

Agenda

City Council Meeting

City Council Chambers, City Hall
Wednesday, October 30, 2019
6:30 P.M.

1. Call To Order By The Mayor
2. 19-303. Review and approve agenda
3. 19-304. General business and appearances
4. 19-305. Consideration of the Consent Agenda
 - a. Approve 9/25 minutes
 - b. Approve 10/9 minutes
 - c. Street closure application: Rally For Life
 - d. CVFiber letter of support
 - e. PM1 Grant Agreement Resolution
 - f. City Hall snow plowing contract
 - g. Bridge maintenance proposal
 - h. Recreation Department pick-up truck purchase
 - i. USDA Rural Development Loan Resolution
 - j. Payroll and bills

k. **ADDENDUM**

Resolution to accept Accessibility Modification Grant for Kellogg Hubbard Library

l. **ADDENDUM**

Street closure application: Veterans Day Parade

5. 19-306. Appointments to the Transportation Infrastructure Committee
6. 19-307. Appointment to the Homelessness Task Force
7. 19-308. Appointment to the Public Art Commission
8. 19-309. Home Farm Way/Two Rivers Partnership
9. 19-310. Winter Operations and Parking Ban
10. 19-311. Combined Sewer Overflow financials
11. 19-312. Water Resource Recovery Facility financials update
12. 19-313. Water/Sewer utility infrastructure update
13. 19-314. Murray Hill water connection agreement
14. 19-315. Responsible Employer ordinance, 1st Public Hearing
15. 19-316. Ordinance Amendments: Chapter 8. Animals, 1st Public Hearing
16. 19-317. Other business
17. 19-318. Council reports
18. 19-319. Mayor's report
19. 19-320. City Clerk's report
20. 19-321. City Manager's report
21. Adjournment

Minutes of the Montpelier City Council Meeting
September 25, 2019 6:30pm
City Council Chambers

In attendance: Mayor Anne Watson (Chair), Councilors Dona Bate, Conor Casey, Glen Hutcheson, Jack McCullough, Ashley Hill and Lauren Hierl. City Clerk John Odum acted as secretary.

The Mayor called the meeting to order at 6:30.

19-273. Proposed agenda approved by unanimous consent.

19-274. Under general business, Fire Chief Gowans received 40 year pin presented by City Manager Fraser.

Other speakers and their topics included:

Zach Hughes: Thanks to Chief Facos for his engagement with the Mental Health Council and announcement of a team to respond to people living on the street. He also thanked the City for openness on climate demonstration.

Richard Sheir: Concerns about street closing process and communication between City Manager and Council.

Ken Russell: Homelessness Task Force member, offered meeting report and expressed group's priorities. Brief discussion. Offered the following resolution language: "take any action necessary, including identifying available funds, to open-up the Bethany shelter as soon as possible and staff it until the Good Samaritan contract begins."

Seth Collins: Would like to see implementation of a "feminist" neighborhood watch. Brief discussion followed.

Steven Whitaker: Concerns about City Center restroom availability, inadequate City response to his questions regarding the original sales conditions, signage and garbage collection on the bike path bridge, concerns about "vigilantes" harassing homeless.

Further discussion on homelessness recommendation. Rick DeAngelis and Rob Farrell, as well as Ken Russell and Steven Whitaker participated.

Councilor Bate moved the City Council "puts this item on its October 9 agenda or the very first October meeting we have and that the committee and the providers will come forth with more information and more clear numbers and likewise staff will come back with more options of where we could find money should we decide that we want that." Councilor McCullough seconded. Further discussion followed.

Councilor Hutcheson moved to amend the motion to approve the Homelessness Task Force's recommendation as it stands and move forward as soon as possible. The motion to amend died for lack of a second.

The underlying motion was, by unanimous consent, approved to be amended to read "at next October city council meeting we consider the request to fund the opening of the homeless shelter early and at that October meeting we hear from the homelessness task force and the providers at Bethany and from the staff on sources for funds." The motion passed unanimously.

The City Manager introduced Lisa Maxwell, the new head of the Montpelier Development Corporation.

19-275. Consent agenda – discussion of item c. consent: McCullough move, Hutcheson second. Unanimous at 7:32

19-276. Zoning item: Planning Director Mike Miller opened discussion. The public hearing opened at 7:35. Comments came from Joe Castellano (reading comments from Phyllis Rubenstein) and Seth Collins. The Mayor closed the public hearing at 7:30.

Councilor McCullough moved approval of proposed zoning changes as presented tonight with the agenda. Seconded by Councilor xxx.

Councilor Hill moved to amend the motion to remove the border changes from the property line. Motion to amend died for lack of a second.

After further discussion, the motion carried 5-1 (Councilor Hill voting nay).

19-277. Michael Sherman spoke in support of his candidacy to the Community Fund Board. Councilor Casey moved the reappointment of Michael Sherman to the Community Fund Board. Councilor Bate seconded. The motion carried unanimously.

19-278. Marcella Dent addressed the council regarding her candidacy for the Regional Planning Commission. Councilor McCullough moved to appoint Marcella Dent to the Regional Planning Commission. Councilor Hill seconded, and the vote was unanimous in favor.

19-279. The Confluence Park discussion opened with a presentation by Roy Schiff and Ricarda Ericson. Councilor Bate moved that the city accept concept (e) as our vision for our river parks concept. Councilor McCullough seconded. After more discussion, the motion carried unanimously.

The Mayor called a recess at 7:54. The meeting reconvened at 8:03. Councilor Hill left the meeting.

19-280. The public hearing regarding proposed changes to City Ordinances Chapter 7 opened at 8:03. No public comments were offered.

Following discussion, Councilor McCullough moved to amend 7-1 to include those words ("except materials being fermented for human consumption"). Councilor Hutcheson seconded. Unanimous (5-0) in favor.

Councilor Hutcheson moved to strike the words "government sanctioned" from the composting section. Councilor Casey seconded. Discussion followed.

The proposal was amended without objection to change the related composting language to "maintenance of a composting bin or a vessel in compliance with state law or regulation."

Councilor McCullough moved" from the last line of 7-2 to change the semicolon after composting to a comma." Councilor Hutcheson seconded and the motion carried unanimously.

The Mayor closed the public hearing at 8:16.

Councilor Bate moved to accept the Ordinance Chapter 7 changes as amended. Councilor Hierl seconded and the motion carried unanimously.

19-281. The public hearing on proposed Chapter 8 ordinance changes was opened at 8:17.

After discussion, Councilor Hutcheson moved to change the proposed language to "no person owning or who has custody and control of any domestic animal except cats shall permit such animal to go at large." Councilor McCullough seconded. After brief further discussion, the motion carried unanimously.

After further discussion, Councilor Hutcheson moved the Council approve changes to ordinance sections to 8-3 and 8-4 as read back by the City Manager. Councilor McCullough seconded and the motion passed unanimously.

Councilor McCullough moved to pass the Chapter 8 ordinance changes as amended. Councilor Bate seconded. The motion carried unanimously. The public hearing was closed at 8:34.

19-282. City Manager Frazer delivered a strategic plan update. Discussion followed. No formal action taken.

19-284. Councilor Bate noted the coming Enchanted Forest event at Hubbard Park before asking visitors to the city to turn their side mirrors in while parking. Finally she expressed frustration with the system to review the agenda.

Councilor Casey reported that he is working on a draft of a responsible contracting ordinance based on staff input.

Councilor Hutcheson announced the drawing class at the TW Wood Gallery before reminding listeners of his weekly meetings at Bagitos.

Councilor McCullough indicated he had reached out to Secretary of State Staff to advise on municipal licensing.

Councilor Hierl noted the gathering of energy committees around the region at coming meeting on October 2. She also offered an energy efficiency ordinance report.

12-285. The Mayor also reported on the progress towards an energy efficiency ordinance before reporting on Drive Electric Day and commending the Police Department for their work during the recent climate demonstration. Finally, she noted the coming ribbon cutting for the Taylor Street project.

12-286. The Clerk clarified his concerns about motion wording.

12-287. The City Manager reported on a severe water leak, as well as the recent transportation forum and his research on whether there was a public restroom requirement for the City Center building. He opened a brief discussion on the Council's October meeting schedule.

Hearing no objection, the Mayor adjourned the meeting by unanimous consent at 8:53.

Minutes of the Montpelier City Council Meeting
October 9, 2019 6:30pm
City Council Chambers

In attendance: Mayor Anne Watson (Chair), Councilors Dona Bate, Conor Casey, Glen Hutcheson, Jack McCullough, Ashley Hill and Lauren Hierl. City Clerk John Odum acted as secretary.

The Mayor called the meeting to order at 6:30.

- 19-288. The agenda as presented with addendum was approved by unanimous consent.
- 19-289. Elizabeth Parker spoke in regards to a poor person mobility coop working group report. With Hani Nazarali, she reported on a coming event. The City Manager announced the hiring of the new Assistant City Manager.
- 19-290. Councilor McCullough moved approval of the consent agenda, Councilor Hutcheson seconded. The motion carried unanimously.
- 19-291. The Council received a Complete Streets Committee update from Gary Holloway. No formal action taken.
- 19-292. The council opened a discussion on the Bethany Shelter time extension. Speakers from the public were: Rob Farrell, Ken Russell, Rick DeAngelis, Stephen Whitaker, and Travis Hill.

After discussion, Councilor McCullough moved to allocate out of the source identified by the manager, funding of that amount to commence when Good Samaritan is ready to start providing those services at the rate stated, at whatever time they are available to do so, up to November 15 when the state funding arrives. Councilor Hutcheson seconded. Further discussion followed.

Without objection, the motion was amended to the following: that the city allocate and authorize expenditures up to but not exceeding \$10,000 to Good Samaritan to operate the Bethany Shelter up to and until November 14, 2019, at the rate of \$17/bed and 20 beds per night. Motion passed 5-1 (Councilor Bate voting no).

- 19-293. A preliminary budget discussion was held with Finance Director Todd Provencher. No formal action taken.
- 19-294. Councilor Casey introduced a discussion of a possible responsible employer ordinance. Public Works Director Donna Barlow Casey participated.

A public hearing was opened by the Mayor at 7:57. Members of the public offering comment were: Danielle Bombardier, Mike Smith, Larry Moquin, Peter Kelman, Tim Labombard, and Sheila Healy.

Councilor Casey moved to ask the City Manager to have the proposal reviewed by a lawyer with the changes, and to set the first public hearing at the next meeting. Councilor Hierl seconded and the motion carried unanimously. The public hearing was closed at 8:15.

The mayor called a recess at 8:16. Councilor Hill left the meeting, which reconvened at 8:23.

- 19-295. The Council discussed proposed Chapter 8 ordinance amendments. Councilor McCullough moved to schedule another public hearing to discuss an amendment to Chapter 8. Councilor Hutcheson seconded. Discussion followed.

The Mayor opened the third public hearing at 8:26. More discussion followed including comments from Laura Smith Riva and Rosie Krueger. The motion carried unanimously (5-0) and the public hearing closed at 8:40.

- 19-296. The second public hearing on proposed Chapter 9 ordinance amendments was opened at 8:41. After discussion, Councilor McCullough moved to schedule another public hearing incorporating all the amendments that made tonight. Councilor Hierl seconded and the motion carried unanimously. The public hearing was closed at 9:37.

- 19-297. Brief discussion on the tax stabilization policy took place. No formal action taken.

- 19-299. Councilor Bate noted the dam safety workshop on November 5 and gave a VLCT municipal meeting report. She also referenced a barking dog complaint, suggesting possibly making a change in the ordinance.

Councilor Casey gave an update on his health and announced a potluck game dinner through the Fish and Wildlife Commissioner.

Councilor Hutcheson offered a Homelessness Task Force report followed by a brief discussion. He also promoted his weekly constituent meeting.

Councilor Hierl gave a Social and Economic Justice Advisory Committee report.

- 19-300. The Mayor gave a report on the prior week's regional transportation. She went on to announce the One Taylor street opening on October 25 and apologized for the original scheduling date. Finally she noted the opening for the Shared use path at Barr Hill.

- 19-301. The City Clerk's indicated he would be gone from October 29th to November 11th.

- 19-302. The City Manager's reported on the River Master Plan and his attending the regional planning meeting. He also spoke further on the new Assistant City Manager.

Without objection, the meeting was adjourned at 10:12.



SUBJECT: Street Closure Permit Application, Rally for Life, 1/18/20

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Approve application from Vermont Right to Life for the rolling closure of half of Main Street from City Hall and half of State Street to the State House for the annual Rally for Life on Saturday, January 18th from 11:00 – 11:45 AM.

STRATEGIC OUTCOME/INITIATIVE: Inclusive, Equitable and Engaged Community

PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Requests for street closures requires Council approval.

BACKGROUND INFORMATION: This is an annual event.

SUPPORTING DOCUMENTS: Street Closure Application

INTERESTED PARTIES: Applicant; Residents; Fire; Police and Public Works

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

1. Event Sponsor

Name:	Vermont Right to Life	Email:	vrle@vrle.net
Address:	PO Box 1079, Montpelier, VT 05601		
Cell Phone:	[REDACTED]	Other Phone:	[REDACTED]

2. Event Details

Name of Event:		Rally for Life	
General description of the event (1 to 3 sentences): Pro-life participants gather behind City Hall in Montpelier to march to the steps of the State House			
Date of Event:		Start and End Time of Event:	
1/18/2020		11:00am to 11:45am	
Street(s) to be Closed - Please attach a sketch of the event layout. We ask for half of the street from Main Street behind City Hall to State Street to State House			
Time Street will close (recommend up to an hour before event):		Time Street will reopen (recommend 30 minutes after the event ends):	
not necessary - main event is inside SH			
Number of Staff/Volunteers on site for Event:			
10			
Number of people expected at event:		Number of vendors and/or entertainers who will participate:	
300-350		N/A	
Name of General liability insurance carrier – Please attach proof of insurance. (General liability insurance for Special Events in the downtown area must be obtained by the Event Sponsor.)			

3. Community Support

Is this a reoccurring event in Montpelier? <i>Yes</i>	If no, do you have experience elsewhere with such events? Please explain. <i>/</i>
How does this event benefit the public (as outlined in the Street Closure Policy)? <i>/</i>	

4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier. <i>The police have offered two officers in the past but last year they were content to allow our volunteers to keep things moving along in one lane.</i>
What arrangements have been made for food, water, and toilet facilities (if applicable)? <i>N/A</i>
What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided? <i>N/A</i>
If additional law enforcement officials will be hired for your event, please list: <i>N/A</i>
Please note any other unique aspects of this event: <i>The march is peaceful, orderly to very short</i>
Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance? <i>No</i>

5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with Disabilities Act accessibility requirements. These requirements are available at the City's website.

Mary Hahn Beerworth Mary Hahn Beerworth 9/25/19
Signature Printed Name Date

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.

Mary Hahn Beerworth Mary Hahn Beerworth 9/25/19
Signature Printed Name Date

Notice Documentation

Name of Event: <u>Rally for Life</u>	
Date of Event: <u>Saturday January 18, 2020</u>	Start and End Time of Event: <u>11:00am - 11:45am</u>
Street(s) to be Closed:	
Time Street will close (recommend up to an hour before event): <u>not necessary</u>	Time Street will reopen (recommend 30 minutes after the event ends): <u>not necessary</u>
Date of City Council Meeting to consider permit request:	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered. <u>Please feel free to contact me with any questions - after the brief march to the State House participants gather in those Chambers to listen to guest speakers. Facilities meet ADA requirements.</u>	

FOR OFFICIAL USE ONLY

The following parties have reviewed and approved:

POLICE	
Reviewed by: <u>Neil Maciel</u> Print Name <u>[Signature]</u> Signature <u>9/20/19</u> Date	☐ Reviewed – recommend approval with no conditions ☒ Reviewed – recommend approval with conditions: <i>SAME AS PAST YEARS, MARCH TO USE TRAVEL LANE ONLY - 1 Lane. OFFICERS TO ASSIST @ START OF EVENT AT MAJOR INTERSECTIONS.</i> ☐ Reviewed – do not recommend approval
PUBLIC WORKS	
Reviewed by: <u>Donna Barlow Casey</u> Print Name <u>[Signature]</u> Signature <u>9/20/19</u> Date	☐ Reviewed – recommend approval with no conditions ☒ Reviewed – recommend approval with conditions: <i>same as in past years.</i> ☐ Reviewed – do not recommend approval
FIRE DEPARTMENT	
Reviewed by: <u>Robert Gouars</u> Print Name <u>[Signature]</u> Signature <u>10-3-19</u> Date	☐ Reviewed – recommend approval with no conditions ☒ Reviewed – recommend approval with conditions: <i>Maintain Emergency Vehicle Access</i> ☐ Reviewed – do not recommend approval

MONTPELIER ALIVE	
Reviewed by: <u>Dan Groberg</u> Print Name <u>[Signature]</u> Signature <u>10/2/19</u> Date	☒ Reviewed – recommend approval with no conditions ☐ Reviewed – recommend approval with conditions: ☐ Reviewed – do not recommend approval
OTHER	
Reviewed by: _____ Print Name _____ Signature _____ Date	☐ Reviewed – recommend approval with no conditions ☐ Reviewed – recommend approval with conditions: ☐ Reviewed – do not recommend approval

This permit request was reviewed at the _____ City Council meeting.
(MONTH/DAY/YEAR)

This permit request was: APPROVED _____ DENIED _____

THE CINCINNATI SPECIALTY UNDERWRITERS INSURANCE COMPANY
COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Attached to and forming part of POLICY NUMBER: CSU0074840

Effective date: 09/24/2019

Named Insured: Vermont Right To Life Committee Inc

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT	\$ <u>1,000,000</u>	
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$ <u>100,000</u>	Any one premises
MEDICAL EXPENSE LIMIT	\$ <u>Excluded</u>	Any one person
PERSONAL & ADVERTISING INJURY LIMIT	\$ <u>1,000,000</u>	Any one person or organization
GENERAL AGGREGATE LIMIT		\$ <u>2,000,000</u>
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT		\$ <u>2,000,000</u>

FORMS AND ENDORSEMENTS APPLICABLE TO THIS COVERAGE PART:

Refer to Forms and Endorsements Schedule CSIA 406

COMMERCIAL GENERAL LIABILITY PREMISES SCHEDULE : Refer to CSGA 403

COMMERCIAL GENERAL LIABILITY CLASSIFICATION AND PREMIUM SCHEDULE: Refer to CSGA 408

TOTAL DEPOSIT PREMIUM \$ 821

Premium is subject to annual audit: ☐ Yes ☒ No



CITY COUNCIL Agenda Item #19-305(d)

Date: October 30, 2019

Consent X Discussion

SUBJECT: Letter of support for Broadband Innovation Grant

SUBMITTING DEPARTMENT: Ken Jones on behalf of CVFiber

RECOMMENDED ACTION: Approve and authorize Mayor Watson to sign letter of support

STRATEGIC OUTCOME/INITIATIVE: Community Prosperity; Inclusive, Equitable and Engaged Community

PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: Ken Jones, Montpelier representative to the CVFiber Communications Union District, has requested a letter in support of CVFiber's application to the State's Public Service Department for high-speed broadband feasibility study funds.

SUPPORTING DOCUMENTS: Letter of support

INTERESTED PARTIES: CVFiber, residents

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "Watson", written over the City Manager's Approval line.



America's Small Town Capital

Mayor Anne Watson

William Fraser
City Manager

City Council Members:

Dona Bate
Ashley Hill
Lauren Hierl
Conor Casey
Glen Coburn Hutcheson
Jack McCullough

Cameron Niedermayer
Assistant City Manager

October 30, 2019

Broadband Innovation Grant
Department of Public Service
112 State Street, Floor 3
Montpelier, Vermont 05602

To Whom This May Concern:

The City of Montpelier is a member of the CVFiber Communications Union District. Montpelier and Barre are the commercial centers to our otherwise rural district. The vitality of our entire district requires that we have more communities with affordable high-speed broadband service. Most of our surrounding towns are in urgent need of high-speed broadband. For Montpelier itself, we believe that CVFiber can introduce competition that will provide improved options for our businesses and residents. The current services offered are often inadequate.

On behalf of the Montpelier City Council, we wholeheartedly support CVFiber's application for your Broadband Innovation Grant. This grant would help CVFiber move forward to bring high-speed broadband to our region.

Sincerely,

Anne Watson
Mayor of the City of Montpelier



CITY COUNCIL Agenda Item #19-305(e)

Date: October 30, 2019

Consent X Discussion

SUBJECT: PM1 Grant Agreement Resolution

SUBMITTING DEPARTMENT: Department of Planning and Community Development

RECOMMENDED ACTION: Review, Approve, and sign resolution

STRATEGIC OUTCOME/INITIATIVE: More Housing

PRIOR ACTION: Montpelier ADU Program funded by VCDP, VSHA, and the City of Montpelier

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Sign resolution

BACKGROUND INFORMATION: In order to receive CDBG funding through the Vermont Community Development Program (VCDP) the City of Montpelier is required to pass a resolution formally accepting the grant agreement. On June 18, 2019 the City was awarded \$300,000 in Community Development Block Grant Funds for the Accessory Dwelling Unit Program. The attached resolution confirms that the City of Montpelier has authorized William J. Fraser, City Manager to sign the grant agreement offered by VCDP

SUPPORTING DOCUMENTS: PM-1

INTERESTED PARTIES: City Manager, City Council, Department of Planning and Community Development

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Fraser", written over a horizontal line.

GRANT AGREEMENT RESOLUTION - SINGLE GRANTEE

Form PM-1

WHEREAS, the (check one) ☒ City of ☐ ☐ Montpelier
has applied for funding under the Vermont Community Development Program, as provided for in 10
VSA Ch. 29, and has received an award of funds under said provisions; and

WHEREAS, the Agency of Commerce and Community Development has tendered a Grant Agreement
07110-IG-2018 MC-24 to this municipality for said funding:

Now, THEREFORE, BE IT RESOLVED as follows:

- Mayor
- 1) that the legislative body of this municipality accepts and agrees to the terms and conditions of said
Grant Agreement; Mayor Anne Watson
- 2) that (Name) Kevin S. Casey Title Community Development Specialist
is hereby designated as the person with overall Administrative responsibility for the VCDP activities
related to this Grant Agreement; and
- 3) that (Name) William J. Fraser Title City Manager
who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town
Manager, the City Manager, or the Town Administrator, hereby designated as the Authorizing
Official (AO) to execute the Grant Agreement and other such Documents as may be necessary to
secure these funds.

Passed this 23rd day of October, 2019.

LEGISLATIVE BODY

<u>Mayor Anne Watson</u>	_____
<u>CM Glen Coburn Hutcheson</u>	_____
<u>CM Dona Bate</u>	_____
<u>CM Conor Casey</u>	_____
<u>CM Lauren Hierl</u>	_____
<u>CM Ashley Hill</u>	_____
<u>CM Jack McCullough</u>	_____

For Agency Use:

Processed By: _____ Date: _____



CITY COUNCIL Agenda Item #19-305(f)

Date: October 30, 2019

Consent X Discussion

SUBJECT: Award Cheney Trucking Municipal Parking Lot Plowing Lot #1

SUBMITTING DEPARTMENT: Department of Public Works

RECOMMENDED ACTION: Award contract to Cheney trucking for 2019-2020 plowing in lot #1. Designate the City Manager or Public Works Director as the duly authorized agent to execute contract documents. The submitted proposal contract provides hourly rates for the upcoming 2 years. DPW is recommending awarding the contract for only the 2019-2020 season.

STRATEGIC OUTCOME/PRIOR ACTION: Sustainable Infrastructure

EXPENDITURE REQUIRED: As needed throughout winter season

SOURCE OF FUNDS: Parking Lot Maintenance Operating Budget
FY20 budgeted amount: \$16,000

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: Cheney Trucking has historically been the only bidder for the Municipal Parking Lot Plowing. They provided a proposal with an hourly rate at \$105.00 for the upcoming two years. The previous rate was \$95.00 per hour.

SUPPORTING DOCUMENTS: Cheney Trucking Proposed Contract

INTERESTED PARTIES: Department of Public Works

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



America's Small Town Capital

DEPARTMENT OF PUBLIC WORKS, City Hall, 39 Main Street, Montpelier, VT 05602
Thomas J. McArdle, Director tmcardle@montpelier-vt.org

**CONTRACT AGREEMENT
2019-2020 and 2020-2021
Municipal Parking Lot Plowing
Lot #1**

THIS AGREEMENT, entered into and executed this _____ day of _____, 2019,
by and between the CITY OF MONTPELIER (City) and **CHENEY TRUCKING** (Contractor),

IN CONSIDERATION of the contract prices as follows:

Type I Plowing	<u>2019-2020</u> \$372.75	<u>2020-2021</u> \$372.75
Type II Plowing	<u>2019-2020</u> \$520.80	<u>2020-2021</u> \$520.80
Hourly Rate:	\$105.00	

CONTRACTOR will perform and provide those materials and services identified in the Information for Bidders and Scope of Services dated October 14, 2015, which Bid has been accepted by the CITY. All work shall be completed and undertaken and in strict accordance with the terms and provisions of the Information for Bidders and Scope of Services, and all references therein are incorporated into this Contract Agreement to the fullest extent as if set forth at length herein. No Change Order shall be effective unless in writing and approved in advance by the CITY and the CONTRACTOR.

IN WITNESS WHEREOF, the parties have caused these presents to be executed.

CITY OF MONTPELIER

CHENEY TRUCKING

By: _____
Donna Casey, Director of Public Works

By: _____
Duly Authorized



CITY COUNCIL Agenda Item #19-305(g)

Date: October 30, 2019

Consent X Discussion ____

SUBJECT: Approval of Bridge Maintenance Proposal

SUBMITTING DEPARTMENT: DPW

RECOMMENDED ACTION: Consideration of awarding construction contract to perform recommended bridge maintenance work. Approval of a cost proposal as recommended by the Director of Public Works and authorization for the Director or City Manager to execute the contract.

RELATED COUNCIL STRATEGIC OUTCOME/PRIOR ACTION: Sustainable Infrastructure

EXPENDITURE REQUIRED: Approximately \$17,344.00

SOURCE OF FUNDS: DPW Operating Budget (10.5100.56 – Bridges): **FY19 = \$15,000.** CIP fund: \$2,344.00

LEGAL REQUIREMENTS: 19 VSA §310 - Obligation to maintain Town Highway Bridges

BACKGROUND INFORMATION: The VT Agency of Transportation is required to inspect bridges with spans of 20' or greater every two years. In addition to overall condition assessments, the inspections include maintenance recommendations. It is important that we keep up with our maintenance work, but DPW feels it is necessary for a contractor to assist staff due in part to other work demands and lack of technical expertise. Therefore, to fulfill our obligations, it was concluded that a qualified contractor should be retained to undertake the work. For this season, work will be performed on the Taylor Street, School Street and Pioneer Street bridges.

From past experience, only one local bridge contractor is interested in performing routine maintenance work; Blow & Cote, Inc. from Morrisville. This contractor has worked for us many times over the years and has consistently provided quality work at a reasonable price. This matter is time sensitive to take advantage of favorable weather conditions but some or all of the work may need to be postponed if weather conditions are unfavorable.

SUPPORTING DOCUMENTS: Blow & Cote, Inc. Proposal

INTERESTED PARTIES: Residents, visitors & the travelling public

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

PROPOSAL

815 VT ROUTE 15E
MORRISVILLE, VT 05661



PH. 802-888-2067
FAX. 802-888-7138
www.blowandcote.com

Proposal Submitted To: City of Montpelier		Date: October 3, 2019
Address: Attn: Tom McArdle		Job Name: Bridge Cleanings
		Job Location: Montpelier
Phone:	Fax:	E-mail: tmcardle@montpelier-vt.org

We hereby submit specifications and estimates for:

Labor and equipment for cleaning the following bridges per email from Tom McArdle dated 9/18/19:

Taylor Street \$7,539.00

School Street \$3,315.00

Pioneer Street \$6,490.00

We Propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:
Per above.

Payments to be made as follows: No retainages to be withheld. Payment due upon receipt of invoices and is not contingent upon third party payments. 1% interest over 30 days.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurances. Our workers are fully covered by Workman's Compensation insurance.

Respectfully
Submitted 

Note – this proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.
Payment will be made as outlined above.

Signature _____
Signature _____
Date of Acceptance _____



CITY COUNCIL Agenda Item #19-305(h)

Date: October 30, 2019

Consent X Discussion

SUBJECT: Purchase of ½ ton 4x4 Pickup Truck

SUBMITTING DEPARTMENT: Recreation Department

RECOMMENDED ACTION: Approval of Purchase Order to Ford of Claremont for a ½ ton 4x4 pickup truck.

RELATED COUNCIL GOAL/PRIOR ACTION: Sustainable Infrastructure

EXPENDITURE REQUIRED: \$25,000.00 for the 4x4 pickup truck without trade.

SOURCE OF FUNDS: \$22,500 is included in the FY2020 Capital Plan for this purchase.

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: Our goal was for a 4x4 half-ton pickup truck. We put out an RFP for the following two trucks to see if the 4x4 was financial attainable. It turned out it was. On Tuesday, October 15, 2019 two companies provided two bids: one for a ½ ton 2x4, and one for a ½ ton 4x4 to replace our current ½ ton pick-up. The bids were submitted by Ford of Claremont, NH and Cody Chevrolet of Montpelier, VT. The trade vehicle will be placed on Auctions International where we were advised it would fetch the difference or more than just trading it. The bid price with trade for the 4x4 is \$22,500.00.

SUPPORTING DOCUMENTS: Bid tabulation and bids.

INTERESTED PARTIES: Recreation Department

CITY MANAGER'S APPROVAL: 

Bids for Half-ton Truck	Oct. 15, 2019	Oct. 15, 2019	Time
Name of Business	Bids-2X4	Bids-4X4	11:30 a.m.
Ford of Claremont	with Trade - \$21,168.00	with Trade - \$22,500.00	11:45 AM
	No Trade - \$23,668.00	No Trade - \$25,000.00	
	Ext. Warrenty - add - \$1,310.00	Ext. Warrenty - add - \$1,460.00	
Estimated Delivery Time	Vehicle is "in stock"	Vehicle is "in stock"	
Cody Chevrolet	with Trade - \$24,259.30	with Trade - \$27,832.00	
	No Trade - \$24,759.30	No Trade - \$28,332.00	
	Ext. Warrenty - add - \$3,200.00	Ext. Warrenty - add - \$3200.00	
Estimated Delivery Time	10 Weeks	10 Weeks	
Present at Bid Opening	Arne and Eric - Recreation Staff		

HALF-TON 6,000 GVW 4WD LONGBED PICKUP TRUCK

BIDDER MUST COMPLETE THE FOLLOWING:

Net Price for one (1) **NEW** Half-ton 4WD Longbed pickup \$ 32,400.00

Trade allowance on 2010 150 2WD Longbed pickup \$ - 2,500.00

Municipal Discounts \$ - 7,400.00

BID PRICE(with trade) \$ 22,500.00

BID PRICE(no trade) \$ 25,000.00

OPTION: Extended Warranty 60 Months/60,000 miles \$ 1,460.00
Premium Care (see insert)

Estimated time for delivery Vehicle is "in-stock"

Please print the following information:

Name of Bidder: Ford of Claremont

Contact Name: Lee Porter

Address: 155-157 Charles Town Rd.
Claremont, NH. 03743

Phone Number: 603-542-9800

One 2020 MODEL YEAR HALF-TON 6,000 GVW 2WD LONGBED PICKUP TRUCK AND

ONE 2020 MODEL YEAR HALF-TON 6,000 GVW 4WD PICKUP TRUCK
(We are going to choose one of the two models above that fit in our price range.)

HALF-TON 6,000 GVW 2WD LONGBED PICKUP TRUCK

BIDDER MUST COMPLETE THE FOLLOWING:

Net Price for one (1) **NEW** Half-ton 2WD Longbed pickup \$ 30,068.00
Trade allowance on 2010 150 2WD Longbed pickup \$ - 2,500.00

Municipal Discounts \$ - 6,400.00
BID PRICE(with trade) \$ 21,168.00
BID PRICE(no trade) \$ 23,668.00

OPTION: Extended Warranty 60 Months/60,000 miles \$ 1,310.00
Premium Care (See insert)

Estimated time for delivery Vehicle is "in stock"

Please print the following information:

Name of Bidder: Ford of Claremont
Contact Name: Lee Ponter
Address: 155-157 Charleston Rd
Claremont, NH, 03743
Phone Number: 603-542-9800

HALF-TON 6,000 GVW 4WD LONGBED PICKUP TRUCK

BIDDER MUST COMPLETE THE FOLLOWING:

Net Price for one (1) **NEW** Half-ton 4WD Longbed pickup \$ 38215
Trade allowance on 2010 150 2WD Longbed pickup \$ 500
Municipal Discounts \$ 9883
BID PRICE(with trade) \$ 27832
BID PRICE(no trade) \$ 28332
OPTION: Extended Warranty 60 Months/60,000 miles \$ 3200

Estimated time for delivery 10 Wks

Please print the following information:

Name of Bidder: Cody Chevrolet
Contact Name: Kevin Clark
Address: 364 River Street
Montpelier VT 05602
Phone Number: 802 223 6337

One 2020 MODEL YEAR HALF-TON 6,000 GVW 2WD LONGBED PICKUP
TRUCK AND
ONE 2020 MODEL YEAR HALF-TON 6,000 GVW 4WD PICKUP TRUCK
(We are going to choose one of the two models above that fit in our
price range.)

HALF-TON 6,000 GVW 2WD LONGBED PICKUP TRUCK

BIDDER MUST COMPLETE THE FOLLOWING:

Net Price for one (1) **NEW** Half-ton 2WD Longbed pickup \$ 33615

Trade allowance on 2010 150 2WD Longbed pickup \$ 500

Municipal Discounts \$ 8855.70

BID PRICE(with trade) \$ 24259.30

BID PRICE(no trade) \$ 24759.30

OPTION: Extended Warranty 60 Months/60,000 miles \$ 3200

Estimated time for delivery 10 weeks

Please print the following information:

Name of Bidder: Cody Chevrolet

Contact Name: Kevin Clark

Address: 364 River street

Montpelier VT 05602

Phone Number: 802 223 6337



CITY COUNCIL Agenda Item #19-305(j)
Date: October 30, 2019
Consent X Discussion

SUBJECT: United State Department of Agriculture-Rural Development Loan Resolution

SUBMITTING DEPARTMENT: Public Works, Finance and Manager's Office.

RECOMMENDED ACTION: Authorize the Loan Resolution for financing of the WRRF infrastructure upgrades through USDA-RD. Voters approved the bond issuance in November of 2018 for an amount not to exceed \$16.75m. USDA-RD is providing financing in an amount of \$11.861m at a not-to-exceed interest rate of 2.75% for 30 years. The balance of funds will be provided by a USDA-RD Grant and State of Vermont, Agency of Natural Resources-Department of Environmental Conservation Pollution Control Grant.

RELATED COUNCIL GOAL/PRIOR ACTION: Sustainable Infrastructure; Responsive & Responsible Government; Community Prosperity

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: City Council is required to approve all borrowing.

BACKGROUND INFORMATION: Staff submitted applications to USDA-RD for funding of the WRRF infrastructure upgrades in early 2019. USDA-RD has obligated grant funding of \$2.589m and loan funding of \$11.861m. The State of Vermont has obligated \$2.3m in funding from the Pollution Control Grant program. This resolution provides council authority to borrow the funds and authorizes the City Manager to execute the documents on behalf of the city.

SUPPORTING DOCUMENTS: Loan Resolution

INTERESTED PARTIES: City Council, City Staff, Residents and Ratepayers

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

LOAN RESOLUTION
(Public Bodies)A RESOLUTION OF THE City CouncilOF THE City of Montpelier

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Upgrade to Wastewater Treatment Facility

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Montpelier

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Eleven Million Eight Hundred Sixty One Thousand and 00/100pursuant to the provisions of Vermont State Statutes; and**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 2,589,000

under the terms offered by the Government; that the City Manager

and _____ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the _____ of the
City of Montpelier

has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____, _____ day of _____

(SEAL)

By William Fraser

Attest:

Title CITY MANAGER

Title _____



CITY COUNCIL Agenda Item #19-305(k)

Date: October 30, 2019

Consent X Discussion

SUBJECT: Resolution to Accept Grant Agreement

SUBMITTING DEPARTMENT: Department of Planning and Community Development

RECOMMENDED ACTION: Review, Approve and Sign

STRATEGIC OUTCOME/INITIATIVE: Inclusive, Equitable and Engaged Community; ADA Compliance

PRIOR ACTION: City Council approved the resolution to Apply

EXPENDITURE REQUIRED: NA

SOURCE OF FUNDS: Vermont Community Development Program Grant #07110-AM-2018 Montpelier C-08

LEGAL REQUIREMENTS:

BACKGROUND INFORMATION: In April 2019, the City of Montpelier received a \$75,000 grant on behalf of the Kellogg Hubbard Library for Accessibility Modification grant from the Vermont Community Development Program. The grant will be used to upgrade the elevator to be in compliance with current ADA regulations.

SUPPORTING DOCUMENTS: Grant Agreement Resolution

INTERESTED PARTIES: Kellogg Hubbard Library, Department of Planning and Community Development, ADA Committee

CITY MANAGER'S APPROVAL: 

GRANT AGREEMENT RESOLUTION - SINGLE GRANTEE

Form PM-1

WHEREAS, the (check one) ☒ City of ☐ ☐ Montpelier
has applied for funding under the Vermont Community Development Program, as provided for in 10
VSA Ch. 29, and has received an award of funds under said provisions; and

WHEREAS, the Agency of Commerce and Community Development has tendered a Grant Agreement
07110AM-MontpCity-08 to this municipality for said funding:

Now, THEREFORE, BE IT RESOLVED as follows:

- Mayor
- 1) that the legislative body of this municipality accepts and agrees to the terms and conditions of said
Grant Agreement; Mayor Anne Watson
- 2) that (Name) Kevin S. Casey Title Community Development Specialist
is hereby designated as the person with overall Administrative responsibility for the VCDP activities
related to this Grant Agreement; and
- 3) that (Name) William J. Fraser Title City Manager
who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town
Manager, the City Manager, or the Town Administrator, hereby designated as the Authorizing
Official (AO) to execute the Grant Agreement and other such Documents as may be necessary to
secure these funds.

Passed this 30th day of October, 2019.

LEGISLATIVE BODY

<u>Mayor Anne Watson</u>	_____
<u>CM Glen Coburn Hutcheson</u>	_____
<u>CM Dona Bate</u>	_____
<u>CM Conor Casey</u>	_____
<u>CM Lauren Hierl</u>	_____
<u>CM Ashley Hill</u>	_____
<u>CM Jack McCullough</u>	_____

For Agency Use:

Processed By: _____ Date: _____



CITY COUNCIL Agenda Item #19-305(1)

Date: October 30, 2019

Consent X Discussion _____

SUBJECT: Street Closure Permit Application, Veteran's Day Parade, 11/12/20

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Approve application from the Montpelier Veterans Council for the rolling closure of Main Street from City Hall to the monument at the high school via State Street and Bailey Avenue, November 11th at 9:30 AM.

STRATEGIC OUTCOME/INITIATIVE: Inclusive, Equitable and Welcome Community

PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Requests for street closures requires Council approval.

BACKGROUND INFORMATION: This is an annual event.

SUPPORTING DOCUMENTS: Street Closure Application

INTERESTED PARTIES: Applicant; Residents; Fire; Police and Public Works

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

1. Event Sponsor

Name: [REDACTED]	Email: [REDACTED]
Montpelier Veterans Council	
Address: American Legion 21 Main ST Montpelier VT	
Cell Phone:	Other Phone: [REDACTED]

2. Event Details

Name of Event: Veterans Day Parade	
General description of the event (1 to 3 sentences): Honoring all Veterans	
Date of Event: Monday Nov 11	Start and End Time of Event: 9:45 - 11am
Street(s) to be Closed - Please attach a sketch of the event layout. Main to State ST on to Bailey Ave To High School at Monument also Elm	
Time Street will close (recommend up to an hour before event): 9:30	Time Street will reopen (recommend 30 minutes after the event ends): 11am
Number of Staff/Volunteers on site for Event:	
Number of people expected at event: 200	Number of vendors and/or entertainers who will participate: 0
Name of General liability insurance carrier - Please attach proof of insurance. (General liability insurance for Special Events in the downtown area must be obtained by the Event Sponsor.) American Legion VFW # 792	

3. Community Support

Is this a reoccurring event in Montpelier? <i>yes</i>	If no, do you have experience elsewhere with such events? Please explain.
How does this event benefit the public (as outlined in the Street Closure Policy)? <i>Montpelier showing Support for Veterans</i>	

4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier. <i>Police & Fire Departments</i>
What arrangements have been made for food, water, and toilet facilities (if applicable)? <i>Ø</i>
What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided? <i>Ø</i>
If additional law enforcement officials will be hired for your event, please list:
Please note any other unique aspects of this event:
Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance? <i>NO</i>

Special Event / Street Closure Permit Application

5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with Disabilities Act accessibility requirements. These requirements are available at the City's website.

Carole Baker

Signature

Carole Baker

Printed Name

10-20-19

Date

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.

Carole Baker

Signature

Carole Baker

Printed Name

10-20-19

Date

Notice Documentation

Name of Event: <u>Veterans Day Parade</u>	
Date of Event: <u>Monday Nov 11</u>	Start and End Time of Event: <u>9:45 - 11am</u>
Street(s) to be Closed: <u>Main St to Monument at HS Part of Elm</u> ^{Also}	
Time Street will close (recommend up to an hour before event): <u>9:30am</u>	Time Street will reopen (recommend 30 minutes after the event ends): <u>11am</u>
Date of City Council Meeting to consider permit request:	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered.	

Special Event / Street Closure Permit Application

FOR OFFICIAL USE ONLY

The following parties have reviewed and approved:

POLICE Reviewed by: <u>NEIL MARTEL</u> Print Name <u>[Signature]</u> Signature <u>10/25/19</u> Date	☒ Reviewed – recommend approval with no conditions ☐ Reviewed – recommend approval with conditions: <i>Police will assist w/ Traffic Control @ Major intersections -</i> ☐ Reviewed – do not recommend approval
PUBLIC WORKS Reviewed by: <u>Donna Barlow Casey</u> Print Name <u>[Signature]</u> Signature <u>10/28/19</u> Date	☒ Reviewed – recommend approval with no conditions ☐ Reviewed – recommend approval with conditions: ☐ Reviewed – do not recommend approval
FIRE DEPARTMENT Reviewed by: <u>Robert Gowen</u> Print Name <u>[Signature]</u> Signature <u>10-29-19</u> Date	☒ Reviewed – recommend approval with no conditions ☐ Reviewed – recommend approval with conditions: ☐ Reviewed – do not recommend approval

Special Event / Street Closure Permit Application

MONTPELIER ALIVE	
Reviewed by: <u>Dan Groberg</u> Print Name <u>AS</u> Signature <u>10/28/19</u> Date	☒ Reviewed – recommend approval with no conditions ☐ Reviewed – recommend approval with conditions: ☐ Reviewed – do not recommend approval
OTHER	
Reviewed by: _____ Print Name _____ Signature _____ Date	☐ Reviewed – recommend approval with no conditions ☐ Reviewed – recommend approval with conditions: ☐ Reviewed – do not recommend approval

This permit request was reviewed at the _____ City Council meeting.
(MONTH/DAY/YEAR)

This permit request was: APPROVED _____ DENIED _____

THE CINCINNATI INSURANCE COMPANY

CINCINNATI, OHIO

BUSINESS AUTO COVERAGE PART DECLARATIONS

ITEM ONE

Attached to and forming part of POLICY NUMBER: **EBA 036 21 17**

Named Insured is the same as it appears in the Common Policy Declarations.

ITEM TWO

SCHEDULE OF COVERAGES AND COVERED AUTOS

This coverage part provides only those coverages where a premium or "incl" is shown in the premium column below. The limit of insurance for each coverage listed is subject to all applicable policy provisions. Each of these coverages will apply only to those "autos" shown as covered "autos". "Autos" are shown as covered "autos" for a particular coverage by the entry of one or more of the symbols from the COVERED AUTO Section of the Business Auto Coverage Form next to the name of the coverage.

COVERAGES	COVERED AUTOS (Entry of one or more of the symbols from the COVERED AUTOS Section of the Business Auto Coverage Form shows which autos are covered autos)	LIMIT THE MOST WE WILL PAY FOR ANY ONE ACCIDENT OR LOSS	PREMIUM
LIABILITY	8, 9	\$ 1,000,000	INCL
PERSONAL INJURY PROTECTION (or equivalent No-fault coverage)		Separately stated in each P.I.P. endorsement minus \$	Ded.
ADDED PERSONAL INJURY PROTECTION (or equivalent added No-fault coverage)		Separately stated in each added P.I.P. endorsement	
PROPERTY PROTECTION INSURANCE (Michigan only)		Separately stated in each P. P.I. endorsement minus \$ for each accident	Ded
AUTO. MEDICAL PAYMENTS		\$	
UNINSURED MOTORISTS	8, 9	\$ 1,000,000	INCL
UNDERINSURED MOTORISTS (When not included in Uninsured Motorists Coverage)		\$	
PHYSICAL DAMAGE COMPREHENSIVE COVERAGE		Actual cash value or cost of repair, Whichever is less minus \$ Ded. For each covered auto. But no Deductible applies to loss caused by Fire or lightning. See Item Three for hired or borrowed "autos"	
PHYSICAL DAMAGE SPECIFIED CAUSES OF LOSS COVERAGE		Actual cash value or cost of repair, Whichever is less minus \$ Ded. For Each covered auto. For loss caused by mischief or vandalism. See Item Three for hired or borrowed "autos"	
PHYSICAL DAMAGE COLLISION COVERAGE		Actual cash value or cost of repair, Whichever is less minus \$ Ded for each covered auto. See Item Three for hired or borrowed "autos".	
PHYSICAL DAMAGE INSURANCE TOWING AND LABOR		\$ for each disablement of a private passenger auto	
PREMIUM FOR ENDORSEMENTS			INCL
		*ESTIMATED TOTAL PREMIUM	

FORMS AND ENDORSEMENTS CONTAINED IN THIS COVERAGE PART AT ITS INCEPTION:

AA4183 02/06 AUTOMOBILE SCHEDULE
AA101 03/06 BUSINESS AUTO COVERAGE FORM
AA2009 01/17 CHANGES - TOWING AND LABOR
AA296 07/12 CHANGES - AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT COVERAGE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/21/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Noyle W Johnson Insurance 119 River Street P.O. Box 279 Montpelier VT 05601-0279	CONTACT NAME: Carole Noury CIC, AAI, CPIW PHONE (A/C, No, Ext): (802) 223-7735 E-MAIL ADDRESS: cnoury@nwjinsurance.com FAX (A/C, No): (802) 223-9651																					
INSURED Brown Johnson Post 792 Vets of Foreign Wars of the US Inc. 1 Pioneer Street Montpelier VT 05602	<table border="1"><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A :</td><td>Cincinnati</td><td>10677</td></tr><tr><td>INSURER B :</td><td></td><td></td></tr><tr><td>INSURER C :</td><td></td><td></td></tr><tr><td>INSURER D :</td><td></td><td></td></tr><tr><td>INSURER E :</td><td></td><td></td></tr><tr><td>INSURER F :</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	Cincinnati	10677	INSURER B :			INSURER C :			INSURER D :			INSURER E :			INSURER F :		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
INSURER A :	Cincinnati	10677																				
INSURER B :																						
INSURER C :																						
INSURER D :																						
INSURER E :																						
INSURER F :																						

COVERAGES **CERTIFICATE NUMBER:** CL19102138655 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:	Y		EPP0115351	11/26/2018	11/26/2021	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			EBA0115351	11/26/2018	11/26/2019	COMBINED SINGLE LIMIT (Ea accident) \$
	BODILY INJURY (Per person) \$						
	BODILY INJURY (Per accident) \$						
	PROPERTY DAMAGE (Per accident) \$						
	☐ UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$						NON OWNED \$ 1,000,000
	AGGREGATE \$						
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	EWC036105302	11/26/2018	11/26/2019	PER STATUTE ☐ OTH-ER ☐
	E.L. EACH ACCIDENT \$ 100,000						
	E.L. DISEASE - EA EMPLOYEE \$ 100,000						
	E.L. DISEASE - POLICY LIMIT \$ 500,000						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Policy includes an automatic additional insured form. Certificate holder is an additional insured for their interest in activities performed.

CERTIFICATE HOLDER

City of Montpelier
City Hall

Montpelier

VT 05601

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Carole Noury

SUBJECT: Appointments to the Montpelier Transportation Infrastructure Committee (MTIC)

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Make appointments to MTIC.

STRATEGIC OUTCOME/INITIATIVE: Sustainable Infrastructure; Thoughtfully Planned Built Environment; Responsive and Responsible Government

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: The Montpelier Transportation Infrastructure Committee (MTIC) is tasked with advising City Council on policy and infrastructure improvements related to transportation, as per City Council's direction.

There are two expiring seats and two vacant seats on the Committee. We received applications from Celia Riechel and Ian Anderson, who are seeking reappointment.

SUPPORTING DOCUMENTS: Applications

INTERESTED PARTIES: City Council; Applicants; MTIC

CITY MANAGER'S APPROVAL:



From: noreply@civicplus.com
Sent: Friday, October 18, 2019 8:30 AM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

Please use this form to express your interest in serving on a particular board/committee or commission. For information on our boards and committees, please visit <https://www.montpelier-vt.org/committeevacancies>. The Montpelier City Council makes appointments to board/committees at their regular meetings as vacancies occur. Completed applications are public documents and are subject to the Vermont Public Records Act.

The Montpelier City Council is committed to seeking diversity on all boards, committees and commissions, including but not limited to geographic, racial, gender, cultural, age, socio economic diversity. Montpelier residency for applicants is preferred but not required.

Name	Ian Anderson
Email Address	[REDACTED]
Address	[REDACTED]
City	Montpelier
State	VT
Zip Code	05602
Phone Number	[REDACTED]
Occupation	Field not completed.
Are you 18 years of age or older?	Yes
Are you a registered voter in the City of Montpelier?	Yes
Are you a resident of the City of Montpelier?	Yes
How long have you been a resident of the City of Montpelier?	1.5 years

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Montpelier Transportation Infrastructure Committee
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	Montpelier Transportation Infrastructure Committee, April 2018

Please answer each question in as much detail as possible.

Education/Credentials:	PhD in Civil Engineering from UVM.
Professional activities that relate to this board/committee:	Civil Engineer for the Vermont Agency of Transportation.
Community activities that relate to this board/committee:	<i>Field not completed.</i>
Why are you interested in serving on this board/committee?	Interested in helping the city of Montpelier get the most from its infrastructure investments, provide a safe and accessible transportation system that is suitable for all users. Promote bike and pedestrian use and safety.
What talents or experience would you bring to the board/committee?	Experience serving in numerous committees, working in teams, and giving presentation.
Any other comments or information you wish to provide to the Mayor and City Councilors?	I have enjoyed the rewarding work of the committee and would be happy to be reappointed.
Are you involved in any personal, professional or business pursuit that would affect your ability	No

to make fair and impartial
recommendations as a
member of a City
advisory board or
committee?

ACKNOWLEDGMENT

I have read and accept the terms of board/committee
appointment.

By e-signing this
application, I certify that
there are no
misrepresentations,
omissions or falsifications
on this application.

Ian Anderson

10/18/2019

Submitted on:

***Thank you for your interest in serving the City of Montpelier as a volunteer
board or committee member. Your willingness to serve is greatly appreciated.***

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Saturday, October 12, 2019 8:20 PM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

Please use this form to express your interest in serving on a particular board/committee or commission. For information on our boards and committees, please visit <https://www.montpelier-vt.org/committeevacancies>. The Montpelier City Council makes appointments to board/committees at their regular meetings as vacancies occur. Completed applications are public documents and are subject to the Vermont Public Records Act.

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Name	Celia Riechel
Email Address	[REDACTED]
Address	[REDACTED]
City	Montpelier
State	VT
Zip Code	05602
Phone Number	[REDACTED]
Occupation	state government
Are you 18 years of age or older?	Yes
Are you a registered voter in the City of Montpelier?	Yes
Are you a resident of the City of Montpelier?	Yes
How long have you been a resident of the City of Montpelier?	4 years

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Transportation Infrastructure Committee
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	Yes. Joined fall of 2017.
<i>Please answer each question in as much detail as possible.</i>	
Education/Credentials:	BA Anthropology MA Environmental Studies State of Vermont Continuous Improvement Green Belt (similar to LEAN/Six Sigma)
Professional activities that relate to this board/committee:	Current work at VT Department of Environmental Conservation, focusing on issues of environmental sustainability and regulatory compliance. Previous work at Massachusetts Energy and Environmental Affairs working on land use, conservation, climate change policy Trained facilitator
Community activities that relate to this board/committee:	<i>Field not completed.</i>
Why are you interested in serving on this board/committee?	I am passionate about helping to create a built environment that is safe and practical for multiple modes of travel. I want to help Montpelier become a more bikeable, walkable, and transit-friendly place, where people of all skill levels and abilities can safely get where they want to go on foot, by bike, transit, or other mode. I am also eager to help Montpelier make changes that will support a reduction in CO2 emissions associated with transportation.
What talents or experience would you bring to the board/committee?	In addition to my experience on this Committee, I have been a user of transportation infrastructure in many different cities, giving me a sense of what is possible, what works, and what

doesn't. I also have experience working with municipalities to develop and fund conservation projects and on land use planning.

Any other comments or information you wish to provide to the Mayor and City Councilors?

I'm eager to continue my involvement!

Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial recommendations as a member of a City advisory board or committee?

No

ACKNOWLEDGMENT

I have read and accept the terms of board/committee appointment.

By e-signing this application, I certify that there are no misrepresentations, omissions or falsifications on this application.

Celia Riechel

10/12/2019

Submitted on:

Thank you for your interest in serving the City of Montpelier as a volunteer board or committee member. Your willingness to serve is greatly appreciated.

Email not displaying correctly? [View it in your browser.](#)



SUBJECT: Appointment to the Homelessness Task Force

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Make appointments to the Homelessness Task Force

RELATED STRATEGIC OUTCOME/PRIOR ACTION: Responsive and Responsible Government; Inclusive, Equitable and Engaged Community; Public Health & Safety; Community Prosperity

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: Stephen Whitaker resigned from the Homelessness Task Force. Staff advertised and received applications from Morgan Brown and Rick DeAngelis.

SUPPORTING DOCUMENTS: Applications

INTERESTED PARTIES: Council, Homelessness Task Force, Applicants

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

From: noreply@civicplus.com
Sent: Tuesday, October 15, 2019 11:16 AM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

Please use this form to express your interest in serving on a particular board/committee or commission. For information on our boards and committees, please visit <https://www.montpelier-vt.org/committeevacancies>. The Montpelier City Council makes appointments to board/committees at their regular meetings as vacancies occur. Completed applications are public documents and are subject to the Vermont Public Records Act.

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Name	Morgan W. Brown
------	-----------------

Email Address	[REDACTED]
---------------	------------

Address	[REDACTED]
---------	------------

City	Montpelier
------	------------

State	VT
-------	----

Zip Code	05601-0411
----------	------------

Phone Number	[REDACTED]
--------------	------------

Occupation	N/A
------------	-----

Are you 18 years of age or older?	Yes
-----------------------------------	-----

Are you a registered voter in the City of Montpelier?	Yes
---	-----

Are you a resident of the City of Montpelier?	Yes
---	-----

How long have you been a resident of the City of Montpelier?	27 Years
--	----------

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Homelessness Task Force
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	Not currently.
Please answer each question in as much detail as possible.	
Education/Credentials:	Previously lived without permanent housing (i.e., homeless) over the course of several years in many of its various forms.
Professional activities that relate to this board/committee:	N/A
Community activities that relate to this board/committee:	N/A
Why are you interested in serving on this board/committee?	Have strong desire to contribute to community efforts to meaningfully help address the needs of those living homeless within our area.
What talents or experience would you bring to the board/committee?	Have lived experience of homelessness as well as what it can take to both survive and also to become housed again.
Any other comments or information you wish to provide to the Mayor and City Councilors?	<i>Field not completed.</i>
Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial	No

recommendations as a
member of a City
advisory board or
committee?

ACKNOWLEDGMENT

I have read and accept the terms of board/committee
appointment.

By e-signing this
application, I certify that
there are no
misrepresentations,
omissions or falsifications
on this application.

Morgan W. Brown

10/15/2019

Submitted on:

***Thank you for your interest in serving the City of Montpelier as a volunteer
board or committee member. Your willingness to serve is greatly appreciated.***

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Monday, October 21, 2019 4:24 PM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

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Name	Rick DeAngelis
Email Address	[REDACTED]
Address	[REDACTED]
City	Montpelier
State	VT
Zip Code	05602
Phone Number	[REDACTED]
Occupation	Housing Professional
Are you 18 years of age or older?	Yes
Are you a registered voter in the City of Montpelier?	Yes
Are you a resident of the City of Montpelier?	Yes
How long have you been a resident of the City of Montpelier?	25 years

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Homelessness Task Force
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	Served on the Housing Task Force approximately 2005-2013.

Please answer each question in as much detail as possible.

Education/Credentials:	Masters in City Planning , BA in Economics Much specific training in various affordable housing topics 90% completion of Masters in Mental Health Counselling
Professional activities that relate to this board/committee:	I am an affordable housing professional working in this field for almost 40 years with: Vermont Housing and Conservation Board Downstreet Housing and Community Development Pine Street Inn (shelter and related programming in Boston)
Community activities that relate to this board/committee:	I am the Board Chair of Good Samaritan Haven and Another Way. These organizations play an important role in our safety net for the homeless and other traumatized persons. I was the Montpelier Town Service Office for a number of years. In this position I assisted homeless and other persons in need sometimes directly but mostly I used the role to educate and inform. I served as the chair of the County Continuum of Care (the main coordinating body of homelessness service in the area) in that role. I made a presentation to the City Council in 2014 on homelessness in Montpelier. Towns are no longer required by the State to appoint Town Service Officers. I was active with Central Vermont Habitat for Humanity for a number of years.

Why are you interested in serving on this board/committee?	Insuring that all persons have decent and affordable housing is very important to me and I want to contribute to our community's effort. I am heartened by the interest the current City Council has demonstrated about this issue and I want to help. I think it is important for the Task Force to have a representative of Good Sam and Another Way. I am very interested in promoting some long term planning on this issue and regional coordination of towns (Barre, Berlin and Montpelier especially).
--	--

What talents or experience would you bring to the board/committee?	I know a lot about housing especially affordable housing that is targeted to persons with specialized housing needs (the homeless, persons leaving corrections, frail elderly, youth in transition, etc). This has been an area of special focus for me throughout my housing career. My start in housing was as a developer of SRO housing for homeless persons. At Downstreet, I worked closely with WCMH to integrate their clients into all of Downstreet's housing. I have long been VHCB's point person in this area and been the project underwriter for many projects serving the neediest Vermonters. I have served on various statewide bodies and Study Groups related to the subject matter - currently I am VHCB's representative to a the Legislative Study Group on Specialized Housing Vouchers (special rental assistance for the homeless). In addition to my connection with Good Sam and Another Way, I have a strong working relationship with Downstreet and other affordable housing providers. I do my best to be a good listener in group settings. I hope to learn from other Task Force members.
--	--

Any other comments or information you wish to provide to the Mayor and City Councilors?	I appreciate your consideration and concern for this issue. Rick
---	--

Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial recommendations as a member of a City advisory board or committee?	No
---	----

ACKNOWLEDGMENT

I have read and accept the terms of board/committee appointment.

By e-signing this application, I certify that there are no misrepresentations, omissions or falsifications on this application.

Richard J DeAngelis

10/21/2019

Submitted on:

Thank you for your interest in serving the City of Montpelier as a volunteer board or committee member. Your willingness to serve is greatly appreciated.

Email not displaying correctly? [View it in your browser.](#)



SUBJECT: Appointment to the Montpelier Public Art Commission

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Make appointment to the Montpelier Public Art Commission

STRATEGIC OUTCOME/INITIATIVE: Inclusive, Equitable and Welcoming Community; Thoughtfully Planned Built Environment

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: *It is possible that part of this discussion will be conducted in Executive Session in accordance with Title I, VSA §313, Executive Sessions (a)(3) The appointment or employment or evaluation of a public officer or employee.*

BACKGROUND INFORMATION: The Public Art Commission has the following responsibilities:

1. Act principally in an advisory capacity to Montpelier staff and the City Council in any matter pertaining to art.
2. Present an annual report of Public Art Commission Activities.
3. Advise and make recommendations to City Council pertaining to the execution of the public art master plan.
4. Advise and make recommendations to the City Council pertaining to, among other things, policies and procedures as identified in the public art master plan; artist selection juries and process; commission and placement of artworks; and maintenance and removal of artworks.

There are two vacant seats on the Public Art Commission. Staff advertised and received applications an application from **Ward Joyce**.

SUPPORTING DOCUMENTS: Application

INTERESTED PARTIES: City Council; Public Art Commission

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman".

From: noreply@civicplus.com
Sent: Thursday, September 19, 2019 6:56 PM
To: Jamie Carroll
Subject: Online Form Submittal: City of Montpelier Boards & Commissions Application

City of Montpelier Boards & Commissions Application

APPLICATION FORM MONTPELIER CITY BOARDS AND COMMITTEES

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Name	Ward Joyce
------	------------

Email Address	[REDACTED]
---------------	------------

Address	[REDACTED]
---------	------------

City	Montpelier
------	------------

State	Vermont
-------	---------

Zip Code	05602
----------	-------

Phone Number	[REDACTED]
--------------	------------

Occupation	Architect
------------	-----------

Are you 18 years of age or older?	Yes
-----------------------------------	-----

Are you a registered voter in the City of Montpelier?	Yes
---	-----

Are you a resident of the City of Montpelier?	Yes
---	-----

How long have you been a resident of the City of Montpelier?	21 years
--	----------

Are you related to any elected City Councilor (including by marriage)?	No
Do you have any pending litigation against the City?	No
Name of City Board or Committee: (If applying for more than one board/committee, please list order of preference)	Public Arts Commission
Are you currently serving or have you served on any City board or committee? If so, please list and give approximate dates.	No

Please answer each question in as much detail as possible.

Education/Credentials:	I have a master's degree in architecture, am I licensed architect who works in Montpelier, and I very actively worked in creative placemaking in Montpelier from 2014 to 2017. My projects included a parklet, a pocket park, Langdon Street alive, the guertin pocket park, the seating area outside the senior center. I also have done three or four sculptures in Montpelier including the Rock's hanging over the North Branch River buy Onion River outdoors.
Professional activities that relate to this board/committee:	As described above, in addition to working hard to make the belt landscape of Montpelier more beautiful, I spent about half of my time for 4 years working on public space improvements and public art in Montpelier. In that capacity I was the founder of Langdon Street alive, and I was the developer and builder multiple public space projects in Montpelier. I've also lectured at six conferences on public space art and I'm currently working with a planning team for the city of Brattleboro on public space art. I was also the recipient of two public Arts grants awarded by the Vermont Arts council in the last 4 years for my work in Montpelier.
Community activities that relate to this board/committee:	explained in the previous answer.

Why are you interested in serving on this board/committee?	because I continue to care immensely about the quality of public spaces in Montpelier and our growing collection a public art. I have shown a commitment to this in my work and would like to serve on this board because I think I have a valuable point of you to offer.
--	--

What talents or experience would you bring to the board/committee?	my experience in public art has been that of a fundraiser, a designer of public art, and the developer of projects. I have ample experience in permitting of public work, of illustrating and explaining the value of public work to committees and the public. And I have learned a number of hard lessons about the importance of planning for the longevity of work. I have also learned lessons about the challenges of working with a community in which you will never satisfy everyone. I also believe I understand the current appetite for public art and the importance to work hard to make this happen against the backdrop natural constraints and social conservatism.
--	--

Any other comments or information you wish to provide to the Mayor and City Councilors?	I am aware of several places in Montpelier that could benefit immediately from the work of the Arts commission. And I am familiar with most people on the board and look forward to making a positive and humble contribution to it's important organization.
---	---

Are you involved in any personal, professional or business pursuit that would affect your ability to make fair and impartial recommendations as a member of a City advisory board or committee?	No
---	----

ACKNOWLEDGMENT	I have read and accept the terms of board/committee appointment.
----------------	--

By e-signing this application, I certify that there are no misrepresentations, omissions or falsifications on this application.	Ward Joyce
---	------------

9/26/2019

Submitted on:

Thank you for your interest in serving the City of Montpelier as a volunteer board or committee member. Your willingness to serve is greatly appreciated.

Email not displaying correctly? [View it in your browser.](#)



SUBJECT: 5 Home Farm Way / Two Rivers Partnership update

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Receive update from Jamie Duggan of Two Rivers Partnership, allow time for discussion.

RELATED COUNCIL GOAL/PRIOR ACTION: Health and Safety, Responsible Government

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: At the July 10th Council meeting, it was determined that the property at 5 Home Farm Way is a public nuisance. At the same meeting, Two Rivers Partnership expressed interest and provided a proposal to transition the property at Home Farm Way to new ownership, restoring the homestead as a place to meet community needs. As a result, Council moved that the city forbear on any action to demolish or otherwise affect the physical structure temporarily conditioned on the efforts of Two Rivers' partnership as they've outlined in their communications, and under the condition they report back to Council every three months for a period of two years.

SUPPORTING DOCUMENTS: None

INTERESTED PARTIES: Council, Fire, Building Inspector, Two Rivers Partnership

CITY MANAGER'S APPROVAL: 



CITY COUNCIL Agenda Item #19-310

Date: October 30, 2019

Consent__ Discussion X

SUBJECT: Winter operations and parking ban update

SUBMITTING DEPARTMENT: DPW

RECOMMENDED ACTION: Receive presentation from DPW, discuss options, make recommendations to staff.

STRATEGIC OUTCOME/PRIOR ACTION: Sustainable Infrastructure; Health & Safety; Responsive and Responsible Government;

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: In anticipation of the approaching winter season and operational expectations of DPW to storm and snow events, staff has prepared a PowerPoint presentation outlining levels of service, offering historical data, presenting ideas for improvements and offering insights into various potential levels of service and items for consideration in the upcoming months. Details on equipment, salting/sanding, snow removal, overtime and labor costs plus impacts to summer operations resulting from accumulated overtime. It's hoped that discussion with Council Members will help to clarify and inform practices for upcoming winter operations.

SUPPORTING DOCUMENTS: PowerPoint presentation

INTERESTED PARTIES: City Council, Staff, Montpelier residents and visitors

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

LEVEL of SERVICE : *Present & Future Considerations*

- ▶ Equipment/Maintenance
- ▶ Salt Purchase & Use/Operational & Climate Impacts
- ▶ Personnel/Overtime & Labor Costs
- ▶ Expectations/Longer Routes/Overtime Implications
- ▶ Winter Operations - Summertime Impacts
- ▶ Desired Level of Service
- ▶ Improved, Increased Communications
- ▶ Next Steps



WINTER IS COMING!

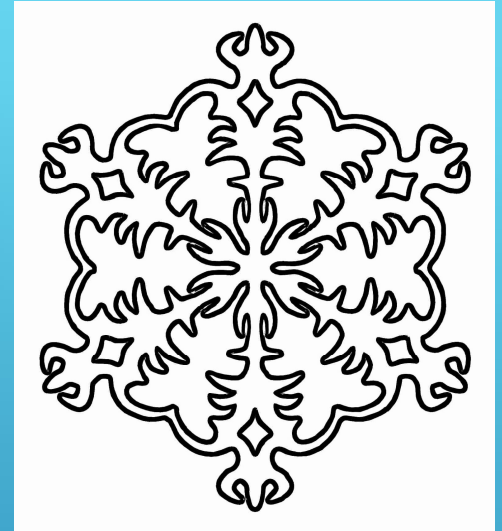
FY2019

EXTREME WINTER WEATHER

Salting/Sanding/Plowing/Snow removal

- Equipment – Fuel and maintenance
- Materials - Salt, sand, ice melters
- Personnel – Time, overtime and morale

BARE ROADS
VS
“SAFE ROADS AT SAFE SPEEDS”



Plowing, salting, sanding Equipment

- (1) Pickup with plow (foreman)
- (5) F550 with plow, spreader
- (2) Large plow truck with plow and sander
- (4) Large plow truck with plow, spreader and wing
- (3) Trackless sidewalk tractor with plow, snow blower, plow and spreader
- (1) Mini loader with plow, snow blower and spreader

Snow Removal Equipment

- (2) Large loader mounted snow blowers
- (3) Large bucket loaders
- (1) Grader



The Fleet has changed to be more efficient

Asset ID		
15	Sidewalk plow/sander/snowblower	Fy95 Replaced Bombardier w/ plow only with Holder
7	Dump/plow/sander	Fy96 Traded 2wd C30 w/ no plow or sander for 4wd F350 W/plow & sander
21	Dump/plow/sander	FY97 Replaced pickup w/ plow with F350 w/ plow & sander
7	Dump/plow/sander	Fy01 Replaced F350 with F550
13	Sidewalk plow/sander/snowblower	Fy01 Replaced Bombardier w/ plow only with Holder
21	Dump/plow/sander	FY03 Replaced F350 w/ F550
25	Dump/plow/sander	FY03 Replaced F350 w/550
1	Dump/plow/sander	FY04 Replaced Intl 4300 with F550
9	Dump/plow/sander/wing	FY06 Added wing to new truck
11	Sidewalk plow/sander	FY06 Purchased used 1986 Trackless
15	Sidewalk plow/sander/snowblower	Fy06 Replaced Holder with Trackless
13	Sidewalk plow/sander/snowblower	Fy09 Replaced Holder with Trackless
3	Dump/plow/sander	FY11 Replaced Intl 4300 with F550
12	Sidewalk plow/sander/snowblower	Fy14 Added New Trackless
16	Dump/plow/sander/wing	FY14 Replaced with Side Dump
17	Dump/plow/sander/wing	Fy16 Replaced with Side Dump
13	Sidewalk plow/sander/snowblower	Fy19 Eliminate #14 & Replaced #13 with Mini Loader



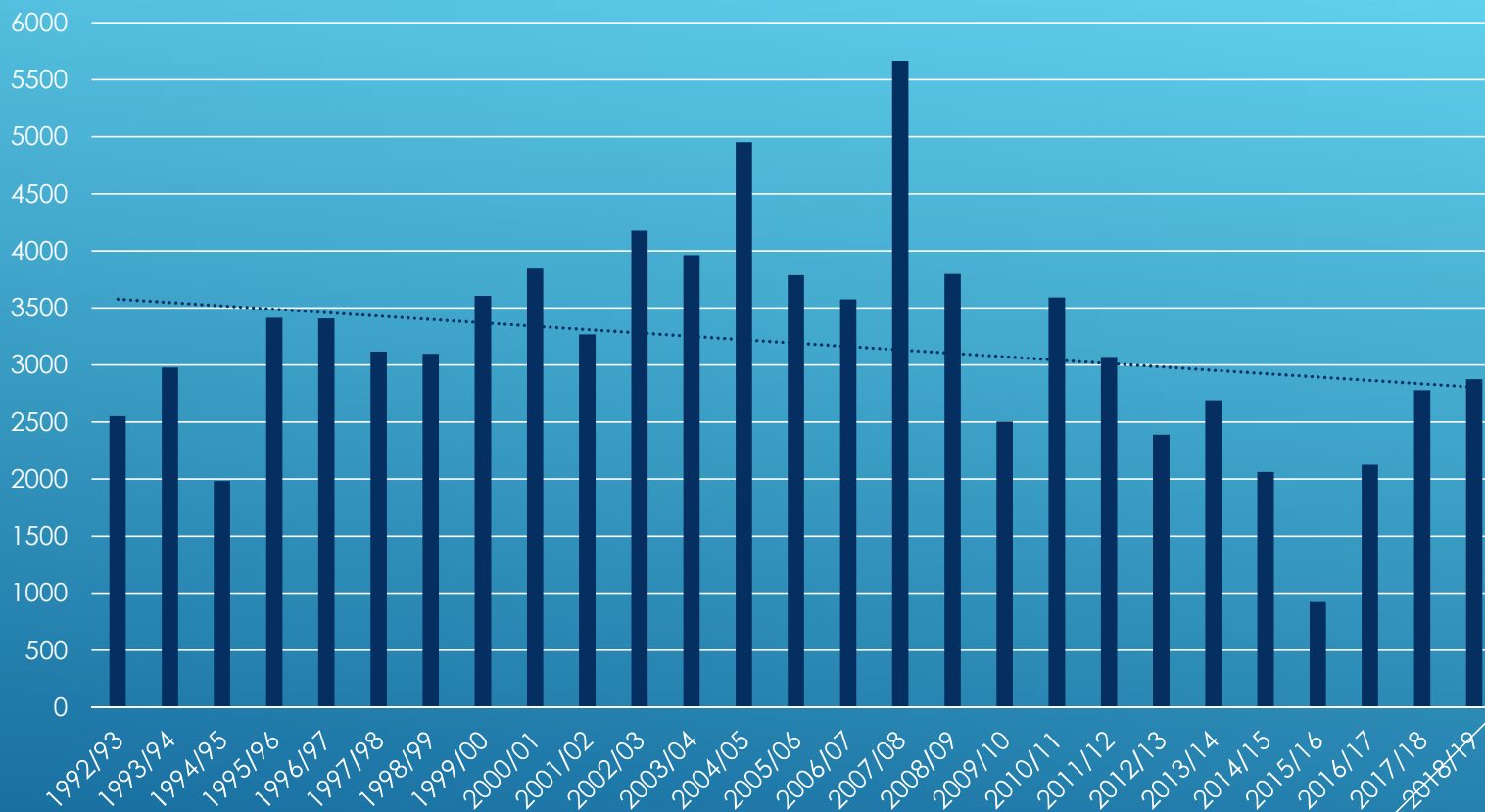
Every mile of road added equates to two lane miles of maintenance

		Distance in Feet	Year
Sidewalks added			
Towne hill from Main St. to Grandview		1500	1998
Towne hill from Grandview to Greenock		850	2017
Terrace St. from Jordan to Dairy Ln.		1350	2002
River St. from Pioneer to Roundabout		3500	2006
Hebert Rd. from Berlin St. to Jordan		400	2012
Northfield St. from Freedom to Independence		600	2018
Woodrow between Heaton and Emmons (gap)		100	2016
Bike Path from Liquor Warehouse to Taylor St.		4500	1997
Bike Path from Main St. to Granite		2700	1997
National life Dr.		350	2015
Miles Added	3.00	15850	
Future Sidewalk			
Elm St. from Pool to Ballfield		1350	
College St. from Arsenal to Hinckley		650	
Berlin St. from Hebert Rd. to Sherwood Dr.		1000	
Sherwood Dr.		2700	
Bike Path From Taylor to Main St.		950	
Bike Path from Granite St. to Pioneer		2900	
Bike Path from Old Country Club Rd. to Gallison Hill.		5700	
Miles Added	2.89	15250	
Roads Added			
Isabelle Circle		1370	1987
Forest Dr.		1000	1988
North Park Dr.		1425	1992
Stone Cutters Way		2700	1997
Easy St.		500	1997
Gin Ln.		300	2019
Miles Added	1.38	7295	

First sidewalk tractor with
spreader purchased 1995
Expectations are higher
Routes are getting longer

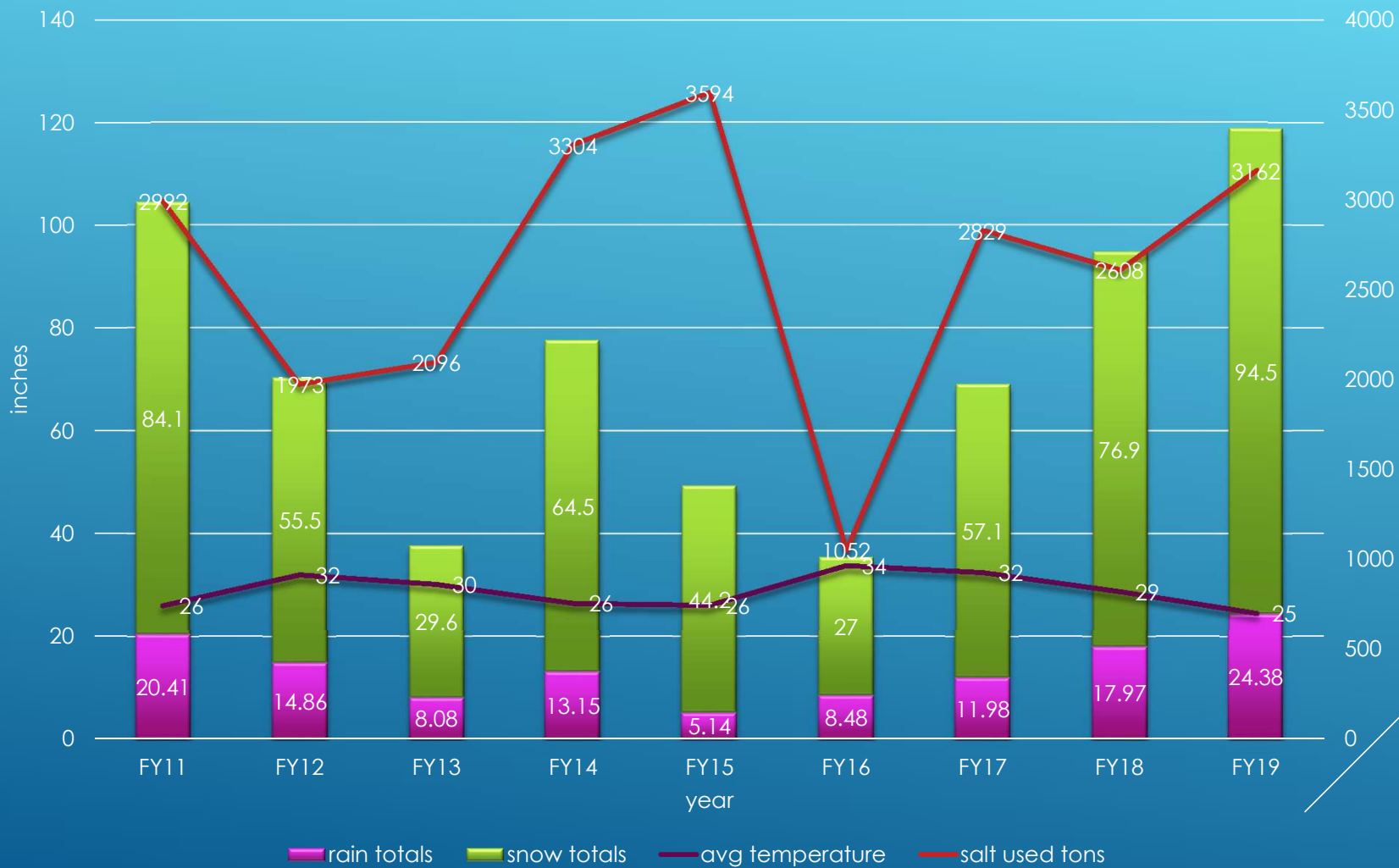


TONS PURCHASED



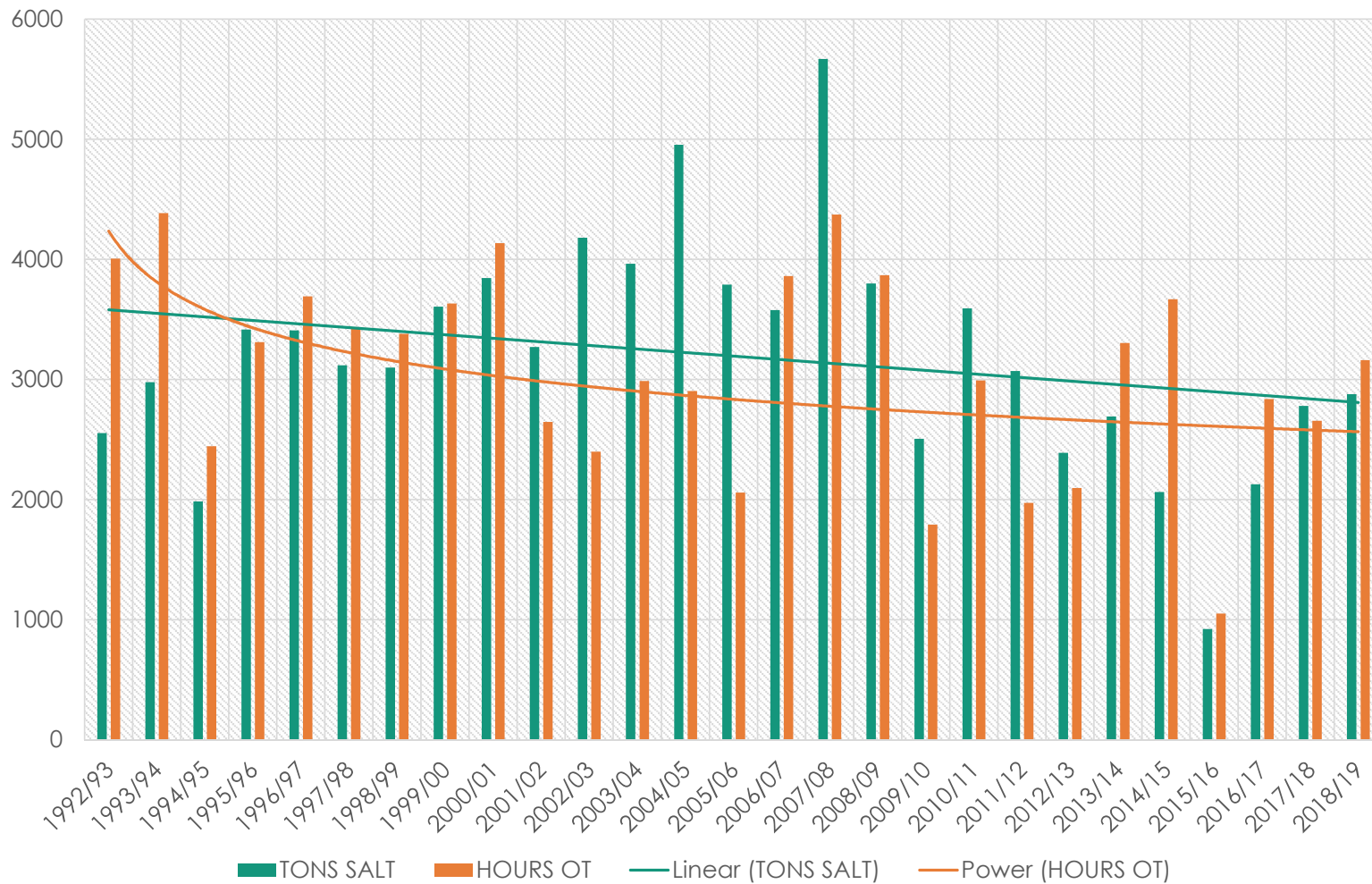
BLUE = SALT

Precipitation



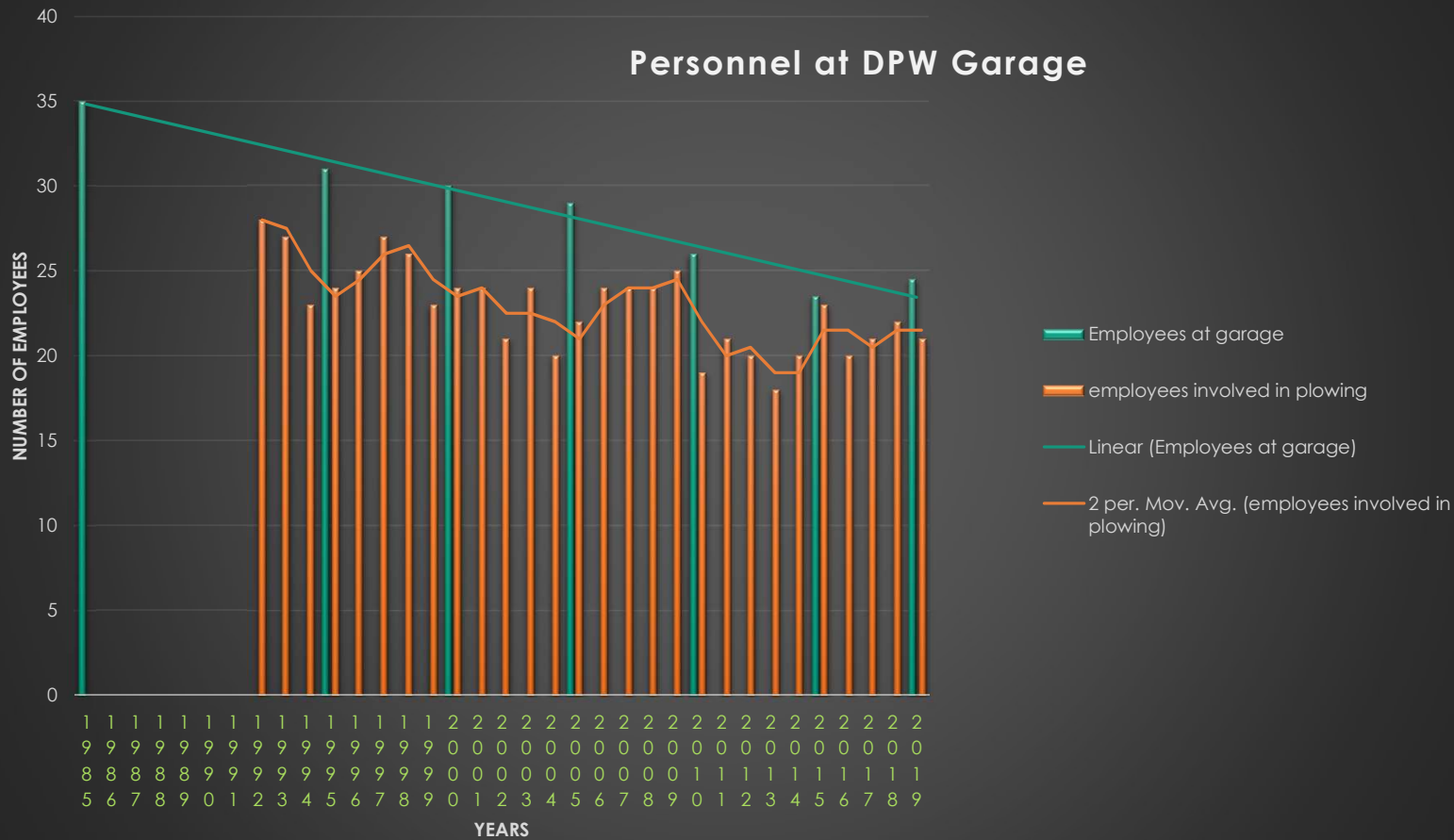
Worst winter in 9 years as recorded at Montpelier Water Resource Recovery Facility

SALT VS OT



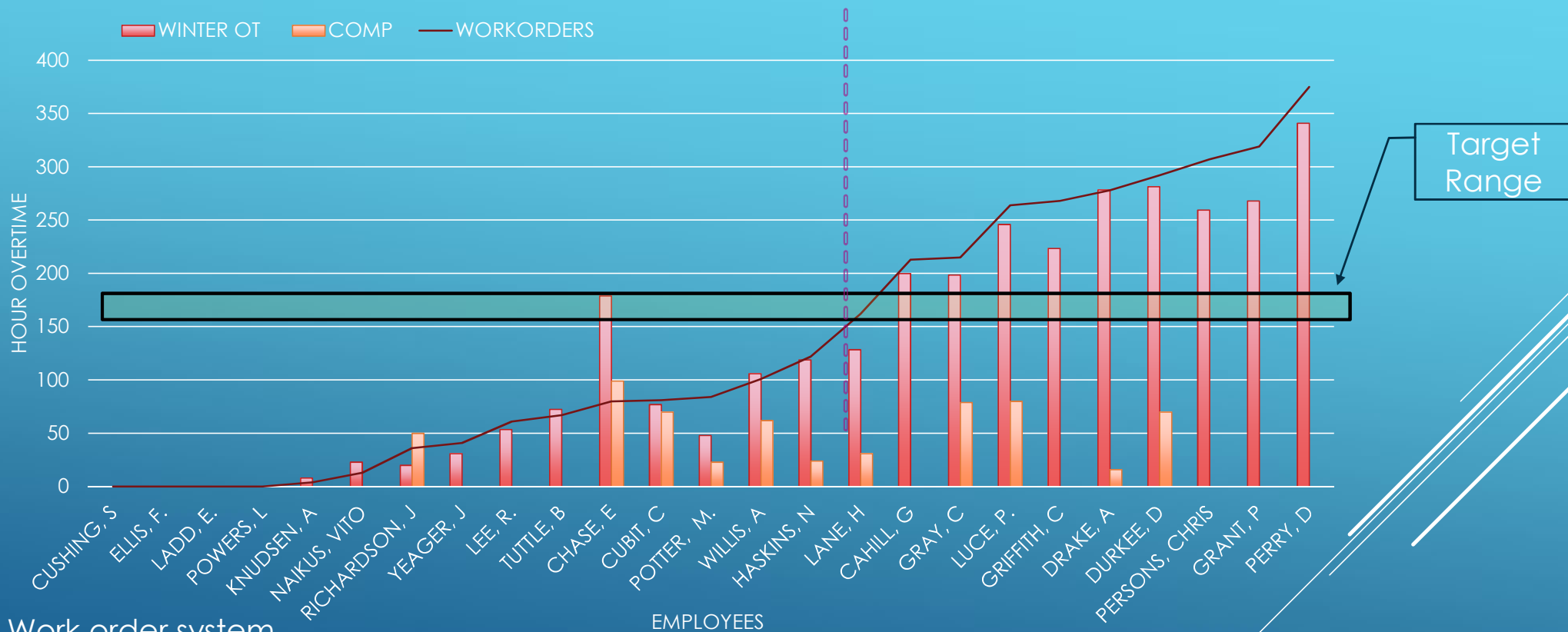
As salt use is trending downward, the number of OT hours required to maintain safe streets is fairly constant

Personnel at DPW Garage



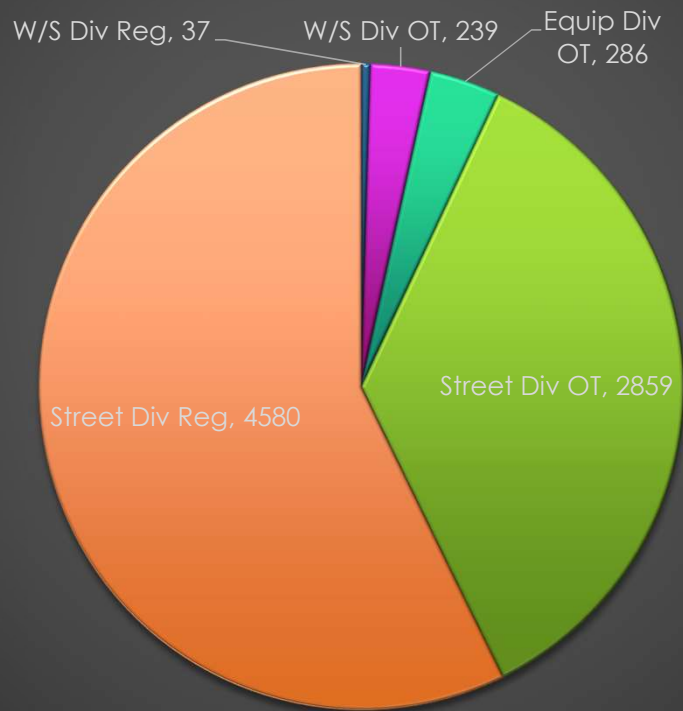
Almost every employee at the garage is now needed to maintain streets

WINTER OT hours by employee Fy2019



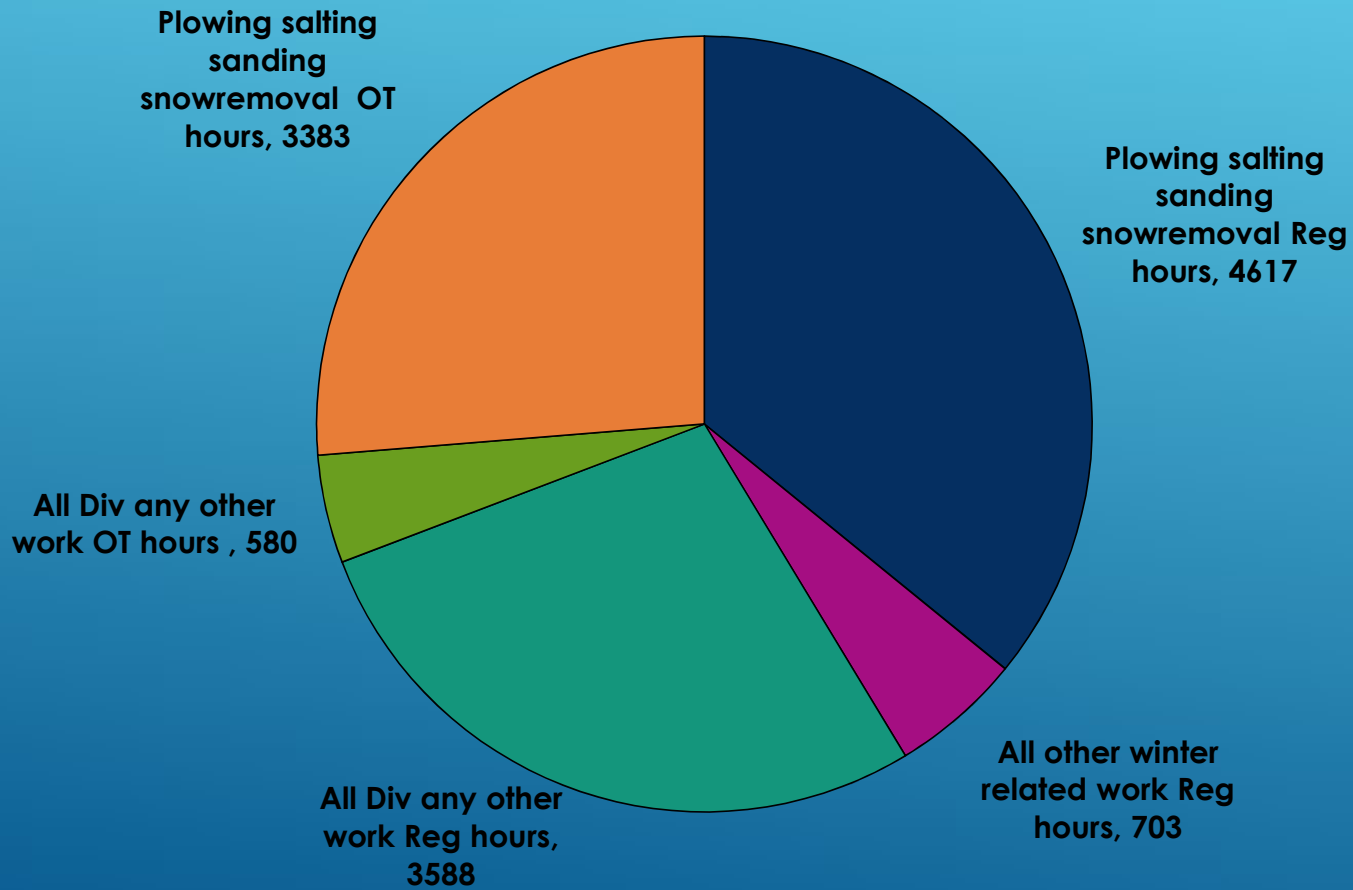
Work order system
tracks costs more
accurately

**FY19 Labor Cost for
Salting/Sanding/Plowing/Snow removal
8000 Hours or \$197,027.00
\$103,923.53 in Overtime**

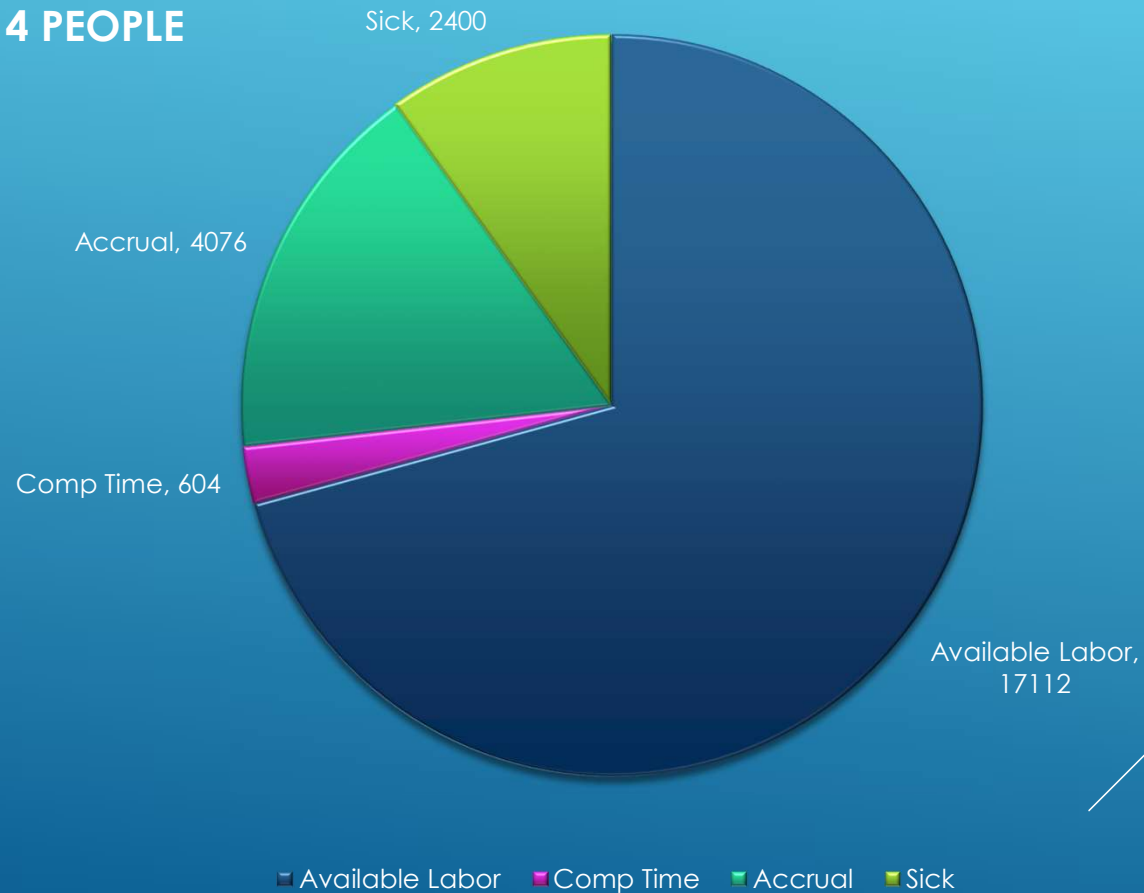


■ W/S Div Reg ■ W/S Div OT ■ Equip Div OT ■ Street Div OT ■ Street Div Reg

Total labor cost charged to work orders From November 2018 - April 2019
12,871 hours \$299,455.00



ACCUMULATED LEAVE COMPLICATES SUMMER PROJECTS
24,192 POSSIBLE LABOR HOURS (6 MONTHS 24 EMPLOYEES)
MEANING IF MOST LEAVE IS USED IN THE SUMMER MONTHS, 19% OF THE
EMPLOYEES COULD BE GONE EVERYDAY OF THE SUMMER WITHOUT
USING ANY SICK LEAVE
THE EQUIVALENT OF 4 PEOPLE



NEXT STEPS:

- RESOLVE: Are we at Peak Effectiveness?
- DEFINE: Desirable Level of Service +/- Adjust Expectations
- ESTABLISH: Target Range of Acceptable Overtime
- CONSIDER: Impacts of Increased Maintenance Miles: New streets & Extensions, Additional Miles of Paths, Transit Center Needs
- ADJUST TOWING: Storage area for Autos, Fees
- MODIFY: Implement/Adjust Parking Bans, Night Parking Practices



CITY COUNCIL Agenda Item #19-311

Date: October 30, 2019

Consent ___ Discussion X

SUBJECT: Combined Sewer Overflow plan financials

SUBMITTING DEPARTMENT: Department of Public Works

RECOMMENDED ACTION: Receive presentation from DPW on the funding plan to address Combined Sewer Overflows. Discuss the City's Long Term Control Plan and recently completed roof drain study.

STRATEGIC OUTCOME/PRIOR ACTION: Sustainable Infrastructure, Clean and Healthy Environment

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: Sewer Fund

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: The sewer and stormwater system in Montpelier were originally constructed as one collection system with everything discharging to the Rivers. In 1962, the treatment plant was constructed and all of these flows were diverted to the plant with 23 overflow structures to release water during heavy rains. In the 1990's major separation projects were done to reduce the number of overflows. Today six (6) overflows structures remain and a final plan has been developed to eliminate them.

SUPPORTING DOCUMENTS: Power Point Presentation on Financials.

INTERESTED PARTIES: Department of Public Works, Sewer Rate Payers

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

Montpelier CSO Financials

Combined Sewer Overflows

Location Map

Montpelier Long Term Control Plan



39 Main Street
Montpelier VT 05602

Apendix XXX CSO Location

Drawn By: _____
Created On: _____

Legend

Sewer_Overflow3 Sewer_Manhole0
Sewer_Siphon4 Sewer_Main1
Sewer_ForceMain2

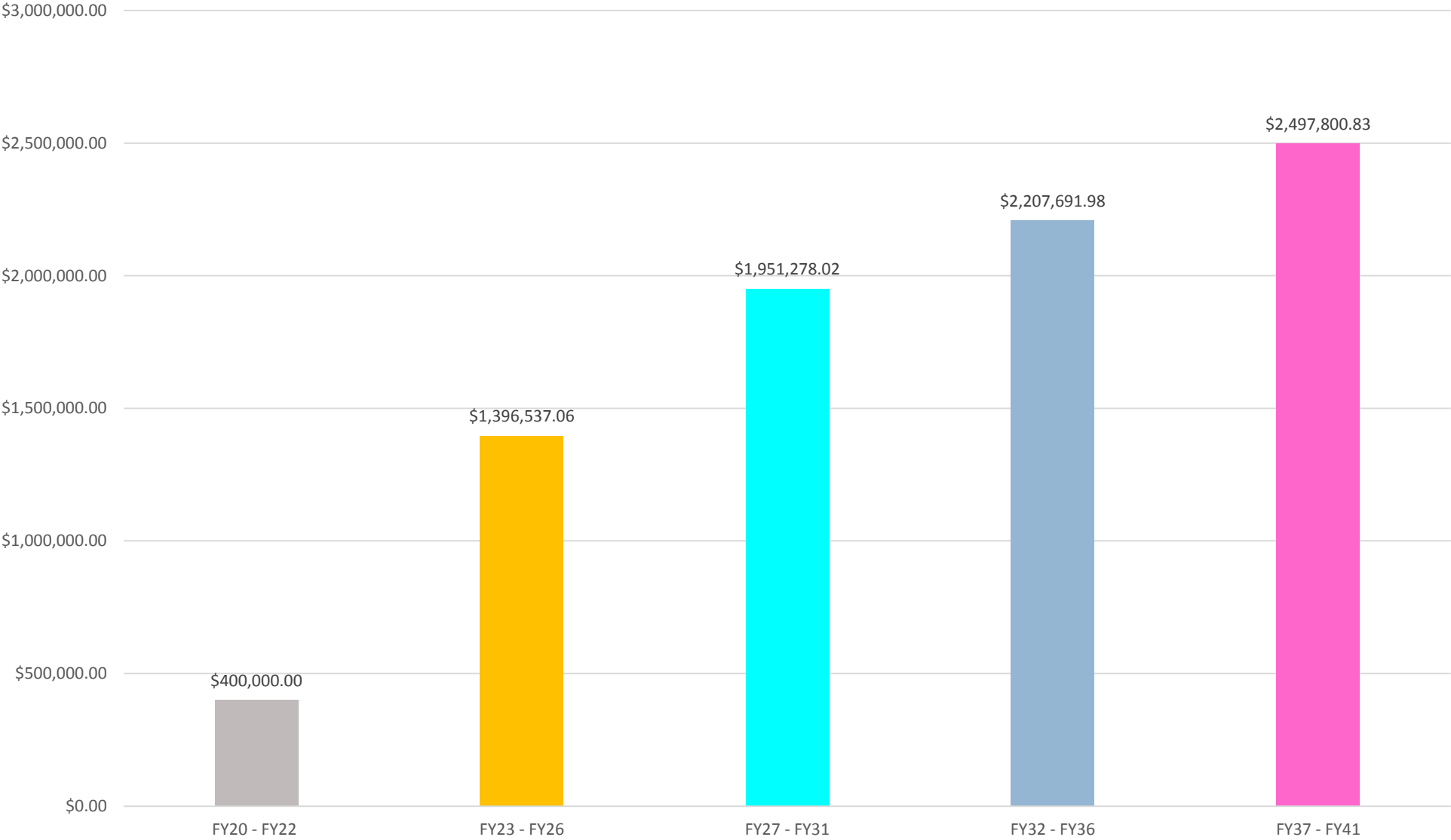
Method of Approach: CSO Elimination

- Adjust CSO weirs and Siphon weirs as applicable
- Install flow Monitors and Rain gauges (Preference given to locations with the highest number of overflow events in 2017 and 2018.
- Perform smoke testing to locate direct inflow locations and perform smaller projects
- Preserve pipe assets through lining (Upgrade only when hydraulic capacity is limited)
- Separation of combined systems (highest contributors with lowest cost first)
- Disconnect known high contributing volume roof drains (per roof drain study, modify ordinance)
- Flow reduction and/or treatment if overflows cannot be eliminated.

Sewer Master Plan

APPROVED 7/13/2016				SEWER		SEWER MASTER PLAN							
SEWER CIP Assumptions:						blended increase rate							
Revenue: USAGE: 1% rate increase each plus 2.5% inflation =3.5%. Other revenue is flat.						1.5% FY17							
FY17 Budget	Metered Use/Flat Use			\$1,907,550	50%	1.25% FY18-FY68				BENEFIT CHARGES			
before master plan	Berlin Sewer			\$350,000	9%					Water			
	Penalty/Interest			\$20,000	1%					Current		\$0.01 \$0.01 \$0.07	
	Benefit Charge CSO			\$673,000	18%	Note: In FY19 move 3 cents \$288,000 to Water Benefit Charge				FY19		\$0.04 \$0.04 \$0.02	
	Benefit Charge Sewer			\$96,000	3%	In FY24 move 1 cent back to Sewer Benefit Charge				FY24		\$0.03 \$0.02 \$0.04	
	Connection Fees			\$2,000	0%	In FY35 move 3 cents \$288,000 back to Sewer Benefit Charge				FY35		\$0.00 \$0.05 \$0.04	
	Septage & Leachate			\$750,000	20%								
	Other			\$1,000	0%								
				\$3,799,550						Note: In the last 5 years we spent:			
Expenditures: 2.5% increase each year in operating costs (all costs but debt). Debt includes current debt plus \$180,000 engineering bond in FY17, \$3.75M bond for Plant/CSO Improvements and \$1.5M bond for Nfld St in FY19. \$20,000 is added to Operations for Inhouse pipe improvements										WWTP Improvements		211722	
Operations cost are reduced in FY19 by \$420,000 (saving in water use)										WWTP May 11 Flood Damage		157777	
Stormwater Management costs are moved to new Stormwater Utility Fund in FY18 approx \$214,000										Sewer Lines		812146	
Kurt's Plan for long-term CIP for pipes:										CSO projects		435861	
Phase 1	eliminate combined sewer overflows			\$7.1m over 25 years		\$290,000/yr				5-yr Total		1617506	
Phase 2	replace clay tile lines			\$16m over next 25 years		\$640,000/yr							
Add'l work beginning in FY38 there will be \$500,000 in funding for additional pipe improvements													
We need annual funding of \$750,000 to achieve steady state(assumes HDPE pipes)													
Sandy's Plan for paying for Plant Improvements:										FY17 Budget has :			
Plant's replacement value of \$23,500,000 which is \$590,000 per year (40 year life)										\$110,000		for wwtp improvements	
We would begin reserving funds and/or spending these funds for plant improvements as soon as the 3.5m plant upgrade debt is paid off (in FY39)													
						less the \$110,000 in operations							
	Operations up 2.5%/yr	Debt Service	Add'l work	Kurt's Phases Collection Capital Impr	ww plant depreciation	TOTAL Budget	Revenue up 1%/yr +1.5% inflation	Rev less Exp	Accumulated Fund Bal				
FY17	\$ 3,036,460	\$ 783,090				\$ 3,819,550	\$ 3,856,366	\$ 36,816	\$ 0				
FY18	\$ 2,898,795	\$ 828,795				\$ 3,727,589	\$ 3,760,775	\$ 33,186	\$ 33,186				
FY19	\$ 2,551,264	\$ 1,076,842				\$ 3,628,106	\$ 3,566,795	\$ (61,312)	\$ (28,126)				
FY20	\$ 2,615,046	\$ 1,050,901				\$ 3,665,947	\$ 3,655,964	\$ (9,982)	\$ (38,108)				
FY21	\$ 2,680,422	\$ 1,016,835				\$ 3,697,257	\$ 3,747,364	\$ 50,106	\$ 11,998				
FY22	\$ 2,747,433	\$ 1,015,997				\$ 3,763,430	\$ 3,841,048	\$ 77,618	\$ 89,616				
FY23	\$ 2,816,118	\$ 990,593				\$ 4,143,022	\$ 3,937,074	\$ (205,949)	\$ (116,332)	Option to Bond \$4.5M			
FY24	\$ 2,886,521	\$ 909,716				\$ 4,140,956	\$ 4,131,501	\$ (9,456)	\$ (125,788)				
FY25	\$ 2,958,684	\$ 844,898				\$ 4,156,920	\$ 4,234,788	\$ 77,869	\$ (47,919)	Berlin contract ends			
FY26	\$ 3,032,652	\$ 547,110				\$ 3,941,932	\$ 4,340,658	\$ 398,726	\$ 350,806				
FY27	\$ 3,108,468	\$ 521,565				\$ 3,712,225	\$ 4,449,174	\$ 447,917	\$ 798,723				
FY28	\$ 3,186,180	\$ 513,757				\$ 3,805,505	\$ 4,560,404	\$ 479,962	\$ 1,278,685				
FY29	\$ 3,265,834	\$ 491,008				\$ 3,901,018	\$ 4,792,406	\$ 4,674,414	\$ (117,993)				
FY30	\$ 3,347,480	\$ 463,495				\$ 3,997,768	\$ 4,872,429	\$ 4,791,274	\$ (81,155)				
FY31	\$ 3,431,167	\$ 455,340				\$ 4,097,762	\$ 4,974,497	\$ 4,911,056	\$ (63,441)				
FY32	\$ 3,516,946	\$ 447,665				\$ 4,200,006	\$ 5,079,801	\$ 5,033,832	\$ 970,128				
FY33	\$ 3,604,870	\$ 405,791				\$ 4,305,507	\$ 712,563	\$ 5,159,678	\$ 5,948				
FY34	\$ 3,694,991	\$ 334,659				\$ 4,412,699	\$ 730,377	\$ 5,201,297	\$ 87,374				
FY35	\$ 3,787,366	\$ 308,980				\$ 4,523,301	\$ 748,636	\$ 5,297,283	\$ 411,604				
FY36	\$ 3,882,050	\$ 283,495				\$ 4,633,609	\$ 767,352	\$ 5,396,506	\$ 455,103				
FY37	\$ 3,979,102	\$ 275,200				\$ 4,751,199	\$ 786,536	\$ 5,516,036	\$ 481,863				
FY38	\$ 4,078,579	\$ 266,758	\$ 500,000			\$ 4,877,079	\$ 806,199	\$ 6,138,615	\$ 9,232				
FY39	\$ 4,180,544	\$ -	\$ 500,000			\$ 4,992,256	\$ 826,354	\$ 6,301,543	\$ 295,389				
FY40	\$ 4,285,057	\$ -	\$ 500,000			\$ 5,117,737	\$ 847,013	\$ 6,143,808	\$ 315,274	debt free			
FY41	\$ 4,392,184	\$ -	\$ 500,000			\$ 5,245,531	\$ 868,188	\$ 6,284,903	\$ 335,656				
FY42	\$ 4,501,988	\$ -	\$ 500,000			\$ 5,377,644	\$ 889,893	\$ 6,429,525	\$ 356,547				
FY43	\$ 4,614,538	\$ -	\$ 500,000			\$ 5,510,085	\$ 912,140	\$ 6,577,763	\$ 377,961				
FY44	\$ 4,729,902	\$ -	\$ 500,000			\$ 5,648,862	\$ 934,944	\$ 6,729,708	\$ 399,810				
FY45	\$ 4,848,149	\$ -	\$ 500,000			\$ 5,788,984	\$ 958,318	\$ 6,885,450	\$ 422,408				
FY46	\$ 4,969,353	\$ -	\$ 500,000			\$ 5,934,458	\$ 982,276	\$ 7,490,554	\$ 445,468				
FY47	\$ 5,093,587	\$ -	\$ 500,000			\$ 6,082,295	\$ 1,006,832	\$ 7,208,714	\$ 469,104				
FY48	\$ 5,220,926	\$ -	\$ 500,000			\$ 6,376,004	\$ 1,032,003	\$ 8,128,934	\$ 7,869,764				
FY49	\$ 5,351,449	\$ -	\$ 500,000			\$ 6,410,404	\$ 1,057,803	\$ 8,319,657	\$ 8,066,508				
FY50	\$ 5,485,236	\$ -	\$ 500,000			\$ 6,445,665	\$ 1,084,248	\$ 8,515,149	\$ 8,268,170				
FY51	\$ 5,622,367	\$ -	\$ 500,000			\$ 6,481,806	\$ 1,111,355	\$ 8,715,527	\$ 8,474,875				
FY52	\$ 5,762,926	\$ -	\$ 500,000			\$ 6,522,937	\$ 1,139,338	\$ 8,920,916	\$ 8,686,746				
FY53	\$ 5,906,999	\$ -	\$ 500,000			\$ 6,566,823	\$ 1,167,617	\$ 9,131,438	\$ 8,903,915				
FY54	\$ 6,054,674	\$ -	\$ 500,000			\$ 6,615,743	\$ 1,196,807	\$ 9,347,224	\$ 9,126,513				
FY55	\$ 6,206,041	\$ -	\$ 500,000			\$ 6,673,637	\$ 1,226,728	\$ 9,568,405	\$ 9,354,676				
FY56	\$ 6,361,192	\$ -	\$ 500,000			\$ 6,736,528	\$ 1,257,396	\$ 9,795,115	\$ 9,588,543				
FY57	\$ 6,520,221	\$ -	\$ 500,000			\$ 6,801,441	\$ 1,288,831	\$ 10,027,493	\$ 9,828,256				
FY58	\$ 6,683,227	\$ -	\$ 500,000			\$ 6,869,402	\$ 1,321,051	\$ 10,265,680	\$ 10,073,963				
FY59	\$ 6,850,308	\$ -	\$ 500,000			\$ 6,940,437	\$ 1,354,078	\$ 10,509,822	\$ 10,325,812				
FY60	\$ 7,021,565	\$ -	\$ 500,000			\$ 7,015,573	\$ 1,387,930	\$ 10,760,068	\$ 10,583,957				
FY61	\$ 7,197,105	\$ -	\$ 500,000			\$ 7,196,837	\$ 1,422,628	\$ 11,016,570	\$ 10,848,556				
FY62	\$ 7,377,032	\$ -	\$ 500,000			\$ 7,384,258	\$ 1,458,194	\$ 11,279,484	\$ 11,119,770				
FY63	\$ 7,561,458	\$ -	\$ 500,000			\$ 7,572,865	\$ 1,494,648	\$ 11,548,971	\$ 11,397,764				
FY64	\$ 7,750,494	\$ -	\$ 500,000			\$ 7,764,686	\$ 1,532,015	\$ 11,825,195	\$ 11,682,708				
FY65	\$ 7,944,257	\$ -	\$ 500,000			\$ 7,963,753	\$ 1,570,315	\$ 12,108,325	\$ 11,974,776				
FY66	\$ 8,142,863	\$ -	\$ 500,000			\$ 8,164,097	\$ 1,608,773	\$ 12,398,533	\$ 12,274,145				
FY67	\$ 8,346,435	\$ -	\$ 500,000			\$ 8,369,750	\$ 1,649,812	\$ 12,695,996	\$ 12,580,999				
FY68	\$ 8,555,096	\$ -	\$ 500,000			\$ 8,579,714	\$ 1,691,057	\$ 12,990,896	\$ 12,769,714				
	\$ 254,643,599		\$ 15,000,000	\$ 48,891,938	\$ 37,085,386	\$ 375,879,518	\$ 378,176,033						

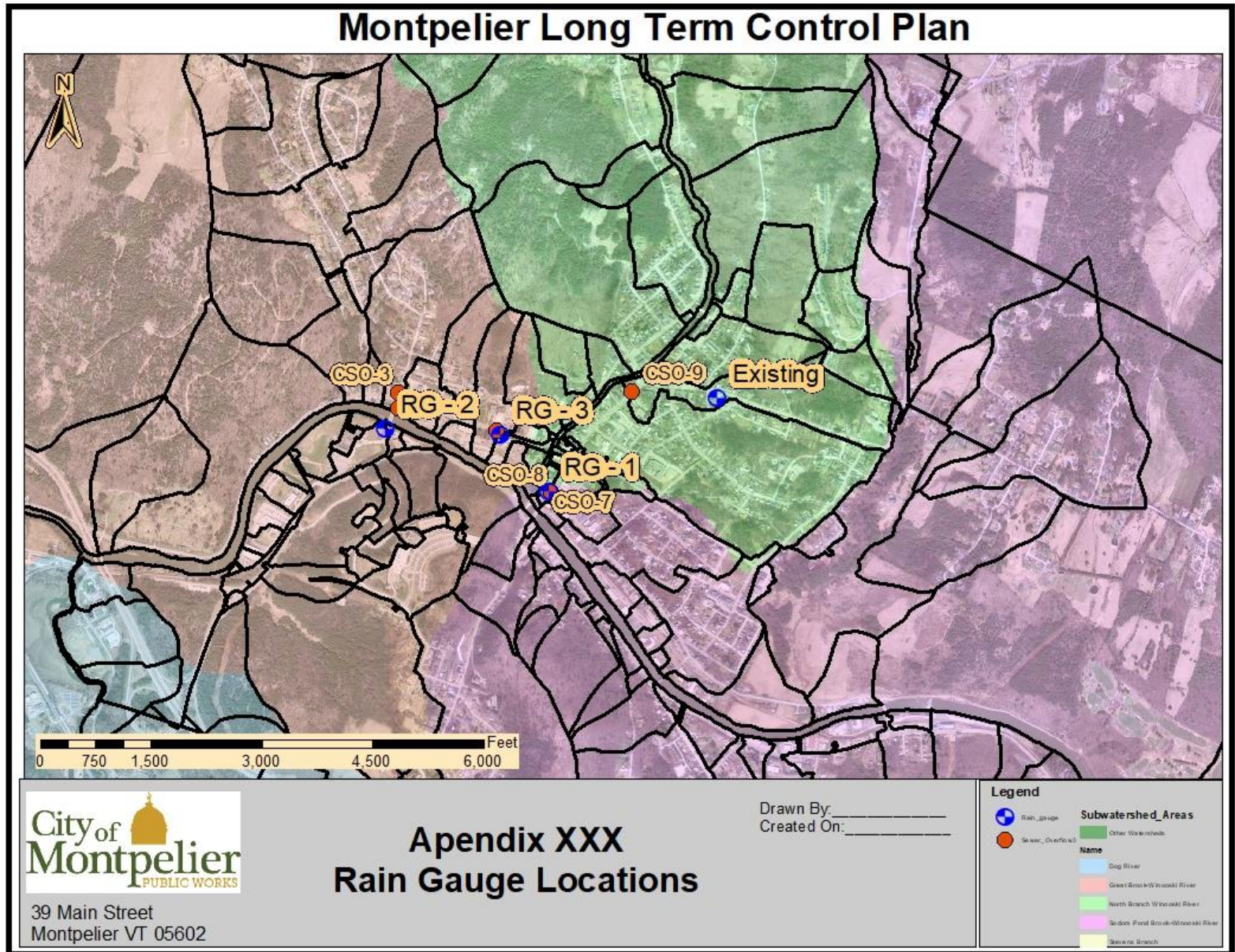
Sewer Master Plan Funding



CITY WIDE	\$173,600.00
Install Flow Monitors	\$11,000.00
Install Rain Gauges for CSO#'s: 1, 3 & 23 , 7 &8	\$3,000.00
Perform Smoke Testing/ Small Separation Projects	\$90,000.00
Purchase Flow Monitors	\$36,000.00
Purchase Rain Gauges for CSO#'s: 1, 3 & 23 , 7 &8	\$3,600.00
Remove Roof Drains	\$30,000.00
CSO#001	\$994,500.00
Clean, slipline, epoxy coat 30" main line SMH135- CSO#01 (1400')	\$420,000.00
Raise weir elevation in structure CSO#01	\$1,500.00
Raise weir elevation in structure CSO#01 Phase 1	\$1,500.00
Raise weir elevation in structure CSO#01 Phase 2	\$1,500.00
Remove sag in State Street sewer main (100')	\$120,000.00
Separate Combine system on Cliff St	\$450,000.00
CSO#003	\$190,500.00
Adjust weir elevations at CSO#3	\$1,500.00
Materials to Remove connected catchbasin (3) CSO#3	\$3,000.00
Remove connected catchbasin (3) CSO#3	\$6,000.00
Separate combined System on Baldwin Street	\$90,000.00
Upgrade Existing Main Size (CSO#3 toSMH-135) (130')	\$90,000.00
CSO#007	\$1,976,400.00
Clean and Slip line existing 27" from CSO#01 to CSO#07	\$480,000.00
Clean and slip line existing siphon at CSO#07	\$108,000.00
East State Street Separation	\$1,088,400.00
Flow reduction and/or treatment	\$300,000.00

CSO#023	\$837,000.00
Adjust weir elevations within CSO#23 Phase 1	\$1,500.00
Adjust weir elevations within CSO#23 Phase 2	\$1,500.00
Sewer Main Lining SMH-392-CSO#09	\$510,000.00
Siphon cleaning & slip line CSO#23	\$324,000.00
CSO#08	\$333,000.00
Flow reduction and/or treatment	\$300,000.00
Raise Weir at CSO#8	\$1,500.00
Raise Weir at CSO#8 Phase 1	\$1,500.00
Upsize mainline from CSO#08 - SMH-392	\$30,000.00
CSO#09	\$15,000.00
Direct Inflow and Infiltration	\$15,000.00
TRUNK LINE	\$1,944,000.00
Clean, Slipline, or Epoxy coat 36" trunk line Phase 1	\$972,000.00
Clean, Slipline, or Epoxy coat 36" trunk line Phase 2	\$972,000.00
Grand Total of Projects	\$6,464,000.00
	FY20 - FY22 \$400,000.00
	FY23 - FY26 \$1,396,537.06
	FY27 - FY31 \$1,951,278.02
	FY32 - FY36 \$2,207,691.98
	FY37 - FY41 \$2,497,800.83
	Total Allocated from Steady State Master Plan \$8,453,307.89
Sewer Fund (Remaining Funds after LTCP Project Allocations)	\$1,989,307.89

Alt. #	COMPONENT	Alternatives/Options Matrix	FY_YR
0.1	CITY WIDE	Purchase Rain Gauges for CSO#'s: 1, 3 & 23, 7 & 8	2020-2022
0.1	CITY WIDE	Install Rain Gauges for CSO#'s: 1, 3 & 23, 7 & 8	2020-2022
0.2	CITY WIDE	Purchase Flow Monitors	2020-2022
0.2	CITY WIDE	Install Flow Monitors	2020-2022
0.3	CITY WIDE	Perform Smoke Testing/ Small Separation Projects	2020-2022
0.2	CITY WIDE	Install Flow Monitors	2023-2026
0.3	CITY WIDE	Perform Smoke Testing/ Small Separation Projects	2023-2026
0.3	CITY WIDE	Perform Smoke Testing/ Small Separation Projects	2023-2026
0.4	CITY WIDE	Remove Roof Drains	2023-2026
14.0	CSO#001	Remove sag in State Street sewer main (100')	2020-2022
16.0	CSO#001	Raise weir elevation in structure CSO#01 Phase 1	2020-2022
16.0	CSO#001	Raise weir elevation in structure CSO#01 Phase 2	2020-2022
16.0	CSO#001	Raise weir elevation in structure CSO#01	2023-2026
17.0	CSO#001	Localized Separation with Flow Reduction	2023-2026
15.0	CSO#001	Clean, slipline, epoxy coat 30" main line SMH135- CSO#01 (1400')	2027-2031
9.0	CSO#003	Materials to Remove connected catchbasin (3) CSO#3	2020-2022
9.0	CSO#003	Remove connected catchbasin (3) CSO#3	2020-2022
10.0	CSO#003	Upgrade Existing Main Size (CSO#3 to SMH-135) (130')	2020-2022
13.0	CSO#003	Separate combined System on Baldwin Street	2027-2031
18.0	CSO#007	Clean and Slip line existing 27" from CSO#01 to CSO#07	2027-2031
19.0	CSO#007	Upgrade the existing 27" and 24" from CSO#01 to Siphon outlet chamber	2027-2031
21.0	CSO#007	Clean and slip line existing siphon at CSO#07	2032-2036
23.0	CSO#007	East State Street Separation	2032-2036
22.0	CSO#007	Flow reduction and/or treatment	2037-2041
31.0	CSO#007	Upgrade existing 24" from SMH-382 to CSO#007	2032-2036
8.0	CSO#023	Adjust weir elevations within CSO#23 Phase 1	2020-2022
8.0	CSO#023	Adjust weir elevations within CSO#23 Phase 2	2020-2022
4.0	CSO#023	Siphon cleaning & slip line CSO#23	2032-2036
27.0	CSO#023	Sewer Main Lining SMH-392-CSO#09	2032-2036
24.0	CSO#08	Raise Weir at CSO#8 Phase 1	2020-2022
24.0	CSO#08	Raise Weir at CSO#8	2023-2026
25.0	CSO#08	Upsize mainline from CSO#08 - SMH-392	2027-2031
26.0	CSO#08	Clean and Slip line from CSO#08 - SMH-392	2027-2031
22.0	CSO#08	Flow reduction and/or treatment	2037-2041
28.0	CSO#09	Direct Inflow and Infiltration	2020-2022
28.0	CSO#09	Direct Inflow and Infiltration	2023-2026
27.0	CSO#09	Upsize Mainline from SMH-392 to CSO#09	2037-2041
1.0	TRUNK LINE	Clean, Slipline, or Epoxy coat 36" trunk line Phase 1	2023-2026
1.0	TRUNK LINE	Clean, Slipline, or Epoxy coat 36" trunk line Phase 2	2027-2031





CITY COUNCIL Agenda Item #19-312

Date: October 30, 2019

Consent ___ Discussion X

SUBJECT: Water Resource Recovery Facility Financials Update

SUBMITTING DEPARTMENT: Department of Public Works

RECOMMENDED ACTION: Receive presentation from DPW on the impacts of the recent grant & loan award from USDA RD and VT Department of Environmental Conservation on the sewer fund.

STRATEGIC OUTCOME/PRIOR ACTION: Sustainable Infrastructure; Environmental Stewardship

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: The City was recently awarded \$4.9 Million in grant funding with a loan package at a maximum interest rate of 2.75%. The funding significantly changes the financial outlook of the sewer fund.

SUPPORTING DOCUMENTS: WRRF Press Release

INTERESTED PARTIES: Department of Public Works, Sewer Rate Payers

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the City Manager's Approval line.



Mayor Anne Watson

William Fraser
City Manager

City Council Members:

Dona Bate
Ashley Hill
Lauren Hierl
Conor Casey
Glen Coburn Hutcheson
Jack McCullough

Cameron Niedermayer
Assistant City Manager

FOR IMMEDIATE RELEASE
MONTPELIER WATER RESOURCE RECOVERY FACILITY
ORGANICS TO ENERGY PROJECT
GRANT AWARD ANNOUNCEMENT
OCTOBER 25, 2019

(Montpelier, VT) – City Officials are excited to announce the United States Department of Agriculture – Rural Development (USDA-RD) and the Vermont Agency of Natural Resources – Department of Environmental Conservation (DEC), are providing grant funding and financing to aid in the cost of major infrastructure improvements at the city's Water Resource Recovery Facility.

The infrastructure improvements will cost approximately \$16.75 million to refurbish the plant, improve digester performance and significantly reduce water consumption and waste disposal costs. Methane production (a natural by-product of waste processing) will be captured more efficiently and utilized for plant heating needs and will lead to an overall reduction in greenhouse gases. In addition to traditional sewage processing, the improvements will allow the facility to process high-strength waste products from breweries and food product manufacturers. This update will reduce land application of solids and run-off into waterways, lowering the amount of phosphorus content entering the waterways in the Lake Champlain Basin.

USDA-RD has been committed to helping Montpelier reach these goals and has championed a financing package which includes fixed rate financing over 30 years and grant funding of \$2.589 million. In addition, DEC has committed to \$2.3m in grant funding for the project under the VT Pollution Control Grant program. The combination of grant funds and below market rate interest are expected to save rate payers in Montpelier and Berlin over \$10m in financing costs over the next 30 years.

Anthony Linardos, State Director for New Hampshire and Vermont for USDA-RD said "It is important for Montpelier to be making investments in water infrastructure to accommodate the current and future capacity. These types of infrastructure improvements are essential for community development, and are the foundation for enhancing quality of life and prosperity. I give a lot of credit to the City of Montpelier's public utilities for being national leaders in this innovative project, making long overdue upgrades to their wastewater plant and offsetting costs with energy/operational efficiencies and adding revenue streams. USDA Rural Development is proud to finance this project in partnership with the Agency of Natural Resources."

Kurt Motyka, Deputy Director of Public Works, who is overseeing the project for the City and worked with both state and federal agencies to ensure the project was eligible for funding expressed his appreciation for the hard work of USDA-RD and VT DEC staff. Motyka said “this project has tremendous benefit to both the local and regional environment and will allow Montpelier to reliably treat wastewater to the high quality standards we are committed to.” Motyka went on to say “the professional team of Operators lead by Chief Operator Christopher Cox has made this project possible by gaining national recognition from efficiency projects.” Christopher will be awarded the Alfred E. Peloquin Award for operator excellence by the New England Water Environment Association in January.

Neil Kamman, Water Investment Division Director with DEC added “The Department applauds Montpelier for taking on such a robust project, and are pleased to be a funding partner. This project will maintain and improve critical water resources infrastructure to support Montpelier, and the broader regional, for many years to come. These forward-looking investments save money over time, by providing opportunities for growth locally and statewide, and supporting federally-required reductions in phosphorus loading to Lake Champlain.”

Montpelier’s Finance Director, Todd Provencher, is compiling the necessary grant and loan documentation and had the following to say about the significance of the project. “This project is a great example of a state and federal funding partnership that provides regional benefits while assisting the community in making responsible and thoughtful infrastructure improvements for future generations. Montpelier voters supported the project from day one, not because it was the least expensive option but because it was the best decision for the community. The combined grants and loan structure will reduce the financial burden on rate payers moving forward and provide a valuable and responsible outlet for various waste streams in the region”.

Project construction is expected to be completed near the end of 2020. The city has engaged Energy Systems Group, LLC (ESG) for the design and construction of the upgrades. ESG specializes in energy efficiency, sustainability and infrastructure modernization solutions.



CITY COUNCIL Agenda Item #19-313

Date: October 30, 2019

Consent ___ Discussion X

SUBJECT: Water and Sewer Utility Infrastructure Update

SUBMITTING DEPARTMENT: Department of Public Works

RECOMMENDED ACTION: Receive presentation from DPW on the status of the water and sewer utility replacements compared to targets established through the water/sewer master plan. Review pending utility improvement list and budget impacts from recent water main breaks.

STRATEGIC OUTCOME/PRIOR ACTION: Sustainable Infrastructure

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: Council has requested an update on the status of the utility replacements. The water sewer master plan was approved in July of 2016 and set the funding levels and associated utility rates for water and sewer. This plan outlined replacement of all of the piping over a 100 year time frame.

SUPPORTING DOCUMENTS: Summary of projects completed since 2016, upcoming utility work; Water/Sewer Masterplan

INTERESTED PARTIES: Department of Public Works, Utility Rate Payers

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



Approved
7/13/2016

FINANCE DEPARTMENT MEMO

DATE: May 27, 2016

TO: CITY COUNCIL

FROM: City of Montpelier CIP Committee
Sandra J. Gallup, Finance Director

SUBJECT: Summary of 50-year Steady State Plan – Water and Sewer Funds

In 2012, the CIP Committee established a steady state plan for our streets, sidewalks, bridges, buildings and equipment. This year, we established a goal to develop a long-term (steady state) plan to address our Water and Sewer infrastructure needs. Over the last few months the CIP Committee worked with DPW and Finance staff to come up with a 50-year master plan to assure that necessary (and state mandated) improvements are made to our water/sewer facilities and underground pipelines.

WATER LINES

Steady State Calculation:

- Water Distribution System 100 Years Replacement Program: 52 miles is 275,000 feet /100 years
Replace 2,750 feet per year X \$275 cost = \$750,000 per year
- 50-Year Plan (FY17-FY68) @ \$750,000 per year is \$37,500,000 which is \$78,500,000 when adjusted for 2.5% annual inflation.

Sources of Funds:

This master plan is funded by a \$2.5 million 20-year bond in FY18 and annual 1% increases in water rates. Similar to our calculations for costs, user rates are adjusted for 2.5% annual inflation. The Water Fund will rely on up to 4 cents (of the annual 9 cents) of Water/Sewer Benefit charges in FY19-FY35 to help pay for pipeline improvements for fire suppression. There is an option to borrow 4.5M in

FY23 to speed up fire protection improvements. The Water Fund's operations budget includes funds for the replacement of 450 feet of pipeline per year with "in-house" resources.

Water Lines - Use of Funds:

Our 50-year master plan accomplishes \$78,500,000 in steady state improvements with the following improvement schedule:

Year	Cost	Description
FY 17	\$100,000	Main Street insertion valves
FY18	\$2,500,000	(Bond) for water line replacements on Northfield, Main, Harrison Ave, and Clarendon Ave
FY23-F46	\$10,054,000	Construct first phase pipeline improvements needed for the water system to provide the required minimum of 500gpm fire flow protection while maintaining a minimum requirement of 20psi throughout the water system
FY47-FY68	\$36,425,000	Construct second phase improvements which replaces the undersized water mains serving fire hydrants (8" D min. per water supply permit requirement)
FY38-FY68	\$16,500,000	Additional pipe replacement to meet the 2750 feet per year goal
FY17-FY68	\$12,926,000	DPW "in-house" work 450 feet/yr
	<u>\$78,505,000</u>	TOTAL PIPE IMPROVEMENTS

(Detailed worksheets for this water master plan are available upon request)

SEWER LINES

Steady State Calculations:

- Sewer Collection System 100 Years Replacement Program: 44 miles = 231,500 feet/100 years
Replace 2,315 feet per year X \$275 plus cost of 8 pump stations = \$750,000 per year
- 50-Year Plan (FY17-FY68) @ \$750,000 per year is \$37,500,000 which is \$78,500,000 when adjusted for 2.5% annual inflation.

Sources of Funds:

This master plan is funded by a \$1,775,000 20-year Bond in FY18 and annual 1% increases in sewer rates. Similar to our calculations for costs, user rates are also adjusted for 2.5% annual inflation. The Sewer Fund will rely on Water/Sewer Benefit charges ranging from 3 cents to 7 cents (of the annual 9 cents) in FY19-FY68 to help pay for CSO improvements and clay tile pipeline replacements. There is an option to borrow 4.5M in FY23 to speed up CSO improvements. The Sewer Fund's operations budget includes funds for the replacement of 450 feet of pipeline per year with "in-house" resources.

Sewer Lines - Use of Funds:

Our 50-year master plan accomplishes \$78,500,000 in steady state improvements with the following improvement schedule:

Year	Cost	Description
FY18	\$1,775,000	(Bond) Replace Northfield St sewer lines and CSO improvements East State St
FY23-F47	*\$11,488,000	Construct Phase One sewer line improvements to eliminate combined sewer overflows.
FY48-FY68	\$37,404,000	Construct second phase sewer line improvements to replace the clay tile lines
FY38-FY68	\$15,000,000	Additional pipe replacement to meet the 2,315 feet per year goal
FY17-FY68	\$12,926,000	DPW "in-house" work 450 feet/yr
	<u>\$78,593,000</u>	TOTAL PIPE IMPROVEMENTS

(Detailed worksheets for this sewer master plan are available upon request)

*Note: There will also be a \$3.5 million bond in FY18 for improvements to the Water Resource Recovery Facility. The repayment of this debt is included in the Sewer Fund's steady state financial plan. Also, beginning in FY18, stormwater management costs of \$214,000 will be moved from the sewer fund operations into a separate fund. 2 cents (of the annual 9 cents) of the Water/Sewer Benefit charges will be allocated to pay for these costs until a stormwater utility is established.

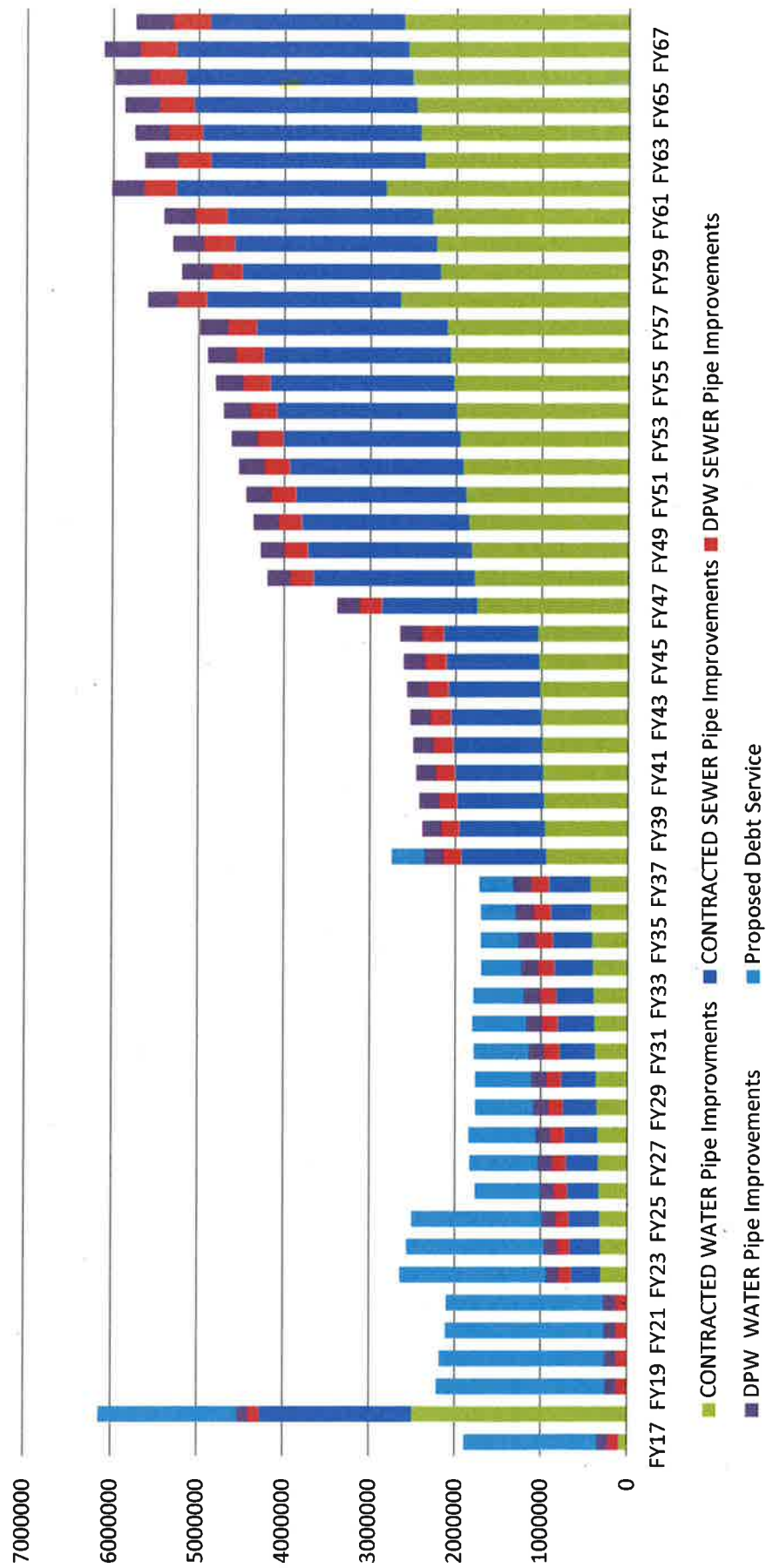
SUMMARY

The CIP Committee and DPW staff is recommending this 50-year master plan which provides guidelines and schedules for the replacement of our aging water and sewer pipelines. It also confirms our commitment to construct the state-mandated fire suppression and CSO improvements. The CIP Committee acknowledges that this plan is the beginning of a long-term solution to the infrastructure challenges facing our water and sewer utilities. There will be opportunities in future years to re-assess the progress and costs associated with these substantial capital improvements.

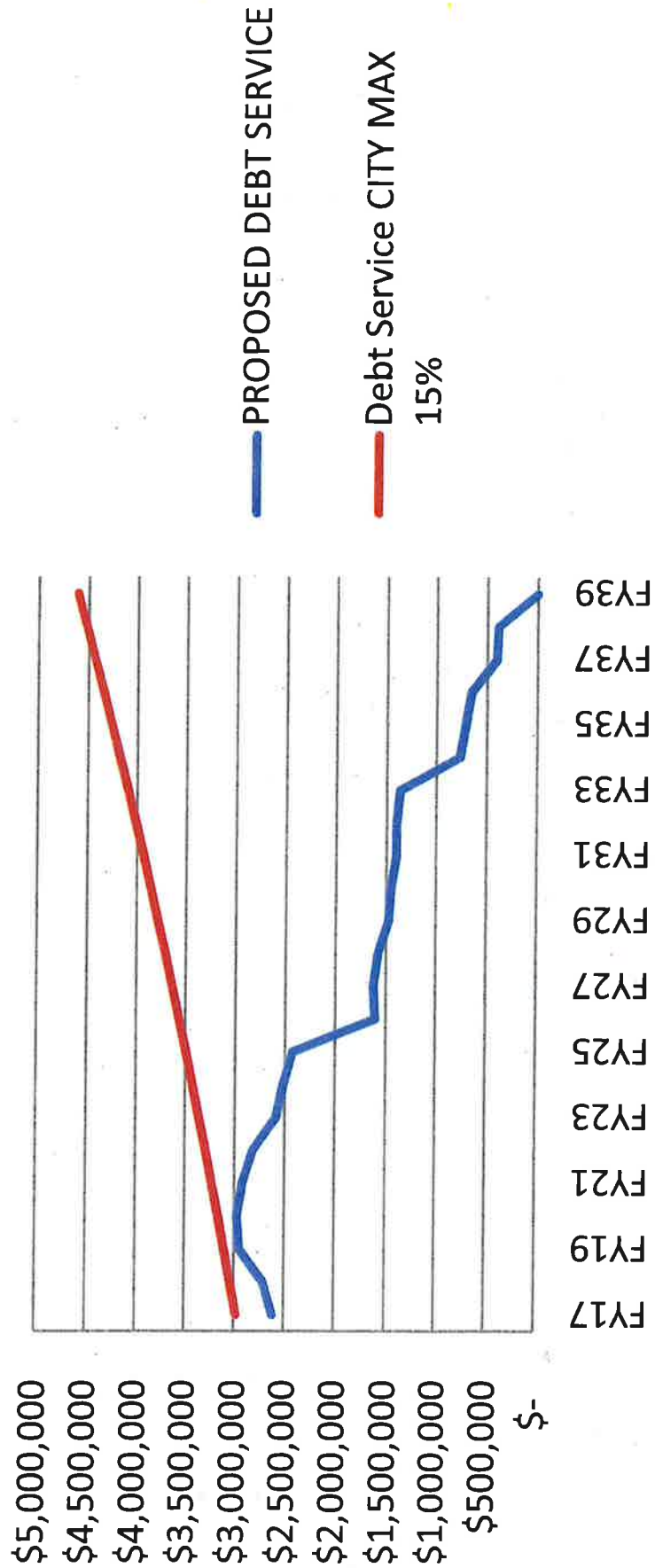
I:\CIP Reports\WaterSewer Masterplan\CC Master plan summary memoMay 27 2016.docx

Water and Sewer Line Improvements 50-Yr Steady State with Debt Service

adjusted for 2.5% inflation



CITY-WIDE PROPOSED DEBT WITH WWTP IMP & NORTHFIELD ST IMP AND STREET IMP



APPROVED 7/13/2016
SEWER

SEWER MASTER PLAN

blended increase rate
1.5% FY17
1.25% FY18-FY68

FY17 Budget before master plan	Metered Use/Fixt Use	\$1,907,550	50%
	Berlin Sewer	\$350,000	9%
	Penalty/Interest	\$20,000	1%
	Benefit Charge CSO	\$673,000	18%
	Benefit Charge Sewer	\$96,000	3%
	Connection Fees	\$2,000	0%
	Septage & Leachate	\$750,000	20%
	Other	\$1,000	0%
		\$3,799,550	

Expenditures: 2.5% increase each year in operating costs (all costs but debt). Debt includes current debt plus \$180,000 engineering bond in FY17, \$3.75M bond for Plant/CSO Improvements and \$1.5M bond for Nfid St in FY19. \$20,000 is added to Operations for Inhouse pipe Improvements

Operations cost are reduced in FY19 by \$420,000 (saving in water use)

Stormwater Management costs are moved to new Stormwater Utility Fund in FY18 approx \$214,000

Kurt's Plan for long-term CIP for pipes:

Phase 1 eliminate combined sewer overflows

Phase 2 replace clay tile lines

Add'l work beginning in FY38 there will be \$500,000 in funding for additional pipe improvements

We need annual Funding of \$750,000 to achieve steady state(assumes HDPE pipes)

Sandy's Plan for paying for Plant Improvements:

Plant's replacement value of \$23,500,000 which is \$590,000 per year (40 year life)

We would begin reserving funds and/or spending these funds for plant improvements as soon as the 3.5m plant upgrade debt is paid off (in FY39)

less the \$110,000 in operations

BENEFIT CHARGES		Water	Sewer	CSO/storm
Current			\$0.01	\$0.01
FY19			\$0.04	\$0.01
FY24			\$0.03	\$0.02
FY35			\$0.00	\$0.05

Note: In the last 5 years we spent:

WWTP Improvements	211722
WWTP May 11 Flood Damage	157777
Sewer Lines	812146
CSO projects	435861
5-yr Total	1617506

Mostly River ST, small Baldwin

FY17 Budget has :

\$110,000 for wwtp improvements

	Operations	Debt Service	Add'l work	Kurt's Phases	Collection	ww plant depreciation	TOTAL
FY17	up 2.5%/yr						
FY18	\$ 3,036,460	\$ 783,090					\$ 3,819,550
FY19	\$ 2,898,795	\$ 828,795					\$ 3,727,589
FY20	\$ 2,551,264	\$ 1,076,842					\$ 3,628,106
FY21	\$ 2,615,046	\$ 1,050,901					\$ 3,665,947
FY22	\$ 2,680,422	\$ 1,016,835					\$ 3,697,257
FY23	\$ 2,747,433	\$ 1,015,997					\$ 3,763,430
FY24	\$ 2,816,118	\$ 990,593					\$ 3,806,711
FY25	\$ 2,886,521	\$ 909,716					\$ 3,796,237
FY26	\$ 2,958,684	\$ 844,898					\$ 3,803,582
FY27	\$ 3,034,652	\$ 547,110					\$ 3,581,762
FY28	\$ 3,108,468	\$ 521,565					\$ 3,630,033
FY29	\$ 3,186,180	\$ 513,757					\$ 3,699,937
FY30	\$ 3,265,834	\$ 491,008					\$ 3,756,842
FY31	\$ 3,347,480	\$ 463,495					\$ 3,810,975
FY32	\$ 3,431,167	\$ 455,340					\$ 3,886,507
FY33	\$ 3,516,946	\$ 447,665					\$ 3,964,611
FY34	\$ 3,604,870	\$ 405,791					\$ 4,010,661
FY35	\$ 3,694,991	\$ 334,659					\$ 4,029,650
FY36	\$ 3,787,366	\$ 308,980					\$ 4,096,346
FY37	\$ 3,882,050	\$ 283,495					\$ 4,165,545
FY38	\$ 4,078,579	\$ 266,758	\$ 500,000				\$ 4,845,337
FY39	\$ 4,180,544	\$ -	\$ -	\$ 500,000			\$ 4,680,544
FY40	\$ 4,285,057	\$ -	\$ -	\$ 500,000			\$ 4,785,057
FY41	\$ 4,392,184	\$ -	\$ -	\$ 500,000			\$ 4,892,184
FY42	\$ 4,501,988	\$ -	\$ -	\$ 500,000			\$ 5,001,988
FY43	\$ 4,614,538	\$ -	\$ -	\$ 500,000			\$ 5,114,538
FY44	\$ 4,729,902	\$ -	\$ -	\$ 500,000			\$ 5,229,902
FY45	\$ 4,848,149	\$ -	\$ -	\$ 500,000			\$ 5,348,149
FY46	\$ 4,969,353	\$ -	\$ -	\$ 500,000			\$ 5,469,353
FY47	\$ 5,093,587	\$ -	\$ -	\$ 500,000			\$ 5,593,587
FY48	\$ 5,220,926	\$ -	\$ -	\$ 500,000			\$ 5,720,926
FY49	\$ 5,351,449	\$ -	\$ -	\$ 500,000			\$ 5,851,449
FY50	\$ 5,485,236	\$ -	\$ -	\$ 500,000			\$ 5,985,236
FY51	\$ 5,622,367	\$ -	\$ -	\$ 500,000			\$ 6,122,367
FY52	\$ 5,762,926	\$ -	\$ -	\$ 500,000			\$ 6,262,926
FY53	\$ 5,906,999	\$ -	\$ -	\$ 500,000			\$ 6,406,999
FY54	\$ 6,054,674	\$ -	\$ -	\$ 500,000			\$ 6,554,674
FY55	\$ 6,206,041	\$ -	\$ -	\$ 500,000			\$ 6,706,041
FY56	\$ 6,361,192	\$ -	\$ -	\$ 500,000			\$ 6,861,192
FY57	\$ 6,520,221	\$ -	\$ -	\$ 500,000			\$ 7,020,221
FY58	\$ 6,683,227	\$ -	\$ -	\$ 500,000			\$ 7,183,227
FY59	\$ 6,850,308	\$ -	\$ -	\$ 500,000			\$ 7,350,308
FY60	\$ 7,021,565	\$ -	\$ -	\$ 500,000			\$ 7,521,565
FY61	\$ 7,197,105	\$ -	\$ -	\$ 500,000			\$ 7,697,105
FY62	\$ 7,377,032	\$ -	\$ -	\$ 500,000			\$ 7,877,032
FY63	\$ 7,561,458	\$ -	\$ -	\$ 500,000			\$ 8,061,458
FY64	\$ 7,750,494	\$ -	\$ -	\$ 500,000			\$ 8,250,494
FY65	\$ 7,944,257	\$ -	\$ -	\$ 500,000			\$ 8,444,257
FY66	\$ 8,142,863	\$ -	\$ -	\$ 500,000			\$ 8,642,863
FY67	\$ 8,346,435	\$ -	\$ -	\$ 500,000			\$ 8,846,435
FY68	\$ 8,555,096	\$ -	\$ -	\$ 500,000			\$ 9,055,096

	Revenue	Rev less Exp	Accumulated Fund Bal
	up 1%/yr +1.5% Inflation		
	\$ 3,856,366	\$ 36,816	\$ 0
	\$ 3,760,775	\$ 33,186	\$ 33,186
	\$ 3,566,795	\$ (61,312)	\$ (28,126)
	\$ 3,655,964	\$ (9,982)	\$ (38,108)
	\$ 3,747,364	\$ 50,106	\$ 11,998
	\$ 3,841,048	\$ 77,618	\$ 89,616
	\$ 3,937,074	\$ (205,949)	\$ (116,332)
	\$ 4,131,501	\$ (9,456)	\$ (125,788)
	\$ 4,234,788	\$ 77,869	\$ (47,919)
	\$ 4,340,658	\$ 398,726	\$ 350,806
	\$ 4,449,174	\$ 447,917	\$ 798,723
	\$ 4,560,404	\$ 479,962	\$ 1,278,685
	\$ 4,674,414	\$ (117,993)	\$ 1,160,692
	\$ 4,791,274	\$ (81,155)	\$ 1,079,538
	\$ 4,911,056	\$ (63,441)	\$ 1,016,096
	\$ 5,033,832	\$ (45,969)	\$ 970,128
	\$ 5,159,678	\$ 5,948	\$ 976,076
	\$ 5,288,670	\$ 87,374	\$ 1,063,449
	\$ 5,420,887	\$ 411,604	\$ 1,475,053
	\$ 5,851,609	\$ 455,103	\$ 1,930,156
	\$ 5,997,899	\$ 481,863	\$ 2,412,019
	\$ 6,147,847	\$ 9,232	\$ 2,421,251
	\$ 6,301,543	\$ 295,389	\$ 2,716,640
	\$ 6,459,081	\$ 315,274	\$ 3,031,914
	\$ 6,620,558	\$ 335,656	\$ 3,367,570
	\$ 6,786,072	\$ 356,547	\$ 3,724,117
	\$ 6,955,724	\$ 377,961	\$ 4,102,078
	\$ 7,129,617	\$ 399,910	\$ 4,501,988
	\$ 7,307,858	\$ 422,408	\$ 4,924,395
	\$ 7,490,554	\$ 445,468	\$ 5,369,863
	\$ 7,677,818	\$ 469,104	\$ 5,838,968
	\$ 7,869,764	\$ (259,170)	\$ 5,579,797
	\$ 8,066,508	\$ (253,150)	\$ 5,326,648
	\$ 8,268,170	\$ (246,978)	\$ 5,079,670
	\$ 8,474,875	\$ (234,169)	\$ 4,839,017
	\$ 8,686,746	\$ (240,653)	\$ 4,604,848
	\$ 8,903,915	\$ (227,523)	\$ 4,377,325
	\$ 9,126,513	\$ (220,711)	\$ 4,156,613
	\$ 9,354,676	\$ (213,729)	\$ 3,942,884
	\$ 9,588,543	\$ (206,572)	\$ 3,736,312
	\$ 9,828,256	\$ (199,237)	\$ 3,537,075
	\$ 10,073,963	\$ (191,718)	\$ 3,345,357
	\$ 10,325,812	\$ (184,011)	\$ 3,161,347
	\$ 10,583,957	\$ (176,111)	\$ 2,985,236
	\$ 10,848,556	\$ (168,014)	\$ 2,817,223
	\$ 11,119,770	\$ (159,714)	\$ 2,657,509
	\$ 11,397,764	\$ (151,207)	\$ 2,506,302
	\$ 11,682,708	\$ (142,487)	\$ 2,363,815
	\$ 11,974,776	\$ (133,549)	\$ 2,230,266
	\$ 12,274,145	\$ (124,388)	\$ 2,105,878
	\$ 12,580,999	\$ (114,998)	\$ 1,990,881
	\$ 12,769,714	\$ 268,818	\$ 2,259,698

PIPES STEADY STATE						SEWER FUND										
WATER FUND						SEWER FUND										
450'*\$275																
STEADY STATE		STEADY STATE		CONTRACTED		TOTAL ACCUM		STEADY STATE		STEADY STATE		CONTRACTED		TOTAL ACCUM		
Pipe Replacement		Accumulated Pipe Replacement		Pipe Replacement		DPW Pipe Replacement		Pipe Replacement		Pipe Replacement		DPW Pipe Replacement		Pipe Replacement		
FY17	\$ 750,000	\$ 750,000	\$ 100,000	\$ 123,750	\$ 223,750			FY17	\$ 750,000	\$ 750,000	\$ 123,750	\$ 123,750				
FY18	\$ 768,750	\$ 1,518,750	\$ 2,500,000	\$ 126,844	\$ 2,856,188	Bond		FY18	\$ 768,750	\$ 1,518,750	\$ 1,775,000	\$ 126,844	\$ 2,025,594	Bond		
FY19	\$ 787,969	\$ 2,306,719		\$ 130,015	\$ 2,986,202			FY19	\$ 787,969	\$ 2,306,719		\$ 130,015	\$ 2,155,609			
FY20	\$ 807,668	\$ 3,114,387		\$ 133,265	\$ 3,119,468			FY20	\$ 807,668	\$ 3,114,387		\$ 133,265	\$ 2,288,874			
FY21	\$ 827,860	\$ 3,942,246		\$ 136,597	\$ 3,256,064			FY21	\$ 827,860	\$ 3,942,246		\$ 136,597	\$ 2,425,471			
FY22	\$ 848,556	\$ 4,790,803		\$ 140,012	\$ 3,396,076			FY22	\$ 848,556	\$ 4,790,803		\$ 140,012	\$ 2,565,482			
FY23	\$ 869,770	\$ 5,660,573	\$ 310,798	\$ 143,512	\$ 3,850,386	Option to Bond 4.5M		FY23	\$ 869,770	\$ 5,660,573	\$ 336,311	\$ 143,512	\$ 3,045,306	Option to Bond 4.5M		
FY24	\$ 891,514	\$ 6,552,087	\$ 318,568	\$ 147,100	\$ 4,316,054			FY24	\$ 891,514	\$ 6,552,087	\$ 344,719	\$ 147,100	\$ 3,537,124			
FY25	\$ 913,802	\$ 7,465,889	\$ 326,532	\$ 150,777	\$ 4,793,363			FY25	\$ 913,802	\$ 7,465,889	\$ 353,337	\$ 150,777	\$ 4,041,239			
FY26	\$ 936,647	\$ 8,402,536	\$ 334,695	\$ 154,547	\$ 5,282,605			FY26	\$ 936,647	\$ 8,402,536	\$ 362,170	\$ 154,547	\$ 4,557,956			
FY27	\$ 960,063	\$ 9,362,600	\$ 343,063	\$ 158,410	\$ 5,784,078			FY27	\$ 960,063	\$ 9,362,600	\$ 371,225	\$ 158,410	\$ 5,087,591			
FY28	\$ 984,065	\$ 10,346,665	\$ 351,639	\$ 162,371	\$ 6,298,088			FY28	\$ 984,065	\$ 10,346,665	\$ 380,505	\$ 162,371	\$ 5,630,466			
FY29	\$ 1,008,667	\$ 11,355,331	\$ 360,430	\$ 166,430	\$ 6,824,948			FY29	\$ 1,008,667	\$ 11,355,331	\$ 390,018	\$ 166,430	\$ 6,186,914			
FY30	\$ 1,033,883	\$ 12,389,215	\$ 369,441	\$ 170,591	\$ 7,364,980			FY30	\$ 1,033,883	\$ 12,389,215	\$ 399,768	\$ 170,591	\$ 6,757,273			
FY31	\$ 1,059,730	\$ 13,448,945	\$ 378,677	\$ 174,856	\$ 7,918,513			FY31	\$ 1,059,730	\$ 13,448,945	\$ 409,762	\$ 174,856	\$ 7,341,891			
FY32	\$ 1,086,224	\$ 14,535,169	\$ 388,144	\$ 179,227	\$ 8,485,883			FY32	\$ 1,086,224	\$ 14,535,169	\$ 420,006	\$ 179,227	\$ 7,941,124			
FY33	\$ 1,113,379	\$ 15,648,548	\$ 397,848	\$ 183,708	\$ 9,067,438			FY33	\$ 1,113,379	\$ 15,648,548	\$ 430,507	\$ 183,708	\$ 8,555,339			
FY34	\$ 1,141,214	\$ 16,789,762	\$ 407,794	\$ 188,300	\$ 9,663,532			FY34	\$ 1,141,214	\$ 16,789,762	\$ 441,269	\$ 188,300	\$ 9,184,908			
FY35	\$ 1,169,744	\$ 17,959,506	\$ 417,989	\$ 193,008	\$ 10,274,529			FY35	\$ 1,169,744	\$ 17,959,506	\$ 452,301	\$ 193,008	\$ 9,830,217			
FY36	\$ 1,198,988	\$ 19,158,493	\$ 428,438	\$ 197,833	\$ 10,900,800			FY36	\$ 1,198,988	\$ 19,158,493	\$ 463,609	\$ 197,833	\$ 10,491,658			
FY37	\$ 1,228,962	\$ 20,387,456	\$ 439,149	\$ 202,779	\$ 11,542,728			FY37	\$ 1,228,962	\$ 20,387,456	\$ 475,199	\$ 202,779	\$ 11,169,636			
FY38	\$ 1,259,686	\$ 21,647,142	\$ 950,128	\$ 207,848	\$ 12,700,704			FY38	\$ 1,259,686	\$ 21,647,142	\$ 987,079	\$ 207,848	\$ 12,364,563			
FY39	\$ 1,291,179	\$ 22,938,320	\$ 961,381	\$ 213,044	\$ 13,875,130			FY39	\$ 1,291,179	\$ 22,938,320	\$ 999,256	\$ 213,044	\$ 13,576,863			
FY40	\$ 1,323,458	\$ 24,261,778	\$ 972,916	\$ 218,371	\$ 15,066,416			FY40	\$ 1,323,458	\$ 24,261,778	\$ 1,011,737	\$ 218,371	\$ 14,806,971			
FY41	\$ 1,356,544	\$ 25,618,323	\$ 984,739	\$ 223,830	\$ 16,274,984			FY41	\$ 1,356,544	\$ 25,618,323	\$ 1,024,531	\$ 223,830	\$ 16,055,331			
FY42	\$ 1,390,458	\$ 27,008,781	\$ 996,857	\$ 229,426	\$ 17,501,267			FY42	\$ 1,390,458	\$ 27,008,781	\$ 1,037,644	\$ 229,426	\$ 17,322,401			
FY43	\$ 1,425,220	\$ 28,434,001	\$ 1,009,278	\$ 235,161	\$ 18,745,707			FY43	\$ 1,425,220	\$ 28,434,001	\$ 1,051,085	\$ 235,161	\$ 18,608,647			
FY44	\$ 1,460,850	\$ 29,894,851	\$ 1,022,010	\$ 241,040	\$ 20,008,757			FY44	\$ 1,460,850	\$ 29,894,851	\$ 1,064,862	\$ 241,040	\$ 19,914,549			
FY45	\$ 1,497,371	\$ 31,392,222	\$ 1,035,061	\$ 247,066	\$ 21,290,884			FY45	\$ 1,497,371	\$ 31,392,222	\$ 1,078,984	\$ 247,066	\$ 21,240,599			
FY46	\$ 1,534,806	\$ 32,927,027	\$ 1,048,437	\$ 253,243	\$ 22,592,564			FY46	\$ 1,534,806	\$ 32,927,027	\$ 1,093,458	\$ 253,243	\$ 22,587,300			
FY47	\$ 1,573,176	\$ 34,500,203	\$ 1,758,541	\$ 259,574	\$ 24,610,679			FY47	\$ 1,573,176	\$ 34,500,203	\$ 1,108,295	\$ 259,574	\$ 23,955,168			
FY48	\$ 1,612,505	\$ 36,112,708	\$ 1,790,004	\$ 266,063	\$ 26,666,746			FY48	\$ 1,612,505	\$ 36,112,708	\$ 1,876,004	\$ 266,063	\$ 26,097,236			
FY49	\$ 1,652,818	\$ 37,765,526	\$ 1,822,254	\$ 272,715	\$ 28,761,715			FY49	\$ 1,652,818	\$ 37,765,526	\$ 1,910,404	\$ 272,715	\$ 28,280,355			
FY50	\$ 1,694,138	\$ 39,459,664	\$ 1,855,311	\$ 279,533	\$ 30,896,559			FY50	\$ 1,694,138	\$ 39,459,664	\$ 1,945,665	\$ 279,533	\$ 30,505,553			
FY51	\$ 1,736,492	\$ 41,196,156	\$ 1,889,193	\$ 286,521	\$ 33,072,273			FY51	\$ 1,736,492	\$ 41,196,156	\$ 1,981,806	\$ 286,521	\$ 32,773,880			
FY52	\$ 1,779,904	\$ 42,976,059	\$ 1,923,923	\$ 293,684	\$ 35,289,880			FY52	\$ 1,779,904	\$ 42,976,059	\$ 2,018,851	\$ 293,684	\$ 35,086,415			
FY53	\$ 1,824,401	\$ 44,800,461	\$ 1,959,521	\$ 301,026	\$ 37,550,428			FY53	\$ 1,824,401	\$ 44,800,461	\$ 2,056,823	\$ 301,026	\$ 37,444,264			
FY54	\$ 1,870,012	\$ 46,670,472	\$ 1,996,009	\$ 308,552	\$ 39,854,989			FY54	\$ 1,870,012	\$ 46,670,472	\$ 2,095,743	\$ 308,552	\$ 39,848,559			
FY55	\$ 1,916,762	\$ 48,587,234	\$ 2,033,409	\$ 316,266	\$ 42,204,664			FY55	\$ 1,916,762	\$ 48,587,234	\$ 2,135,637	\$ 316,266	\$ 42,300,462			
FY56	\$ 1,964,681	\$ 50,551,915	\$ 2,071,745	\$ 324,172	\$ 44,600,581			FY56	\$ 1,964,681	\$ 50,551,915	\$ 2,176,528	\$ 324,172	\$ 44,801,162			
FY57	\$ 2,013,798	\$ 52,565,713	\$ 2,111,038	\$ 332,277	\$ 47,043,896			FY57	\$ 2,013,798	\$ 52,565,713	\$ 2,218,441	\$ 332,277	\$ 47,351,879			
FY58	\$ 2,064,143	\$ 54,629,856	\$ 2,651,314	\$ 340,584	\$ 50,035,794			FY58	\$ 2,064,143	\$ 54,629,856	\$ 2,261,402	\$ 340,584	\$ 49,953,865			
FY59	\$ 2,115,746	\$ 56,745,602	\$ 2,192,597	\$ 349,098	\$ 52,577,489			FY59	\$ 2,115,746	\$ 56,745,602	\$ 2,305,437	\$ 349,098	\$ 52,608,400			
FY60	\$ 2,168,640	\$ 58,914,242	\$ 2,234,912	\$ 357,826	\$ 55,170,227			FY60	\$ 2,168,640	\$ 58,914,242	\$ 2,350,573	\$ 357,826	\$ 55,316,798			
FY61	\$ 2,222,856	\$ 61,137,098	\$ 2,278,285	\$ 366,771	\$ 57,815,283			FY61	\$ 2,222,856	\$ 61,137,098	\$ 2,396,837	\$ 366,771	\$ 58,080,407			
FY62	\$ 2,278,427	\$ 63,415,526	\$ 2,822,742	\$ 375,941	\$ 61,013,965			FY62	\$ 2,278,427	\$ 63,415,526	\$ 2,444,258	\$ 375,941	\$ 60,900,605			
FY63	\$ 2,335,388	\$ 65,750,914	\$ 2,368,311	\$ 385,339	\$ 63,767,615			FY63	\$ 2,335,388	\$ 65,750,914	\$ 2,492,865	\$ 385,339	\$ 63,778,809			
FY64	\$ 2,393,773	\$ 68,144,687	\$ 2,415,018	\$ 394,973	\$ 66,577,606			FY64	\$ 2,393,773	\$ 68,144,687	\$ 2,542,686	\$ 394,973	\$ 66,716,468			
FY65	\$ 2,453,617	\$ 70,598,304	\$ 2,462,894	\$ 404,847	\$ 69,445,346			FY65	\$ 2,453,617	\$ 70,598,304	\$ 2,593,753	\$ 404,847	\$ 69,715,068			
FY66	\$ 2,514,958	\$ 73,113,262	\$ 2,511,966	\$ 414,968	\$ 72,372,280			FY66	\$ 2,514,958	\$ 73,113,262	\$ 2,646,097	\$ 414,968	\$ 72,776,133			
FY67	\$ 2,577,832	\$ 75,691,093	\$ 2,562,265	\$ 425,342	\$ 75,359,888			FY67	\$ 2,577,832	\$ 75,691,093	\$ 2,699,750	\$ 425,342	\$ 75,901,225			
FY68	\$ 2,642,277	\$ 78,333,370	\$ 2,613,822	\$ 435,976	\$ 78,409,685			FY68	\$ 2,642,277	\$ 78,333,370	\$ 2,254,743	\$ 435,976	\$ 78,591,944			
STEADY STATE						TOTAL PIPE IMP		STEADY STATE						TOTAL PIPE IMP		



**CITY OF MONTPELIER
PROPOSED PROJECTS**

Project	Year	Sewer Length (ft)	Water Length (ft)
North College	2020	0	400
Quenel Dr	2020	0	450
Taylor St. (CSO / Storm)	2020	400	0
State Street	2020	120	0
Loomis St. Brick Arch	2020	321	0
Corse Street	2021	0	1000
East State St.	2022	2500	2500
Bailey Ave Sewer	2022	130	0
Remaining Brick Arch Sewer Lines	TBD	TBD	0
Walker Terrace	TBD	0	350
Main Street	TBD	0	450
North Street	TBD	0	3000
George St	TBD	0	1200
State Street Bridge	TBD	0	550



**CITY OF MONTPELIER
UTILITY LINE REPLACEMENT STATUS
OCTOBER, 2019**

				Maste
Project	Year	Sewer Replaced (ft)	Water Replaced (ft)	Sewer (ft)
Gaylord	2016	0	450	2315
Harrison Ave	2017	545	1080	2315
Northfield Street	2017-2018	4024	4788	
Main Street (water main)	2018	0	475	2315
Lague Drive	2018	0	1050	
Caledonia Spirits	2018	0	500	
Main Street / Towne Hill (sewer Lining)	2019	1823	0	2315
Sibley Ave	2019	0	500	
Clarendon Ave	2019	1080	1990	
Ridge Street	2019	0	130	
Total		7472	10963	9260

Asset Divestment - Northfield St. had two sewer mains - reduced to one
 - Clarendon Ave. had two sewer mains and two water mains - reduced to one each

Planning Documents - Roof Drain Study completed in 2019 with Lake Champlain Basin Program Grant
 - LTCP - Completed in 2019 with 50% staff time reimbursable

WRRF - Major Facility Upgrade Underway - High DPW LOE

Murray Hill Water Connection Agreement

WATER FUND OPERATING BUDGET

Ridge / Nelson leak \$20,000
 All roadway damage repairs from water breaks are coded to water fund
 FY 20 Salaries & OT are within budget
 Street Repairs budget is \$15,000.

er Plan
Water (ft)
2750
2750
2750
2750
11000

(4000ft)
(800ft)



CITY COUNCIL Agenda Item #19-314

Date: October 30, 2019

Consent ☐ Discussion ☒

SUBJECT: Murray Hill Homeowners Association (MHHOA) water system connection and dedication to the City of Montpelier Water System.

SUBMITTING DEPARTMENT: Department of Public Works

RECOMMENDED ACTION: Approve Water System Construction, Dedication and Water Supply Agreement and Designate the City Manager as the Duly Authorized agent to execute documents on behalf of the City of Montpelier.

STRATEGIC OUTCOME/PRIOR ACTION: Sustainable Infrastructure

EXPENDITURE REQUIRED: \$3,000 Easement Purchase and approximately \$15,000 in construction costs with new piping installed by the Department of Public Works. Engineering support and permitting is estimated at \$8,000. For a total estimated expenditure of \$26,000.

SOURCE OF FUNDS: Water Fund operating budget.

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: The Murray Hill Homeowners Association was developed in the early 1980's with its own water system served by private wells because at the time of the development, the Towne Hill water storage tank had not been built. In recent years, these wells have become increasingly unreliable which prompted the MHHOA to look at alternatives for their water source. Dufresne Group, a local engineering firm prepared a Preliminary Engineering Report which identified the City of Montpelier Water System connection as the most favorable long term solution. DPW staff has visited the system and found it has been well maintained and in good condition but has identified specific improvements required in the agreement prior to acceptance of the water system. DPW feels the agreement is in the best interest of both the City of Montpelier and the MHHOA. The City Attorney has reviewed and approved the agreement. Estimated annual revenue generated from the 85 new water connections is approximately \$46,000.

SUPPORTING DOCUMENTS: Project information; Water System Construction, Dedication and Water Supply Agreement; Plans

INTERESTED PARTIES: Department of Public Works / Water Rate Payers / Murray Hill Residents

CITY MANAGER'S APPROVAL: 

BACKGROUND: THE MURRAY HILL NEIGHBORHOOD AND ITS WATER SUPPLY

The Murray Hill Home Owner's Association (MHHOA) represents 85 Murray Hill homes and condominiums with an assessed Montpelier Grand List value of nearly \$23 million. Established in 1983, Murray Hill Development, Inc., owned by Ken and Joan Senecal, subdivided the Murray Hill Farm into lots served by municipal sewer and a privately-owned water system that they have operated and maintained continuously. The water system, supplied by two bedrock wells, has provided reliable, high-quality water for drinking and domestic purposes for 36 years.

THE CHALLENGES

Due to drought in August 2018, the Murray Hill well yields declined, and static well levels were observed to be historically low. Unplanned maintenance on the wells restored performance, but underscored the need to investigate alternatives. In addition, the original water system operator, Ken Senecal, is planning to retire in 2020, so a new contract with a replacement Vermont "Class 3" water system operator will be needed. With uncertainty about the reliability of the bedrock wells, the pending operator retirement, and higher anticipated costs to operate and maintain the Murray Hill water system over the long term, the MHHOA Board contracted with Dufresne Group Consulting Engineers to explore water supply options, ranging from drilling new wells, to alternative routes for connecting Murray Hill to the Montpelier municipal water system. Additional stakeholders included Montpelier Department of Public Works, Hoffer Consulting, Inc., and Vermont Agency of Natural Resources Department of Environmental Conservation Drinking Water State Revolving Fund (DWSRF).

THE OPPORTUNITY

Several years after the Murray Hill neighborhood was established, the City of Montpelier invested in additional water supply infrastructure that made it possible to serve the higher elevation areas northeast of the City, including Murray Hill, with treated water from Berlin Pond for drinking and fire protection. The City of Montpelier is now willing and able to supply water to Murray Hill, and based on current water rates and the number of connections, Murray Hill represents ~\$46,000 in additional water revenue for the City of Montpelier annually. According to the Dufresne Group Preliminary Engineering Report, a project to connect Murray Hill to the Montpelier water supply will cost \$375,500. Murray Hill water costs are estimated below:

CURRENT: The 2019 annual water cost for Murray Hill users is \$760 per connection and the cost is fixed *regardless of usage*

FUTURE: Assuming that Murray Hill users pay for the full cost of the interconnection project, the estimated annual post project water cost is \$743 - \$999 per connection, and the cost *varies by usage*

- Fixed -- \$615 per connection, broken down as follows:
 - \$312 for debt for proposed interconnection project (DWSRF @ 3% interest for 20 years)
 - \$99 for DWSRF debt for 2004 water system improvements (through July 2023)
 - \$204 for Montpelier "ready to serve" water fee (\$51 on quarterly bill)
- Variable -- \$8 per thousand gallons of metered usage, example costs as follows:
 - \$128 per year for 4,000 gallons quarterly
 - \$384 per year for 12,000 gallons quarterly

The MHHOA Board considered all options based on monetary and non-monetary factors, and for the long-term stability of our homes, recommends connecting to the Montpelier water supply system.

TIMELINE AND NEXT STEPS

The Dufresne Group's Preliminary Engineering Report was submitted to regulators in September 2019. If the Montpelier City Council approves the project as recommended by the Department of Public Works, and the Board moves ahead with final engineering in Winter 2019, the connection could be complete by the end of 2020.

Questions? Please contact Jim Tringe, MHHOA Board Member at jtringe@yahoo.com

WATER SYSTEM CONSTRUCTION, DEDICATION AND WATER SUPPLY AGREEMENT

THIS AGREEMENT, entered into by and between the City of Montpelier (the "City"), a Vermont municipality located in Washington County, and Murray Hill Home Owners Association, Inc., a Vermont non-profit corporation (the "Association"), with its principal office located at 1 Blanchard Court, Suite 203, Montpelier, Vermont 05602 (collectively, the "Parties"), pursuant to Section 3305 of Title 24, Vermont Statutes Annotated.

WHEREAS, the City owns, operates and maintains a public water supply system for the benefit of its citizens and other extraterritorial users; and

WHEREAS, the Association owns, operates and maintains a public water supply system for the benefit of homeowners within the so-called Murray Hill planned unit development located in the City; and

WHEREAS, following studies, analyses and consultation with knowledgeable hydrogeologic assessment and engineering professionals, the Association has determined that the future reliability, security and sufficiency of the source of its water supply system is uncertain; and

WHEREAS, the Association has further determined that it is reasonable and prudent to seek an alternative water supply source in anticipation of the eventual deterioration of the existing Association water supply source;

WHEREAS, it has been determined by the City that its public water supply system possesses sufficient capacity to meet the current needs of the Association; and

WHEREAS, it has been further determined that the City has sufficient resources, capability and technology to assume ownership of the Association water supply system, and to operate and maintain the same as an integral component of the City's public water supply system; and

WHEREAS, the City and the Association have negotiated the terms and conditions under which the City may assume ownership of the Association water supply system and provide potable water to the Association and its member property owners, and by these presents they desire to memorialize their understandings.

NOW THEREFORE, In Consideration of One Dollar, and other good and valuable consideration, payment, receipt and sufficiency of which is hereby acknowledged, and in consideration of and reliance upon the several and mutual undertakings, inducements, commitments, and representations set forth herein, the Parties agree as follows:

- The City shall, within one year from the date of this Agreement, design, permit, construct and install an eight inch (8") water main and appurtenances extending from the intersection of Towne Street and North College Street to the northerly end of North College Street, as shown on a plan prepared by Dufresne Group, entitled "Alternative

2C, Figure 4-5, North College St Connection, Montpelier, Vermont," dated August 2019, Sheet 1 of 1 (the "Plan") (attached hereto as Exhibit A).

- The Association shall, within two years of the date of the date of this Agreement:
 - design, permit, construct and install an eight inch (8") water main and appurtenances extending from a point of connection with the City's water main at the northerly end of North College Street, within an easement area to be secured by the City from the owner of 12 North College Street, to a point of connection to the Association water supply system located within the Cityside Drive right-of-way, at a point southerly and easterly of the Cityside Drive traffic circle, as shown on the Plan. The design of the new eight inch water main and appurtenances shall be consistent with City Public Works standards and subject to approval by the Department of Public Works.
 - design and construct radio communication equipment at the existing booster pump station, located on residential property at 420 Murray Hill Drive, to allow for remote monitoring through the City's existing Supervisory Control and Data Acquisition (SCADA) system. (An existing conditions plan, prepared by Dufresne Group, entitled "Murray Hill Water System, Preliminary Engineering Report, Figure 1-2, Project Area and Existing Conditions, Montpelier, Vermont," Sheet F1-2, is attached hereto as Exhibit B).
 - design, permit and construct a new access drive to the booster pump station, located at 420 Murray Hill Drive, in order to allow for maintenance access without utilizing the existing residential driveway.
 - modify the piping at the booster pump station to eliminate the need for the adjacent 34,000 gallon water storage reservoir. This reservoir shall be physically disconnected and no longer part of the water system. The booster station shall also be brought up to current codes and standards.
 - fill, abandon or remove the Area 2 Fire Protection Reservoir and associated fire hydrant and cut and cap the existing feed lines to the reservoir and install a new fire hydrant connected directly to the water distribution piping.
 - install new fire hydrants near 60 Cityside Drive and 238 Murray Hill Drive, or as determined and approved by the City during final design.
 - install pressure reducing valves in locations noted in Exhibit A.
- The Association shall reasonably assist and cooperate with the City in applying for and securing any necessary permits, licenses, easements and consents incident to making the improvements described above, except that any required Act 250 permit amendments shall be the sole responsibility of the Association and obtained at its cost. The City will reasonably cooperate with the Association in providing it with information necessary to support an Act 250 amendment application.
- Upon completion of the improvements identified in Section (2), above, the Association

shall deliver to the City, in a form acceptable to the City's Attorney, an Irrevocable Offer of Dedication for the improvements described in Items (2)(a)-(e), as well as for all other components of the Association's existing water supply system, which shall include a Bill of Sale, together with an executed easement deed, said delivery being a formal Offer of Dedication to the City of the improvements and system, to be held by the City until acceptance or rejection of such offer by the City Council, at the City Council's sole discretion. Unless otherwise specifically set forth in the easement deed, all permanent piping easements shall be understood to be twenty feet (20') in width, centered on the main and shall include rights for access, inspection, repair and maintenance. Service lines from the exterior shutoff valve on the main to individual buildings or residences shall remain under ownership of the Association home owners.

- Upon written notice from the Association that the improvements described above are complete and ready for inspection, the City's Public Works Department shall promptly inspect the improvements and, in consultation with the City's Attorney, provide a recommendation to the City Council regarding whether to accept the Irrevocable Offer of Dedication and record the proffered easement deed.
- Upon acceptance of the Association's Irrevocable Offer of Dedication, the City shall own and control as components of the Murray Hill water supply system, including all easements, licenses, approvals, permits, records, , pipes, mains, valves, fixtures, pumps, communications systems and related water system apparatus and appurtenances, and shall be the Association's sole water supply source. The City shall be responsible for electricity and fuel associated with operation of the booster pump station. The Association shall take all steps necessary and proper to remove from service and cap the drilled wells which are the current source of its water supply. Contemporaneous with the new 8" water main being placed into service, the Association shall sever all connections and means of physical connection to its current water supply source wells. In addition, the Association shall cut and cap the existing 6" line to Well #1 adjacent to the intersection of Murray Hill Drive. Thereafter, the Association's former water supply system shall be integrated physically and functionally into the City's public water supply system in all respects, and the Association members shall be subject to all City rates, ordinances, maintenance, repairs, connections and capacity allocations related to the public water system. As against the Association, the City shall have available to it all remedies available at law or in equity to perfect, enforce and collect water rates, fees and charges upon property within the Association served by the City. #2 sc3
- The City shall furnish meters to Association owners currently paying flat rate sewer charges. The City shall bill Association property owners quarterly for water service furnished by the City, with such rates and charges to be a lien upon property connected to or furnished water, as provided by law. Costs for installation of the meters shall be the responsibility of the Association home owners, in accordance with City Standards.

- The City agrees that water furnished the Association under this Agreement will be of the same general quality and standards as water furnished elsewhere in the City, and the rates and charges therefor shall be consistent with the rate structure throughout the City.
- Neither the Association nor any Association property owner shall undertake any excavation or ground disturbance in the proximity of any water main or line without the prior notice to and consent of the City.
- The term of this Agreement shall be forty (40) years, commencing _____, 2020, and upon the expiration of the original term, it shall automatically renew for a successive term of forty (40) years. This Agreement, which shall be construed in accordance with the law of the State of Vermont, shall only be amended by mutual written consent of the Parties. If any provision of this Agreement is deemed unenforceable by a court of competent jurisdiction, that provision shall be severed and the remainder of the Agreement shall continue in full force and effect.

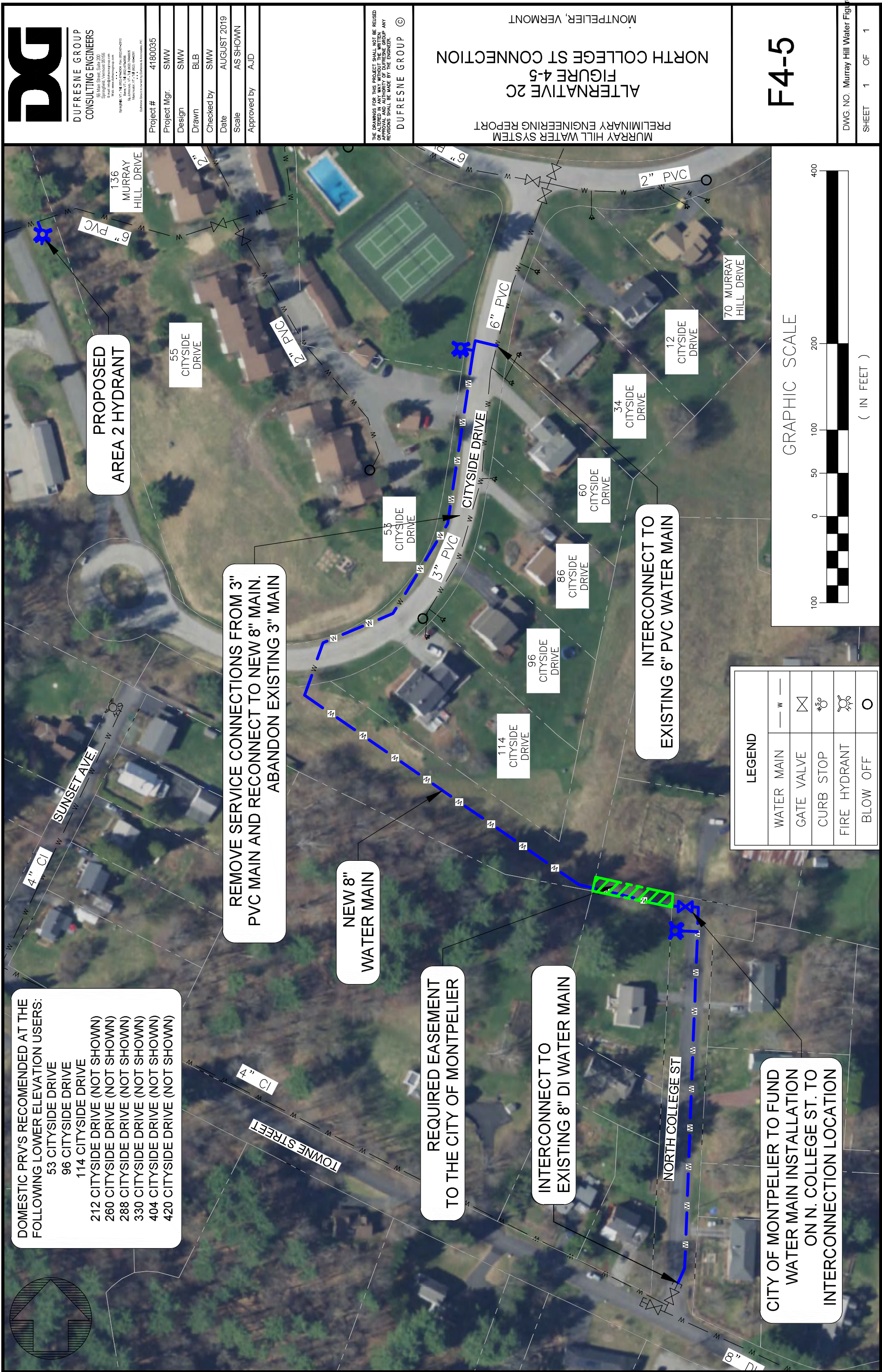
IN WITNESS WHEREOF, the Parties have caused these presents to be executed by their respective duly authorized officers this ____ day of _____, 2019.

CITY OF MONTPELIER
ASSOCIATION, INC.

By: _____
City Manager

MURRAY HILL HOME OWNERS

By: 
President and Duly Authorized Agent





CITY COUNCIL Agenda Item # 19-315

Date: October 30, 2019

Consent Discussion X

SUBJECT: Responsible Employer Ordinance, 1st public hearing

SUBMITTING DEPARTMENT: City Manager's Office for Council Member Casey

RECOMMENDED ACTION: Hold public hearing on proposed ordinance, schedule 2nd public hearing.

STRATEGIC OUTCOME: Community Prosperity, Equitable Community, Responsible Government

EXPENDITURE REQUIRED: None at this time

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: Council Member Casey proposes an ordinance to require City contracting, using taxpayer money, to follow 'good employer' requirements. These might include following state law on wages, requiring 'responsible wages' derived from collective bargaining, workers compensation coverage, the proper classifications of individuals as employees and not independent contractors, and other employment protections. Council Member Casey took staff comments from the 9/11/19 meeting into consideration when redrafting.

SUPPORTING DOCUMENTS: Proposed ordinance and memo with staff comments

INTERESTED PARTIES: Finance, DPW, City Manager's Office

CITY MANAGER'S APPROVAL: 

The Montpelier Code of Ordinances is hereby amended by adding after Chapter 2, Article V, a new Article VI.
RESPONSIBLE EMPLOYER ORDINANCE

Sec. 6-1. The City Council hereby finds and determines that taxpayer money is most efficiently and productively spent by awarding construction contracts to firms that include and enforce provisions requiring compliance with state laws governing the payment of wages, the provision of workers compensation coverage, and the proper classification of individuals as employees and not as independent contractors, as well as state law concerning health insurance coverage.

Sec. 6-1. The City Council hereby further finds and determines that it is appropriate for it to exercise entrepreneurial discretion by requiring firms that are awarded such contracts to comply with this ordinance because a failure to comply is injurious to the life, health and happiness of individuals employed by such firms and is deleterious to the quality of life in the City where most of such individuals reside.

Sec. 6-2. Whenever the City of Montpelier is procuring construction services which cost in excess of \$200,000, the following shall be incorporated into the procurement documents and made part of the specifications and contract. Any person, company or corporation shall acknowledge, in writing, receipt of said requirements with their bid or proposal.

Sec. 6-3. All bidders or proposers and all subcontractors shall as a condition for bidding or subcontracting verify under oath and in writing at the time of bidding or submittal in response to a Request for Proposal or in any event prior to entering into a subcontract at any tier, that they comply with the following conditions for bidding or subcontracting and, for the duration of the project, shall comply with the following obligations:

~~Sec. 6-4. The bidder or proposer and subcontractors under the bidder or proposer must comply with the obligations established by the City for payment of a "Responsible Wage", which shall effectively incorporate the rates set under the Vermont Prevailing Wage Law applicable to the regional rates for the Montpelier area derived from collectively bargained agreements, to pay the appropriate lawful Responsible Wage rates to their employees;~~

Sec. 6-4 The bidder or proposer and subcontractors under the bidder or proposer must comply with the obligations established by the City for payment of a "Responsible Wage", which shall effectively incorporate the rates set under the Vermont Prevailing Wage Law applicable to the regional rates for the Montpelier area as calculated in accordance with Vermont's Prevailing Wage Law including the appropriate apprentice classification. Responsible wage rates shall only apply to construction trades workers working directly on the specified construction project.

Sec. 6-5. The bidder or proposer and all trade contractors and subcontractors under the bidder or proposer must maintain appropriate ~~industrial accident insurance~~ workers' compensation coverage for all the employees on the project in accordance with Vermont Workers' Compensation Law;

Sec. 6-6. The bidder or proposer and subcontractors under the bidder must properly classify employees as employees rather than independent contractors and treat them accordingly for purposes of workers' compensation insurance coverage, unemployment taxes, social security taxes and income tax withholding.

Sec. 6-7. The bidder or proposer and subcontractors under the bidder or proposer must be in compliance with the ~~ACA~~ Affordable Care Act;

Sec. 6-8. The bidder or proposer and all subcontractors under the bidder or proposer must make arrangements to ensure that each employee of every contractor entering or leaving the project individually completes the appropriate entries in a daily sign-in/out log. The sign-in/out log shall include: the location of the project; current date; printed employee name; signed employee name; and the time of each entry or exiting. The log shall contain a prominent notice that employees are entitled ~~under state law~~ by law to receive the prevailing wage rate for their work on the project. Such sign-in/out logs shall be provided to the City on a ~~daily~~ weekly basis.

The bidder or proposer and subcontractors under the bidder or proposer, prior to bidding or, if not subject to bidding requirements, prior to performing any work on the project, shall sign under oath and provide to the City a certification that they are not debarred or otherwise prevented from bidding for or performing work on a public project in the State of Vermont or in the City.

Sec. 6-9. A proposal or bid submitted by any general bidder or by subcontractor under the general bidder or proposer that does not comply with any of the foregoing conditions for bidding shall be rejected, and no subcontract for work shall be awarded to a subcontractor that does not comply with the foregoing condition.

Sec. 6-10. All bidders or proposers and subcontractors under the bidder or proposer who are awarded or who otherwise obtain contracts on the projects shall comply with each of the obligations set forth in this Chapter for the entire duration of their work on the project, and an officer of each bidder or subcontractor under the bidder shall certify under oath and in writing on a weekly basis that they are in compliance with such obligations.

Sec. 6-11. Any proposer, bidder, or subcontractor under the bidder or proposer who fails to comply with any one of obligations set forth in this Chapter for any period of time shall be, at the sole discretion of the City, subject to one or more of the following sanctions; (1) ~~cessation of work on the project until compliance is obtained~~ After a reasonable period of time to provide an opportunity to correct, cessation of work on the project until compliance is obtained; (2) withholding of payment due under any contract or subcontract until compliance is obtained; (3) permanent removal from any further work on the project; (4) liquidated damages payable to the City in the amount of 5% of the dollar value of the contract.

Sec. 6-12. In addition to the sanctions outlined above, a proposer, general bidder or contractor shall be equally liable for the violations of its subcontractor. Any contractor or subcontractor that has been determined by the City or by any court or agency to have violated any of the obligations set forth in this Chapter shall be barred from performing any work on any future projects for six months for a first violation, three years for a second violation and permanently for a third violation



CITY COUNCIL Agenda Item #19-316

Date: October 30, 2019

Consent__ Discussion X

SUBJECT: Ordinance Amendments, Chapter 8, 1st public reading

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Conduct 1st Public Reading of the proposed amendments to Chapter 8. Provide an opportunity for comments from neighbors and interested citizens. Approve proposed amendments.

STRATEGIC OUTCOME/PRIOR ACTION: Responsive and Responsible Government; Inclusive, Equitable and Engaged Community; Public Health & Safety

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: Councilmember Coburn Hutcheson would like to revisit Sec. 8-3. KEEPING LIVESTOCK.

SUPPORTING DOCUMENTS: Articles I of Chapter 8 of the Code of Ordinances with proposed amendments (red lined version).

INTERESTED PARTIES: City Council, residents, staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

CHAPTER 8
ANIMALS AND FOWL
ARTICLE I. IN GENERAL

Sec. 8-1. RUNNING AT LARGE.

No person owning or who has custody and control of any domestic animal, except cats, shall permit such animal to go at large, loose or unrestricted in any public street within the limits of the City or on any land therein thrown open as a way for public travel and used by the public for travel although such way be not legally a public street, or go at large elsewhere in the City. See Article II of this Chapter for restrictions on dogs running at large.

Sec. 8-2. SADDLED HORSES AND DRAFT ANIMALS.

No saddled horse or draft animal shall be permitted by the owner or person in charge thereof to go into any public street unaccompanied by a driver or leader.

Sec. 8-3. KEEPING LIVESTOCK.

No livestock or other domestic animal shall be kept in such a manner that (1) causes the discharge of manure or other agricultural waste into public waterways, roads, or onto neighboring properties; (2) creates a persistent, offensive odor resulting in the discomfort of neighboring residents; or (3) causes an infestation of rodents, flies, or other wild pests. ~~No person shall keep livestock such as swine, sheep, goats, llamas, horses or cattle within the City limits unless they are kept on a parcel greater than ten (10) acres of land. At no such time shall it be permitted that more than one half cord of manure accumulate or remain uncovered.~~

Sec. 8-5. POULTRY -- UNLAWFUL TO KEEP EXCEPT IN ENCLOSURE.

It shall be unlawful for any person to keep poultry in the City limits, unless the poultry is confined in a properly fenced enclosure in such a manner that the poultry cannot escape therefrom.

Sec. 8-6. BURYING DEAD ANIMALS.

No person shall bury or cause to be buried the body of any horse or other large animal, within the limits of the city, unless in such manner that every part and portion of such body shall be at least three (3) feet below the natural surface of the ground where the same is buried.