

**Montpelier Design Review Committee Meeting
September 16, 2019**

Subject to review and approval

This public meeting was recorded, and the video will be available for viewing at this link:
<https://www.montpelier-vt.org/1094/CivicClerk>

Present: Eric Gilbertson, Hannah Smith, Ben Cheney (alternate), Meredith Crandall - staff.

Call to order: The meeting was called to order by the Vice Chair, Eric Gilbertson.

Approval of the agenda: Ben made a motion to approve the agenda, Hannah seconded. The motion passed on a 3-0 vote, with no abstentions.

Comments from the Chair: There were no comments from the Vice Chair.

1 National Life Drive

Owner/Applicant: National Life Group

Review placement of a composting shed to be placed in a parking area outside the cafeteria.

Craig Strachan, Facilities Maintenance Manager from National Life was present.

The application is to add an 8'x10' shed for compost. There have been complaints about the odor from where it is currently being stored inside the main National Life building, near the kitchens. The shed will be located in the maintenance parking area, and will be able to be moved by a loader—if needed. The shed will be light gray and the metal roof will be charcoal gray.

It was suggested that they might want to add a vent to the backside of the building, in addition to the proposed vent in the front, to allow better air circulation. The applicant was agreeable to that suggestion.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 3-0 vote, with no abstentions.

Review minutes from September 3, 2019: The approval of the minutes was tabled to the next meeting, due to lack of an attending quorum.

Other business: The next meeting will be Monday, October 7, 2019.

Adjournment: Hannah made a motion to adjourn, Ben seconded.

Respectfully submitted,

Tami Furry
Recording Secretary