



Agenda

for the Meeting of the Development Review Board

Monday, March 16, 2026 at 7:00 PM

PARTICIPATION IN PERSON OR BY REMOTE MEANS:

City Council Chambers, City Hall

OR

Join Zoom Meeting (preferably by 6:50 PM)

Link:

<https://us06web.zoom.us/j/87566355337?pwd=gHbWHHUZLRkWH1g4M5OJcnhw0qV0JB.1>

Call In: (929) 205-6099

Meeting ID: 875 6635 5337

Passcode: 084284

Members: Robert Goodwin (Chair), Katharine Burgess (Vice Chair), Elvira Dana, Alex Halasz, Bill Jolley (alternate), Bryan Jones, Joseph Ryan Kiernan, and Kevin O'Connell.

Please note: Changes in the agenda may occur

- 1) Remote Attendees log in. Preferably by 6:50 PM
- 2) Call to Order by the Chair
- 3) Staff review remote meeting procedures and process, related questions may be asked at this time.
- 4) Approval of the Agenda
- 5) Comments from the Chair
- 6) **114 River St**
Applicant: City of Montpelier
Owner: Nam Chan & Brenda Kuang
Request for Sec 3005.F Waiver to Remove Riparian Buffer Woody Vegetation for Reinforcing 80' of riverbank for Flood Repair and Mitigation
- 7) **Review and Approve Minutes: 03 02 2026**
- 8) Other Business: Next regular meeting date April 6th



Agenda

for the Meeting of the Development Review Board

Monday, March 16, 2026 at 7:00 PM

PARTICIPATION IN PERSON OR BY REMOTE MEANS:

City Council Chambers, City Hall

OR

Join Zoom Meeting (preferably by 6:50 PM)

Link:

<https://us06web.zoom.us/j/87566355337?pwd=gHbWHHUUZLRkWH1g4M5OJcnhw0qV0JB.1>

Call In: (929) 205-6099

Meeting ID: 875 6635 5337

Passcode: 084284

9) Adjournment

The meetings are open to the public in person, via telephone, or through the Zoom web meeting platform. There is also the option to view live streaming of the meeting over ORCA Media. For questions about accessibility, including technological difficulties, or to request special accommodations, please call the Montpelier Planning Department at 802-223-9506 or email the Planning and Zoning Administrator, Meredith Crandall, at mcrandall@montpelier-vt.org. Prior to attending a remote Development Review Board meeting, please review the remote meeting procedures, available here: <https://www.montpelier-vt.org/1168/How-to-participate-in-public-meetings-re>

**Montpelier Development Review Board Meeting
March 2, 2026**

Subject to review and approval

This public meeting was recorded, and the video will be available for viewing at this link:
<https://www.montpelier-vt.org/1094/CivicClerk>

Present: Robert Goodwin, Kevin O'Connell, Alexandra Halasz, Bryan Jones, Elvira Dana, Bill Jolley, Meredith Crandall – staff, ORCA Media - recording.

Call to order: The meeting was called to order by the Chair, Rob Goodwin.

Staff to review remote meeting procedures and processes, related questions may be asked at this time: Staff gave a summary of how to participate in the hybrid model.

Approval of the agenda: Rob suggested that the approval of the minutes be moved before the rules of procedure discussion.

Alex made a motion to approve the agenda with the change, Rob seconded. The motion passed on a 5-0 vote. Bryan didn't arrive until 7:10 pm, after the review of minutes.

Comments from the Chair: There were no comments from the Chair.

Review meeting minutes from February 17, 2026: (item moved on agenda) Rob made a motion to approve the minutes, Kevin seconded. The motion passed on a 5-0 vote.

Review proposed amendments to rules of procedure: staff recommends motion to adopt as amended: (item moved on agenda)

A discussion of the initial draft amendments happened at the previous meeting, with Staff incorporating changes per that discussion in the draft proposed at this meeting. Bill Jolley had some questions and recommended some other changes that were reviewed. Alex and Elvira recommend new clarifying language and copy edits based on the discussion.

Staff listed all final proposed edits.

Alex made a motion to approve the adoption of the rules of procedure with the edits listed by Staff, Kevin seconded. The motion passed on a 6-0 vote.

Other Business: The next meeting will be March 16, 2026.

Adjournment: Alex made a motion to adjourn, Rob seconded. Motion passed 6-0.

Respectfully submitted,

Tami Furry
Recording Secretary