

Montpelier Transportation Infrastructure Committee Meeting Minutes

May 2, 2017

6:00 pm – 7:45 pm

Memorial Room, City Hall

Members Present: Erin Aguayo, Jennifer Gordon, Jonathan Harries, Anthony Menonna, Per Tonn, Heather Voisin

City Staff: Corey Line, Department of Public Works; and Kevin Casey, Department of Planning

City Council: Dona Bate

Agenda and April minutes

Agenda and minutes approved

Notes for future agendas: Anthony suggestion/request for more time to focus on one work group presentation per month. TBD for each mtg based on Jenn's monthly request for topics

Notes for future minutes: Dona suggestion - specify responsibility for action items (identify people attached to tasks) and more detail for record-keeping purposes

Public Comment (none)

Planning Update:

ALTA update on Complete Streets project (Kevin) -

- 12 typologies identified based on functional road class and then overlaid with character of the setting;
- typologies meant to represent the ideal;
- when typologies don't fit - use "treatments";
- material provided for review (by city staff);
- ALTA/Planning want MTIC to review 1st draft prior to public meeting next month - (next MTIC meeting not too late for this discussion);
- **ACTION:** Kevin to have materials to MTIC by May 26 for review

DPW:

Wayfinding (Corey) - plan addresses signage for vehicles, pedestrians, bicycles - wants MTIC to see what signs look like and where they are going; placement and direction; "destination points"

- still addressing state comments on plan, currently incomplete;
- Note: signs can't point to commercial operations on vehicular signs; ped signs can list anything;
- Future process: needs DRC review, MTIC review, city council, and state approval
- **ACTION:** Corey will attend next MTIC with complete plan for review;

Crosswalk enhancements (Corey) -

- Corey has talked with vendors on rapid flashing beacons: two styles - rectangular flashing or flashing border; can be activated via push button or sensor;
- anecdotally, sensors can be activated inadvertently;
- possible locations discussed - VTrans suggestion to be mindful of overuse issues;

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- suitable for VTrans bike/ped grant program? - 50% match, could use ATF \$; grant due July 14; public meeting required for grant (MTIC meeting counts); letter from governing body (city council); application in June; ACTION: Corey/DPW to prepare for next meeting;
- Question on crosswalk enhancements: can they be moved if better suited elsewhere? - yes;
- Erin suggested crosswalk at college street at blind spot;
- much discussion about grant for enhancements or grant for Taylor Street - what's the bigger need?;
- **ACTION:** Kevin to reach out to Jon K to assess which project is best for grant application;
- **MOTION:** Anthony - **use ATF to fund 4 rectangular push button rapid flashing crosswalk enhancements** (regardless of grant outcome); Dona seconds; discussion regarding placement - make sure they are in non-controversial locations (avoiding flashing in residential windows): Bailey @ bike path, Elm/Vine, Barre/Main, Elm/Pearl; (specific placements still TBD)
MOTION PASSES

Work Group Reports:

Bike rack proposal (Per) -

- getting requests from local businesses about bike racks;
- wondering if MTIC wants to earmark ATF to provide funds?; create a standardized process? Would council want to review?; What about private property?;
- bike racks on sidewalks and public property go through DPW;
- suggestion of creating policy to spur action;
- **ACTION:** Heather to attempt drafting policy on process for installing and paying for new bike racks

Traffic calming (Anthony) – 18-year-old proposal by Tom still applicable.

ACTION: Anthony to send to JG for committee dissemination.

Additional Notes: Per will be leaving MTIC in a few months due to upcoming move to Germany after summer

Next meeting: Tuesday June 6th, 6pm

Motion to adjourn - by unanimous consent