



Montpelier Senior Activity Center

58 Barre Street, Montpelier, VT 05602

A Place for Healthy Aging and Lifelong Learning

802-223-2518 • msac@montpelier-vt.org • montpelier-vt.org/msac

DRAFT Advisory Council Meeting Minutes

Monday, March 19, 2018

12:30 – 3:00 PM

MSAC Activity Room, Montpelier, Vermont

Meeting convened at 12:40 PM

Present at Roll Call: Chair Bob Barrett, Mary Carlson, Liz Dodd, Bill Doelger, Ron Merkin, Janet Ressler, dianne richardson, Sue Stukekey

Late attending: Fran Krushenick came at 12:55

Director Janna Clar

AC Members not present: Barbara Ladabouche, Eric Rajendra

Guests: Wendy Hale, Amy Handy, Laura Morse

A quorum was present (6+)

Past Minutes

- Amended January 22, 2018 minutes were approved

Votes

- None

Announcements

- Eric Rajendra is traveling and will return in April to start Strategic Planning

Director's Notes

- Available at the MSAC front office

Discussions:

- Amy Handy and Laura Morse, both running for Advisory Council, wanted to see how AC meeting runs
- There is a need for better communications through the Advisory Council members and the MSAC membership about incidents that occur on the property and are of public concern. An ad hoc committee will be formed for that purpose and a reporting protocol will be created. Janna will be meeting with JoAnn Troiano and Bob Gowans about 58 Barre Street.
- The spring class enrollment on March 5th went extremely well and the increased number of classes and variety seems to have eased the pressure of some filling up too quickly. There are proposals for new Summer programs including Aqua Zumba, Art workshops, and Downsizing
- MSAC By Laws need clarification for the Accreditation and Janna thought that Brattleboro's senior center has a similar relationship with its city as MSAC. The topic is on the May Agenda
- City employees have been doing a great job at cleaning the parking lot and sidewalks around MSAC
- The Front Office stink was finally located and fixed, although the front gardens were destroyed to correct the problem. The City will put top soil back in and volunteers will replant. The cost of the plants may come out of the Condo Association budget.

Actions

- Janna will meet with JoAnn Troiano (Director, Montpelier Housing Authority) and Bob Gowans (Fire Chief) to discuss facility matters at 58 Barre Street for MSAC and upstairs tenants, including emergency procedures
- Advisory Council members should enter their volunteer hours into Volgistics
- Janna and Mary Carlson will meet to discuss By Law language for the Accreditation process. Council members are encouraged to read and send comments/suggestions to Mary before April 1
Mary Carlson marycar288@gmail.com; 223-5539
- Janna will send out information on the Older Vermonters Caucus, created by Dan Noyes, RSVP Director
- Liz Dodd, Wendy Hale and dianne richardson will create a Task Force for safety protocols for MSAC and other Community Services facilities
- MSAC and Advisory Council members should forward names and introductions of people who can open doors for the Strategic Plan to Eric Rajendra as soon as possible

Save the Date:

- MSAC Rummage Sale April 6th & 7th
- Senior Prom Disco Fever Friday, June 29, 2018

Add to MAY 2018 Agenda:

- MSAC Bylaws revision
- Friends of MSAC 501C3
- Strategic Plan
- Safety Task Force check in
- First in Fitness

Meeting adjourned at 2:55

Next meeting:

- **May 21, 2018**
Advisory Council Meeting, 12:30 – 3:00 PM, MSAC Resource Room

Respectfully submitted, Jessica Sanderson

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FY18 Advisory Council Meeting Dates

Last Advisory Council Meeting of FY18

2018 Annual Membership Meeting: Tuesday, June 19 12:45 – 2:00 PM

First Advisory Council Meeting of FY19 **TBD**