

**Montpelier Senior Activity Center
Advisory Council
Orientation and Meeting Thursday, July 23, 2015
Meeting location: MSAC Resource Room
Agenda**

9:00-10:00 Orientation / Optional BYO Breakfast

(Jessie Baker, Assistant City Manager, will also speak)

Materials to review before Orientation:

1. MSAC By Laws
2. FY2016 Budget Summary, Priorities, Departmental Goals and Performance Measures for MSAC (From City Budget Book)
3. FY2016 Budget, detailed – please just browse/skim this to get a sense of our budget
4. Vermont Association of Senior Centers and Meal Providers Mission and Vision Statements – new association
5. City Ethics Policy
6. City Annual Report (book) – please just browse/skim this to get a sense of how MSAC fits into the full city government/services structure.

10:00 Group photo by volunteer Wendy Speight (outside if weather allows!)

10:05 – 11:45 (?) Meeting

1. Review/Amenda/Vote on Minutes of June 23rd meetings (5 min)
 - See draft minutes in packet
2. Schedule meetings for rest of year (10 min)
3. Complete and Review Committee assignments (5 min)
 - See packet document of committee descriptions
4. JBI / GTC MOUs: review, and brief discussion of avoiding conflict of interest (15 min)
 - Refer to MOU materials emailed week of July 6th
5. MSAC Swim Program and First in Fitness (25 min)
6. Goals review and goal-setting (25 min)
 - Please read in advance in packet:
 - Advisory Board Goals for 2014-2015
 - National Institute for Senior Centers: Accreditation
7. Other Business? (15 min)

Alternately, the goal-setting process could be tabled until the next meeting, allowing more time for other agenda items.