

CIP Committee Meeting

MINUTES

November 30, 2016 5:00 P.M.

City Council Chambers

*Present:*

*Committee Members: John Hollar, Dona Bate, Justin Turcotte, William Fraser, Tom McArdle, Kurt Motyka, Todd Provencher, Corey Line, Zach Blodgett*

*Others Attending: Jessie Baker*

- 1) Call Meeting to Order  
Tom called the meeting to order at 5:05pm
- 2) Approve Agenda  
The committee approved the agenda (John made the motion, second by Dona)
- 3) Review and approve November 9, 2016 meeting minutes  
The committee approved the minutes (John made the motion, second by Dona)
- 4) FY18 Review of projects, schedules and funding
  - a) Review of Montpelier in Motion (Rte. 12, Etc.)  
Tom stated that the North – South route was identified in the Montpelier in Motion (MIM) Plan. The Paving project will incorporate bike lanes from Pearl St. to the Recreation field on both sides of Elm St. Parking will need to be prohibited by ordinance. John asked why it could not be expanded between Pearl St. and Spring St. Tom explained that the houses are so close to the street that adding bike lanes would likely require the removal of the buildings.

Zach noted that flashing beacons were identified on Northfield St. in the MIM plan. The cost is around \$10,000 each. There are two styles, one with a sensor and one with pushbutton. Tom noted that a pushbutton sensor may give pedestrians a false sense of security.

- b) Review of sidewalk reconstruction/resurface plan – Downtown Project PR

Tom stated that there is a public meeting scheduled to discuss the impacts to the public from the upcoming Class 1 paving projects which will be followed by at least one subsequent meeting. Notices have been sent out via social media and direct mailings. The focus of the meetings will be on the work plan schedule. The core downtown plan is proposed to take place 6pm to 6pm and from School St. to spring street between 5pm and 12am. If work is done at night, it is expected to take 60days compared to 90days if done during the day. Buzzers are now required instead of beepers on construction equipment which significantly reduces disruption. Jessie noted that there will be parking implications and staff will provide options to council. John expressed concerns about residents not being able to sleep. The option of providing hotel rooms was discussed. Jessie stated that Essex Junction utilized a rolling timeframe for work zones and it was successful. Staff will follow up with town officials. Tom noted that an alternate route would be provided around the roundabout from School St. to Loomis St. to Main St. The Northfield St. work will require detours, which are being developed by the design engineer. Justin asked that notice be provided to residents as soon as is feasible.

Jessie noted that the City may implement celebratory events to engage the community in the project.

#### c) Northfield St. Reconstruction – Bond impact on Debt Service

Tom reviewed the revised CIP plan which shows a \$900,000 bond in FY 18 to cover the costs of Northfield St. reconstruction items related to streets and sidewalks. Some cuts were made to materials in order to reduce this cost as well as a reallocation of appropriate costs to utility funds. Essentially costs associated with gravel installation and concrete removal within a utility trench were allocated to the appropriate enterprise fund. Cuts were made to retaining wall and storm funding for the first three years to cover the additional bond payments, but after FY 20 when the \$710,000 bond was planned, the impact to the CIP fund is minimal.

Justin asked if we should restore funding to the CIP that was cut last year to get back closer to the original plan. Bill noted that the plan is already structured to catch up over three years to the original funding levels. Justin asked that the committee think about incorporating future bonding into the CIP plan.

Corey noted that MTAC is interested in extending the sidewalk on both sides of the road up to Derby Drive. Currently the sidewalk plans are to replace along the existing alignment. No funding is identified for the additional sidewalk so DPW is proposing to install the curbing allowing for the sidewalk to be installed in the future with minimal impact.

Tom proposed that the CIP plan will be included in the budget as presented at this meeting.

d) City Owned Street Light LED Conversion (possible revenue bond funding)  
No discussion.

5) Other business

6) Next meeting has not been scheduled.

Adjourn 6:15pm

DRAFT