

Parks Commission
Tuesday September 17, 2019 / 6PM
Meeting Location: Montpelier Police Station Conference Room

Meeting Agenda

- 6:00 Approve July and August minutes
Approve September agenda
- 6:10 Comments from the public
- 6:15 Confluence Park
- Update
 - Public meeting to brief City Council - September 24, 7:30pm, City Hall
- 6:25 Spring Hollow Lane (Alec) - See attached agenda overview and map
- Opportunity to purchase easement for future access to (future) Sabin's Pasture
- 6:45 Park Staff Update (Alec and Geoff)
- North Branch Park trail construction update
 - Parkapalooza
 - Enchanted Forest
 - Budget
 - Fall priorities
- 7:10 Planning (Kassia)
- Agenda item template - *See attached template*
 - Draft work plan review - *See attached draft*
 - Prioritize projects and action items
 - Map out top agenda meetings
- 8:00 Adjourn

Unfinished Business

- Hubbard Park vegetation management
- Hubbard road mitigation
- North Branch pump track

Policies in Progress

- Finalize memorial policy
- MOU for groups doing work in city parks (standards/policies)



Parks Commission Agenda Item

Meeting Date:

Consent ____ Discussion x__

Subject: Spring Hollow Lane Easement

Submitted By: Alec Ellsworth

Recommended Action: Authorize the use of Conservation Fund or Parks Special Fund to provide a survey to establish an easement to Sabin's Pasture from Spring Hollow Lane.

Background: The house at #272 Spring Hollow Ln. is currently under renovation by Kris Hammer, a former Parks Commissioner. He is willing to donate a 20' wide easement that would provide access from the Spring Hollow Ln. neighborhood down into Sabin's Pasture. While Sabin's Pasture is currently privately owned there is a possibility that this easement could provide neighborhood access to a future park. We would need to pay for a survey to establish the boundaries for such an easement, and also pay some administrative fees.

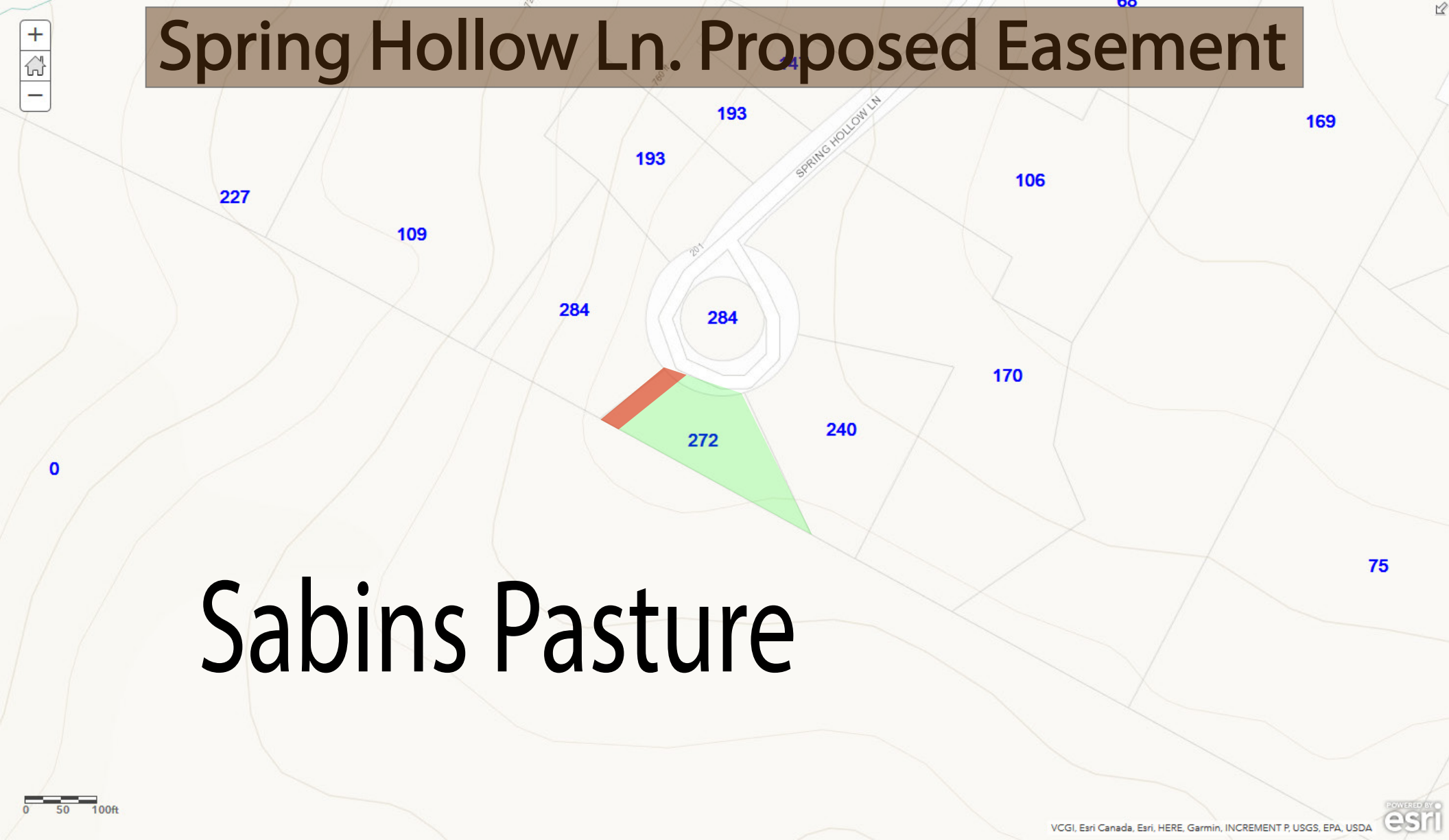
Expenditure Required: \$2k-\$5k

Source of Funds: Parks Special Fund or Conservation Fund

Interested Parties: Parks Department, Kris Hammer, Spring Hollow Ln neighborhood

Supporting Documents: Map attached.

Spring Hollow Ln. Proposed Easement

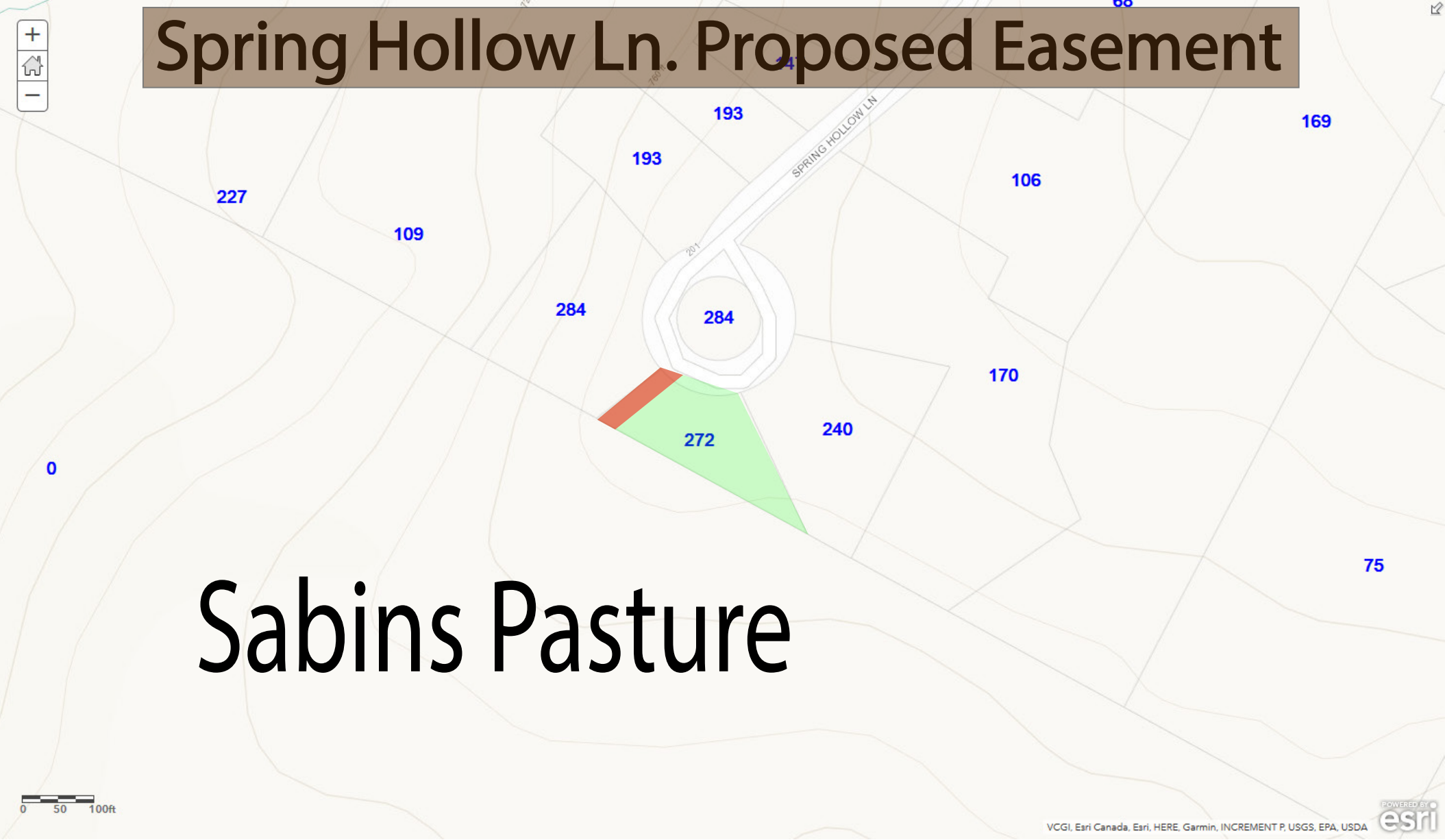


Sabins Pasture

House undergoing current renovations.

Proposed 20' wide easement

This map shows a proposed easement to be added to #272 Spring Hollow Ln. to provide future neighborhood access to the top of Sabin's Pasture. The house is currently under renovation and the current owner is willing to donate the easement to the City before reselling the property if the City can cover the costs of the survey to establish the easement boundaries.



House undergoing current renovations.

Proposed 20' wide easement

This map shows a proposed easement to be added to #272 Spring Hollow Ln. to provide future neighborhood access to the top of Sabin's Pasture. The house is currently under renovation and the current owner is willing to donate the easement to the City before reselling the property if the City can cover the costs of the survey to establish the easement boundaries.



Parks Commission Agenda Item

Meeting Date:

Consent ____ Discussion ____

Subject:

Submitted By:

Recommended Action:

Background:

Expenditure Required:

Source of Funds:

Interested Parties:

