

**Montpelier Design Review Committee Meeting
March 16, 2026**

Subject to review and approval

This public meeting was recorded, and the video will be available for viewing at this link:
<https://www.montpelier-vt.org/1094/CivicClerk>

Present: Steve Everett, Eric Gilbertson, Martha Smyrski, Rebekah Owens (alternate), Meredith Crandall – staff, ORCA Media – recording.

Call to order: The meeting was called to order by the Chair, Steve Everett.

Staff to review remote meeting procedures and processes, related questions may be asked at this time: As there were people attending remotely, staff gave a summary of how to participate in the hybrid model.

Approval of the agenda: Eric made a motion to approve the agenda as printed, Martha seconded. The motion passed on a 4-0 vote.

Comments from the Chair: There were no comments from the Chair.

54 Main Street

**Owner: Overlake Park, LLC Applicant: Sign Design for Marathon Sports
Review new sign and lighting.**

John Miller from Sign Design was present for the application.

The proposed sign will be wall mounted and 13.5" tall, 12' wide, 1/2" thick, with lighting. The lighting will be three goose neck lights, similar to the neighboring business's lights. Letters will be direct-mounted to sign band. Conduit for lights will be painted to match background, similar to other lighting on the building. Meredith mentioned need to comply with lumen max.

Committee gave option for four lights if needed for coverage.

The applicable criteria were reviewed and determined to be acceptable.
The application was approved on a 4-0 vote.

Review minutes from March 2, 2026: Martha made a motion to approve the minutes as presented, Eric seconded. The motion carried.

Other business: The next meeting is April 6, 2026.

Adjournment: Eric made a motion to adjourn, Martha seconded. The motion passed on a 4-0 vote.

Respectfully submitted,
Tami Furry
Recording Secretary