

## **Montpelier ADA Committee July 2, 2019**

*Subject to review and approval*

**Attendance:** Marty Roberts – Chair, Tom McArdle – ADA Coordinator, Arne McMullen – Recreation Department Director, Chris Lumbra – Building Inspector, Sue Allen – Assistant City Manager, and Tina Hagen – Disability Rights Senior Investigator.

### **Approve agenda**

Sue made a motion to approve the agenda, Tina second. The motion passed on a unanimous vote.

### **Opportunity for public comment**

There was no one from the public present.

### **Introductions and welcome**

Since there were no members of the public, this was skipped.

### **Discussion of ADA committee priorities**

Tom distributed the transition plan priority list with the project work schedule. The schedule includes the person responsible for the project and the key has been added at the top of the page. For the facilities manager, this position will probably be filled in September or October. Others noted as being responsible include somebody from community services position and the ADA coordinator.

There was a site assessment done on the water treatment facility on May 28<sup>th</sup>, since it was missed with all the other assessments done by the consultant. The checklist for existing facilities was used by Tom & Mike Charron from VCIL which was sent to David West, IHCD.

Tom explained the rationale used to prepare the draft schedule which was based on the priority ranking provided by IHCD and the current CIP budget reserved for ADA projects while trying to complete as much as possible over 3 years at roughly \$10,000 per year. The first round will have an August start date and a December completion date. He has broken them out by priority to send to City Council. The committee members present reviewed the list and went through each item completing any incomplete items. Tom noted that some items are marked TBD which means that the recommendation needs to be reviewed in greater detail including the cost before deciding when to schedule the work.

Arne will review the Senior Center recommendations with Janna and respond next week with the recommended schedule. He noted some items are shared with the condo association by agreement regarding the common areas.

Sue described the status of the recreation building assessment & feasibility study which the city's selected consultant Breadloaf Construction was commissioned to undertake. It was decided to make note of the study results and plans for all items in the priority list since this will be a comprehensive review. For the time being, it was agreed that the schedule will identify the planned milestones for Council decisions about the selected alternatives which will be considered in October at a public hearing with budget decisions likely to be made in January and the possible bond vote for funding authority needed to advance the project (renovate or rebuild the facility).

### **Updates from committee members**

Sue Allen is leaving city employment and working through August 9 and Tom is also leaving and needs to use some vacation time before his last day at the end of the year. An ADA coordinator will need to be named before Tom leaves.

There will be a disability walking tour on Tuesday July 9<sup>th</sup> – someone reached out to the mayor about difficulty getting around in a wheelchair. They are meeting at the Inn at Montpelier and Tom plans to join them and others are welcome.

Mike Bedell is interested in joining the committee. City Council determines the committee structure, once his application is received, the point should be made to adapt the number of public members. The committee agreed they could support a change in membership to allow another citizen member to join.

### **Review and approve meeting minutes from April 23, 2019**

Tina made a motion to approve the minutes as written, Chris seconded. The motion passed unanimously.

### **Confirm next meeting date – September 17.**

### **Adjourn**

Tina made a motion to adjourn and there were numerous seconds.

Respectfully submitted,

Tami Furry  
Recording Secretary

