City of Montpelier
PLANNING & COMMUNITY DEV.

Agenda

Design Review Committee Meeting

Monday, March 16, 2026 at 5:30 PM
PARTICIPATION IN PERSON OR BY REMOTE MEANS:
City Council Chambers, City Hall
OR
Join Zoom Meeting (preferably by 5:20 PM)
Link:
https://us06web.zoom.us/j/81871882088?pwd=uB5Vt4egdEsxLE46ciulJNrDWNNJPZ.1
Call In: (929) 205-6099
Meeting ID: 818 7188 2088
Passcode: 429556

Members: Stephen Everett (Chair), Ben Cheney (Vice-Chair), Eric Gilbertson, Martha Smyrski, Liz Pritchett (Alternate) and Rebekah Owens (Alternate)

Please note that this agenda is subject to change.

1. Remote Attendees log in. Preferably by 5:20 PM
2. Call to Order by the Chair
3. Staff review remote meeting procedures and process, related questions may be asked at this time.
4. Approval of the Agenda
5. Comments from the Chair
6. **54 Main St**
   Applicant: Sign Design for Marathon Sports
   Owner: Overlake Park, LLC
   Review new wall sign and lighting
7. **Review and Approve Minutes**: 03 02 2026
8. Other Business: Next Meeting 04 06 2026
9. Adjournment

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The meetings are open to the public in person, via telephone, or through the Zoom web meeting platform. There is also the option to view live streaming of the meeting over ORCA Media. For questions about accessibility, including technological difficulties, or to request special accommodations, please call the Montpelier Planning Department at 802-223-9506 or email the Planning and Zoning Administrator, Meredith Crandall, at mcrandall@montpelier-vt.org. Prior to attending a remote Design Review Committee meeting, please review the remote meeting procedures, available here: https://www.montpelier-vt.org/1168/How-to-participate-in-public-meetings-re

Montpelier Design Review Committee Meeting
March 2, 2026

Subject to review and approval

This public meeting was recorded, and the video will be available for viewing at this link:
https://www.montpelier-vt.org/1094/CivicClerk

Present: Eric Gilbertson, Martha Smyrski, Ben Cheney, Liz Pritchett (alternate), Rebekah Owens (alternate), Meredith Crandall – staff, ORCA Media – recording.

Also in attendance: Dan Groberg, Nadalia McLeary, Dan Clar, Brooke Premont, Jamie Fenoff, Riyam Al-Janabi, Jesse Harmon, Tolya Stonorov, Elijah Myer

Call to order: The meeting was called to order by the Vice Chair, Ben Cheney.

Staff to review remote meeting procedures and processes, related questions may be asked at this time: As there were people attending remotely, staff gave a summary of how to participate in the hybrid model.

Approval of the agenda: Martha made a motion to approve the agenda, Rebecca seconded. The motion passed on a 5-0 vote.

Comments from the Chair: There were no comments from the Vice Chair.

135 Main Street
Owner: Kellogg Hubbard Library Applicant: Norwich University School of Architecture & Art
Review proposed play space structures.

Tolya Stonorov and several Norwich University students were in attendance to represent the applicant.

The application is for a playscape featuring different structures to be placed on the library's south side lawn around a new accessible path connecting School Street, Main Street, and the library's front walkway. It will be a flexible, all-season environment to support ADA, medium, and high mobility users. The design and construction are through Norwich University's Design-Build studio.

The following Norwich students presented details of the project for the committee and answered some questions: Brooke Premont, Jamie Fenoff, Riyam Al-Janabi, Jesse Harmon, and Elijah Myer. Tolya Stonorov also detailed a few points.
Committee members asked about structure height, material details – including finishes, safety features, and durability.

Final design details are still to be worked out, but: (i) the wood will be sealed with a finish that will allow graying, but help withstand deterioration; (ii) the walkways between the raised and enclosed platforms will be either playground rated netting or wood; (iii) if installed, the vertical netting for climbing will be playground rated – but budget requirements may mean this feature is not installed; (iv) the engineering team is working on the installation details needed to ensure that the perforated "roof" panels will withstand bending from hanging or other weight forces.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

3 Granite Street
Owner/Applicant: Dan Clar
Review alterations to doors, windows, and siding associated with change of use.

The applicant was in attendance.

The application is to renovate an existing small building (the one closest to the river) to convert from office/storage space to parking/storage. An earlier permit proposed creating a dwelling unit in one end, but the applicant is no longer doing this.

The plan is to maintain as much of the existing structure as possible. The roof structure will remain as is, the walls will be altered to accommodate new overhead doors and remove windows. The new siding will be wood clapboard, the same as the big building. There will be a light fixture centered over the larger overhead door. The portico roof on the Granite Street side is in the way of larger vehicle maneuvers, and will be removed.

Staff reviewed the description the building as listed on the State Register of Historic Places, noting that window and door placement and type are not mentioned at all.

The applicable criteria were reviewed and determined to be acceptable.

Eric needed to leave the meeting before the vote.

Martha moved to accept the project as proposed. Rebekah seconded. The application was approved on a 4-0 vote.

Other business: There were no items to discuss.

Review minutes from February 17, 2026: Rebekah made a motion to approve the minutes as written, Ben seconded. The motion passed on a 3-0 vote, with Liz abstaining due to absence at that meeting.

Adjournment: Martha made a motion to adjourn, Rebekah seconded. The meeting adjourned 4-0.

Respectfully submitted,

Tami Furry
Recording Secretary