

Montpelier Transportation Infrastructure Committee
Meeting Minutes
March 23rd 2017: City Hall, Memorial Room

Members Present: Dona Bate (City Council) Jenn Gordon (Chair), Heather Voisin, Dan Costin, Jonathan Harries, Erin Aguayo, Dan Jones, Anthony Menonna, Chris Loyer

City Staff: Cory Line (DPW), Rebecca Harris (AmeriCorps VISTA), Kevin Casey (Department of Planning and Community Development), Mike Miller (Department of Planning and Community Development).

Attendees: Anne Watson, Dan Berheide (ALTA)

1. Jenn calls meeting to order
2. **Minutes:** Erin moves to approve past meeting minutes. Chris seconds. All in favor
3. **Agenda:** Chris moves to approve this meeting's agenda. Erin seconds. All in favor.
4. Public Comment
5. **Bike Path Enhancement:** Anne is proposing project on property alongside the bike path ["bike path bump out project"](#)
 - a. Working alongside Ward Joyce to create a design
 - b. Started conversation with Planning Department and DPW
 - c. Elevation is half a foot above 100 year floodway
 - d. Approximate total cost is \$10,000. Requests \$1,000 to pay for initial project design by Ward Joyce. The designs would be circulated among the public and generate additional revenue through crowd-funding.
 - e. Suggestion for site to have bike repair items and picture guide.
 - f. What is the timeline?
 - i. Kick starter video in April, fundraising in July and construction in August.
 - g. Dan Jones makes motion to provide \$1,000 under minor infrastructure fund for the bike path bump out project. Erin seconds. All in favor.
6. **ALTA Presentation:** Daniel from Alta presents [road typology maps](#). The end goal is to create a city map, with street typologies, which will be referenced when streets are being constructed, repaved etc... ALTA developed three road typologies and a map to present and get feedback

Comments:

- a. There are no options for parking in any diagrams
 - i. Certain diagrams show "shadow" of parking
 - ii. Alta has provided ranges for each section. The diagrams show road typology aspirations, but these aspirations are flexible.
- b. Can we identify the roads that are being communicated

- i. Typology table classifies roads based upon data such as land use, volume and type of road.
- c. How are one-way streets handled? How does this fit into design guidelines?
- d. Elm Street is minor arterial, which translates to a road that is meant to transport long distances. For this type of road we want bike lanes (and thus no on street parking)
 - i. From Elm out to Cummings there are sidewalks on both sides.
 - ii. After Cummings, the typology can change to have one sidewalk as we move into a more rural area.
 - iii. After nature center, the street can change again to 2 way roads and bike lanes.
- e. In the diagrams alternative one is the preference. Alternative two demonstrates options. This distinction between preferred and alternative will become more defined in future diagrams.
- f. Suggestion for acronym glossary --for instance what does arterial mean?
- g. What is the difference between one-way cycle track and bike lane?
- h. Is the map looking at now or the future?
 - i. The design process analyzes what we have today while looking towards the future.
- i. Will certain roads be exclusive to certain uses?
 - i. There are typologies where certain uses are not preferred. Ultimately we will find where exclusions are necessary.

What kind of feedback does Alta want?

- ii. Alta needs assistance creating a narrative for each of the typologies. For instance, what characteristics make the street special and unique compared to other road types? "Encapsulates identity".
- iii. Narrative may answer the question what is a main residential road or mixed use residential (Barre).
- iv. Alta is going to take feedback to refine concepts and maps.

Dan asks the committee to read the road typologies and send responses and reactions to Kevin. Even better –take a photo so we can better understand how these typologies function. **Kevin wants feedback by Tuesday or Wednesday of next week (March 31st).**

7. Sustainable Design Competition:

- a. [Letter of support](#) will enable the council to put staff time into making the project realistic and allows for further study of the proposal.
- b. Anthony hopes to change language to "we endorse the further study"
- c. Letter of support should be completed before the April 12th city council meeting.

- d. Chris makes a motion for Dan to revise the letter to include the phrasing as follows: "MTIC supports the conceptual ideas identified by team bridges and encourages city council and staff to pursue further feasibility".
- e. Motion withdrawn

8. Policy: Anthony will create questions for the committee to answer/give feedback.

9. Transportation

- a. Created [bike/ped report card](#)
- b. Will report on how well are we doing in relation to goals set.
- c. Main street pedestrian counter demonstrated a steady decline in the number of pedestrians
- d. Need to collect more data such as survey data
- e. Mike Philbrick provided bike and pedestrian accident data
- f. Corey collected all infrastructure improvements
- g. Members should provide comments to Dan Costin by next Friday

Length of meeting should fluctuate based on type of meeting.

Meeting Adjourned at 8:00PM