



## Montpelier Senior Activity Center

58 Barre Street, Montpelier, VT 05602

*A Place for Healthy Aging and Lifelong Learning*

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### **DRAFT** Advisory Council Meeting Minutes

~~Tues~~Monday, ~~June~~July 19~~6~~6, 2018

~~211:30~~AM – 3:00 PM

MSAC Resource Room, Montpelier, Vermont

Meeting convened at ~~211:35~~41 PAM

Present at Roll Call: Chair Bob Barrett, Mary Carlson, Liz Dodd, Bill Doelger, Barbara Ladabouche, Dianne Maccario, Laura Morse, [Eric Rajendra](#), [dianne richardson](#), [Sue Stuke](#)

[Fran Krushenick came at 12:25 PM](#)

Director Janna Clar

[All](#) AC Members ~~not~~ present: ~~Fran Krushenick, Eric Rajendra~~

A quorum (6) was exceeded

[Guests: Mary Alice Bisbee, Becca Jordan, Rilla Murray, Eva Zimet](#)

#### Votes

- [No votes](#)
  - ~~Bob Barret was reelected Chair and Liz Dodd was reelected Vice Chair of the Advisory Council~~
- ~~FY19 meeting dates approved were third Mondays, 12:30 – 3:00 pm July 16<sup>th</sup> (early start at 11:30 am); September 17<sup>th</sup>, November 19<sup>th</sup>, January 14<sup>th</sup> (second Monday), March 18<sup>th</sup>, and May 20<sup>th</sup>~~
- ~~Final FY19 Advisory Council meeting Tuesday, June 18<sup>th</sup> before MSAC Annual Meeting~~

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#### Announcements

- [Becca Jordan, Communications and Development Coordinator, was introduced to the Advisory Council members and guests](#)
- ~~Under new Governance the position of Secretary was eliminated~~
- ~~Becca Jordan will replace Dan Groberg on the Finance and Fundraising Committees~~
- ~~Advisory Council Committees under Director's supervision:~~  
~~Tina Muncie Muncy – Trips; Becca Jordan – Fundraising & Finance; Bob Barrett – Programing; Jessica Sanderson – Hospitality & Membership; Ad Hoc Committee: Accreditation – Rilla Murray; Safety Task Force – Liz Dodd and dianne richardson~~

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#### Director's Notes

- [Emailed to Advisory Council members Aand a](#) available at the MSAC front office.

### Discussions:

- [Bill Doelger read his letter appeal for Community Connections](#)
- [Accreditation Nine Standards member assignments and community partners recruitment](#)
- [Best practices for communications for Accreditation](#)
- [First draft of Goals & Action Steps FY19 \(GASP\)](#)
- [Governance Amendments \(vote moved to September\)](#)
- [Standing Committees and Assignment and Recruiting \(see Director Notes\)](#)
  - [Janna will call Finance Committee meetings as needed](#)
- [Concern about low attendance at Annual Meetings and solutions](#)

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### Actions

- [Bill will rewrite the last sentence of his letter to include programming for all](#)
- [Janna will Jessica will ask Geraldine Brown to volunteer as AC scribe \(update, declined\)](#)
- [Janna will invite Todd Provencher in September to speak with AC, open to the public](#)
- [AC members should submit Agenda items at least one week prior to meetings](#)
- [Invite Bill Fraser to participate in Accreditation process invite Todd Provencher, Montpelier Finance Director, to September meeting, Sue Allen to October meeting](#)
- [Put finished copy for the Accreditation Binder into dianne richardson's folder in the Front Office](#)
- [Have a list of questions about Accreditation submitted to the National Organization by August 15](#)
- [Mary Carlson will rewrite GASP and have posted on the website](#)
- [Liz Dodd will write a one sentence Vision Statement](#)

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### Add to ~~July 16~~September 17, 2018 Agenda:

- [Vote on proposed amendments to Advisory Council governance](#)
- [Discussion to increase participation in MSAC Annual Meeting](#)~~Increasing Annual Meeting turn-out~~
- [Accreditation process assignments](#)

Meeting adjourned at 3:00~~5~~ PM.

### Next meeting(s):

- [September 17<sup>th</sup>, 2018](#)
- [July 16, 2018 Resource Room, 11:30 AM – 3 PM EARLY START to accommodate accreditation process](#)

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Respectfully submitted, Jessica Sanderson, ~~Secretary Superannuated~~

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### FY19 Advisory Council Meeting Dates

~~September 17<sup>th</sup>, 2018~~

November 19<sup>th</sup>, 2018

January 14<sup>th</sup> (second Monday), 2019

March 18<sup>th</sup>, 2019

May 20<sup>th</sup>, 2019

Tuesday, June 18<sup>th</sup>, 2019

MSAC Annual Meeting Tuesday, June 18<sup>th</sup>, 2019

