

Minutes
MONTPELIER RECREATION DEPARTMENT'S
ADVISORY BOARD MEETING

Monday –April 13, 2026

Present: Peter Cohn, Heather Bailey, Araine Kissam

Staff: Arne McMullen, Carole Plante

City Council Member Cary Brown

1. Call to order 5:37 pm

a. Review Agenda

Introductions: Welcome to Cary Brown, who will be our liaison to the City Council.

2. Public Presentations – none

3. Approval of Minutes – February 9, 2026. Approved by Peter Cohn; seconded by Araine Kissam.

4. Financial Statements

a. Pool passes and payment for day camp are the two big sources of income in the spring.

b. We are on track to make budget. However, there are some big expenses coming up (pool paint and liquid chlorine). If we can't meet revenue goals, we may have to make cuts in other areas of the budget.

5. Old Business

Summer Camp Registration Update

a. Revenue for day camp/pool passes is starting to come in.

b. No discounts on pool pass this year due to rising cost of paint and liquid chlorine.

c. Day camp is fully enrolled with 644 campers.

d. The upper limit may be raised.

e. One week has a long waiting list.

6. New Business

a. Pool Passes for 2026 Season go on sale May 5th.

b. Swimming Pool Season is June 20 Aug 16.

There was discussion as to whether a pass could be bought on line.
Arne will check. Use of RecTrac to pay for pass?

c. Pool House Cleaning

1. The building must be prepped in order to secure the license; a certification from the State of Vermont.
2. A Heppa Vac is used to clean the building.
3. In the future the building will need to be painted by a professional painter who is lead paint certified due to the age of the building. This will need a CIP for funding.

d. Chocolate Egg Hunt

600 children in three age groups attended. It was very successful, (300 lbs. of chocolate!)

7. Director's Report

a. Pool Filters Maintenance

1. Need to replace the sand in the sand filters, but need to remove 20,000 lbs. of sand first. The city vacator will be used. Some of the laterals may be damaged and will have to be replaced.

b. Draining Pool

1. Presently the draining is going faster than last year.
2. The City would like to drop the permit to put water into the river.

c. Chlorine

1. The cost has sky rocketed and switching over to liquid chlorine would save money.

2. Liquid chlorine can be delivered from outside the pool. This will avoid carrying the pellets into the pool house.

d. Pool Painting – Volunteers needed. Date to be announced. Possible a day pass could be offered for volunteer help.

e. Baseball Field Maintenance

1. The Mountaineers have a list of projects they want done before the season starts and we have fewer staff. To help support the added costs, there is a need for them to contribute more financially.

8. Assistant Director/Pool Supervisor's Report

a. Program Updates

1. All going well- pickleball, noontime b'ball.
2. Tae Kwon Do is now at MSAC.
3. Spring tennis will begin for ages 6-15 yrs.

4. Capital Kids themes and field trips. The goal is to not travel too far due to cost.

b. Summer Interviews

1. Pool / camp staff interviews next week.
2. CPR training will begin on line with the practical portion, hopefully, done with help from the Fire Department.
3. Working on training for staff in June the week prior to the opening of the pool.

9. Other business

The RFP Subcommittee for Country Club Road (CCR) solicited input on proposals for the development of CCR. Heather Bailey sent a letter to Sal Alfano and we were given copies to read.

Adjournment 6:55 pm

Next meeting: May 11th, 2026.