

Historic Preservation Commission Meeting REGULAR MEETING AGENDA

Tuesday, December 10, 2019 at 6:30 PM
City Council Chambers, City Hall

Members: Eric Gilbertson (Chair), James Duggan (Vice Chair), Jenna Lapachinski, Robert McCullough, Joe Strain.

1. Call to Order
2. Public Comments
3. Approval of the Agenda
4. Comments from the Chair
5. Review and Approve Minutes: 8/13/2019 and 10/15/2019
6. Historic Preservation Chapter of City Master Plan:
 - a) Update on Status from Staff: Revisions and Requests for Input from Planning Commission.
 - Priorities for next 8 years?
7. Barre Street Recreation Center Renovations.
8. Other Business
 - a) Montpelier Streetscape Master Plan: Public meeting, Thursday, December 12th, 6:00pm City Hall.

b) 2020 CLG Grant Application Process - Deadline 12/16/19 (suggestion to refrain from CLG grant this round, focus on City Planning)

c) Next Regular Meeting Date - Tuesday, 1/14/2020

9. Adjournment

Meetings are open to the public. For questions about accessibility or to request accommodations please call (802) 223-9506.

Historic Preservation Commission Regular Meeting Minutes

Subject to review and approval

Tuesday, August 13, 2019, at 6:30 PM

City Manager's Conference Room- City Hall, 39 Main Street, Montpelier, VT 05602

Commission Members Present: Eric Gilbertson (Chair), Liz Peebles, Jenna Lapachinski, Bob McCullough, Joe Strain, and Jamie Duggan (Vice Chair – arrived ~7pm)

Commission Members Absent: Lily Fournier (student representative)

Others Present: Meredith Crandall (staff)

Call to Order

Chair Gilbertson called the meeting to order.

No public comments.

Approval of the Agenda: Liz moved to approve the agenda, Joe seconded. The agenda was adopted as written on a 5-0 vote.

Comments from the Chair: None.

Review and Approval of Minutes

- Minutes of 7/12/19 approved 4-0, with minor edit. Joe moved, Liz seconded.

AGENDA ITEMS

1. **Continued Work Session:** HPC Montpelier Master Plan Chapter
 - A. Members present provided Staff with edits to the (i) Historic & Cultural Resources Implementation Strategy; and (ii) Goals and Strategies sections.
 - B. Jamie made a motion to advance the revised draft (once edited by Staff) to the Planning Commission, Joe seconded. Motion approved on a 5-0 vote.

Other Business

- A. Staff reported on the July 29th Planning Commission review of the draft Design Review Regulations, stating that Staff and the Planning Director – Mike Miller, will be revising the draft regulations per the Planning Commission's direction, and will present the HPC with the updated draft in the coming months for comment.
- B. Jenna announced that this will be her last meeting, as she's resigning her seat.
- C. Liz confirmed that the September 10th meeting would be her last, as she won't be applying to be re-appointed.

- D. Commission discussed possible new voting members – including trying to recruit a teacher/educator member, as well as options for obtaining new student members. The possibility of allowing student members to be full, voting members was discussed.
- E. Members also discussed the recent Design Review Committee decision to allow the painting of unpainted brick at 60 Main Street.
- F. Staff to circulate a post-meeting task list.

Next Regular Meeting Date – 9/10/2019.

Meeting Adjourned at 8:04 pm.

Historic Preservation Commission SPECIAL Meeting Minutes

Subject to review and approval

Tuesday, October 15, 2019, at 6:30 PM
Council Chambers- City Hall, 39 Main Street, Montpelier, VT 05602

Commission Members Present: Eric Gilbertson (Chair), Bob McCullough, Jamie Duggan (Vice Chair), and Sally Smith

Commission Members Absent: Joe Strain

Others Present: Meredith Crandall (staff)

Call to Order

Chair Gilbertson called the meeting to order at 6:42 pm.

No public comments.

Approval of the Agenda: Bob moved to approve the agenda, Sally seconded. The agenda was adopted as written on a 4-0 vote.

Comments from the Chair: None.

Review and Approval of Minutes

- Approval of 8/13/19 minutes moved to next meeting, as no quorum from the meeting date present.

AGENDA ITEMS

1. Draft Design Review Regulations

- A. Members discussed revisions proposed by the Planning Commission, and largely agreed with the changes. However, members suggested further changes to push back on some suggestions regarding: (i) changes over time having historic significance; (ii) whether changes to historic buildings should be compatible with both the building itself and nearby properties; (iii) how changes related to energy efficiency measures should be dealt with; and (iv) the definition of historic buildings.
- B. Sally made a motion to move the further revised regulations back to the Planning Commission for action; Bob seconded the motion. The Motion was approved, 4-0.
- C. Eric and Jamie indicated that they would attend the October 28th Planning Commission meeting for discussion of the draft regulations.

2. Continued Work Session: HPC Montpelier Master Plan Chapter

- A. Sally reported that the two major points of discussion at the September 25th Charette she attended with the City's consultant, SE Group, were: (i) creation of more pocket parks and

other features to reduce the linearity and straight line traffic downtown; and (ii) creation of street side and riverfront pocket parks. Discussion included commentary that experiments with design can accumulate clutter that detracts from the fairly simple cross-roads structures of the City. "Less is more." That changes should not damage existing buildings. That any changes need to balance: (a) the linear travel function; (b) the historic patterns of street development; and (c) the buildings themselves.

- B. Members agreed that staff should forward this comment on to Mike Miller and Kevin Casey. Members agreed that the HPC will provide further input, once SE Group has created some draft plans.

Other Business

- A. Staff shared the Planning Commission's draft revisions to the Design Review Overlay District Map. Commission members agreed that it would be worth attending the Planning Commission meetings when these changes are discussed. Eric suggested trying to get Cliff Street back into the Overlay District.
- B. Bob will circulate draft demolition provisions soon. He noted that he's considering creating a standard sub-committee that would meet with Applicants to create a demolition plan prior to that plan going before the Design Review or Development Review Board.
- C. Staff asked about information on the State's GIS system that shows historic districts separate from the federally listed area. Jamie and Eric explained that the federal historic district is not allowed to get any larger, but that additional districts have been listed with the State of Vermont. A goal for the future is to conduct additional surveys, and create new federal historic districts in these areas. For now, however, they are listed with the State Register.
- D. Staff to circulate CLG grant email and information. Commission members should start considering what projects could use the CLG funding.

Next Regular Meeting Date – 11/12/2019.

Meeting Adjourned at 8:07 pm.