

**Montpelier Design Review Committee Meeting
August 19, 2019**

Subject to review and approval

This public meeting was recorded, and the video will be available for viewing at this link:
<https://www.montpelier-vt.org/1094/CivicClerk>

Present: Steve Everett, Eric Gilbertson, Hannah Smith, Seth Mitchell, Liz Pritchett (alternate), Ben Cheney (alternate), Meredith Crandall - staff.

Call to order: The meeting was called to order by the Chair, Steve Everertt.

Approval of the agenda: Eric moved to approve the agenda as printed, Ben seconded. The motion passed on a 5-0 vote.

Comments from the Chair: There were no comments from the Chair.

535 Stone Cutters Way

**Owner: River Station Properties, LLC Applicant: SunCommon
Review placement of rooftop solar array.**

Sean Fitch, the Commercial Project Engineer from SunCommon, and Jessie Klinck, the Commercial Project Assistant with SunCommon, were present.

Installation of 64kW DC rooftop solar array and all corresponding electrical components.

The panels are deep blue against a steel gray corrugated roof. They will be 5-6" above the roof and similar in height to the current sky lights. The wiring will go under the panels so as not to be seen from above, and will exit through conduit over the edge of the roof and will be blended into current service area – it might go through instead of over edge of roof overhang pending input from the electrician.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

1 Bailey Avenue

**Owner: VSECU Applicant: Montpelier Conservation Commission
Review rain garden installation.**

Sara Hoffmeier, the landscaper, was present. Construction had already been started with VYCC's narrow window of availability.

The application is to install an approximately 400 square foot rain garden between VSECU's driveway that exits the drive-through teller structure and Bailey Avenue. It will consist of flowers and shrubs planted in topsoil, under which will be 2 ½ - 3 feet of sand and gravel bioretention media. The garden will surround the existing catch basin leading to VSECU's stormwater capture system – the catch basin will be raised a bit.

A notation was made to the application by the Chair that the information sign will be proposed and submitted to the Design Review Committee for approval by VSECU once the details are finalized.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

Review minutes from July 8, July 22, and August 5, 2019: Eric made a motion to approve the July 8 minutes as presented, Seth seconded. The motion passed on a 3-0 vote (Seth, Eric, and Seth).

Ben made a motion to approve the July 22 minutes as presented, Liz seconded. The motion passed on a 4-0 vote (Steve, Seth, Liz, and Ben).

The August 5 meeting had no details about the College Street proposal, Meredith will add. The motion passed with pending changes on a 3-0 vote (Hannah, Seth, and Steve).

Other business: The next meeting will be Tuesday, September 3, 2019.

Adjournment: Eric made a motion to adjourn, Seth seconded.

Respectfully submitted,

Tami Furry
Recording Secretary