

Montpelier Transportation Infrastructure Committee
Meeting Minutes
City Council Chambers
August 1st 2017: 6:00pm- 8:00pm

Members Present: Corey Line, Chris Loyer, Rebecca Harris (AmeriCorps), Anthony Mennona, Heather Voisin, Dona Bate (City Council), Kevin Casey (Department of Planning and Community Development), Dan Costin, Jonathon Harries, Erin Aguyano.

Attendees: Kate Stephenson

1. Approve minutes and agenda
 - a. Agenda item removed - 6:20 Vtrans has already been submitted.
 - b. Addition of discussion about Main Street under updates
 - c. Chris makes motion of approve agenda. Heather seconds. All in favor.
 - d. Minutes should include next date at the end. Corey approves minutes by unanimous consent.
2. Public Comment
3. Kate Stephenson: North Branch Nature Center expansion and renovation as part of NetZero campus.
 - a. Request for funding for EV charging station. Basic level II charger. It can be updated in the future.
 - b. 15kw solar array and prepared to offer free car charging
 - c. On private property there is conservation easement that allows public access to parking lot (for perpetuity).
 - d. Total project cost is \$5,600 dollars. NBNC covers excavation and asking for \$3,800 for charger and electrician.
 - e. Can view as city purchasing the charging unit
 - f. **Motion:** Dona makes motion to recommend contribution of \$3,800 from Alternative Transportation funds for an electrical charger to be placed at the north branch nature center and City will consider potential ownership. Recommendation will be presented to city council on august 23rd. Chris second motion. All in favor.
4. Jon Harries: Sustainable Montpelier
 - a. State street closure, 3 Saturdays (Late September?)
 - b. \$2,000 for programming for 2 Saturdays.
 - c. Overlap with complete streets typology outreach (Alta Planning)
 - d. **Action: Jon to follow up with Dan and coordinate with Events Committee – possibly get the events committee to come to next meeting.**
5. Heather: Bike parking policy – **Action: Draft developed for last meeting to be distributed to entire committee by Heather**
6. Anthony: Traffic calming policy – no news; wondering if old draft policy developed by Tom McCardle at DPW is fine as is?

- a. **Action Step: Anthony to redistribute Tom's policy to entire committee and all members should read traffic-calming policy and prepare feedback.**
- 7. Dan Costin: Working on finalizing RFP for survey. Reserve 20 minutes for next meeting, contractor will come to discuss/consult on request for proposal. Dan will send draft.
- 8. DPW update
 - a. Council approved 4 way stop at spring & elm streets
 - b. The long line striping contractor is in tonight (memorial, berlin, national life)
 - c. Finish up side walks on main and state by the end of this week
 - d. Zoning ordinances specify materials for sidewalks
 - e. Discussion of Northfield street
 - f. Discussion of Main Street
 - i. Selection of consultant for main and barre street study
 - ii. Do we want someone on the committee involved with the selection process
- 9. Kevin is meeting with Jackie Cassino from Vtrans and Dan to review comments on Complete Streets project being done by ALTA. Draft by next meeting up for discussion.
- 10. Meeting adjourned by unanimous consent at 7:34. Next meeting scheduled September 5th at 6pm.