



Agenda

Design Review Committee Meeting

Monday, November 4, 2019 at 5:30 PM
City Council Chambers, City Hall

Members: Stephen Everett (Chair), Eric Gilbertson (Vice-Chair), Hannah Smith, Seth Mitchell,
Martha Smyrski, Liz Pritchett (Alternate), Ben Cheney (Alternate)

Please note that this agenda is subject to change

1. Call to Order by the Chair
2. Approval of the Agenda
3. Comments from the Chair
4. 47 Court St. (MUR/DCD)
Owner: Lake Point Investors
Applicant: Bridget Morris
Review new sign.
5. 100 State St. (UC-1/DCD)
Owner: Capitol Plaza Corp
Applicant: Sammel Sign Co.
Review new signage for NSB
6. Review meeting minutes of October 7th and 21st.
7. Other Business:

79 Main Street, Alley Lighting Project Preview

Distribute meeting schedule for next year.

Next meeting November 18th, 2019
8. Adjournment



Agenda

Design Review Committee Meeting

Monday, November 4, 2019 at 5:30 PM
City Council Chambers, City Hall

DRC meetings are open to the public. For questions about accessibility or to request accommodations please call (802) 223-9506.

**Montpelier Design Review Committee Meeting
October 7, 2019**

Subject to review and approval

This public meeting was recorded, and the video will be available for viewing at this link:
<https://www.montpelier-vt.org/1094/CivicClerk>

Present: Steve Everett, Eric Gilbertson, Hannah Smith, Ben Cheney (alternate), Meredith Crandall - staff.

Absent: Seth Mitchell, Martha Smyrski, Liz Pritchett (alternate).

Call to order: The meeting was called to order by the Chair, Steve Everett.

Approval of the agenda: Ben made a motion to approve the agenda as printed, Ben seconded. The motion was approved on a 4-0 vote, with no abstentions.

Comments from the Chair: There were no comments from the Chair.

[Application review reversed, as 15 State Street representative wasn't present when the meeting began.]

5 West Street

Owner: Johnathan Herz Applicant: Sean Sheehan

Review multiple exterior changes to house and garage including paint colors, siding, roofing, etc.

This application was heard first.

The applicant recently closed on the house, so he is actually the owner. He and Jenny Sheehan were in attendance.

The application is for new asphalt shingles and exterior trim paint. The shakes and shutters will be replaced and restain/repaint them. The exterior cedar shakes will be stained gray and the shutter will be black, and the trim will be white.

The DRC members reviewed different types of paints and stains, including methods to assist the homeowners.

Applicant requested DRC members' design opinions on the possibility of moving the proposed 2nd driveway. Members supported the move from a design perspective.

Optional changes: Paint colors may either be a dark brown or gray color with compatible off-white trim colors or black shutters colors compatible with main body color of the house.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 4-0 vote.

15 State Street

Owner: Heney Realtors Applicant: 15 East State, LLC
Review addition of two new windows and signage.

Tim Heney was present for the application.

The application is to renovate existing office, remove partitions, remove one half bath, add two new windows in the existing entrance alcove, and install signage. The realty office is moving to where Shippee Eye Care was previously.

The wall sign will be the same as the one on Main Street, but it will be shortened by about 9 inches to fit the new spot. The projecting sign will be of a similar theme, but oval.

The applicable criteria were reviewed and determined to be acceptable for both the window and the signage.

The application was approved on a 4-0 vote.

Review minutes from September 3 and 16, 2019: Eric made a motion to approve the minutes of September 3, Ben seconded. The motion passed on a 3-0 vote, with Hannah abstaining since she wasn't in attendance.

Eric made a motion to approve the minutes of September 16. Hannah seconded. The motion passed on a 3-0 vote, with Steve abstaining since he wasn't in attendance.

Other business: The next meeting will be Monday, October 21, 2019.

Adjournment: Eric made a motion to adjourn, Hannah seconded.

Respectfully submitted,

Tami Furry
Recording Secretary

**Montpelier Design Review Committee Meeting
October 21, 2019**

Subject to review and approval

This public meeting was recorded, and the video will be available for viewing at this link:
<https://www.montpelier-vt.org/1094/CivicClerk>

Present: Steve Everett, Eric Gilbertson, Seth Mitchell, Meredith Crandall - staff.

Call to order: The meeting was called to order by the Chair, Steve Everett.

Approval of the agenda: Eric asked that an update on the design review regs be added to the agenda, it will be discussed under "other business". Eric made a motion to approve the amended agenda, Seth seconded. The motion passed on a 3-0 vote.

Comments from the Chair: There were no comments from the Chair.

89 Main Street

**Owner: Nedde Real Estate Applicant: Marigold Adornment
Review new projecting sign.**

Michael and Jessica Mulcahy were present. They have been in business for two years and discovered that customers don't know to enter from the side of the City Center building.

The proposed sign will be 6 square feet (per side) and project above the entryway. It will be 56.5" high, 15" wide, 5/16" thick, and will be 96 inches from the ground. It will be lit with two LED floodlights. It will be attached into metal brackets affixed to the wall of the building. The lights will be directed at the building façade for a wash effect on the sign.

Committee members expressed concerns regarding the letter height, and the potential for the sign to obscure the architectural details of the building (glass block line).

The Committee recommended: (1) the brackets go into the sign band only (not the brick below the glass blocks); (2) the sign be elevated, and centered on the sign band; (3) pushing the sign to one foot out from the building instead of the current 2 inches; and (4) revising the goosenecks as needed to wash the sign. If desired, a black pinstripe may be added around the edge of the sign for greater contrast. When Applicants expressed concerns with flexibility of the sign material given the change in brackets, the Committee suggested a solid bracket along one side of the sign, with top and bottom supports.

Applicants will go back to Sign Design and have them use the Board's suggestions, then since the changes adhere to the recommendation sheet, they don't need to return.

The applicable criteria were reviewed and determined to be acceptable.

The application with the Committee's recommendations was approved on a 3-0 vote, with no abstentions.

Review minutes from October 7, 2019: The minutes were tabled due to a lack of a quorum.

Other business: The next meeting will be Monday, November 4, 2019.

Eric reported that the design review changes requested by the Historic Preservation Board were mostly integrated. The Planning Commission will have the first of the public hearings next Monday night, October 28th.

Adjournment: Eric made a motion to adjourn.

Respectfully submitted,

Tami Furry
Recording Secretary