



Montpelier Recreation Department
Advisory Board Meeting Minutes
September 11, 2017

Attendees: James “Buz” Surwilo, Karlynn Koenemann, Chris Hancock

Absent Board Members:

Attending Recreational Department Staff: Arne McMullen, Eric White

Attending From Community:

Call to order 5:35

I. Public Presentations

- a. None

II. Approval of July 17, 2017 minutes.

- a. Karlynn - Motion to approve.
Chris - Second
3-0 – Approved.

III. Financial Statements

- a. Overview of Budget with Board.
 - i. Salary question in Rec. Center Salaries.
 - ii. Explain where some of the budget items go.
 - iii. Looking into some budget postings.

IV. Old Business

- a. Proposal for Stair’s advertised.
 - i. Stairs RFP/Site Visit Sept. 15th..
 - ii. Proposals Due September 27th.
- b. Seasonal Staff - Maintenance
 - i. Hired another person for vacant position.
 - ii. Challenge finding seasonal maintenance staff again this year.

V. New Business

- a. Ski/Skate Sale
 - i. Saturday, Oct. 21.
 - ii. Two Credit check outs this year.
 - iii. Volunteers needed.
- b. Facility Discussion and Future Project Ideas
 - i. Plan for the future at pool house.
 - ii. Look into planning Gender-neutral bathrooms.
 - iii. Sun Shades – Check out Shelter Logic.

- c. RecTrac Use Expanded
 - i. Senior Center using RecTrac for Programs and Reservations.
 - ii. All staff using program.
 - iii. Developing templates for consistent reports.

VI. Directors Report

- a. Day Camp – 108 per day average.
- b. 972 enrolled for season.
- c. Pump Track near flag pool at Rec. Field
- d. Electric Tractor Demo- Quiet, possible Cost savings in fuel.

VII. Program Coordinator/Pool Director's Report

- a. Program updates.
 - i. 222 enrolled in Fall Soccer Camp.
 - ii. 14 in Cricket program.
 - iii. Creative Writing class with possible new instructor.

VIII. Other Business

- a. Halloween Party
 - i. Looking for Volunteers.

IX. Adjournment 3-0 at 7:02 pm.

Karlynn – Motion-Chris - Second

Next Meeting: October 16, 2017.