

Montpelier Transportation Infrastructure Committee (MTIC)
Sept 5, 2017 Draft Minutes 6-8:30pm at Council Chambers

Members Present: Erin Aguayo, Dan Costin, Jennifer Gordon (Chair), Jonathan Harries, Dan Jones, Chris Loyer, Anthony Menonna, Mark Provost, Heather Voisin (Secretary) and Dona Bate (Council).

Members Absent: JonBudreski & Per Tonn who have resigned (two vacant slots).

City Staff: Corey Line, Department of Public Works; and Kevin Casey, Department of Planning

Members of Public: Amber Collette

Meeting opened by Chair at 6pm.

Agenda accepted with Jenn's changes to postpone NextGen topic & Bike Rack Policy.

Approval of August 1st Minutes was postponed until posting online can be done. Who to post?

Jerry Lindsley of Center for Research and Public Policy (CRPP) discussed different surveys that could be used to gather information on bicycle and pedestrian use.

Jerry provided draft scope/methodology and presented considerations for things to include in RFP Question/discussion on collection survey methods: should it be survey questions (still quantitative by statistically significant, random nature that is then extrapolated) or point count data (much more difficult, expensive to do). Estimates: under \$17,000 for phone & \$12,000 for mail survey.

ACTION: Dan C to develop new draft based on input received for review at next meeting.

Alta's Street Typology Plan (Kevin)

Update from ALTA: Still more work to be done – working on implementation chapter and making edits based on feedback from VTrans; Public participation/presentation piece (different from public meeting) – aiming to conduct public education event at HONK fest possibly 9/30; Public informational meeting to follow at later date. Discussed how best to provide feedback and suggestions.

ACTION: Subcommittee of Erin, Anthony, and Heather to delve further into draft report and develop list of comments to Kevin. All MTIC members welcome and encouraged to provide comments to Erin. ALTA going to make a few small adjustments first with revised version by end of this week. Then feedback to be provided within 2 weeks.

Main/Barre Scoping Study Consultant Proposals (Corey)

Three at-the-ready proposals were provided by VTrans; discussion on how to select which one/how to score – preference noted for providing scoring matrix to use for evaluation purposes.

ACTION: Corey to send out scoring matrix; all MTIC members to provide scores to Corey by 9/15.

ATF designation scope – review (Jenn)

Background - Jenn received comments and concerns from Mayor Hollar and Councilor Watson about how ATF was being allocated. MTIC did provide a 5-year Budget and Plan in 2015. MTIC needs to develop a new 5-year plan and budget for its renewal by city council.

Question at hand: how do we prepare for sunset of 1st provision in 2019. Is 5% still appropriate? What do we want to recommend? What does it include? Broad or specific? Possibility to break budget into short-term and long-term project focus areas?

ACTION: Corey to develop/provide data on how ATF funds have been spent and updated info on actual parking revenues, as well as 5-year paving plan; plus MIM recommendations by streets.

Next meeting to include significant time to discuss further.

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State Street Saturday funding request (Dan Jones and Jonathan)

Three trial Saturdays to have farmers markets on State Street: 9/23; 9/30; 10/7; looking to have small areas to focus/draw attention into area in afternoons – looking at extending State Street closure on 10/7, holiday weekend. Trying to promote pedestrian centric focus downtown. Is there a public outreach/education budget available to cover the promotion associated with 10/7 events? Line item available in ATF budget.

MOTION by Anthony to allocate \$1,725 of Transportation Events and Festivals line item from ATF to State Street Saturdays promotional materials; Seconded by Dan C.; Unanimously approved.

Dan is looking for volunteers.

Traffic Calming Policy and identify plan for community outreach (Anthony)

Tom McArdle's presentation from 1999 is still appropriate and relevant. What is our goal for calming traffic? Need council support to designate DPW time to develop policy, working with consultant, law enforcement, etc. as necessary.

MOTION by Anthony: Anthony will write cover letter to City Council from MTIC (referencing McArdle document) requesting city staff develop Official Traffic Calming Policy. Seconded by Chris. Unanimously approved.

Comments on Guertin Park design (Erin)

Erin met with Anne Watson and was shown model that Yestermorrow built. Further discussion indicated structure had already been installed and looks great.

Next Meeting: Oct 3rd at 5:45pm Council Chamber.

Adjourn by unanimous consent at 8:18pm.