



Montpelier Senior Activity Center

58 Barre Street, Montpelier, VT 05602

A Place for Healthy Aging and Lifelong Learning

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Advisory Council Meeting Minutes

Monday, May 21, 2018

12:30 – 3:00 PM

MSAC Activity Room, Montpelier, Vermont

Meeting convened at 12:38 PM

Present at Roll Call: Chair Bob Barrett, Mary Carlson, Liz Dodd, Bill Doelger, Janet Ressler, dianne richardson,

Director Janna Clar

AC Members not present: Fran Krushenick, Barbara Ladabouche, Ron Merkin, Eric Rajendra, and Sue Stukekey

Guests: Mary Alice Bisbee, Laura Morse, Rilla Murray

A quorum was present (6)

Past Minutes

- Edited March 19, 2018 minutes were approved.

Votes

- MSAC staff and the Advisory Council will develop and submit an accreditation proposal with the intent of being accredited by May 2019, with progress updates at each Advisory Council Meeting.

Announcements

- Eric Rajendra is traveling and will return in June 2018.
- The position for Community Services Communications and Development Coordinator has been filled and will start mid-June.

Director's Notes

- Available at the MSAC front office.

Discussions:

- Eric now recommends MSAC pursue Accreditation first and focus on the Strategic Plan after achieving Accreditation. The Director and Advisory Council agreed that was preferred (see vote above). The National Institute of Senior Centers (NISC) will provide support for data analysis gathered by MSAC to complete the Accreditation and recommends this prioritization. Janet Ressler thinks completed self-assessment can be attained in 6 months (by November 2018). Bill Doelger requested information on how MSAC compared to other rural senior centers. Liz Dodd requested that the mission and vision statements be updated. The city of Montpelier is currently launching a strategic plan with the department heads and city council members, led by consultant Julia Novak. MSAC will be able to upload its Strategic Plan onto the city's website when it is ready. The City

Council has not appointed a member to MSAC's Advisory Council since the fire although it may at its discretion.

- The expense and health benefits for the MSAC Swimming and Water Aerobics Program were discussed in length. Solutions to the rising cost included raising fees and increasing membership participation. Janna provided a cost analysis chart of the past 3 years. Rilla proposed creating a Survey Monkey for members. Mary Carlson thought it should be brought up at MSAC Annual Meeting, June 19th.
- Mary Carlson rewrote and updated the Governance Policies and Procedures and their presentation for approval at the annual meeting was decided along with other details.

Actions

- Promote swimming and aerobics at First in Fitness to members – the goal is up to 50 more people.
- Create a survey about ADA Safety for Community Services facilities.
- Approach BCBS/UVM Berlin Campus for partnering opportunities.
- Create a Survey Monkey on the Swimming and Water Aerobics Program.
- Present new Governance Policies & Procedures at the MSAC Annual Meeting, June 19, 2018.

Save the Date:

- Senior Prom Disco Fever Friday, June 29, 2018.

Add to 2018 Agenda:

Meeting adjourned at 3:05 PM.

Next meeting(s):

- **June 19, 2018**
 1. **Last Advisory Council Meeting, 10:30 – 11:45 AM, MSAC Resource Room**
 2. **MSAC Annual Meeting, 12:45 – 2:00 PM Community and Art Rooms**
 3. **First Advisory Council Meeting FY 19 2:30 PM – 3:00 PM, MSAC Resource Room**

Respectfully submitted, Jessica Sanderson

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FY19 Advisory Council Meeting Dates

TBD