



Agenda

City Council Meeting

City Council Chambers, City Hall
Wednesday, December 11, 2019
6:30 P.M.

1. Call To Order By The Mayor
2. 19-353. Review and approve agenda
3. 19-354. General business and appearances
4. 19-355. Consideration of the Consent Agenda
 - a. Approve 11/20 meeting minutes
 - b. Special event request: New Year's Eve 5K
 - c. MSAC wood floor refinishing
 - d. Annual Report printing bid
 - e. 2019 Grand List Errors and Omissions
 - f. Payroll and bills
5. 19-356. Appointments to the Transportation Infrastructure Committee
6. 19-357. Appointments to the Complete Streets Committee
7. 19-358. Public Art Commission update
8. 19-359. Interim River Hazard map amendment discussion
9. 19-360. Winter Parking Ban Ordinance Amendment (Sibley & Prospect) 1st public hearing
10. 19-361. Budget discussion
11. 19-362. Other business
12. 19-363. Council reports

13. 19-364. Mayor's report
14. 19-365. City Clerk's report
15. 19-366. City Manager's report
16. Adjournment

Minutes of the Montpelier City Council Meeting
November 20, 2019 6:30pm
City Council Chambers

In attendance: Mayor Anne Watson (Chair), Councilors Dona Bate, Conor Casey, Glen Hutcheson, Jack McCullough, and Lauren Hierl. Councilor Ashley Hill arrived at 6:42. City Clerk John Odum acted as secretary.

The Mayor called the meeting to order at 6:30.

- 19-339. The agenda was approved by unanimous consent.

- 19-340. Dan Richardson introduced the boy scouts in the audience working towards obtaining a badge. He also acknowledged the City Manager for his coming participation in a scouts meeting.

- 19-341. Councilor McCullough moved approval of the consent agenda and Councilor Hutcheson seconded. The motion passed unanimously (5-0).

- 19-342. Appointment to the Housing Authority: Ed Larson addressed the Council on his candidacy. Councilor McCullough moved to appoint Ed Larson to another 5 year term to the Housing Authority. Councilor Bate seconded and the motion carried unanimously (5-0).

- 19-343. Conservation Fund: Brenna Tomen addressed the Council on the committee's requests. Discussion followed. Councilor Hutcheson moved the City post for two at-large positions to serve on the Conservation Fund Subcommittee. Councilor Casey seconded and the motion carried unanimously (5-0).

- 19-344. A Social & Economic Justice Advisory Committee update and funding request was offered by Jamie Carroll, Shaina Kasper, Michael Sherman, and Julia Chafets. Discussion followed. Councilor Bate moved to commit \$10,000 for this project to move forward. Councilor Hill seconded. After more discussion, the motion carried unanimously (6-0). Brief further discussion followed.

- 19-346. A Homelessness Task Force update was offered by Assistant City Manager Cameron Niedermayer, Dawn Little, and Ken Russell. Councilor Hill Move that we maintain the Homelessness Task Force as a standing city committee. Councilor Hutcheson seconded. Discussion followed. The motion carried unanimously. Further discussion followed with Police Chief Facos participating. Councilor Bate moved that the Council allow the remainder of the \$10,000 (previously allocated) to apply to the spring of 2020. Councilor Hill seconded and the motion carried unanimously. Brief further discussion followed.

- 19-345. The Mayor opened the 1st public hearing on revisions to Code of Ordinances Chapter 13, Natural Resources, at 7:45. The Mayor called a recess at 7:46. The meeting reconvened at 7:55. Discussion followed.

Councilor McCullough moved to delete section 13-306. Councilor Bate seconded. After further discussion, the motion was withdrawn.

The public hearing was closed at 8:37.

19-347. The Council discussed a proposed Winter Ban Amendment to add Sibley Avenue & Prospect Street to the list of unconditional winter ban roads. No formal action taken.

19-349. Councilor Bate reported on the Park Commission meeting.

Councilor Casey announced a second constituent meeting and complimented Lisa Maxwell of the Montpelier Development Corporation.

Councilor Hutcheson reported that the new multi-use path is being heavily used, reporting on several sections of the path. He also noted his weekly Bagitos meetings.

Councilor McCullough reported on the recent meeting of the Vermont Democratic Party where labor representatives expressed their appreciation for the responsible employer ordinance.

Councilor Hierl thanked everyone for their support of the Social and Economic Justice Advisory Committee.

19-350. The Mayor reported on her recent re-election campaign announcement and discussed some of her policy priorities moving forward. She also noted her more regular office hours in City Hall (Tuesdays and Fridays 3:30 to 5:00).

19-352. The City Manager reminded listeners of the coming holiday hours, and reported on the hiring process for open positions.

The Mayor declared the meeting adjourned at 8:51 by unanimous consent.



CITY COUNCIL Agenda Item #19-355(b)

Date: December 11, 2019

Consent X Discussion _____

SUBJECT: Special Event Application for Central Vermont Runners' New Year's Eve Run, December 31, 2019.

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Approve application from Central Vermont Runners for the rolling closure of several streets (see attached map) on December 31, 2019 for their New Year's Eve 5K Run.

STRATEGIC OUTCOME: Inclusive, Equitable and Engaged Community

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Requests for street closures require Council approval.

BACKGROUND INFORMATION: This is an annual event.

SUPPORTING DOCUMENTS: Special Event Application

INTERESTED PARTIES: Central Vermont Runners; Montpelier Alive; Fire; Police and Public Works

CITY MANAGER'S APPROVAL: 

1. Event Sponsor

Name: Central Vermont Runners Race Director: Manuel Sainz	Email: manny@sainz@gmail.com
Address: [REDACTED]	
Cell Phone: [REDACTED]	Other Phone: [REDACTED]

2. Event Details

Name of Event: New Year's Eve 5K Run	
General description of the event (1 to 3 sentences): Fundraiser for youth running programs, Central Vermont Runners host this annual race at 2:00 PM on New Year's Eve. About 100 runners.	
Date of Event: 12/31/2019	Start and End Time of Event: 2:00 - 3:00 PM
Street(s) to be Closed - Please attach a sketch of the event layout. See attached.	
Time Street will close (recommend up to an hour before event): 1:55	Time Street will reopen (recommend 30 minutes after the event ends): 2:05
Number of Staff/Volunteers on site for Event: Approximately 20	
Number of people expected at event: 100+	Number of vendors and/or entertainers who will participate: 0
Name of General liability insurance carrier - Please attach proof of insurance. (General liability insurance for Special Events in the downtown area must be obtained by the Event Sponsor.) See attached (Renewal is end of November. Will provide newest version on 11/25)	

3. Community Support

Is this a reoccurring event in Montpelier? <i>yes</i>	If no, do you have experience elsewhere with such events? Please explain.
---	---

How does this event benefit the public (as outlined in the Street Closure Policy)?

- ① Healthy, substance-free, family New Year's event.
- ② Part of New Year's Eve downtown festivities.

4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier.

We use the Pavilion building on State St., we keep runners on the sidewalk for the finish.

What arrangements have been made for food, water, and toilet facilities (if applicable)?

All at Pavilion

What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided?

CVR has a crew to follow course and clean.

If additional law enforcement officials will be hired for your event, please list:

φ

Please note any other unique aspects of this event:

φ

Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance? *No*

5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with Disabilities Act accessibility requirements. These requirements are available at the City's website.

Manuel P. Sainz Manuel P. Sainz 11/13/2019
Signature Printed Name Date

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.

Manuel P. Sainz Manuel P. Sainz 11/13/2019
Signature Printed Name Date

Notice Documentation

Name of Event: <u>New Year's Eve 5K Race</u>	
Date of Event: <u>12/31/2019</u>	Start and End Time of Event: <u>2:00 - 3:00 PM</u>
Street(s) to be Closed: <u>we have volunteers but would like police support.</u> <u>1. State and Davis 2. State and Bailey</u>	
Time Street will close (recommend up to an hour before event):	Time Street will reopen (recommend 30 minutes after the event ends):
Date of City Council Meeting to consider permit request:	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered. <u>There will be race signs posted by 10:30 the morning of.</u>	

Special Event / Street Closure Permit Application

FOR OFFICIAL USE ONLY

The following parties have reviewed and approved:

POLICE Reviewed by: <u>Anthony J. Facas</u> Print Name <u>[Signature]</u> Signature <u>11/18/2019</u> Date	☐ Reviewed – recommend approval with no conditions ☒ Reviewed – recommend approval with conditions: <i>Start/Finish must not impede the intersection of Taylor/Davis and State and Court Street. Police will with traffic control at Bailey Ave</i> <i>*Governors security detail must be looped in on any street blockage on Court by Davis</i> ☐ Reviewed – do not recommend approval
PUBLIC WORKS Reviewed by: <u>Donna Barlow Casey</u> Print Name <u>[Signature]</u> Signature <u>11/18/19</u> Date	☒ Reviewed – recommend approval with no conditions ☐ Reviewed – recommend approval with conditions: ☐ Reviewed – do not recommend approval
FIRE DEPARTMENT Reviewed by: <u>Robert Gowans</u> Print Name <u>[Signature]</u> Signature <u>11-18-19</u> Date	☒ Reviewed – recommend approval with no conditions ☐ Reviewed – recommend approval with conditions: ☐ Reviewed – do not recommend approval

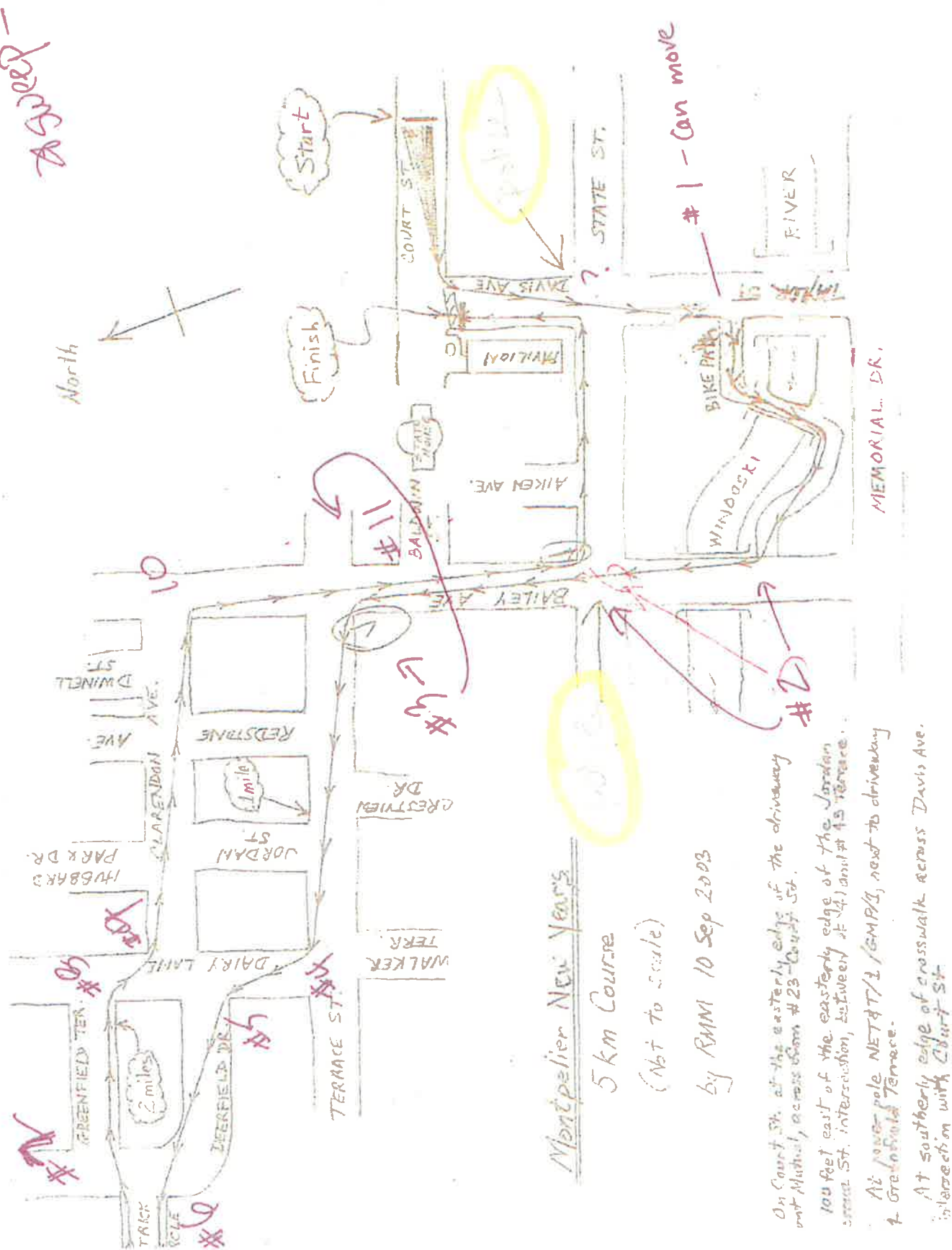
Special Event / Street Closure Permit Application

MONTPELIER ALIVE	
Reviewed by: <u>Dan Groberg</u> Print Name <u>[Signature]</u> Signature <u>11/15/19</u> Date	☒ Reviewed – recommend approval with no conditions ☐ Reviewed – recommend approval with conditions: ☐ Reviewed – do not recommend approval
OTHER	
Reviewed by: Print Name Signature Date	☐ Reviewed – recommend approval with no conditions ☐ Reviewed – recommend approval with conditions: ☐ Reviewed – do not recommend approval

This permit request was reviewed at the _____ City Council meeting.
(MONTH/DAY/YEAR)

This permit request was: APPROVED _____ DENIED _____

Answer -





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Management Group 959 E. 4th St. P.O. Box 1600 Marion IN 46952	CONTACT NAME: Margaret Mayers PHONE (A/C, No, Ext): (260) 338-2925 E-MAIL: mmayers@insmgt.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: National Casualty Company INSURER B: Nationwide Life Insurance Co. INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): NAIC # 11991 66869
INSURED Road Runners Club of America/2019 and Its Member Clubs 1501 Lee Highway Suite 140 Arlington VA 22209		

COVERAGES **CERTIFICATE NUMBER:** 2019 \$1M Club **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Legal Liability to Participant \$1,000,000 GENTL AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER			KRO0000007654500	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ Unlimited PRODUCTS - COMPIOP AGG \$ 1,000,000 Abuse and Molestation \$ 500,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			KRO0000007654500	12/31/2018	12/31/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED ☐ RETENTION \$ ☐ OCCUR ☐ CLAIMS-MADE ☐						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A						PER STATUTE ☐ OTH-ER ☐ E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
B	Excess Medical & Accident (\$250 Deductible/Claim)			SPX0000030282400	12/31/2018	12/31/2019	Excess Medical \$10,000 AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Club Member Certificate

CERTIFICATE HOLDER

Central Vermont Runners
66 Terrace Street

Montpelier

VT 05602

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Terry R. Dillon

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CITY COUNCIL Agenda Item #19-355(c)

Date: December 11, 2019

Consent X Discussion ____

SUBJECT: Wood Floor Refinishing on First Floor of 58 Barre Street (Senior Activity Center)

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Approve work to be done at proposed cost and during available dates (12/21/2019 – 1/1/2020)

RELATED COUNCIL GOAL/PRIOR ACTION: Sustainable Infrastructure

EXPENDITURE REQUIRED: \$7,200

SOURCE OF FUNDS: Senior Center Fund Balance

LEGAL REQUIREMENTS: For health safety, MSAC will not hold any programs/services during the time of work, nor will staff work in the building. Staff will be relocated to the Rec Gym office space to prevent inhalation during sanding and floor refinishing. Kitchen operations for FEAST will be on hold during this holiday period while the work is done.

BACKGROUND INFORMATION: After 7.5 years of nearly constant high-traffic use in all seasons, the first floor wooden flooring at the senior center is in rough shape and in need of a thorough sanding down and multi-coat refinishing. This includes the entire first floor except for the office, bathrooms and kitchen spaces, which have non-wood flooring. A competitive bidding process resulted in two bids (this being the lower cost). If this work is done as proposed, then in the future, with regular use of recently purchased floor cleaning equipment and annual or biannual light refinishing work, we can better maintain this beautiful city facility resource. The work is proposed to be done at a time when senior center programming is on hold for the holiday 1.5 week period, and staff can be relocated temporarily across the street. This work was not budgeted, thus available Senior Center fund balance money is sought to cover this expense – a Capital improvement.

SUPPORTING DOCUMENTS: Scan of proposal from contractor (CleanPro) and related product information. Photos of current floor condition (two attachments)/

INTERESTED PARTIES: Arne McMullen, MSAC Advisory Council

CITY MANAGER'S APPROVAL: 

November 19th, 2019

Thank you for giving CleanPro this opportunity to work up a proposal for your commercial cleaning.

- All work will be completed between 12/21/19 and 1/1/20.
- Sanding of all of the floors
- We will apply 1 coat of Bona ClassicSeal and allow to dry overnight
- We will then lightly sand the sealer with 180 grit sandpaper to smooth out any imperfections.
- We will then apply 2 coats of Bona High Traffic HD
- 24 hours later your floors will be ready for furniture, rugs and regular traffic

We propose to do this work for \$7200.00 or if you choose to purchase the Bona Sealer and polyurethane yourselves, we would do it for \$4930.00.

Water Based

It would be our absolute pleasure to work with you and we look forward to discussing this more.

Thank you,

Tim & Krystal Vize
Owner Operators
CleanProInc@outlook.com
802-585-6492



We support the care and protection of the planet and promote the use of "green" products. We also plant a tree every month for every client we have in their name.

OUR COMPANY VALUES: Affiliations with our clients are built on respect, integrity and collaboration. We seek innovation and are committed to excellence. It's something not open to compromise. Every employee at CleanPro knows this and puts in into action at every job site.



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Deliver to Montpelier
Montpelier

Departments

Buy Again Today's Deals Gift Cards

EN

Hello, Arne
Account for Montpelie...

Lists

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Best Sellers

Deals & Savings

Gift Ideas

Power & Hand Tools

Lighting & Ceiling Fans

Kitchen & Bath Fixtures

Smart Home

★ Cyber Monday is here ★

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cSeal (Formerly BonaSeal)

47 ratings | 45 answered questions

FREE Shipping. Details & FREE Returns

, preventing the finish from penetrating
in bleed, especially on white oak
ncy for sidebonding
and leveling of finish coats
clear, highlighting true color of wood
ct details

Similar items

\$9.20 + FREE Shipping

Get product information.

Share

\$59.99

& FREE Shipping. Details
& FREE Returns

Arrives: Dec 9 - 12

Fastest delivery: Thu, Dec 5

Order within 13 hrs 12 mins

Deliver to billing... - Montpelier
05602

In Stock.

Qty: 1

Buying in bulk?

Add to Cart

Sold by SupplyDepot and
Fulfilled by Amazon.☐ Add gift options

Add to List

Other Sellers on Amazon

\$59.20

Add to Cart

Sold by: FloorMechanics

\$61.85

Add to Cart

Sold by: Flooring
Distributor Inc.

Have one to sell?

Sell on Amazon

**SLIP Doctors**
LEADERS IN FLOOR SAFETY**Non Slip Tile
Treatment**Stone Grip - Floor Non Slip - Tile and
Floor Treatment Quart

159

\$49.95 ✓prime

Ad feedback

WET ONES

**Antibacterial Hand
Wipes, 20 Count**

> Shop now

Wet Ones Antibacterial Hand
Wipes, 20 Count (Pack Of 10)

385

\$14.70

Ad feedback

Tools & Home Improvement ▾ bona high traffic hd

Deliver to Montpelier
Montpelier

Departments

Buy Again Today's Deals Gift Cards

EN

Hello, Arne
Account for Montpelie...

Lists

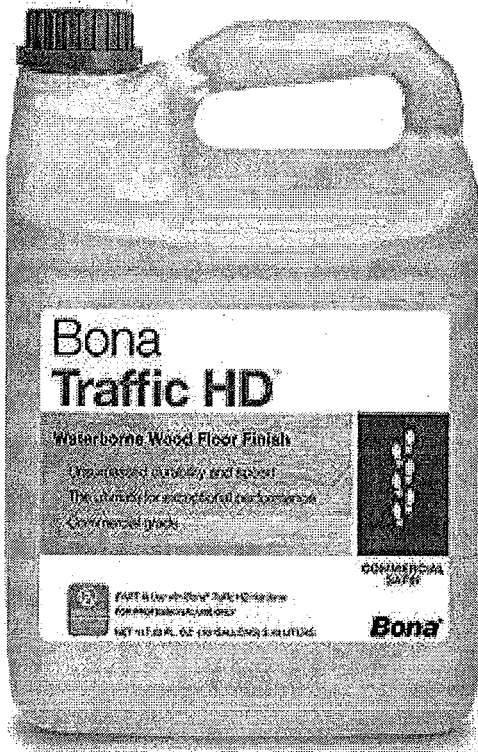
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Tools & Home Improvement Best Sellers Deals & Savings Gift Ideas Power & Hand Tools Lighting & Ceiling Fans Kitchen & Bath Fixtures Smart Home.

amazon EXCLUSIVE

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affic HD Commercial Satin

59 ratings | 82 answered questions

1,30 & FREE Shipping

NEEDED TO COME WITH HARDENER
resisted scuff, scratch and chemical resistance at full

al build with excellent flow and leveling
needed over a stained floor
g - approximately 2-3 hours
product details

h similar items

1 \$130.30 + FREE Shipping

correct product information.

Share

\$130.30

& FREE Shipping

Arrives: Dec 9 - 16

Fastest delivery: Dec 4 - 9

Deliver to billing... - Montpelier
05602

In Stock.

Qty:

Buying in bulk?

\$130.30 + Free Shipping

Add to Cart

Ships from and sold by Flooring
Distributor Inc.

Add to List

Other Sellers on Amazon

\$119.40

Sold by: KF SUPPLY

Add to Cart

\$130.61

Sold by: Ramos Decor &
Lumber LLC

Add to Cart

\$145.99

Sold by: SupplyDepot

Add to Cart

Have one to sell?

Sell on Amazon



Bona

PowerLoop tech
lifts and removes
dirt build-up

Bona Multi-Surface Floor Microfiber
Cleaning Pads, 3 Pack

342

\$14.09 ✓prime

Ad feedback





CITY COUNCIL Agenda Item #19-355(d)

Date: December 11, 2019

Consent X Discussion

SUBJECT: 2020 Annual Report production and printing bid

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Approve bid submitted by Jet Service Envelope/Accura Printing for producing/printing the 2020 Annual Report.

RELATED COUNCIL GOAL/PRIOR ACTION: Responsible and Responsive Government

EXPENDITURE REQUIRED: \$2,789.00

SOURCE OF FUNDS: General Fund

LEGAL REQUIREMENTS: City must prepare an Annual Report for voters to prepare for Annual City Meeting and to review the affairs of the City.

BACKGROUND INFORMATION: The City of Montpelier produces an annual report for the citizens every year which is available prior to annual meeting day in March.

SUPPORTING DOCUMENTS: Bids from Jet Service Envelope/Accura Printing, L. Brown & Sons Printing Inc., R. C. Brayshaw & Company and Stillwater Graphics, memo from Jane Aldrighetti, Annual Report Coordinator

INTERESTED PARTIES: City Council, Annual Report Coordinator, Finance Director

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



TO: William Fraser, City Manager

FROM: Jane Aldrighetti, Annual Report Coordinator

DATE: December 2, 2019

SUBJECT: Printing Quotes – 2020 Annual Report

A request for bids to print the 2020 annual report was mailed on November 5, 2019, to seven (7) companies. Deadline for submittals was Monday, November 25, 2019.

Bids were based on the following criteria: *A bid proposal for one fixed price to include the cost of producing a digital file and the cost to print 500 copies.*

The following bid proposals were received (see attached):

Jet Service Envelope/Accura Printing: \$2,789.00
L. Brown & Sons Printing Inc. \$3,050.00
R. C. Brayshaw & Company: \$2,805.00
Stillwater Graphics: \$2,978.00

The cost to print last year's annual report was \$3,141.00 (500 copies). The report was printed by Jet Service Envelope/Accura Printing.

atts

**Jet Service Envelope / Accura Printing
80 East Road
Barre Vermont 05641**

Ph: 802-229-9335 email: info@accuraprinting.com

Quotation Bid

Date: 11/21/19

**Provided to: Jane Aldrighetti
City of Monpelier**

Description:

Town Report

8-1/2 x 11

126 pages + cover

60lb white opaque

100lb white cover

Text prints 1/1 black

Cover prints 4/1

Perfect bound

Searchable pdf and digital file to be provided

Delivery by 2/7/20

Quantity: 500

Price: \$2,789.00

**Submitted By Jon Jesmonth
General Manager**

L. Brown

& SONS PRINTING, INC.

DESIGN PRINT MAIL

"A QUALITY VERMONT COMPANY"

14-20 Jefferson St.
Barre VT 05641
Toll: 800-486-1947
Phone: 802-476-3164

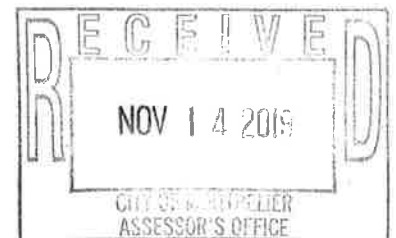
City of Montpelier
Jane Aldrighetti
39 Main Street Suite 10
Montpelier, VT 05602
802-223-9504
jaldrigh@montpelier-vt.org

QUOTE NO.: ES-19-0460
DATE SUBMITTED: Monday, November 11, 2019

Thank you for your inquiry regarding the City Report. Below are the details and pricing for your project. If you have any questions or comments please contact us. We look forward to earning and retaining your business.

JOB DESCRIPTION City Report

PAGES 4 Pages Cover, 126 Pages Text
FLAT SIZE 17.236 " x 11 "
FINISHED SIZE 8 1/2 " x 11 "
PRINTING Cover 4/1 CMYK/Black
Text 1/1 Black/Black
PAPER Cover 12PT C1S Cover
Text 50# Opaque Offset
FINISHING Fold, Perfect Bind , Box, Deliver to City Hall



Quantity	Price	Price Per Unit
500	\$3,050.00	\$6.10

Files: L. Brown to set up from supplied e-mail material. The World newspaper will provide advertising material as PDF Print ready. L. Brown will supply a searchable PDF of the final report. L. Brown will supply a PDF proof and 1 hard copy proof for the City to OK before printing.

Schedule: The City of Montpelier and the World will provide all material by January 14, 2020 if possible. L. Brown will work with you to make sure the reports arrive on time. As the material is available L. Brown will start the process of set up so we are not hit with a last minute rush. Delivery: Friday, February 7, 2020.

Please contact Larry Brown for questions or comments.

Larry Brown 11-11-19

The above prices are based on current material cost and the above specification, and are subject to acceptance within thirty (30) days. Any delivery date is subject to change if delay is caused by customer, difficulty in securing supplies needed to produce the work, or any other delay beyond our control. This quotation made subject to normal variations in standards of color, finish, weight, etc. of materials, and is subject to changes or any extra costs that might be brought about by Federal or state rules or regulations, or the imposition of taxes applicable to the items covered by this quotation

R.C. Brayshaw & Co., Inc.

11 Commerce Ave

West Lebanon, NH 03784

Phone 603-298-5057

Fax 603-276-7018

Prepared By Joshua Pincoske

Estimate No. 112119-ma

PRELIMINARY ESTIMATE SUMMARY

Date: November 21th, 2019

Customer: Montpelier, Vermont

Contact: Jane Aldrighetti

Phone: 1-802-223-9504

Email:

Product: "Annual Town Report: 2019"

Quantity: 500

Specifications: Finished size: 11" x 8.5"

Pages: 126 pages

Stock: 85# Uncoated Cover, 60# Uncoated Text

Ink: Cover is 4/1 – Color over black ink, Text is 1/1 – black ink

Bindery: Perfect Binding

Mailing: RCB to deliver to town offices - FREE

Qty: 500

Price: \$2,805.00

R.C. Brayshaw

Signature

Date

Customer

Signature

Date

This is a Preliminary Estimate only. The information contained in this form is to provide a basis for estimating the costs of services requested. It is understood that the estimated costs are approximate and that final billing will be adjusted according to specific instructions provided in a purchase order or contract. This estimate is good for 30 days from date of estimate. Thank you.

Stillwater Graphics

Design • Print • Mail

www.stillwatergraphics.biz

Hi Jane,

Thank you for the opportunity to quote this project for you.

Here is the pricing and please let us know if there is anything else we can do for you.

Date: 11/07/19

Client:: City of Montpelier

E# 102419

Description: City of Montpelier Annual Report

Quantity: 500 = \$2978.00

Stock : 50# Offset, 120# Opaque cover

Flat size: 11x17

Folded Size : 8.5x11

Inks: 1/1 Text, 4/1 Cover

Bleeds: Cover only

Page Count: 156 page plus cover

Mailing: N/A

Die Estimate : N/A

Bindery: Trim, Bind, Box

Design Time: N/A

Prep: Rip Ready File supplied

Proof: Epson /PDF : PDF Proof and Epson Proof

Ship: Montpelier

Thank you

Dana LaPlant

Owner

Stillwater Graphics

71 Depot St, Williamstown VT 05679 802-433-9898 Fax 802-433-9898

Manufacturing prices are good for 30 days. Paper prices and availability are contingent upon market prices at time of order. Stillwater Graphics reserves the right to re-quote all estimates upon receipt of customers art, etc.



CITY COUNCIL Agenda Item #19-355(e)

Date: December 11, 2019

Consent X Discussion

SUBJECT: 2019 Grand List Errors & Omissions

SUBMITTING DEPARTMENT: Assessor's Office

RECOMMENDED ACTION: Approve corrections to the 2019 Grand List as amended by the City Assessor.

RELATED COUNCIL GOAL/PRIOR ACTION: Responsive and Responsible Government

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: 32 VSA 4261 requires that the Assessor receive approval from the City Council to correct errors and/or omissions.

BACKGROUND INFORMATION: Each year, the City Council has the opportunity to approve errors & omissions to the Grand List.

SUPPORTING DOCUMENTS: Assessor's memo and supporting documents.

INTERESTED PARTIES: City Council, City Assessor, Personal Property Owners

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



TO: Montpelier City Council
FROM: Stephen Twombly, City Assessor 
DATE: December 4, 2019
RE: Corrections to the 2019 Grand List (Errors & Omissions)

Pursuant to 32 VSA §4261, I hereby request approval from the City Council for Errors & Omission adjustments to the 2019 Grand List. The following Grand List corrections should be made for the reasons given:

Personal Property:

<u>Property Owner</u>	<u>Parcel ID#</u>	<u>Listed Value</u>	<u>Corrected Value</u>
1. Roam Vermont LLC Equipment value corrected.	801.534000	\$14,019	\$15,345
2. DS Services of America, Inc. New owner - acquired all equipment from Crystal Rock.	801.555000	\$ 0	\$31,642
3. Crystal Rock Delete - business sold to DS Services of America.	800.666000	\$14,960	\$ 0

Real Estate:

1. Washington Electric Cooperative Distribution Lines Assessment data corrected by VT Dept of Taxes.	400.002000	\$68,600	\$70,400
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SUBJECT: Appointments to the Montpelier Transportation Infrastructure Committee (MTIC)

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Make appointments to MTIC.

STRATEGIC OUTCOME/INITIATIVE: Sustainable Infrastructure; Thoughtfully Planned Built Environment; Responsive and Responsible Government

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: The Montpelier Transportation Infrastructure Committee (MTIC) is tasked with advising City Council on policy and infrastructure improvements related to transportation, as per City Council's direction.

There are two expiring seats and three vacant seats on the Committee. We received an application for reappointment from Stephen Falbel and new applications from Hanif Nazerali and Elizabeth Parker. *Constantinos Stivaros will seek reappointment pending employment outcome.*

Member:	Term:	Expiration:
VACANT	2-year	12/13/2019
VACANT	2-year	12/13/2019
Stephen Falbel	2-year	12/13/2019
Constantinos Stivaros	2-year	12/13/2019
VACANT	2-year	
Kate McCann	2-year	11/14/2020
Heather Voisin	2-year	11/14/2020
Jon Harries	2-year	11/14/2020
Mark Provost	2-year	11/14/2020
Celia Reichel	2-year	11/01/2021
Ian Anderson	2-year	11/01/2021

SUPPORTING DOCUMENTS: Applications

INTERESTED PARTIES: City Council; Applicants; MTIC

CITY MANAGER'S APPROVAL:



From: noreply@civicplus.com
Sent: Saturday, November 23, 2019 12:13 PM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

Please use this form to express your interest in serving on a particular board/committee or commission. For information on our boards and committees, please visit <https://www.montpelier-vt.org/committeevacancies>. The Montpelier City Council makes appointments to board/committees at their regular meetings as vacancies occur. Completed applications are public documents and are subject to the Vermont Public Records Act.

The Montpelier City Council is committed to seeking diversity on all boards, committees and commissions, including but not limited to geographic, racial, gender, cultural, age, socio economic diversity. Montpelier residency for applicants is preferred but not required.

Name	Stephen Falbel
Email Address	[REDACTED]
Address	[REDACTED]
City	Montpelier
State	VT
Zip Code	05602
Phone Number	[REDACTED]
Occupation	Transportation Consultant
Are you 18 years of age or older?	Yes
Are you a registered voter in the City of Montpelier?	Yes
Are you a resident of the City of Montpelier?	Yes
How long have you been a resident of the City of Montpelier?	14 years

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Montpelier Transportation Infrastructure Committee
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	MTIC since January 2018

Please answer each question in as much detail as possible.

Education/Credentials:	M.P.P., Concentration in Transportation and Environmental Studies, Harvard University, John F. Kennedy School of Government, 1993 A.B., Philosophy and German Studies, mcl, Harvard University, 1988
Professional activities that relate to this board/committee:	Stephen Falbel has over 30 years of experience in public transportation planning and policy design. As President of Steadman Hill Consulting, Inc., he is currently managing statewide public transit studies for both New Hampshire and Vermont, among other projects. He has managed numerous projects for small urban and rural transit properties as well as worked on large service planning studies in places such as Fairfax County and Hampton Roads, Virginia.
Community activities that relate to this board/committee:	Member of MTIC since January 2018. Treasurer of Monteverdi Music School since 2008. President/Treasurer of Center for Arts and Learning from 2012 to 2018.
Why are you interested in serving on this board/committee?	As a Montpelier resident for 14 years and a transportation planning professional for over 30 years, I believe my background would be valuable to the committee in its role of advising the City Council on future investments and priorities for the local transportation system.
What talents or experience would you bring to the board/committee?	As one of Vermont's leading experts on public transportation, having worked for years for VTrans, GMT, RCT and other transit providers, and having just completed the 2019 Public Transit Policy Plan for the state, I am uniquely qualified to

discuss and explain public transit issues as they relate to Montpelier.

Any other comments or information you wish to provide to the Mayor and City Councilors?

This is a pivotal time for transportation in Montpelier, and having expertise among the members of MTIC is essential to making it a useful advisory board for the City Council.

Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial recommendations as a member of a City advisory board or committee?

No

ACKNOWLEDGMENT

I have read and accept the terms of board/committee appointment.

By e-signing this application, I certify that there are no misrepresentations, omissions or falsifications on this application.

Stephen M Falbel

11/23/2019

Submitted on:

Thank you for your interest in serving the City of Montpelier as a volunteer board or committee member. Your willingness to serve is greatly appreciated.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Wednesday, November 20, 2019 12:04 PM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

Please use this form to express your interest in serving on a particular board/committee or commission. For information on our boards and committees, please visit <https://www.montpelier-vt.org/committeevacancies>. The Montpelier City Council makes appointments to board/committees at their regular meetings as vacancies occur. Completed applications are public documents and are subject to the Vermont Public Records Act.

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Name	Hanif Nazerali
Email Address	[REDACTED]
Address	[REDACTED]
City	Montpelier
State	Vermont
Zip Code	05602
Phone Number	[REDACTED]
Occupation	Field not completed.
Are you 18 years of age or older?	No
Are you a registered voter in the City of Montpelier?	No
Are you a resident of the City of Montpelier?	Yes
How long have you been a resident of the City of Montpelier?	3 years

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Transportation Infrastructure Committee Complete Streets Committee
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	Not currently

Please answer each question in as much detail as possible.

Education/Credentials:	Masters of Public Health - International Health and Development (Tulane School of Public Health and Tropical Medicine, New Orleans, LA) Specialised in sustainable development of health systems in low resource countries, funded through Danish development assistance, working internationally and specifically in Tanzania, Uganda, and Zimbabwe. Experience in sustainable development - 25 years; research and consultancy - 10 years
Professional activities that relate to this board/committee:	Transitioned from 'global' to 'local' ecological community health specialist since 2017, bringing experience of development planning in cities in the fast developing world as well as London and Copenhagen. Currently focused on alternative transportation systems that include active mobility that contributes to healthier communities, as well as reduced energy and emissions impact, and more liveable, likeable, walkable, bikeable cities.
Community activities that relate to this board/committee:	I am an active member of a 4-person working group on transportation at Sustainable Montpelier Coalition, exploring multimodal mobility as a service (cooperative) to complement the forthcoming changeover to on demand micro transit from GMT fixed schedule bus transit.

Why are you interested in serving on this board/committee?	I believe that more affordable mobility services are critical for attracting new residents to Montpelier, and catering for the changing demographics, and specific needs of an ageing population.
What talents or experience would you bring to the board/committee?	I can bring a fresh perspective to transportation and infrastructure planning in Montpelier, drawing on the experience of new models in European cities, and sustainable development innovations that make cities more economically viable.
Any other comments or information you wish to provide to the Mayor and City Councilors?	I would like to take this opportunity to provide my skill set and inputs to the development of the Montpelier City Plan 2019 through the MTIC, Planning and Community Development, and Planning Commission.
Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial recommendations as a member of a City advisory board or committee?	No

ACKNOWLEDGMENT	I have read and accept the terms of board/committee appointment.
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By e-signing this application, I certify that there are no misrepresentations, omissions or falsifications on this application.	Hanif Nazerali
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11/20/2019

Submitted on:

Thank you for your interest in serving the City of Montpelier as a volunteer board or committee member. Your willingness to serve is greatly appreciated.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Monday, November 25, 2019 2:22 PM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

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Name	Elizabeth M Parker
Email Address	[REDACTED]
Address	[REDACTED]
City	Montpelier
State	VT
Zip Code	05602
Phone Number	[REDACTED]
Occupation	Community Engagement for Sustainable Montpelier Coalition
Are you 18 years of age or older?	Yes
Are you a registered voter in the City of Montpelier?	Yes
Are you a resident of the City of Montpelier?	Yes
How long have you been a resident of the City of Montpelier?	10 years

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Montpelier Transportation & Infrastructure Committee
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	No

Please answer each question in as much detail as possible.

Education/Credentials:	BA Mount Holyoke College - Philosophy Graduate Work UVM State Administration
Professional activities that relate to this board/committee:	As the Community Engagement Director for the Sustainable Montpelier Coalition, I will be organizing rider engagement and marketing for the new On Demand, Micro Transit Pilot Project. I am also member of the Shared Transportation Coop Working Group. The working group believes that active mobility will improve public health.
Community activities that relate to this board/committee:	I have been car liberated for eight years and as such have created mobility around walking, biking and public transit. I was the Chair of the Economic Development Committee in Marshfield, VT. Almost 30 years ago, I was instrumental in raising \$500,000 to rehab the elementary school into a multi-use community center. We had community meetings and wrote a community wide survey which was given by residents and had a 95% participation rate town wide. I was able to bring people together around a common vision. This community infrastructure gave Marshfield a central community space that has been used now for 30 years to promote economic development. I was also at that time on the Planning Commission and worked as the zoning administrator. I believe that this experience has put me in good stead for working on MTIC and pursuing ways in which transportation can improve our economic development.

Why are you interested in serving on this board/committee?	I am interested in how we as a city can best support more diverse mobility options. I am interested in how we can reduce the amount of land used for parking lots in order to maximize land use for housing/commercial/open space thereby reducing energy use and our carbon footprint. I welcome different perspectives on these ideas and believe that through civil discourse we can arrive at solutions that work for all segments of our community.
What talents or experience would you bring to the board/committee?	My perspective as a person who does not rely on the single occupancy vehicle for mobility, my desire to find solutions that address the concerns of all the people, businesses, and organizations that use downtown, and my desire to measure usage patterns with data that can help guide our decisions are key components of what I have to offer the committee.
Any other comments or information you wish to provide to the Mayor and City Councilors?	With transportation being Vermont's highest carbon footprint, how we address our transportation needs is crucial. Transportation is a huge component of Montpelier's ability to become carbon neutral. I would be honored to serve on MTIC.
Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial recommendations as a member of a City advisory board or committee?	No

ACKNOWLEDGMENT	I have read and accept the terms of board/committee appointment.
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By e-signing this application, I certify that there are no misrepresentations, omissions or falsifications on this application.	Elizabeth M Parker
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11/25/2019

Submitted on:

Thank you for your interest in serving the City of Montpelier as a volunteer board or committee member. Your willingness to serve is greatly appreciated.

Email not displaying correctly? [View it in your browser.](#)



SUBJECT: Appointments to the Complete Streets Committee

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Make appointments to the Complete Streets Committee.

STRATEGIC OUTCOME/INITIATIVE: Thoughtfully Planned Built Environment; Sustainable Infrastructure; Responsive and Responsible Government

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: No legal requirements; Council makes appointments to fill vacancies on City Boards and Commissions

It is possible that part of this discussion will be conducted in Executive Session in accordance with Title I, VSA §313, Executive Sessions (a)(3) The appointment or employment or evaluation of a public officer or employee.

BACKGROUND INFORMATION: The Complete Streets Committee advocates for and promote the safe use of streets for pedestrians, bicyclists, and public transit riders of all ages and abilities.

There are 3 vacant seats and 3 expiring seats on the committee. **Staff advertised and received applications for reappointment from Phoenix Mitchell and Nancy Shulz and new applications from Mary Ann Angell, Hanif Nazerali, David Ory.**

Member:	Term:	Expires:
Nancy Schulz	2-year	12/13/2019
Phoenix Mitchell	2-year	12/13/2019
Jeanne Kern	2-year	12/13/2019
VACANT	2-year	09/21/2020
Gary Holloway, Chair	2-year	09/21/2020
John Snell	2-year	09/21/2020
Harris Webster	2-year	09/21/2020
VACANT, Alternate	1-year	
VACANT, Alternate	1-year	

SUPPORTING DOCUMENTS: Application

INTERESTED PARTIES: City Council; Applicant; Complete Streets Committee

CITY MANAGER'S APPROVAL:

From: noreply@civicplus.com
Sent: Friday, December 6, 2019 4:30 PM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

Please use this form to express your interest in serving on a particular board/committee or commission. For information on our boards and committees, please visit <https://www.montpelier-vt.org/committeevacancies>. The Montpelier City Council makes appointments to board/committees at their regular meetings as vacancies occur. Completed applications are public documents and are subject to the Vermont Public Records Act.

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Name	Mary Ann Angell
Email Address	[REDACTED]
Address	[REDACTED]
City	Montpelier
State	VT
Zip Code	05602
Phone Number	[REDACTED]
Occupation	Diagnostic Medical Sonographer
Are you 18 years of age or older?	Yes
Are you a registered voter in the City of Montpelier?	Yes
Are you a resident of the City of Montpelier?	Yes
How long have you been a resident of the City of Montpelier?	14 years

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Complete Streets Committee
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	No, I have not.

Please answer each question in as much detail as possible.

Education/Credentials:	Bachelor's degree - liberal arts Lifelong learner whether for professional or personal reasons and current CCV student Registered Diagnostic Medical Sonographer (RDMS)
Professional activities that relate to this board/committee:	As a healthcare professional, I am interested in and concerned with the health of our community. As I understand it, the Complete Streets Committee was formed to advocate for pedestrians and cyclists and their safe use of streets and paths. Providing a safe avenue for people of all ages and abilities to socialize and exercise is a part of a healthy lifestyle for our community.
Community activities that relate to this board/committee:	In my fourteen years of living in Montpelier, I have been a volunteer with the Thursday Community Lunch at the Trinity United Methodist Church and the Trinity Community Thrift Store. It is very rewarding to help others and to give back to the community.
Why are you interested in serving on this board/committee?	When I moved to Vermont, I was delighted by the sense of community that I found here in Montpelier and surrounding areas. In recent years, I have witnessed many new and positive changes to Montpelier. I love this community and am excited to be a part of that development of our community by sharing my time and energy to provide input, ideas, and support to the Complete Streets Committee efforts. Helping to provide a safe avenue for people of all ages and abilities to socialize and exercise is a part of a healthy lifestyle for our community.

What talents or experience would you bring to the board/committee?

Field not completed.

Any other comments or information you wish to provide to the Mayor and City Councilors?

Field not completed.

Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial recommendations as a member of a City advisory board or committee?

No

ACKNOWLEDGMENT

I have read and accept the terms of board/committee appointment.

By e-signing this application, I certify that there are no misrepresentations, omissions or falsifications on this application.

Mary Ann Angell

12/6/2019

Submitted on:

Thank you for your interest in serving the City of Montpelier as a volunteer board or committee member. Your willingness to serve is greatly appreciated.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Tuesday, April 16, 2019 10:59 AM
To: Jamie Granfield
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

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Name	Phoenix Mitchell
------	------------------

Email Address	[REDACTED]
---------------	------------

Address	[REDACTED]
---------	------------

City	[REDACTED]
------	------------

State	VT
-------	----

Zip Code	05682
----------	-------

Phone Number	[REDACTED]
--------------	------------

Occupation	Farmer
------------	--------

Are you 18 years of age or older?	Yes
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Are you a registered voter in the City of Montpelier?	No
---	----

Are you a resident of the City of Montpelier?	No
---	----

Are you related to any elected City Councilor (including by marriage)?	No
--	----

Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Complete Streets
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	Yes. Complete Streets.
<i>Please answer each question in as much detail as possible.</i>	
Education/Credentials:	High school diploma from People's Academy in Morrisville, VT. Bachelor of Science in Information Science from Northeastern University.
Professional activities that relate to this board/committee:	N/A
Community activities that relate to this board/committee:	Car-liberates millennial. Volunteer at Freeride Montpelier Community Bike Shop. Bicycle advocate.
Why are you interested in serving on this board/committee?	I would like to give my time and energy towards making Montpelier a safe destination for cycling.
What talents or experience would you bring to the board/committee?	20K+ miles of cycling around America and Europe. Community organizing.
Any other comments or information you wish to provide to the Mayor and City Councilors?	Nope.
Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial recommendations as a member of a City	No

advisory board or
committee?

ACKNOWLEDGMENT

I have read and accept the terms of board/committee
appointment.

By e-signing this
application, I certify that
there are no
misrepresentations,
omissions or falsifications
on this application.

Phoenix Mitchell

11/15/2019

Submitted on:

***Thank you for your interest in serving the City of Montpelier as a volunteer
board or committee member. Your willingness to serve is greatly appreciated.***

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Wednesday, November 20, 2019 12:04 PM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

Please use this form to express your interest in serving on a particular board/committee or commission. For information on our boards and committees, please visit <https://www.montpelier-vt.org/committeevacancies>. The Montpelier City Council makes appointments to board/committees at their regular meetings as vacancies occur. Completed applications are public documents and are subject to the Vermont Public Records Act.

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Name	Hanif Nazerali
Email Address	[REDACTED]
Address	[REDACTED]
City	Montpelier
State	Vermont
Zip Code	05602
Phone Number	[REDACTED]
Occupation	Field not completed.
Are you 18 years of age or older?	No
Are you a registered voter in the City of Montpelier?	No
Are you a resident of the City of Montpelier?	Yes
How long have you been a resident of the City of Montpelier?	3 years

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Transportation Infrastructure Committee Complete Streets Committee
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	Not currently

Please answer each question in as much detail as possible.

Education/Credentials:	Masters of Public Health - International Health and Development (Tulane School of Public Health and Tropical Medicine, New Orleans, LA) Specialised in sustainable development of health systems in low resource countries, funded through Danish development assistance, working internationally and specifically in Tanzania, Uganda, and Zimbabwe. Experience in sustainable development - 25 years; research and consultancy - 10 years
Professional activities that relate to this board/committee:	Transitioned from 'global' to 'local' ecological community health specialist since 2017, bringing experience of development planning in cities in the fast developing world as well as London and Copenhagen. Currently focused on alternative transportation systems that include active mobility that contributes to healthier communities, as well as reduced energy and emissions impact, and more liveable, likeable, walkable, bikeable cities.
Community activities that relate to this board/committee:	I am an active member of a 4-person working group on transportation at Sustainable Montpelier Coalition, exploring multimodal mobility as a service (cooperative) to complement the forthcoming changeover to on demand micro transit from GMT fixed schedule bus transit.

Why are you interested in serving on this board/committee?	I believe that more affordable mobility services are critical for attracting new residents to Montpelier, and catering for the changing demographics, and specific needs of an ageing population.
What talents or experience would you bring to the board/committee?	I can bring a fresh perspective to transportation and infrastructure planning in Montpelier, drawing on the experience of new models in European cities, and sustainable development innovations that make cities more economically viable.
Any other comments or information you wish to provide to the Mayor and City Councilors?	I would like to take this opportunity to provide my skill set and inputs to the development of the Montpelier City Plan 2019 through the MTIC, Planning and Community Development, and Planning Commission.
Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial recommendations as a member of a City advisory board or committee?	No

ACKNOWLEDGMENT	I have read and accept the terms of board/committee appointment.
----------------	--

By e-signing this application, I certify that there are no misrepresentations, omissions or falsifications on this application.	Hanif Nazerali
---	----------------

11/20/2019

Submitted on:

Thank you for your interest in serving the City of Montpelier as a volunteer board or committee member. Your willingness to serve is greatly appreciated.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Wednesday, December 4, 2019 9:17 PM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

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Name	David Ory
------	-----------

Email Address	[REDACTED]
---------------	------------

Address	[REDACTED]
---------	------------

City	Montpelier
------	------------

State	VT
-------	----

Zip Code	05602
----------	-------

Phone Number	[REDACTED]
--------------	------------

Occupation	Urban Planner
------------	---------------

Are you 18 years of age or older?	Yes
-----------------------------------	-----

Are you a registered voter in the City of Montpelier?	Yes
---	-----

Are you a resident of the City of Montpelier?	Yes
---	-----

How long have you been a resident of the City of Montpelier?	2 years
--	---------

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Complete Streets
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	No

Please answer each question in as much detail as possible.

Education/Credentials:	PhD, Civil Engineering, University of California, Davis MS, Civil Engineering, University of Texas at Austin BS, Civil Engineering, University of Arizona
Professional activities that relate to this board/committee:	I have 20 years of experience working in transportation planning, including positions with: * WSP, a global engineering consultancy, for which I currently work; * Sidewalk Labs, an Alphabet subsidiary focused on building a smart city prototype in Toronto; * Metropolitan Transportation Commission, a regional government and metropolitan planning organization in the San Francisco Bay Area; and, * Federal Transit Administration, specifically on the New Starts team, which recommended (to Congress) large capital grant awards to new transit infrastructure.
Community activities that relate to this board/committee:	My professional community involvement includes: * Chair of the Travel Demand Forecasting Committee of the National Academies' Transportation Research Board; * Founder of the Zephyr Foundation for Advancing Travel Analysis Methods, a non-profit that serves my technical community. In Montpelier, I am involved with:

* Union Elementary School Parents Group, a group that my wife currently leads as President;
 * Central Vermont Little League, in which I volunteer as a coach; and,
 * Girl Scouts of Central Vermont, specifically a Daisy troop that my wife currently leads.

Why are you interested in serving on this board/committee?

For two primary reasons, as follows:

1. Two years ago I changed jobs, going back to consulting. Due to the specialized nature of my work, my family and I had the opportunity to -- quite literally -- move anywhere in the United States. We chose Montpelier, having never lived in Vermont (or New England) or visited Montpelier. A key factor in this decision was the ability to live life on foot here in Montpelier. I'd like to see this amenity maintained and improved, as I think it's good for Montpelier's residents, as well as the economic competitiveness of Montpelier specifically (which is good for the region) and Vermont generally.
2. I believe every child should be able to ride around on a bicycle without the existential threat of being harmed by a vehicle. I'd like to do my part in making this vision a reality here in Montpelier.

What talents or experience would you bring to the board/committee?

I have first hand experience working for and on behalf of governments. I understand how City Council's work, the constraints under which government operates, and the role committee's play in advising the Council. I am very handy with data, maps, and statistics, and can bring these skills to bear on behalf of the committee. I am agreeable, courteous, able and willing to lend a hand.

Any other comments or information you wish to provide to the Mayor and City Councilors?

Thank you for your consideration.

Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial recommendations as a member of a City advisory board or committee?

No

ACKNOWLEDGMENT

I have read and accept the terms of board/committee appointment.

By e-signing this application, I certify that there are no misrepresentations, omissions or falsifications on this application.

David Ory

12/4/2019

Submitted on:

Thank you for your interest in serving the City of Montpelier as a volunteer board or committee member. Your willingness to serve is greatly appreciated.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Thursday, November 14, 2019 8:08 PM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

Please use this form to express your interest in serving on a particular board/committee or commission. For information on our boards and committees, please visit <https://www.montpelier-vt.org/committeevacancies>. The Montpelier City Council makes appointments to board/committees at their regular meetings as vacancies occur. Completed applications are public documents and are subject to the Vermont Public Records Act.

The Montpelier City Council is committed to seeking diversity on all boards, committees and commissions, including but not limited to geographic, racial, gender, cultural, age, socio economic diversity. Montpelier residency for applicants is preferred but not required.

Name	Nancy Schulz
Email Address	[REDACTED]
Address	[REDACTED]
City	Montpelier
State	VT
Zip Code	05602
Phone Number	[REDACTED]
Occupation	Retired
Are you 18 years of age or older?	Yes
Are you a registered voter in the City of Montpelier?	Yes
Are you a resident of the City of Montpelier?	Yes
How long have you been a resident of the City of Montpelier?	Since February 1993

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Complete Streets Committee
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	I'm currently finishing my first term on the City's Complete Streets Committee and I'm applying to serve for a second term.

Please answer each question in as much detail as possible.

Education/Credentials:	College grad. Earned the LCI (League Cycling Instructor) designation from the League of American Bicyclists.
Professional activities that relate to this board/committee:	Worked for nine years (2006 - 2014) as the executive director of the Vermont Bicycle & Pedestrian Coalition, a statewide nonprofit that educated and advocated on behalf of "vulnerable roadway users." Worked for five years (1996 - 2000) as a bike tour leader for Vermont Bicycle Tours.
Community activities that relate to this board/committee:	I have been (and continue to be) a leader of bicycling and walking outings for the Montpelier Section of the Green Mountain Club and for the Montpelier Senior Activity Center. For many years, I've organized "Bike/Walk to Church Month" at the Unitarian Church of Montpelier. And I'm a proud charter member of the Trash Tramps :)
Why are you interested in serving on this board/committee?	Throughout my first term on the Complete Streets Committee, I feel I've been an effective and contributing member by regularly attending meetings, offering useful ideas (and being willing to implement them), and working hard (apart from meeting time) to accomplish our Committee's goals.
What talents or experience would you bring to the board/committee?	As for relevant experience, please see above. In addition, I believe I bring significant organizational and writing skills, creativity, energy, a willingness to work hard, and a commitment to the bike/ped cause.
Any other comments or information you wish to	It would be great if the Mayor or members of the City Council dropped by sometime and checked out one of our monthly meetings. Dona Bate makes occasional appearances. All

provide to the Mayor and City Councilors?

others are welcome, too! (I know that being involved in City government is a huge commitment of time and energy so I completely understand if we don't see any Councilors at our meetings.)

Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial recommendations as a member of a City advisory board or committee?

No

ACKNOWLEDGMENT

I have read and accept the terms of board/committee appointment.

By e-signing this application, I certify that there are no misrepresentations, omissions or falsifications on this application.

Nancy Schulz

11/14/2019

Submitted on:

Thank you for your interest in serving the City of Montpelier as a volunteer board or committee member. Your willingness to serve is greatly appreciated.

Email not displaying correctly? [View it in your browser.](#)



CITY COUNCIL Agenda Item: #19-358

Date: December 11, 2019

Consent: ____ Discussion: X

SUBJECT: Montpelier Public Art Commission Update

SUBMITTING DEPARTMENT: Department of Planning and Community Development

RECOMMENDED ACTION: Review, Update, and Discuss

STRATEGIC OUTCOME: Thoughtfully Planned Built Environment; Inclusive, Equitable and Engaged Community

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: Public Art Commission Budget

LEGAL REQUIREMENTS: NA

BACKGROUND INFORMATION: The committee has been working diligently in 2019 to implement the Montpelier Public Art Master Plan. This attached report outlines the accomplishments of MPAC, current projects that will enhance existing public sculpture, as well as the installation of a new light projection project. Further, the attached report will propose its request for funding in FY21. The committee is comprised of the following community members: Alisa Dworsky (chair), Bob Hannum, VCFA Representative, Lisa Maxwell MDC, Ward Joyce and Rob Hitzig.

SUPPORTING DOCUMENTS: Memo, Short Term Goals, Progress Chart

INTERESTED PARTIES: City Council, Montpelier Alive, Montpelier Art Synergy General Public

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the City Manager's Approval line.

Montpelier Public Art Commission

First Annual Report to City Council

December 2019

Background

The Montpelier Public Art Commission (“MPAC”) was created by the Montpelier City Council to be the leading voice of public arts in Montpelier and the key stakeholder in the implementation of Montpelier’s Public Art Master Plan. MPAC’s charge is to advise the Montpelier City Council in matters pertaining to City-sponsored Public Art programs and to increase the public’s awareness of all visual arts including, but not limited to, exhibition of sculpture, paintings, mosaics, photography, and video.

This attached report outlined the accomplishments of MPAC, current projects that will enhance existing public sculpture, as well as the installation of a new light projection project. Further, the attached report will propose its request for funding in FY21.

What We Have Accomplished

The Montpelier ArtSynergy Public Art Master Plan outlined a Priority Action Plan which outlined a series of short, medium, and long term goals which, if implemented, would create a foundation of partners, policies, programs, and public support which will insure its long term success. MPAC has been very active in implementing the plan as shown in the table below:

Public Art Master Plan Schedule

PROJECT TITLE

Montpelier Art Synergy Implementation Schedule

PROJECT MANAGER

Kevin Casey

City of Montpelier

Public Art Commission

DATE

9/30/19

WBS NUMBER	TASK TITLE	TASK OWNER	START DATE	DUE DATE	PCT OF TASK COMPLETE	Short Term Goals and Strategies				Medium Term Goals and Strategies															
						Year 1		Year 2		Year 3		Year 4		Year 5											
						Jan	Mar	July	Oct	Dec	Jan	Mar	July	Oct	Dec	Jan	Mar	July	Oct	Dec	Jan	Mar	July	Oct	Dec
1	Goal: adopt Master Plan & begin easily implementable projects and programming																								
1.1	Adopt the Montpelier Public Art Ordinance	City Council			100%																				
1.1.1	Allocate \$50,000 year	City Council			50%																				
1.2	Identify Staff Person	Kevin Casey			100%																				
1.3	Seat the Commission	City Council			100%																				
1.4	Complete and Inventory of Public Art	Bob Hannum			100%																				
1.5	Develop Maintenance Plan	Bob Hannum			75%																				
1.6	Adopt the maintenance Policy	City Council			0%																				
2	Process and Policy																								
2.1	Adopt the Collection Management Policy	City Council			0%																				
2.2	Adopt the Public Art Donation Policy	City Council			0%																				
2.3	Communication Plan : Vision 2020	PUBLIC ART Commission			50%																				
3	Artist Engagement and Support																								
3.1	Prioritize Easily Implementable Projects	PUBLIC ART Commission			25%																				

As demonstrated on the table below the Commission in conjunction with City Council was able to complete the following tasks:

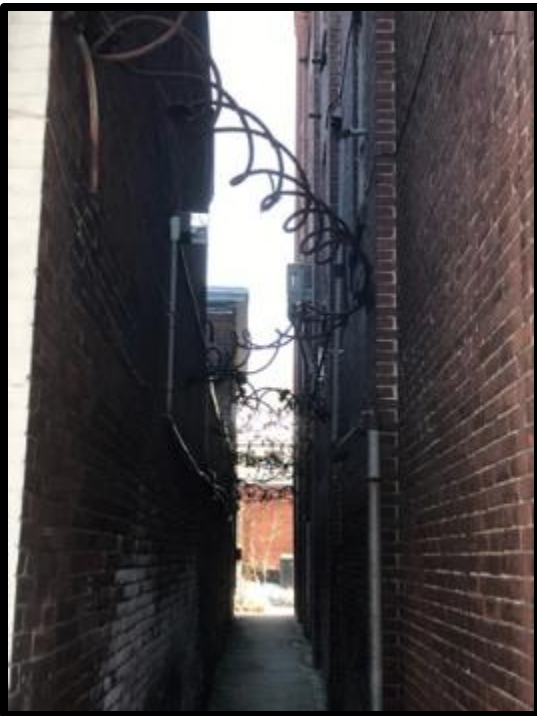
- Adoption of the Montpelier Public Art Ordinance
- Allocation of \$25,000/year (50% Complete \$50,000 suggested in Public Arts Master Plan)
- Identify Staff Person (Kevin Casey, Community Development Specialist)
- Seating of the Commission
- Completed Inventory of Public Art (completed by Bob Hannum in fall 2019)
- Communication Plan (Contracted with Vision 2020 to promote public art initiatives)
- Installation of Counter Rotation at the New Transit Center
- Upcoming Installation of Lighting Project on Alley Vines
- Upcoming Release of Projection Project RFP in January 2020

MPAC is on track to complete year 1 of its short term goals by the end of FY20.

Project Proposals

MPAC has identified two public art projects for implementation in the fall of 2019 and the spring of 2020.

1. Completion of the “Don’t Stop Be Leaving” Sculpture.



Picture 1

This sculpture, created in 2006 by Jeffrey Darling, is comprised of iron vines and leaves and spans the alley between Bear Pond Books and Heney Realtors approximately 10’ above the sidewalk. The artist’s original vision was to have the vines illuminated as a way to make the alley more useable and inviting.

MPAC proposes adding lights to complete the artist’s vision, and to make the sculpture more visible. The lights would be LED, requiring very little energy use.

Cost estimate:

Equipment: \$1,000 for purchase of ropes of LED lights and \$50 for electricity.

Labor: No cost (Volunteer labor)

Timeline: Installation in fall/winter 2019-2020

2. Implementation of a Light Projection Project



MPAC proposes to project animated or video-based moving images onto exterior building surfaces to be viewed from dusk into the evening on an ongoing basis.

A high-powered projector would be placed in a conditioned space so as to project through a window to an exterior building surface (e.g. across an alley or street). This type of projector can send images up to 100' to an opposing surface. New projections (still images or videos) can be pre-selected and presented on a revolving basis at intervals to be determined. The projected images can be abstract,

representational, narrative or non-narrative since the medium is flexible.

There is potential to integrate other artistic mediums (such as musical performance) as complementary aspects of the projection. There is the potential to integrate sound through a linked stream via a website or using low volume localized speakers.

Set up Costs:

\$15,200 +/- to establish: Equipment: \$10,000- \$14,000 purchase of a high-powered projector and player, \$1,200 tech consultant to establish the project (advice on sites, projector and set up equipment). There may be an additional cost if the projection includes sound.



Annual Operations Cost: \$2300 to operate annually: \$300 for replacement bulbs, \$500 for electricity, \$500 tech consultant to load new projects, \$1,000 Artists' honorarium: (This honorarium amount is low and subject to change because MPAC envisions commissioning one new work a year and providing a very small honorarium for the temporary use of existing work).

Timeline: Installation by summer of 2020.

Looking ahead to 2020 and beyond

MPAC is exploring several other significant art projects / installations, including murals and large-scale, durable sculptures to complement and expand Montpelier's existing public art.

Request for Funding

MPAC respectfully requests that the FY 2021 budget include level funding (\$25,000) for the Public Arts Fund to assure that there are financial resources in place to carry out the community's commitment to public art. However, the Public Art Commission also recognizes that in order to achieve all of its short and medium term goals the budget will need to reach an annual appropriation of \$50,000 as per the Public Art Master Plan (pg.49)

Arts Management Services

7 Vine St, Montpelier, VT 05602

ArtsManagementServices.org

rwhannum@gmail.com

802-236-9163

TO: Montpelier Public Art Commission

FROM: Bob Hannum, AMS

RE: Final Report: Montpelier Public Art, Conditions, and Recommendations

DATE: 9/2/19

Summary

As a Commission member I've volunteered to create this report identifying Montpelier's public art, assessing conditions, and presenting recommendations. 26 artworks are reviewed including four that are privately owned. This report does not include art which is state owned.

Conclusions

Most public art is maintained by the entities that commissioned them, e.g., three (and soon to be four) sculptures at our high school are maintained by the school system, art along the bike path is the responsibility of our public works dept, and art on the property of VCFA is maintained by the college. Some art displayed publicly is privately owned such as the stone nude on Main St, loaned by the artist, and the stone mouse owned by our library.

Maintenance of public art is too often unplanned until it's needed, and this is apparently the case with our public art as well. Artworks on Langdon St. and 2 sculptures in front of Vermont State College are assumed to be the responsibility of our city. They are in excellent condition and do not need attention at this time.

That leaves two important public artworks in need of immediate care: the mural on the Rec Center and the iron vine in the bookstore ally. I will present a recommendation for these two pieces at our next meeting.

Methodology

This report includes the following:

- A. Description: identification of Montpelier's public art
- B. Condition: inspection of each artwork, and
- C. Maintenance: how to best care for each piece.

I gathered information in the following ways:

- Contact: where possible each artist was contacted via email, phone or meeting. They were asked for info about their art and if they objected to signage. Signage is recommended for each piece in order to honor the artist and discourage vandalism.
- Inspection: I looked at each artwork, photographed the conditions, and determined guidelines for restoration and long-term preservation.

Description, Conditions, and Recommendations



1. 'Don't Stop Be Leaving' by Jeffrey Darling, 2006. Iron vine and leaves located approximately 10' overhead in the alley beside Bear Pond Bookstore.

Condition: Good. The iron surface is flaking. Artwork unfinished. The uncoated iron vines and leaves are well secured on both ends: one end is attached to the front of the brick building façade, and the other end is secured into a concrete base resting unattached on the ground - the weight of this base is apparently enough to secure this end of the sculpture as there is no movement. The surface of the iron is completely coated with rust.

Recommendation: Sandblast away flaking surface and coat. Finish with lights as per the original intent. Signage. Annual inspection.

Notes: Jeff states, "Black River Design payed me to do the work. The intent has always been to light the vine in an effort to make the alley more usable and inviting... I was told the idea was to make the alley a place to "be" instead of a place to pee." The artist approves lights and signage.



2. 'Celebrate the Arts' by Jim and Jeneane Lunn and community children, 1999. Mural of colorfast acrylic on plywood, approximately 20'x20' located on the back brick wall of the Recreation Center on Barre St, and visible from Stone Cutters Way.

Condition: Fair. Four of the 11 plywood panels have separated from the brick wall. Original colors are partially faded.

Recommendation: Restore or deaccession. Jim Lunn offers to restore it with the involvement of people with disabilities for \$2500 which he will donate entirely to disabilities programs in Vermont. Removal of the panels and a space to paint not included.

Note: The artists approve signage.



3.&4. 'Communication' by Sofia Shatkivska, 2009. Two sculptures of etched and polished granite on stone pedestals with attached metal pieces from bicycles. Located in front of the Vermont State College on Stone Cutters Way.

Condition: Excellent. No scratches or graffiti. One piece is not plumb.

Recommendation: Level the piece that is not plumb. Yearly inspection.

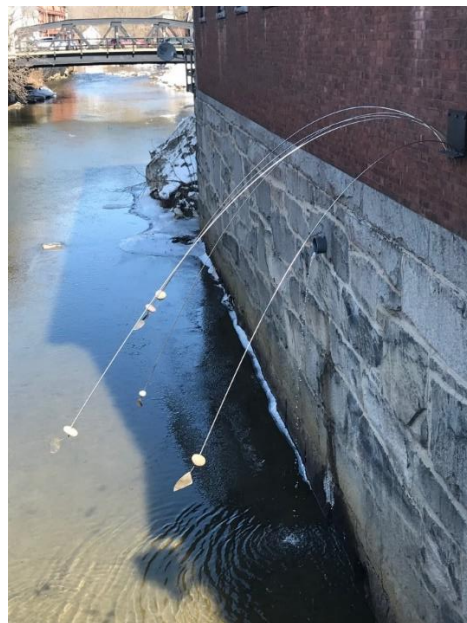


5. 'Blue Flags' by Rob Hitzig and the Montpelier Alive Design Committee, 2017. Located over the North Branch River next to the Langdon St bridge. Stainless steel cable and painted (two shades of blue) aluminum sheet metal.

Condition: Excellent. No sign of oxidation and well secured to granite ends. Does not need to be removed in winter.

Recommendation: Yearly inspection, Signage.

Notes: Artist states that he may add additional cables, flags, and colors in the future. Signage approved by artist.



6. 'River Peace' by Lochlin Smith and Ward Joyce, 2000. Five stainless steel rods with rocks over the North Branch River next to the Langdon St bridge.

Condition: Excellent. No sign of oxidation and well secured to building wall. Does not need to be removed in winter.

Recommendations: Yearly inspection. Signage.

Notes: Both artists approve of signage.

7., 8., 9, and 10. Sculptures at the high school:



'Moon's Tooth' by Barbara Austin Hutchins and her art class students and Kate Pond with the assistance of S.T. Griswald and Co. (poured concrete), Metro Bronze (bronze plaque), and the VT Council on the Arts, 1987. Artist died 2018.

Condition: Good. Some organic discoloration, a few small chips, no spalling or cracks. Some separation where the 2 elements meet.

Recommendation: Clean. Annual inspection.



'Untitled' by Barbara Austin Hutchins, date unknown. Five pieces of used granite curbstone with 4 embedded metal animals ('By a Plainfield blacksmith' though the only Plainfield blacksmith says he did not do them.). Located in front of the main entrance of the high school.

Condition: Excellent. There are marks on the stone but they look original to the cutting process - we should assume the artist intended to leave them. The 4 embedded metal animals appear to be made of bronze sheet which has darkened.

Recommendation: Yearly inspection. Coat metal elements with Everbrite.



'Owl' by students of Barbara Austin Hutchins, date unknown. Metal pieces including bicycle parts. Located in the roundabout of the high school. Soon to be relocated to another part of the high school grounds.

Condition: Good. Some rust.

Recommendation: Light sandblasting with walnut shells and coat with Everbrite. Signage. Annual inspection.

'Owl' by Sean Hunter Williams, 2019. Carved granite, in process, to be installed in the newly renovated high school roundabout.

Recommendation: Signage. Annual inspection.



11. Bicycle parts installation at the bike path parklet, 2018. Artist unknown. Located at the city end of the bike path bridge.

Condition: Excellent. No rust.

Recommendation: Annual inspection. Signage.



12. "Montpelier Farmers' Market Mural" by Rob Hitzig, 2019. Sherwin Williams road paint. Expected to wear off within a year and then plans are to paint something new over it.

Condition: Excellent. Not meant to be permanent.



13. Installation/Remains of the parklet on Main St. 2019. Wood and flowers. Located on the Charlie O's building.

Condition: Excellent.

Recommendation: Signage. Annual inspection.



14.&15. Two murals at the end of the bike path at Junction Rd at the I-89 overpass. Artist and materials and date unknown. At least 13 names painted in the lower corner of one mural.

Condition: Excellent. No cracks or peeling.

Recommendation: Signage. Annual inspection.

16., 17., 18., 19., 20., 21., and 22. Art on Langdon St.:



Three Painted Dumpsters on Langdon St. Artists unknown. 2017. Acrylic colorfast paint on steel.

Condition: Excellent. No peeling paint or fading. No graffiti.

Recommendation: Yearly inspection. Each piece is signed, but one label acknowledging all artists may be appropriate.



'Transcending the Limits of Age: Track and Field Athletes at the National Senior Games' by Elliot Burg, 2017. Photo triptych mounted on a wood frame on the Onion River Sports building on Langdon St. approx. 10'x20' The individual titles are top: 'Ryan Beighley, age 90, javelin', middle: 'Flo Meiler, age 81, pole vault', and bottom: 'Robert Conzemius, age 81, 50-meter dash'

Condition: Excellent. No peeling or warping. No apparent fading of surface.

Recommendation: Yearly inspection.

Note: Artist approves of signage and building owner approves of additional murals.



'Hang Time on Langdon Street' by Dj Barry, 2016. Liquitex spray paint mural on a brick building on Langdon St.

Condition: Excellent. No cracking or flaking paint. No graffiti.

Recommendation: Signage. Yearly inspection.



'Bike Rack' 2018. Artist unknown. Stainless steel embedded in concrete. Located on Langdon St.

Condition: Excellent. Minor oxidation. Coat with Everbrite. Yearly inspection. Signage.



Parklet with half of a bicycle attached to the brick wall. Artist unknown, 2018. Located on Langdon St.

Condition. Excellent.

Recommendation: Yearly inspection. Signage.

21. Bench and Split-Flap Counter soon to be installed at Taylor St Transit Station by Gregory Miguel Gomez and Rodrigo Nava. Concrete and stainless steel with split-flap counter. Title unknown.

Recommendation: Annual inspection. Signage.

23., 24., 25., and 26. Other public art which is privately owned:



'Olympia' by Chris Miller, 2012. Carved granite. Located on Main St. where parklet was recently removed behind the Charlie O's building. Loaned by the artist.

Condition: Good. Some discoloration due to vandalism.

Recommendation: move to a nicer location and to decrease opportunity for further vandalism. Remove graffiti by light water power wash or laser removal or re-carving.

Notes: sculptor approves of signage.



'Mouse' by Ryan Mays, 2016 - approximately 2' tall, clothed mouse reading a book and sitting on a stack of books, carved light gray granite atop dark

granite pedestal in front of the Kellogg-Hubbard Library. Privately owned by the library. Commissioned and donated by Jay and Barbara White.

Condition: Excellent. Garden location provides protection from scratching by groundskeeping equipment. There are no cracks, spalling, scrapes, or graffiti. There is no foundation under the base but it is plumb. There is no signage.

Recommendations: Signage. Yearly inspection. Clean as needed.



'Richard Hathaway' - dark brown patinaed life-size bronze of a seated man on a bench with a small stack of books beside him on the ground on the campus of Vermont College of Fine Arts.

Condition: Excellent

Recommendation: clean and coat with Everbrite. Inspect yearly.

Notes: He was a beloved professor at the college.



Sculpture atop residence at 34 Liberty St.

References

David Marco - Director of Student Affairs, VSFA
Ward Joyce
Lochlin Smith
Elliot Burg
Rob Hitzig
Dj Barry
Jeffrey Darling
David Schutz, Vermont State Curator
Karen Mittelman, Director, VAC
Paul Gambill
Ginny Callan, Director, Wood Gallery
Glen Hutchinson, City Counselor
Alisa Dworsky
Kellogg-Hubbard Library personnel

Public Art Master Plan Schedule

PROJECT TITLE	Montpelier Art Synergy Implementation Schedule	CITY OF Montpelier	Public Art Commission
PROJECT MANAGER	Kevin Casey	DATE	9/30/19

[illegible]



SUBJECT: Introduce the interim changes to the River Hazard Area Regulations

SUBMITTING DEPARTMENT: Planning & Community Development

RECOMMENDED ACTION: Council should review the drafts and ask questions about the proposed interim river hazard area amendments. Set date for 1st Public Hearing.

STRATEGIC OUTCOME/INITIATIVE: Environmental Stewardship and Thoughtfully Planned Built Environment.

PRIOR ACTION: None.

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Interim regulation changes are adopted under 24 V.S.A. 4415.

BACKGROUND INFORMATION: This winter two applications have come forward for projects in the River Corridor. This area is similar to the flood hazard area but in this case is the land near a river that is set aside to allow room for the river to meander across the landscape (as rivers naturally will do). The City adopted these river corridor rules in January 2018 to prohibit new development in these hazardous areas and provided allowances for accessory structures. The issues we found with these regulations included: 1) the boundaries of the corridor are supposed to be clipped if they run into a road (according to state guidelines for developing maps). We found that this did not happen on Cummings Street. We propose to remove the areas north and east of the road. Second we had a proposal for a new low value accessory structure in the corridor. The application made sense but could not be approved. We suggested some clarifying language regarding accessory structures to ensure our goals are met regarding protections of property and river health as well as having reasonable rules about adding sheds, garages and other structures that could eventually need to be removed if the river channel adjusted.

SUPPORTING DOCUMENTS: A memo is attached with the strike out of the relevant provisions as well as the map showing the change to Cumming Street.

INTERESTED PARTIES: Montpelier Planning Commission.

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

MEMORANDUM

To: Mayor Anne Watson
City Council

From: Mike Miller, Director of Planning & Community Development

Re: Recommended interim changes to the River Hazard Area Regulations

Date: December 2, 2019

The following are the proposed additions for Section 711.D of the River Hazard Area regulations:

711.D An accessory structure within the river corridor may be permitted provided it is not for human habitation and the following:

(1) Accessory structures with a footprint less than 150 square feet in size may be permitted provided the project meets both of the following:

- a. The new structure is not within 50 feet of a stream or river bank; and
- b. The applicant acknowledges the inherent risk to property by developing in the river corridor.

(2) Accessory structures with a footprint less than 480 square feet in size may be permitted provided the project meets all of the following:

- a. The new structure is not within 50 feet of a stream or river bank;
- b. The new structure is not closer to the river or stream than the existing principle structure; and
- c. The applicant acknowledges the inherent risk to property by developing in the river corridor.

(3) Accessory structures with a footprint greater than, or equal to, 480 square feet in size may be permitted if the project meets all of the following:

- a. The new structure is not within 50 feet of a stream or river bank;
- b. The new structure is not closer to the river or stream than the existing principle structure;
- c. The new structure is of low-value (i.e. less than \$10,000) and used for storage of low-value contents; and
- d. The applicant acknowledges the inherent risk to property by developing in the river

corridor.

(4) Applicants may request a waiver from the provisions of subsections 711.D(2)(b) and/or 711.D(3)(b). Applications for such a waiver request shall show the following:

- a. The site or lot characteristics make siting a similar structure in conformance with the requirement either not possible or not practicable; and
- b. The waiver is the minimum necessary for the project.
- c. Where the Development Review Board approves a waiver, the Development Review Board may condition such approval including by limiting:
 - i. the size of structures;
 - ii. the number of structures; and/or
 - iii. the location of structures within the River Corridor.

Also, the River Corridor map will be amended to remove the River Corridor from the east side of Cummings Street (See attached map).

Please let me know of any questions or comments at the meeting on December 11th, the hearing on December 18th or by email at mmiller@montpelier-vt.org.

MM





CITY COUNCIL Agenda Item #19-360

Date: December 11, 2019

Consent ____ Discussion X

SUBJECT: Amendment to 10-714 of the Code of Ordinances- Winter Parking Ban: Prohibited overnight parking (adding two sections of streets), 1st Public Hearing.

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Conduct 1st Public Hearing; Approve addition of Sibley Ave. from Barre St. to College St. and Prospect Street - except on the southerly side – beginning at a point 200 feet easterly of the intersection with Cherry Avenue, and proceeding easterly a distance of 325 feet (#35 Prospect Street to #51 Prospect Street) to Section 10-714 Night Parking Restrictions during the Winter Parking Ban timeframe.

STRATEGIC OUTCOME/INITIATIVE: Public Health and Safety; Sustainable Infrastructure

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Council must approve ordinance amendments.

BACKGROUND INFORMATION: Following a series of concerns from residents and public safety officials, we propose to add Sibley Ave. from Barre St. to College St., and an additional part of Prospect St. to the list of streets where overnight parking is always prohibited from November 15th to April 1st.

SUPPORTING DOCUMENTS: Notice of Public Hearing flyer.

INTERESTED PARTIES: DPW, Fire, PD, residents

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



Winter Parking Ban ORDINANCE UPDATE PUBLIC HEARING

The Montpelier City Council is meeting December 11th 6:30PM in the City Hall Council Chambers, 39 Main St. Montpelier, for the 1st Public Hearing to consider adding portions of Prospect Street and Sibley Ave. to the Ordinance Section 10-714 **Night Parking Restrictions during the Winter Parking Ban**. A Public Hearing is used for Council to hear the thoughts and opinions of residents and the community.

Portions of the streets being considered:

- **Prospect Street** - except on the southerly side – beginning at a point 200 feet easterly of the intersection with Cherry Avenue, and proceeding easterly a distance of 325 feet. Said area is from #35 Prospect Street to #51 Prospect Street.
- **Sibley Ave.** from Barre St. to College St.

FURTHER INFORMATION ON THE WINTER PARKING BAN:

Parking is allowed overnight on City streets except when the City Manager calls for a **Winter Parking Ban** due to weather or snow removal activities (City ordinance Sec. 10-714.) When a Winter Parking Ban is in effect parking will be prohibited between the hours of 1:00 AM and 7:00 A.M. on all City streets.

When will a Winter Parking Ban be declared?

A Winter Parking Ban may be declared when a predicted weather event or planned snow removal activities will require City Public Works crews to have clear access to the streets and sidewalks as determined by the Street Supervisor and City Manager. Every effort will be made to notify residents of a Winter Parking Ban by 6:00 P.M.

What if I don't move my car?

Your car may be ticketed and towed to allow Public Works staff to plow or salt the roads. Failure to move your car may result in a \$15 ticket and an \$85 towing charge.

How will I know a Winter Parking Ban has been declared?

- VT Alerts phone calls and text messages to subscribers. To register for alerts go to www.vtalert.gov.
- Front Porch Forum
- Alerts on the City's website and Facebook page
- Call the Winter Parking Ban phone line at (802) 262-6200.

Where can I park during a Winter Parking Ban?

Residents may park in the designated areas on Stone Cutters Way, in the Pitkin Parking Lot, or in the Blanchard Court Lot behind City Hall. A map of these locations can be found at <http://www.montpelier-vt.org/807/Winter-Parking-Ban>.



CITY COUNCIL Agenda Item #19-361

Date: December 11, 2019

Consent ☐ Discussion ☒

SUBJECT: Budget Discussion

SUBMITTING DEPARTMENT: City Manager and Finance Department

RECOMMENDED ACTION: None, discussion only

STRATEGIC OUTCOME: Community Prosperity; Responsive and Responsible Government

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: None

BACKGROUND INFORMATION: The Finance Department and City Manager will provide council with an update on the FY21 budget process.

SUPPORTING DOCUMENTS: None at this time.

INTERESTED PARTIES: City Council, Residents, City Staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.