting. Presentation of what we do and how we can help. How we are different from Diversion. Share on Front Porch Forum, Waterbury Record and Valley Reporter, WDEV. Maxine Grad from Moretown, Theresa Wood and Tom Stevens from Waterbury, other representatives. Post in community, churches. Judy to rework flyer. Important for Tony to be there and Lieutenant David White or VSP night sergeant to be there. Recruitment of volunteers. Youth panel participation.
CJC operations updates	• Status of Northfield community RJ needs - Dot Higgins has been working with the school. 2 middle school teachers got IIRP training, working closely with principal, Dot will be trained and join Montpelier RJ panel. Continuous improvement plan has RJ as an element. Referrals from Northfield Police have increased. • RJ Panel update – There are now 6 scheduled RJP meetings/month in Montpelier. Due to increase in law enforcement referrals and people on probation with RJ condition, people are still being scheduled further out than ideal. • Youth & RJ initiatives--Up for Learning and Voices for Vermont Children interested in joining MCJC efforts to organize a youth RJ summit this fall.
Next steps	• Agenda for next meeting, January 7, 2020: Update from Waterbury, invite Alfred if he is interested in Director position; update on Director position description; update on youth summit.